

**Minutes for a Ticonderoga Special Town Board Meeting held on  
December 22, 2015 to Consider the Appointment of Two Part-Time Clerks**

**Present:** R. William Grinnell, Supervisor  
David Iuliano, Councilman  
Wayne Taylor, Councilman  
Fred Hunsdon, Councilman  
Chattie Van Wert, Councilwoman  
Tonya M. Thompson, Town Clerk

**Others:** Karla Vigliotti and Amy Quesnel

Supervisor Grinnell opened the meeting at 9:00 a.m. and explained the purpose being to appoint two part-time clerks to assist with all the clerk duties. This will not be specific to water and sewer but will be a re-structuring of all the positions. Interviews were held by Ms. Quesnel, Mrs. Vigliotti, Mr. Fleury and Mr. Smith. This will be a probationary appointment and should have no issue with Civil Service. The Town needs to have a complete restructuring of the Water/Sewer/Payroll/Budget positions.

Questions about budget and the current position.

Mrs. Huestis will remain on our books per Town Policy and the Town will need to pay these new positions out of contingency. The board will need to take a look at the budget in a few months to make any adjustments at that time. One clerk will be specifically for water and sewer and the other will float to help the other clerk offices with items such as Airport, Highway, Assets, etc. There is hope that one clerk will remain on staff even after Mrs. Huestis returns as the Town is down a part-time clerk, currently.

Question about the clerk position at the highway.

Position will be re-evaluated with the new Highway Superintendent. We are all here to help with any transition period, he may not need or want a clerk after he has gotten into the position.

**Resolution #426-2015** brought by Fred Hunsdon, seconded by Chattie Van Wert to offer part-time employment for two clerk positions at \$10.00 per hour to Nancy LaVallie (Water & Sewer) and Jill Cunningham (Floater). **All in Favor** R. William Grinnell - Aye, David Iuliano - Aye, Wayne Taylor - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Meeting adjourned at 9:15 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk