

Patron Code of Conduct

In order to maintain a safe and welcoming environment for reading, learning and other library activities, the Ticonderoga Black Watch Memorial Library requires all visitors to comply with the patron code of conduct.

Rules of conduct apply to both patron conduct with other patrons and patron conduct with library staff and program presenters. The rules apply whether the patron is interacting with the library in person, on the telephone, via e-mail, chat or in any other capacity.

1. Patrons shall respect the rights of other patrons and library staff at all times. Patrons shall not interfere with the staff or the performance of their duties and shall comply with reasonable staff directives.
2. Any behavior that disturbs the normal functioning of the library and/or creates a disruptive and unsafe environment is not permitted including, but not limited to:
 - Offensive or abusive language or engaging in offensive or abusive behavior.
 - Engaging in any behavior or activity that creates an intimidating or hostile environment for others.
 - Touching staff or patrons in an inappropriate or unwelcome manner.
 - Compromising the health and safety of other patrons and library staff.
 - Approaching other patrons or library staff with the intent to convince them of their personal views: religious, political or otherwise.
 - Using the restroom for unintended purposes including bathing and shaving.

Note: For reasons of safety and hygiene, shoes must be worn at all times. Library materials may not be taken into the restroom.

3. Patrons shall not engage in any illegal activity on library premises including, but not limited to:
 - Possessing, consuming or being under the influence of alcohol or illegal substances.
 - Carrying weapons of any type is prohibited.
 - Smoking, vaping, using tobacco, tobacco products or e-cigarettes within 50' of the library's entrance.

Public Service Policies

4. Solicitation of funds, distribution of literature or promotional material, or sale of goods is forbidden by any person or agency other than the library except by permission of the library manager.
5. Materials or equipment removed from the library must be checked out with a valid library card.
6. Patrons shall not deface or mar any materials from the library collection; nor shall the patron deface, mar or in any way destroy or damage library furnishings, walls, equipment or other library property.
7. Patrons using any electronic devices in the library including their own electronic devices must comply with the library's Internet Use Policy.
8. Children and/or vulnerable individuals are the responsibility of their parents or caregivers and may not be left unattended in the library or on the premises. Vulnerable individual means an individual with physical or cognitive impairment who may be unable to protect themselves from abuse or exploitation and may not comprehend or be able to comply with library policies. In the event that an unattended child is disruptive, the parent or caregiver will be asked to remove the child or individual from the library.
9. Only service animals are allowed in the building. Animals that are used in a library program, are allowed with prior permission of the library manager.
10. Loitering on library property is not permitted.
11. The library is not responsible for personal property. Personal property must remain within the owner's sight and control and may not create a safety hazard.
12. Bicycles, skates, skateboards, scooters or similar items are prohibited on library sidewalks and near entryways. A bike rack is available for use.
13. Engaging in any activity in violation of federal, state, local or other applicable law or library policy.

Public Service Policies

Patrons who violate these rules and regulations may be temporarily denied service and/or be required to leave the library premises and be denied the privilege of future access to the library.

Revised by the Board of Trustees

Date

Adopted by the Board of Trustees

12/14/2023