

Town of Ticonderoga

Office of Code Enforcement

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David Burrows
Code Enforcement
Officer



Rhiannon Peters
Building Inspector

SIGN PERMIT APPLICATION

To be completed by the Code Enforcement Office

Date Applied: _____ Permit Type: _____ Permit #: _____

Issue Date: _____ Expires: _____ Amt. Received: _____

To be completed by the Applicant

Property Owners (Name): _____

Owners Address: _____

Owners Phone #: _____ Cell #: _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone #: _____ Business #: _____

Site Information:

Tax Map #: _____ Lot Width: _____ Depth: _____ Size: _____

Project Location: _____ Existing Use: _____

Zoning District: _____ Proposed Use: _____

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with USDA, Director, Office of Civil Rights, Room 326-W, Whitten Bldg., 1400 Independence Ave, SW, Washington, DC 20250-9410

Contractor Information

Business Name: _____

Business Address: _____

Business Phone #: _____ Cell #: _____

Work to be performed: _____

SIGNAGE:

Size of the Sign: _____ Height above Sidewalk/Public thoroughfare: _____

Setback Distance from Sidewalk, Curb: _____ illuminated: _____

Important information:

- 1.) The applicant shall notify the Building Inspector if there are any changes in the information contained in this application during the period for which this permit is in effect. A permit will be issued once the application is determined to be complete and the proposed work is determined to conform to all requirements of the Uniform Code. The Authority conferred by such permit may be limited by conditions.
- 2.) A Building permit may be suspended or revoked if it is determined that the work which it pertains to is not proceeding in conformance with the Uniform Code or with any condition attached to such permit, or if there has been a misrepresentation or falsification of material fact in connection with the application for the permit.
- 3.) A building permit shall expire TWO Years from the date of issuance or upon the issuance of a Certificate of Occupancy or Certificate of Compliance (Other than a Temporary Certificate of Occupancy), whichever comes first. The permit may, upon written request, be renewed for successive ONE-year periods provided that (1) the permit has not been revoked or suspended at the time the application for renewal is made; (2) the relevant information in the application is up to date; and (3) the renewal fee is paid.

Certification:

- 1.) The information submitted herein is completed and correct and that I being the applicant hereby acknowledge that the application being made is for approval of a project, building or use under the Building, Safety, and Zoning Regulations, and no work shall be initiated thereon until all requisite approvals have been achieved.
- 2.) That the applicant acknowledges an application for any required Certificate of Compliance is hereby made concurrently with the application and upon its approval, it shall be the applicant's responsibility to notify the Building Inspector of the completion of the project for which the application is being made and to obtain the requisite Certificate of Compliance, absent which such project shall be held in violation of the Uniform Building Code.
- 3.) That the applicant acknowledges nothing contained herein, including the application and any approval hereinafter granted for a project, shall be construed as complying with or as fulfilling and requirements with respect to said application or project with the provisions of the Adirondack Park Agency Act. The Town of Ticonderoga makes no representations pertaining to the applicant's compliance with the Adirondack Park Agency Act and assumes no responsibility for any such requirements or for any obligation for notification and coordination in connection therewith.
- 4.) That is any labor is employed for or in conjunction with the construction of any project approved pursuant to this application, the applicant will secure and thereafter maintain appropriate workmen compensation insurance coverage, ensuring such laborers during such construction as may be required by the Workmen Compensation Law of the State of New York.
- 5.) That the applicant, if other than the owner of the property on which the building or use is to be undertaken, is acting as the duly authorized representatives on behalf of said owner(s) in all matters pertaining to the Application and shall be responsible therefor.

Submission:

→ There shall be 2 copies of a layout plan submitted with all applications AND a plot plan drawn to scale showing the actual dimensions of the lot to be built upon, the exact size and location on the lot were the building an accessory buildings or signs are to be erected and such other information pertinent to the proposed project.

APPLICANT'S SIGNATURE: _____

DATE: _____

- Please see the attached Document for Permitted Signs and Sign Exemptions:

Section 4.070(a) Sign Consideration & Standards

-If there is not information on the attached document pertaining to what you are considering for signage, Site plan review will be needed before moving forward.