

**Minutes for a Ticonderoga Regular Town Board Meeting held on  
August 11, 2016 commencing at 6:00 p.m. with the continuation of a  
Public Hearing to amend the Zoning Ordinance sign section**

**Present:** Joseph Giordano, Supervisor  
Fred Hunsdon, Councilman  
Wayne Taylor, Councilman  
Dorcey Crammond, Councilwoman  
Chattie Van Wert, Councilwoman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** John McDonald, Lohr McKinstry, Vic LaVallie, Mike Stipo, Ann Dolback, Stu Baker, Keith Dolbeck, Sal Barnao, Albert Powvorznik, Chuck Merritt, John Sharkey, Heather Johns, Linda Cunningham, Chief Johns, Steve Patnode, Joyce Cooper, Lee & Lynn Catlin, Dan Catlin, Dick Patnode, Lance Dolbeck, Hank Overbeek, and others.

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

John McDonald is here tonight to speak on behalf of the Library Board regarding the Librarian, Heather Johns, who is also here tonight along with the Library Board clerk, Linda Cunningham. The reason is at the last Library Meeting we passed a resolution to upgrade Heather Johns from a Senior Library Clerk to a Library Manager. Heather has been in charge of the library for about 10 years and she has certainly done a wonderful job. She went (on the board's suggestion) to the Essex County Civil Service office and they suggested that she apply for the position of Library Manager. She did this, the test was posted for anybody else who was interested in the position and no one else applied. This information was sent to NYS Dept. of Civil Service and by the senior official there, based on her training and college education, she qualified. She has been doing the work for 10 years, she has been wearing two hats as Library Clerk and Library Manager. So based on this information the Library Board is asking the Town Board to upgrade her position to Library Manager.

Councilman Taylor inquired if we (Town Board) requested this title change.

Mr. McDonald stated no, the Library Board is requesting this and it is up to you now to address it.

Supervisor Giordano stated that that we have to check with the county personnel office. Right now you are just making us aware..

Mr. McDonald stated that we have a letter from Anthony Rotundo saying she qualifies. the Library Board feels it is appropriate for this change.

Supervisor Giordano stated that we have to go through our due process with the position.

Mr. McDonald stated that the Library is a very busy place and reiterated Ms. Johns qualifications and what they have done to prove this.

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The board feels that Ms. Johns does do a great job, but we have to go through our process.

Mr. McDonald would like the board to recommend to the county that they appoint her to this Library Manager position.

Councilwoman Crammond, Councilman Taylor and Councilwoman Van Wert stated that they would support this recommendation.

Discussion was held on the functions and benefits of our library.

Councilwoman Van Wert wanted to add that our library is really well run, it is a great place to go for children, there is wonderful resources and not just computers. People meet there to knit, Tai Chi, there is even the Wall Street Journal.. You are comfortable there and whenever you go in there the people are always helpful. It is a great place to be and a very great asset to our community.

Ms. Johns:

You have received the message below because the rating of the T&E questionnaire has been waived by the Testing Services Division.

When candidates apply for a positions that are filled through the administration of a training and experience examination, each candidate who meets the minimum qualifications is approved and receives a passing score of 70. The questionnaire aids in the establishment of an eligible list by providing the ability to rank the candidates who have met the minimum qualifications based on their education and training. This is accomplished by awarding points for continuing education, etc. adding to each candidate's score. When there is only one candidate there is no need go through this process. You are the only approved candidate for the exam, you have met the minimum qualifications and therefore nothing would be gained by having you fill out the questionnaire. You will be ranked #1 with a passing score of 70 and will be eligible for appointment.

Also, when there are fewer than 3 people on an eligible list, it is considered "non-mandatory" meaning that the appointing authority is not required to fill the position using the list, however Essex County Civil Service will let the appointing authority know that the non-mandatory list exists and may be used. If you have further questions on this or any other topic please contact Essex County Civil Service by phone at (518) 873-3363.

The information provided in this correspondence is advisory only.

**Anthony Rotundo**

Associate Municipal Personnel Consultant

**Department of Civil Service**

Empire State Plaza, Agency Building 1, Albany, NY 12239

(518) 473-5037 | Anthony.Rotundo@cs.ny.gov

*From the minutes of the Board of Trustees of Ticonderoga's Black Watch  
Memorial Library on July 28, 2016:*

At a meeting of Ticonderoga's Black Watch Memorial Library, a Regents Library chartered by the New York State Department of Education, on July 28, 2016 the following resolution was unanimously passed:

A motion was made by Virginia LaPointe and seconded by Susan Peters that the duly seated Town of Ticonderoga Board approve the change in official civil service class of Heather Johns from Senior Library Clerk to Library Manager.

The Library Board reviewed the decision of the New York State Civil Service Department and the Education Law of the State of New York.

  
Linda Cunningham, Secretary

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**Library Manager**

**DISTINGUISHING FEATURES OF THE CLASS:** An employee in this class has responsibility for overseeing all library functions and performing administrative tasks in a library serving a population between 5,001-7,499. This is administrative and technical work of a professional level in which the incumbent carries out policies as determined by the Board of Trustees and standard practice. The incumbent has responsibility for the day-to-day functions of the library including the oversight and management of specific professional duties. The work is performed under the general direction of the Board of Trustees with wide leeway allowed to make independent decisions on routine matters according to defined policy and procedure. Supervision is exercised over the work of all library personnel. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Selects materials for acquisitions using standard review sources and library system aids;  
Performs simple informational, reference and referral services and directs complex questions to the Central Library or System;  
Recommends building repairs and alterations;  
Conducts library programs on subjects of community interest;  
Works with system consultants to evaluate the effectiveness of the library's services in relation to the changing needs of the community;  
Recommends changes or additions in library services to the board;  
Administers personnel policies established by the board;  
Prepares preliminary budget estimates for the board;  
Represents library at community and group meetings;  
Recommends and administers public relations programs;  
Administers policies on the purchase and weeding of library materials;  
Attends library system workshops and professional meetings;  
Conducts staff meetings;  
Recommends appointments, promotions and disciplinary actions.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND/OR PERSONAL**

**CHARACTERISTICS:** Working knowledge of library services and procedures; working knowledge of library materials and their use; ability to use library computer and audio visual equipment; ability to carry out library policies and procedures; ability to train library staff; ability to plan, coordinate, and supervise the work of others; ability to exercise leadership and motivate others; ability to establish effective working relationships with community organizations; ability to express oneself clearly both orally and in writing to groups and individuals; skill and accuracy in the performance of technical library tasks; tact and courtesy in dealing with the public.

**MINIMUM QUALIFICATIONS:** For populations served between 5,000 and 7,499 a Bachelor's Degree from a regionally accredited college of university, or one recognized by the New York State Education Department as following acceptable education practices;

For populations serving 2,500 to 4,999 a completion of two years of college (60 credit hours) from a regionally accredited college or university or one recognized by the New York State Education Department as following acceptable practices.

**Senior Library Clerk**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves the performance of moderately complex library clerical tasks and assisting patrons with both use of the library collection and general policies/procedures of the library. This class requires a greater degree of autonomy than Library Clerk, moderate job complexity and supervisory responsibility. Work is performed under general supervision of a higher level Clerk or a Librarian. Supervision is exercised over Library Clerks, Pages and Volunteers. Does related work, as required.

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**TYPICAL WORK ACTIVITIES:**

Provides information to the public on library policies and procedures;  
Reviews filing and other work of pages and clerks;  
Maintains departmental work schedules and compiles data for statistical reports;  
Maintains interlibrary loan records;  
Inspects returned library material for damage;  
Assigns and reviews work of subordinate staff;  
Arranges or files materials according to library filing rules;  
Performs routine searches of and updates to computer records;  
Issues borrower cards according to library procedures;  
Performs routine circulation, reserve and overdue functions;  
Makes and checks routine arithmetic computations;  
Operates office machinery such as photocopiers or fax machines;  
Answers the telephone, takes messages;  
Calls patrons to deliver messages or information on library materials;  
Types cards, lists, labels, or short entries on forms or computers.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND/OR PERSONAL**

**CHARACTERISTICS:** Working knowledge of library services and practices; working knowledge of business arithmetic; good knowledge of office terminology, procedures and equipment as applied to library clerical work; good knowledge of library filing and shelving rules; ability to understand and follow oral and written instructions; ability to plan, coordinate, and supervise the work of others; ability to operate an alphanumeric keyboard such as a typewriter, terminal, or personal computer accurately; skilled typing is not necessary; tact and courtesy in dealing with staff and public.

**MINIMUM QUALIFICATIONS:**

- A. Graduation from high school or possession of a high school equivalency diploma  
(AND)
- B. one year of library clerical experience.

Recognition - Employees

6 Loudon Parkway  
Loudonville, NY 12211  
July 30, 2016

Tracy R. Smith, Water and Waste-Water Superintendent  
Burgoyne Road  
Ticonderoga, NY 12883

Dear Mr. Smith :

On Tuesday, July 19th my nephew who was visiting us at our summer house at 5 Steamboat Landing suffered a full cardiac arrest. Two of your workers who were in the area responded to our distress and performed chest compressions until the EMT's arrived. My nephew regained a pulse and was airlifted to Albany Medical Center. He was later pronounced brain dead, but thanks to the valiant efforts of your employees, his heart and liver were donated. His heart has already gone to a recipient in PA and his liver to 3 patients locally. Please convey my overwhelming gratitude to your workers. It gives the family comfort to know that, though we have suffered great loss, my nephew lives on through his organ donations thanks in part to your wonderful workers.

Sincerely yours,

  
Carol A. Wakeley, M.D.

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The board feels that there should be a notice in the paper and a proclamation should be presented to Water Department workers Derrick Fleury and Brian Veneto. Supervisor Giordano also mentioned that Brian Veneto and Robert LaBounty from the water department were of the first responders to the tractor trailer accident in Chilson earlier this year and as mentioned by Councilman Hunsdon they credit the action of Brian and Bob for saving that mans life.

**Resolution #258-2016** brought by Fred Hunsdon, seconded by Wayne Taylor authorizing a proclamation to be presented to our water department workers. **All in Favor.** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Public Participation

Steve Patnode (The Portage) - here to complain about the burned house that is next door to him on The Portage. It has asbestos, lead, he has allergies and has had severe problems for two years. He would like to know what this board is doing about it. Will you close the property, get it removed - take it to Utica, it has become very problematic for his health. He doesn't usually cause many problems, but it is not only a problem to his health, but he wants to know why something else hasn't been done because there are 70 or 80 kids that live on his end that breath this stuff every time his neighbor mows his lawn. He can tell when it is mowed when he gets home, because it burns his nose. He hopes that something can be done very soon about it. Three years is coming up, he is very upset about it. He has suffered a lot, he has had conversations with a couple of people in this room about it and he would like a letter within the next 30 days before the 3 year mark comes up because there are certain things that have to be done if he wants to take action against the Town. It is very sad that he has to bring this up this way, now it has become a public health issue. All his neighbors breath this stuff and no one has done a thing in all this time. He is sorry to bring this up, but something has to be done very soon or somebody else is going to have problems.

Councilman Taylor will look into this again, he was told that it is under some kind of strict federal order, from the Department of Labor or something.

Mr. Patnode confirmed that it is, they have total control of the property and no one is supposed to be on it. Mr. Peeters mows in and plows it and doesn't think anything about it. Three years will be up this fall.

Councilman Taylor stated that Essex County is looking into an asbestos abatement firm.

More discussion was held on what can be done (ie: clean-up, liens, bury). There is no easy answer to this and more discussion will be held.

Keith Dolbeck would like to first correct the record - at the last board meeting there was discussion of trying to clean-up Ti and it was reported in the paper that Judge Keith Dolbeck was against citing the people for non-compliance, he never made that statement,

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he never implied that statement and he thinks all here know that, and it was further reported that he said that people do not clean-up their properties due to the assessment. He never made that statement, nor did he try imply it. What he said is that there are a lot of people in the Town of Ticonderoga that do a wonderful job of trying to keep a nice home and he added things like siding and the black top driving or a garage or an attractive porch. All he stated was that it would be nice instead of having to worry about an assessment increase people would have an opportunity to have maybe get an assessment break and maybe that would encourage somebody that is in the throngs of wondering about putting better siding or putting an attractive porch on, it might be an incentive to do it too. Those are the homes that make our community beautiful and those are the people that he wants to see continue to want to do that. With that said, he wants to make sure this is clarified and Mr. McKinstry he would appreciate it if a retraction would be made on that, he did not make those statements. The next thing that he did want to talk about is something that has bothered him a while and it has not just bothered me, he thinks that it has bothered a lot of residents here in the Town of Ticonderoga and that is, he thinks our informational highway between our board and between our citizenry is broken. He understands that you are trying to do the best you can of getting the information out, you try to put it out on line, you try to in addition to get it into the paper with announcement. Part of the problem is the outlying districts have a very difficult time getting on line. His brother up in Chilson has to pay \$100 a month to get on Hughes Net satellite. He is the last person on the DSL going towards the South. They can't get it out in south Ti. The people that have to rely on getting this on line is just not cutting it, plus when you get on the website you have to be a little bit computer literate to navigate that to make sure that you can find what the meetings are and what is going on. About three years ago, we came to the board and there were several people (about 150) and they didn't really understand what was going on about potential zoning. He knows some of those people involved in putting that together felt that the people were not well informed and we making statements about the particular zoning that wasn't true. Whatever, well he is not saying that some of that didn't happen - you relied on a few people to get the information to the community rather than make sure that the Town Board got the information to the community and that is critical. We need to know when you are coming up with something, what is going to happen and why. With that said, he has a few things to say... basically what he thinks the people need when coming out with new zoning regulations, whether it be signs, or sewer or whatever is 1. What are you doing, what are you trying to propose? 2. Why do we need it, is it necessary? 3. Who is going to pay for it and how much does it cost? and lastly - how does it affect me - Joe Blow, living out there in the sticks or in the Village. How is it affecting me? Those are the questions that the people really need to know before they can come to a public hearing and comment. So here is some suggestions that he made, and by the way - please don't report tonight that I am against Zoning or I'm against regulations - he is not, obviously we need zoning and regulations and land use controls, it is just that we need to make sure that before we end up having to live by them we understand what is happening. Here are some suggestions that the would like considered. 1. Before your have a public hearing - have two informational meetings. Not public hearing meetings, where you are looking for adoption, but informational meetings. Centralized - you can have them here and let the people come and try to get them here as much as possible,

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how do you do that? You advertise in three newspapers, the most widely read, you advertise on a couple of radio stations, a lot of people listen to WOKO or WVMT or some of those stations and try to let people know that we are going to have some informational meetings. You may have to take that a step further, he wonders how many people come here from Eagle Lake - they probably feel like outcasts, they aren't going to know what is going on and they are a part of our community, as is Chilson and south Ti, Street Road and other places, so maybe some informational Town Meetings at some of these places where you can sit down and say look, here is what we are going to do about the water, here is what we are going to do about the sewer, here is what we are concerned with about signs, so that people have an idea of what is coming down the pike and why. The other thing is, we have several organizations here, the KofC, the Elks, the VFW, the Legion, the Masonic Temple. These people get together and talk, especially our Fire Departments - he would guarantee you if the information gets up there to Chilson Fire Department it will get around. Those people actively meet, they pass information around so you can use that as another vehicle to try to get the information out there. This one probably pertains to the sign that you are considering a public hearing on. Everybody he talks to, likes that electronic sign, they like the fact that it was out there near the circle, it told people when there were board meetings, when there were school board meetings, when there were elections, a lot of things in addition to whether there was a fish fry at the KofC or a Masonic breakfast. He understands from discussion at the Planning Board that one of the concerns was that it was difficult to regulate. He would suggest that maybe the Town pursue and buy its own sign and regulate it yourselves, be in charge of it and if you need to have people advertise then that is a good way to have the signage pay for itself. Let those fraternal organizations or any other person that wants to advertise something on there pay to do it. In the meant time, you can get a hole lot of information out. We have this filming right here which is wonderful, but he can't get it and probably 2/3 of the Town can't. He can't get cable, they don't get cable out in South Ti, they don't get cable out in Chilson or in Eagle Lake. Maybe what you can do is try to figure out a way to get this thing throughout the whole Town, whether you have to try to get the cable to put more out or contact some kind of satellite company to get this out there, but really and truly it is important for everyone to know what goes on in your town meetings and only a fraction of the people get to know what is going on. The next thing, one of the most important things that he can think of is after you have held these meetings, have an informational referendum, we talked once before about a referendum about zoning and it isn't legal to have a binding referendum, but a referendum where the people can come and register their vote. Not everyone is comfortable coming to a public meeting like this and saying what they feel, but if the information is well dispersed and they know what is going on, give them an opportunity to put their vote in a basket and say what they think is important and why. Now, once that stuff is done and you have a public hearing, now you have a whole bunch of information that you can rely on, you have feedback from the informational meetings, feedback from your referendum, now you are going to let the people talk one more time at your hearing and then you can make your decision. You might think that this will take a long time, well there is nothing more important that you can do as a Town Board is to make sure that these people are duly informed about what they have to live with. Make every effort. Now he really, really thinks and this is the most important thing, you need a resolution to basically say that you are going to cover

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these elements of the informational highway, you are not going to make a concerted effort, you are going to make a determined effort to make sure that the people of the Town are as well informed as you can possibly get them and prior to that you should not be able to pass a law. So we need a resolution to say if we don't go through and make every effort to make the people duly informed and completely informed then we shouldn't be passing any law on a regulation or a zoning regulation without having done that. Three years ago when we had that 150 people here, the only person that is still sitting here is Councilman Taylor and our Attorney Mr. Fuller and Tonya our note keeper, but all the cast of characters sitting in the chairs, including two supervisor's have gone by the board. So if we don't make a law or pass a resolution to say that you will make every effort to go through and explore this informational highway completely, then even though you may agree with it the next cast of characters goes on and we are right back where we started. To him it is critical that we pass something in a resolution that says, we agree with you guys and we don't want to do something without you being informed. We don't want to give you something that you have to live with down the road without you understanding and having a chance to voice your opinion on it. If we pass a resolution and it becomes part of the zoning law, then from that point it doesn't matter who is sitting in these chairs, everybody is going to get the information or at least an effort. He has talked to people and even though they get the information out, nobody wants to do anything, nobody wants to come, nobody wants to register their support or anti-support, well you can't help that. There is apathy in every community, there is apathy in the United States government and in the voting that will be coming up in November, but you still have to try to make every effort to get that done, to make sure those people understand what you are asking them to live with. One of the things that he is really please about, what when the Supervisor got elected, there was an article in the Post Star and he is not going to say that you said this after what has happened to him, he is going to say that this was what was proposed that you said and that was that your slogan should be a catalyst for collaboration, and supposedly you said, I don't have all the answers, but I am willing to work and listen to the people and I think the more interaction that we can have with the people the better community we are going to have, so when he say that he copied it and thought by god, that is what we want, we want somebody that is willing to listen to the people and he does not think that any of you up there are thinking that this is a bad idea. It would be almost political suicide if you did, because the people here want you to tell them what is going on. The last thing that he wants to leave with is, probably one of the worst things that he say in his adult life in government was Nancy Pelosi saying when she looked at that plus 1,000 pages of health care, let's just pass it and we'll read it later, find out what is in it later. To him he thinks our founding fathers must have done a summersault right in their graves. Here we are in the bastion of liberty right here in historic Ticonderoga, down the road where the Declaration of e Independence was read, we shouldn't get involved with, let's pass something and let the people figure out how it will affect them later, no more than what Nancy Pelosi had to say. He appreciates your time and apologizes for taking more than his time, but he believes it is important.

Albert Powvorznik handed out a resolution stating just this, and noted that Councilman Taylor was the Champion in 2013 maybe he can pass this tonight.



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Councilman Taylor is prepared to offer this resolution, he has read it and will move it.

**Resolution #259-2016** brought by Wayne Taylor, seconded by Fred Hunsdon to follow the listed instructions before adopting, amending, repealing or replacing any zoning law, zoning ordinance or any other law dealing with land use rules and regulations:

1. The Town must hold at least two centralized (Town Community Bldg.) informational meetings which are appropriately advertised in the three most widely read newspapers (i.e. Post Star, Press Republican and the Times of Ti Sun) and the two most listened to radio stations (i.e. WOKO, WVMT, NPR and PBS Vermont) prior to any public hearing.
2. Copies of the proposed Town legislation and its rationale must be timely sent throughout the 6 voting districts (i.e. via geographical town meeting organizations, fraternal organizations, local fire departments, Ti Chamber, etc.) and appropriately sent to out-of-town Town Taxpayers prior to holding public hearings on said matters.
3. After holding all informational meetings and prior to any public hearing, an informational public referendum will be held to gauge the people's support for or against a proposed zoning change.
4. That this resolution will become an amended provision to our current zoning ordinance as of August 11, 2016 for purpose of creating an informed public prior to the passage of regulations which seriously affect our resident's lives.

Councilman Hunsdon wants to second this because this is what he campaigned for when he was running because he wanted to reach out to the different areas and he will see that we can get the community house in Chilson for our meetings up there if so desired.

Councilwoman Van Wert wanted to know how #2 would work - is this requesting that we send out mailings of the copies of the proposed legislation and its rationale to every household?

Mr. Powvorznik explained that the out-of-towners on Baldwin Road, Black Point and even in the Town do not know everything. He went around with a petition and everyone told him that they don't know anything about any of this. They have no way of knowing - they are down in Saratoga or New Jersey - they are out-of-town, they don't have access to our advertising. The sure fire way is registered mail, but that may be too expensive.

Councilman Taylor explained that we had a presentation regarding 'Broad blast', this would basically do a mass communication with all the people that would like communicated with. This is a proposal right now, but it would do just what we are asking for. This will be notification by telephone, cell phone, email or however you would like to be contacted. They are doing this right now in the Town of Bolton, whatever you designate to them to contact you they will, you can get a notification in Florida of a water break on Baldwin.

Councilwoman Van Wert stated that just with the sign regulations that we are reviewing, you can't send all of these pages.

Mr. Dolbeck stated that you are just notifying them of the Informational meeting.

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Councilman Taylor explained that for the Town of Bolton, they sent everybody a questionnaire in their tax bills in January asking them to sign up and how would you like to receive it and what would you like to hear, Public Safety, road closures, water breaks, etc. This company that we are talking about is under GSA contract right now and they service the United Nations in New York City and it is something that would fill a very serious void that we have in Ti, with the lack of a local radio station and limited access to the internet. We have been quoted a price.

Mr. Powvorznik wants to see this resolution voted on.

Councilman Taylor explained more about the Broadcast system.

Councilman Hunsdon added that we are going to have another presentation from this communication program at possibly the firehouse in Ti so that everyone can come and see it.

Mr. Baker would like to note a procedural comment. As just read into the record, this is proposed as an amendment to the Zoning Ordinance which requires a Public Hearing, full compliance with SEQR and to be consistent with this proposal, shouldn't there be multiple informational hearings town wide and be widely advertised.

Mr. Dolbeck stated that unfortunately we don't have this law yet, so it does not have to have hearings town wide.

Supervisor Giordano stated that you have made excellent points with this and to your credit, his intentions with this sign law was not to do any voting on it, but to purely leave it open for several months and have people come because he doesn't understand it well enough to know whether something should or should not be included in it, so the comments that have been shared tonight and anything specific to a particular portion would have to be received by the board. (Mr. Powvorsnik interrupted and tried to ask Mr. Baker why he is trying to shove this down people's throats). As Judge Dolbeck has said there is a due process that needs to happen before the board can make a motion to vote on anything.....(Mr. Powvorsnik interrupted that this was first and seconded) - this is the discussion now..... we need to go back through this, the intentions are well received, absolutely (Mr. Powvorsnik stated that this is very short, simple, clear...)

Councilwoman Van Wert does not believe that it is that simple....

Mr. Dolbeck stated that the simplicity is this, you are either for making sure the public is informed or you are not... (inaudible) (Mr. Powvorznik stated that it sounds to him that you are against the public being informed - you are holding up the vote) (inaudible)

Councilwoman Van Wert stated that she is not, but you are forcing her to do something that was just put here in front of the board tonight, there is a due process here and she does not want to be forced to make a decision that she does not know exactly how we are going to do this.

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Mr. Powvorsnik stated that down the road he doesn't want to be catching water off his roof and putting it into a special thing because Stu Baker wants a whole new zoning thing.

Supervisor Giordano stated that what you are asking us to be is mindful, about anything that we pass here that affects the Town, right.... Mr. Powvorsnik stated if you pass this, it will go before the public and the public will have a say about it, not the planning board which is only an advisory counsel, they are not in charge - you people are in charge, right there.

Councilman Taylor stated that this resolution is just about transparency, there is plan destined, we should be striving for this any way.

Supervisor Giordano asked if everyone is comfortable with the legalities of this, do you know for certain that every one of these points aren't going to cause a problem down the road? He is not against this, his campaign was to try to better communicate with the public and that is still his intention. This is the first year that he is in office, and he would actually like to do a newsletter because a newsletter will go to every individual residence regardless whether they have cable or internet, but it takes time and resources and since he has been in this chair it has been a very reactive game, it has not been a very pro-active game and everything that the Judge says is very good except the people sitting here have a limited resource as in this town to be able to take on these things when we are having to deal with all the other major problems at hand. He hears you loud and clear and he is with you, but he does not have more than 24 hours in the day and as it is he is already spending well over my allotment of what he needs to be doing. Simple things that involve work, someone calls up and says hey I have an issue with this, that little phone call may take me several hours of time to get it solved - I may have to talk to legal, to finance, to figure out all the different agents and the public doesn't realize the time that goes into that and even these people for the most part are volunteers of their time to be sounding boards regarding what comes through here. We hear, we are going to do something, this is just the first eight months of this particular board and we want to address this, we don't want contentiousness, we want to be straight forward, transparent and have the public so we know what is in their best interest so we can make the right type of decisions here and not have to rehash them. We have had issues here before about a grant on the table for water meters, and because we were not well informed we let that go and that is pretty sad because we are still having that same problem and the money isn't there anymore so we have to come up with a new solution. Same thing we are doing with the houses that are abandoned or vacated, but all of these things take time - there is no simple solution, they take a lot of research. As you all are aware, the government is big and there is a lot of bureaucracy that goes through this and every person on here does not have a degree on governmental studies. (Mr. Powvorznik interrupted - and stated that from what he sees you don't want this done and Councilwoman Van Wert doesn't want this done....) This is not what anyone is saying.

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Mr. Dolbeck stated that the one concern he has is that two weeks ago, we had a public hearing scheduled for signage. You guys weren't ready to have that public hearing yet, then it was scheduled for today and you aren't going to have it tonight either.

Supervisor Giordano explained that we opened the public hearing, but it had not been formally recommended by the Planning Board, therefore we opened it and listened but we were not going to make any adoption. We are allowing people to come through and say what they feel about any particular aspect of it. None of us are experts on it...

Mr. Dolbeck stated that his concern is after a while people stop coming and we are back to sitting here in front of a bunch of empty chairs and you guys have to make decisions and that is not good.

Councilman Taylor asked the Town Attorney if he sees a problem with this resolution as it was read.

Mr. Fuller agreed that the comment that Mr. Baker had is correct, you cannot amend the zoning law by resolution. That is illegal. You would need a local law to put in #4 on this resolution.

Supervisor Giordano feels that the intentions are good and we can draft something to support this, maybe not specifically what you have here, but something alike as to what you have suggested prior to having a public hearing. These discussions bring out the best. (Inaudible) He would ask for the same thing in regards for this, let us have some time to process something of similar nature that we can bring forth and support.

Councilman Taylor would like to adopt this with the striking of that number 4.

Vic LaVallie stated that some of the problems you are having right now is that you might be shell shocked for one (inaudible) he doesn't think anybody sitting on this board today, you all have to be in favor of appropriately informing the public. Somehow.... This thing is so simple to him that it is incredible.... It says that you are going to hold some informational meetings, it says you are going to send the proposed town legislation after you get it back from the planning board or if you create it yourself along with this rationale, you are going to distribute this through six voting districts, you are going to send it to out-of-town taxpayers, you are going to appropriately advertise this thing in a couple of newspapers and a couple radio stations and PBS Vermont and these are just i.e's so you are not designating any stations so you can change them. It is simple, if you strike that out of there, what you just suggested, he thinks you have a solution in hand here and he thinks you ought to vote on it.

Mr. Dolbeck stated that he didn't intend for this to be complex or intend for anyone to have any issues with it. He thought everybody would be 100% behind making sure the public is duly informed before we go forward, but the problem is if this just gets passed around and it doesn't get into a formal resolution, if it doesn't become part of your doing business the cast of characters are going to change again and you know the last time, you

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don't understand because some of you weren't here but there was some real hurt feelings, after the board got up and made the decision to support the people, some of the members of the planning board went back to the board, identified themselves as planning board members and berated them and made comments in the paper about the people here being a mob. He does not want that to happen again, that is what he is trying to avoid, he does not want 150 people here screaming and hollering and upset or whatever. He thought that this would be the best way and you don't have to have town criers or watch dogs anymore because now you have a think in front of you that says you are going to go out there and make sure.....

Councilman Taylor stated that this is a procedure to use to effect proper communications and demonstrate good will to the community. That is the way he sees it. He sees it as being the smart way, the people who sign our pay checks here, that is who he works for.

Councilwoman Van Wert asked about section #2, how would that work? We are working with the signage and this is several pages, so you are going to send copies of this at what point in time? When the planning board makes a recommendation, so that they get the input or after?

Mr. LaVallie stated that you have to go to the planning board first to get their approval on any legislation that you want to pass, prior to the informational meetings so we .....  
(inaudible)

Councilwoman Van Wert stated that this says copies of the proposed legislation, you are not just saying that we are notifying you that we are going to talk about it, you are saying that you want the proposed legislation sent.

Councilman Taylor agreed - make some copies of the bill and distribute them by way of these organizations for them to talk about them....

Mr. Dolbeck stated that up to now an article gets put in the paper that we are going to have a public hearing, how do people know what to say (inaudible)

Councilwoman Van Wert is not saying that we can't improve on what we do, she agrees with that, but when you are saying that this is what we have to do - copies of proposed legislation and .....

Mr. LaVallie interrupted saying that this would be the sign regulations that you have in your possession today, that you got from the planning board and now you have something that we can have an informational meeting about to see what the sign regulations say and have open discussion about it - sounds simple..

Councilwoman Van Wert continued, we have this from the planning board, at this point we would send these to ..... she doesn't .....

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Mr. LaVallie stated that you go to 6 voting districts and give a representative from each one of those 6 voting districts that information and let them deal with it.

Councilwoman Van Wert asked if that would appease the people that Albert was talking about. Those summer people that won't get that?

Mr. LaVallie stated that those people you would have to make a decision as to how that..... this is an administrative problem for you know, we are not the administrators of this. You guys have to figure that out. (Inaudible)

Supervisor Giordano agreed that these are good thoughts, but you have ask - what is your priority as to what you want us to do? Transparency is important, but is it the highest thing on the priority list? (Inaudible - interruption)

Mr. Powvorznik stated that you run for election on this same premise, when you ran for election, a lot of people didn't even know that you were running, you need that transparency - and you lucked out, you got in because you had a computer set up or whatever to make people know that. Otherwise, I didn't know nothing about it.

Mr. Dolbeck stated that basically what the thing says, it just says that you are going to make sure that you go to ... the voting districts were just used as a way to cover the Town.

Supervisor Giordano agrees that this is a good idea, but can the Town Board have a month, to bring it back next month..... (Inaudible)

Mr. LaVallie stated that the motion is on the table right now, it is not a motion to table it, it is a motion to pass it. If you are not going to deal with it, are you changing the motion right now?

Supervisor Giordano stated that we are in the discussion phase of the motion.

Mr. Sharkey wanted to describe the situation that has happened in Rutland, Vermont. There was a small committee with their Mayor Christopher Lawrence and they were very secretive about their intentions about bringing in 100 Syrian Refugees. They didn't want the public to know until they opened up the surprise and said guess what folks we are bringing in 100 Syrian Refugee, the people had no input into this so that is why transparency is vital, it is vital. We know that on a National Level, sometimes decisions are made as if all the lights are out and it is pitch black. They've done this in Albany, they do it in Washington, so it is very important, people are getting very upset about it, very upset. Thirty thousand emails go missing from the Secretary of State and there are a lot of other examples too, but it is vital. You can not be secretive as they were in Rutland and maybe in some other cities on some other issues, it has to be out in the open. It definitely has to be out in the open. About 4 years ago, he asked all the candidates that were running for office in Ti if they would write a letter in the paper explaining their views on this or that. He urged his town Republican Committee, write something,

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whatever you feel like on politics or Town issues and not a word, just him. This is a way to have it happen.

Supervisor Giordano does not disagree with that, and does not believe anyone disagrees with that. We just are asking you to offer us the same courtesy that you are asking us to do. Which is basically, give us some time to digest this material, have a consult with our attorney and flush out some other things that you may think is very simple but it could be problematic. You have elected us to be guardians of this Town, but if we just take what you are saying and you don't have all the knowledge because you are not in this particular position then it might be a bad decision and who is going to get the blame for that. We will get the blame so allow us the process that you are wanting with these hearings, which we are in favor of.

Councilman Taylor does not see the down side if he did he would take it off the table.

Mr. Dolbeck is looking at the other aspect of this, if this is not proper and according to Mr. Fuller that #4 is then that is ok, he just does not want to let this go to the point where we don't, we spin our wheels on it and we don't get it done. Like he said this is for an example, it does not mean that you have to do everything. It is just an example of ways that you can approach the districts - go to the fraternal orders - go to the fire departments.

Mr. LaVallie stated get it established, if you want to change it later, go ahead and have an informational meeting, have a public hearing and change it. This is not cast in stone.

Supervisor Giordano asked why we can't just get it right the first time? Why do we need to do something and then go back later and hash it out. (Inaudible) He hears what is being said, he does feel that these are good things. He wants to do a newsletter and wants to play a proactive role. All the things that you have mentioned are wonderful things, but how many hours do you think those things take to do and they take a lot of time. Unless you have volunteers...

Mr. Dolbeck is worried about that, that this will take too much time to do. Let me tell you that it is probably the most important thing you can do. He doesn't care how much time it takes or even if it takes an investment of money, you - yes, we elected you as guardians of the Town, but we didn't elect you to provide us with a blanket mandate to pass laws without us knowing what they are about or regulations without/pending a full understanding of how it is going to affect us. That is all I would like to see on this.

Mr. LaVallie stated that we elected you to support what the people want, now what you think they need. We want you to give the people what the people want, not what you think the people need. There is a big difference there, it is the same problem we got in Washington today. Fortunately, the people in Ticonderoga they have their representatives like you and he knows that you are transparent, he knows you are because of the way you campaigned he saw it, and he knows you are here, he read the post star occasionally and say that and said who the hell is this guy. You are our board, we are here to support you, we really are but we want you to support us right now and get this

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procedure established simply, if you think there is something wrong with it, get a recommendation from the attorney, then hold an informational meeting have a public hearing and change it. It is that simple, it is simple as we are right here tonight asking you to do it, you can do the same thing again. Let's see it established.

Mr. Dolbeck would also like you to explore this to include #4, he knows that you can't on the floor tonight and he understands that and is in favor of your amendment to the motion, but he would also, if it takes a local law to be able to do, he would like you to be able to investigate that too. Not just what is in front of you.

Councilman Taylor stated that the process in this case would make it more problematic and would dictate that it would have to be a real serious situation to try to update the zoning, it would have to be well worth doing. You would have to have a lot of support before you would venture down that road. To him that is what you would do to make sure that we have something worth pursuing before we went down that road.

Mr. LaVallie went on to explain the process that he went through from his 12 years on the planning board, which was specifically like what is being proposed. He continued to stated that this is a very simple process and very easy to administer.

Mr. Dolbeck does not want to go through what we went through last time, he still has people that still don't talk to him over that. He doesn't want to see that again.

Mrs. Thompson the Town Clerk would like to say something because she is the one that is going to be responsible for carry out. You are saying that this is very simple, it is almost too simple, because she will skip one of these papers or radio stations and it will make someone mad. She would rather it be, right now, put down as to what specifically needs to be done and what is expected of her, then all that is listed on this generic piece of paper.

Mr. LaVallie again stated that that would be an administrative call. (Inaudible)

Mr. Stipo asked if everyone is on the same page and in agreement then let them have time to look this over and draft a better document.

Mrs. Thompson again added that she needs more direction on this, it is extremely generic and she does not want someone coming at her after the fact saying that you did not get it posted in this paper and you gave me some choices of papers here, but basically they are my choices and I don't want to be responsible for that. If you guys are wanting it in a specific paper then say it now. She does feel that this broadcasting that Councilman Taylor is investigating is a great idea (Inaudible).. let's get specific right now with this.

Mr. LaVallie again stated that this says for an example - you can decide later on what you want.....

Councilman Taylor stated that we can strike ..... (Inaudible)



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Supervisor Giordano stated that you are striking things from the conversations that we are having which to him is an indication that this thing needs to be looked at before its adoption. Not that any of us are against it, just allow us that time to bring before the public at the next meeting a resolution that speaks to transparency in a way that you would like to have it communicated to the Town. Would that be something that you are willing to allow us to do, so we can bring something back that is going to speak to what you are asking.

(In audible)

Mr. Dolbeck stated that if you don't vote for this, it doesn't mean that it can't be brought back up again.

**Resolution #260-2016** brought by Wayne Taylor, seconded by Fred Hunsdon amending the prior Resolution #259-2016 (not finished) to follow the listed instructions before adopting, amending, repealing or replacing any zoning law, zoning ordinance or any other law dealing with land use rules and regulations:

1. The Town must hold at least two centralized (Town Community Bldg.) informational meetings which are appropriately advertised in the three most widely read newspapers (i.e. Post Star, Press Republican and the Times of Ti Sun) and the two most listened to radio stations (i.e. WOKO, WVMT, NPR and PBS Vermont) prior to any public hearing.
2. Copies of the proposed Town legislation and its rationale must be timely sent throughout the 6 voting districts (i.e. via geographical town meeting organizations, fraternal organizations, local fire departments, Ti Chamber, etc.) and appropriately sent to out-of-town Town Taxpayers prior to holding public hearings on said matters.
3. After holding all informational meetings and prior to any public hearing, an informational public referendum will be held to gauge the people's support for or against a proposed zoning change.

**All in Favor** Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye.

**Opposed** - Joseph Giordano - Nay, Chattie Van Wert - Nay. **Carried.**

Mr. Dolbeck believes in the long run you will find this very, very helpful.

Supervisor Giordano noted that nobody has been in his office expressing these concerns.

Mr. LaVallie stated that we are here tonight. (Inaudible.....) This signage is unsuitable at its present form.

Mr. Dolbeck believes that in his heart, he knows that the Supervisor wants to see this through.

Supervisor Giordano asked if Mr. LaVallie would come to his office to express his concerns. He agreed with Mr. Dolbeck, but noted that Mr. Stipo seems to be the only one that seems to understand where he is coming from - give us a month. You are asking us not to vote on a Public Hearing in regards to sign law, in which I was not going to do any way, he was not going to bring it forward at all as he told Councilman Taylor prior to this

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meeting. It is just going to come again and listen to public comment and allow public comment to keep coming forth as if it were an informational meeting. So what you are asking here is 1. we were not going to do anyway because he does not understand the law, he doesn't know the pros and cons when it comes to signs - he doesn't have all the answers. He needs to absorb what the people think and then contemplate and critically think for himself. He is not opposed to .....

Mr. Dolbeck does not think you will find anyone opposed to this, he doesn't know who is speaking against.....

Supervisor Giordano stated that this is ( inaudible) we will find out down the road how this will turn out, in terms of the energy and how many times you will all help with this. (Inaudible) He is curious about the informational public referendum, how will this work?

(Inaudible - discussion)

Supervisor Giordano stated that the best example of someone who really listens is how well they can articulate what someone else has said, can you (Mr. LaVallie), he has heard what you said, but can you reiterate what he said?

Mr. LaVallie stated that he does not want to go any farther with this. He is 75 years old, he is tired and has had enough of this. We got this through, but he will come in to the office some day.

Supervisor Giordano stated that this is fine, but in terms of this, he is not against the premise of it, but he would like more time to think about the implications of what this now adds to the Town Clerk, himself and anyone else that now has to work with this along with everything we have to do.

Mr. LaVallie stated that those are the responsibilities of the Supervisor of the Town of Ticonderoga and you have accepted that for the next two years and we are glad to see you there. If you want better pay then find another job.

Supervisor Giordano stated that he did not take this job for the money, and he hopes he does not get burned out by this.

Mr. Dolbeck doesn't think anybody takes these jobs for the money, and he thinks your heart is in the right place and he was excited when he read your comments and he thinks this is what..... he thinks people in the Town have felt for years that they need to be watch dogs because something is coming down the pike that not everybody necessarily agrees with. All he wants to do is try to avoid the mess that we got into the last time where there are still difficult feelings between families that don't even speak now. That was wrong and a bad thing that happened. He is trying to avoid that mess.

Mr. LaVallie stated that this is going to decrease those conflict areas and it is his feeling that this will help you generate public support for future zoning issues. Find out what

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you want before you pass these big committees to study it for two years to bring it back to, that is where you get the conflict of the people.

Supervisor Giordano agrees that the idea of this is excellent, the implications of this of what it puts on the people in front of you is unclear..... (Inaudible).

Mr. Dolbeck agrees that there is still going to be a certain amount of cumbersome, but it is still the best thing to do.

Councilman Taylor stated that this is only for zoning law changes, not day to day stuff. Just when it is a serious situation that advocates change to the zoning law.

Supervisor Giordano would like to adjourn this meeting for a consultation with the Town Attorney.

**Resolution #261-2016** brought by Joseph Giordano, seconded by Chattie Van Wert to temporarily adjourn the regular Town Board meeting at 7:35 p.m. for a consultation with the Town Attorney. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #262-2016** brought by Chattie Van Wert, seconded by Joseph Giordano to re-enter the Regular Town Board meeting at 7:30 p.m. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Public Hearing

Amending Sign Section 5.60 of the Ticonderoga Zoning Ordinance

Supervisor Giordano opened the Public Hearing noting that it has now been recommended by the planning board and asked for any public comments.

Mr. Baker noted that it seems by the policy resolution that the board just adopted 3-2 that you should close the hearing, take no action and proceed to advertise and set up neighborhood meetings, that would make this evening a little shorter for you.

Mr. Dolbeck would like to know a reason why we can't have that electronic sign. Has that been stricken in the sign law.

Supervisor Giordano explained that it is an issue that needs to be sorted out by the people that feel it should be there and the people that feel that it shouldn't be there. It is again one of those things that require sitting down and having a conversation.

Mr. LaVallie stated that the current zoning law says we can't have that sign, it is already a matter of law. It is in material, you would have to change that part of the zoning law.

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Councilman Taylor asked if it was subject to a variance.

Mr. Fuller noted that there is this overwhelming believe that the current zoning law is proper in its current form, the sign ordinance that you are looking isn't even in your zoning law it is actually in your site plan review law, which is not in your zoning law. That is a whole separate law. The ordinance is on line.

Mr. LaVallie stated that this is in the Site Plan Review Law, the planning board at this point in time..... that was amended in 2001 ..... and that specifically addresses signs like Reale's sign that says you can't do it, he was at the last planning board meeting and brought up this question and he said there was a lot of support for that particular sign and we told them why. Bill Ball came up to him afterword or prior and made a statement that this particular sign had a lot of support.

Mr. Dolbeck wanted to find out if this is something that we can work on, he does not know where it is and don't understand how it got regulated but he would like to see it come back on line. He thought people really liked it and it was very informative and it was kind of the thing that he was about.

Mrs. Cooper stated that the Reale sign was offensive to some people because it was a construction sign. So (she is chair of the design committee of the Montcalm Street Partnership) we started looking at an electronic sign and our target place was up by the monument which is actually hospital property, which sort of changes the rules a little bit and we were looking at a very nice, attractive sign; but then there was so much, we were hearing a lot of very negative feed back as to who was going to run the sign, who was going to be allowed to use it, what could the sign say, how long could the messages be on it and so on and so forth. Her committee decided to table it until some of these things could be worked out and the rules were decided before the sign was even considered. So Montcalm Street partnership and her committee in particular is going to look at it and maybe come up with some ideas about regulations for using this kind of sign. She thinks it is a wonderful idea, even it is just supporting community events and Town Board meetings and the school; however, it needs to be done right or there is going to be a lot of people who are going to be unhappy with it. If you look around for example, Lake George Village - there is an example of a sign done well, that is what she would like to see, something attractive and well done, but the rules should be done first, decide who is going to be in charge, who can use it and what it can say and then maybe we can pursue it. They are not cheap, they are about \$10,000.00.

The public applauded her effort.

Mr. LaVallie supports this, it is a tremendous idea - it is just an administrative problem you have now. Somebody needs to make it work. He does have one more comment about the sign and maybe the chairman of the Planning board can address this. Looking on page 13 of the meeting agenda tonight and on this page is a table, you have a DB, HMU, NMU, HR, etc. they are undefined in this document completely. You have a district map that is already established in the Town of Ticonderoga, but this implies that

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you are going to create six new districts and that requires .... if the are undefined and not on the map, how can you even think about giving these signs established if nobody knows where they are. If it is your intent to create six new districts, lets discuss it. That got rejected in 2013, that means you are going to have a lot of opposition to that. If you adopt this in its present form, all the sign regulations would fall in the Service Business and all the other areas of town would fall into all the other categories. So you pull something out of the 2013 rejected plan that had established these districts, you didn't adopt that so now we still have the same districts we've had for a long time. We have an established business district right in the zoning law. There is nothing in here for Neighborhood mixed use, there is nothing. All business is service business throughout Ticonderoga, including down town and the four corners. So he is very sure that the business district ... if you adopt this these categories aren't even defined.

Mr. Baker agrees that this is correct, those are erroneous zoning district titles and it was an obvious oversight by the Planning Board; if the Town Board is at all interested in considering changes to the zoning ordinance, clearly that would need to be corrected. It certainly wasn't the intent of the Planning Board to try to establish new zoning districts through sign regulations and actually sign regulations that would be part of our Site Plan Review. You can't do that, it certainly wasn't the intent.

Mr. LaVallie stated that you guys had one meeting and adopted a rough draft of the sign reg. plus your storm water management in 55 minutes. That is an impossible thing to even read it to discuss it. In a functional planning board that knew nothing about this it would take you at least six months to do it, he has been there and he knows what it takes to do something. These guys that adopted this were on the committee that developed the 2013 document, they were on Brandy's committee - Bernie Leerkes was the co-chair, Mike Powers was on that committee, Stu Baker was on the zoning committee that reviewed it after they developed it, do this the right way.

Supervisor Giordano hears these comments. We will leave the public hearing open for further review.

**Public Participation**

Richard Patnode wants to ask about the water situation in Town. You drilled these wells, and all the money that the tax payers have paid. What is the status on the Street Road well, will that ever be hooked up to, is the water any good?

Councilman Taylor stated that we are in the process of going out to bid.

Supervisor Giordano stated that we are still in the process of getting certified in order to get the point of being able to go ahead. We need to be shovel ready before we can even go out to bid, so we are in that process right now.

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Councilman Taylor stated that it produces up to 3 million gallons a day, and he has tasted it and it is good. They have done pump tests on it and watched the draw down. We cannot tell you an actual number on what we have into this.

Mr. Patnode stated that this money should have been spent on all these houses around town, where the rats are crawling right out of them and the lead paint.

Supervisor Giordano asked if he didn't want quality water.

Mr. Patnode stated that he has quality water, he is on Lake George water. That money should have been put into the Lake George system and Gooseneck, we have all this money in something that we aren't even using yet.

Supervisor Giordano explained that Lake George's system was not designed to be a main source, it was designed to be supplemental to Gooseneck. All of these things have been investigated over the last few years.

The water project was explained a bit for the audience.

Mr. Patnode again asked if the water was potable with all that fertilizer and chemical and so forth that was used on that field? The answer was yes.

Report from Department Heads

Tonya M. Thompson, Town Clerk

Letters were read for the record

Bill Grinnell - Zoning

Town of Ticonderoga Town Board,

At some point on or about July 15, 2016, the Code Enforcement Office for the Town of Ticonderoga ruled that a commercial electrical generation unit [solar panel] was allowed in a medium density residential zone. This is in direct conflict with the zoning ordinance for Ticonderoga. It is also apparent that this unit does not meet proper setback requirements for the area, in fact it may actually infringe on the Highway ROW.

My questions are as follows;

- 1.How was this interpretation arrived at?
- 2.Is this appealable by the residents in the surrounding area and if so what are the procedures?
- 3.Who confirmed the setbacks?
- 4.Is there a review process for the decisions made at the enforcement level.
- 5.Who supervises the enforcement officers?

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6.Can this be reversed?**

As someone who has spent hundreds of hours and thousands of dollars developing this area, it is very disappointing to see this happen to such a pleasant street as Grace Ave.

I will await your answers.

Regards,  
Bill Grinnell

Ken Engler - comments on the Sign Law

Town of Ticonderoga Town Board,

I strongly urge you to reinstate the prohibition on off-premises signs in the new sign ordinance under consideration.

I don't believe that the Adirondack Park Agency prohibition of off-premises signs is applicable in the hamlet. Therefore such prohibition should be included in the Town regulations in order to deal with such signs in the hamlet.

Simply driving around the Adirondacks provides a view of how weakly the APA enforces their prohibition of off-premises signs. Ticonderoga cannot depend on the APA to prevent proliferation of off-premises signs.

Thank you, Kenneth G. Engler, Jr.

Committee Reports

Public Safety - Fred Hunsdon, Councilman

Public Safety Minutes

July 25, 2016

Members Present: Councilman Hunsdon, Chief Johns, Commissioner Lauman, Supervisor Giordano, Don Paige, Ross Kelly, Dave Woods, Bill Ball, Danielle Drinkwine, Matt Watts and Ron Drinkwine

Guest Present: Councilman Wayne Taylor,

Councilman Fred Hunsdon opened the meeting with the Pledge of Allegiance.

**Public Participation/Codes Department:**

Fred started the meeting by asking Amy to speak. Amy started by explaining a company that she recommended called Everbridge Government Solutions She explained that her program uses a mass communication method to notify different areas, in a community, about emergency events, social media where the town has the ability to talk to their constituents, Incident Communications for repeatable incidents, Smart weather to give severe weather alerts, Secure Communications to send out sensitive information without the risk of violations. Other items include Computer aided Dispatch and Mass Notification for critical events. (see Attached) Amy stated that many communities are

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signing up for this program. The system allows you to send information out and receive back conformation. Her company contracts with the town to set the system up. Amy stated that her company was a tier one company and has a more secure system and that they do the management of the system. Wayne stated that he had talked to the Town of Bolton and they were very pleased with the company. Amy stated that the system would cost \$3,500.00-\$3,750.00 Annually. The system would be multi-mobile which includes phones, cell phones, computers and more when an individual signs up for the service. Wayne stated that it would be worthwhile to have a special meeting just to discuss this program. Fred said yes that we would need more literature and input from the company. Amy stated that they would do a one hour slide show and present more information. Mark stated that it would be a good PR tool to give out special items such as cars being broken into and people missing. Amy stated that she could come back if she was provided a place and some equipment to set up. Everyone agreed that this could happen and that it would be good if all of the town officials could here and provide feedback. Amy said that she would need at least two weeks notice and Fred said he would work on it.

Ross Kelley then asked if he could ask a question. Ross stated that he would like to voice some disappointment from the last meeting and the Town Board Meeting. Ross stated that the Public Safety Committee did not receive any minutes from the last Public Safety Meeting before the Town Board Meeting. Ross stated that at the Town Board Meeting that they were going to recommend \$10,000.00 for code violation clean-up but at the Safety Committee meeting Margaret made a motion that \$100,000.00 was going to be allotted for this and the committee unanimously agreed with this. The figure of \$10,000.00 was never brought up in the minutes of the last committee meeting. Fred stated that the board looked at that \$100,000.00 figure and that would be too much money to allot and would take away from moneys already projected. Mr. Kelley Stated that his concern is that Town Board should respect their committees as in due process and to acknowledge them as part of the process.

Supervisor Joe Giordano handed out Local Law #5 to help people better understand what Code Enforcement is dealing with and to be used as a tool to Project ourselves forward and to use as part of our process. (See Attached)

(End R/C Drinkwine minutes, start Chief Johns Minutes)

Supervisor Giordano discussed turning committee discussions into a constructive direction versus a destructive and argumentative direction. The Supervisor discussed options available to the town through different strategies toward approaching the problem properties including public awareness programs, voluntary compliance, town board actions, and enforcement actions through the local justice court. The Supervisor wishes to look toward goals and objectives the committee might work toward in future discussions, toward a comprehensive strategy, rather than heated discussions toward individual cases and incidents.

There were lengthy discussions regarding duties to mow lawns and when that becomes a violation of the property maintenance codes. Currently the code only requires a 6 foot perimeter around the residence. Code Enforcement Officer Ball reports the code



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restrictions will be changing on October 3<sup>rd</sup> which will change the grass mowing restrictions and also inoperable vehicle restrictions.

Code Enforcement Officer Ball read the local law regarding litter aloud to the committee and reports it is pretty simple. The law was used just last year to clean up a property on Lord Howe Street. There was discussion about electronics disposals, and those and tires being one of the biggest complaints made to police for unlawful dumping. There was also discussion about garbage cans being left roadside for extended times before and after garbage collection days.

(\*\*\*recording device ceased operation at 1hour 6 minutes of meeting)

**Police Report**

Chief Johns provided a written report to the committee on police activity. (Attached)

There were discussions and questions about the police budget, part time staff, and a veterinary issue with K9 Tusko; but Chief Johns reported those matters were scheduled to be discussed in a Commissioner's Meeting the following week.

The complaints raised about parking time limits was brought up, and the matter will be forwarded to the Highway Committee to request signage before enforcement actions begin.

The police department bills were approved to be paid.

**Other Matters of Discussion**

Commissioner Lauman raised concern about continued problems with tractor trailer trucks utilizing the Corduroy Road and then becoming disabled because they are unable to negotiate the turn upon State Route 74. At least 3 times a year a truck becomes stuck negotiating that turn, thereby obstructing all traffic using State Route 74. These incidents block traffic using that main thoroughfare for hours, and also endangers the safety of emergency responders who need to continually respond and conduct traffic control functions.

The committee unanimously recommends the Town Board pass a resolution requesting the Resident Traffic Engineer for NYS DOT, the supervisor of the Essex County Highway Department, and designated representatives from the Town of Ticonderoga meet and discuss solutions for this issue.

Next Public Safety Meeting will be held in the basement of the Community Building at 5pm on August 29, 2016

Minutes prepared by Ronald Drinkwine & Mark Johns – Ticonderoga Police Department

**Agenda**  
**Public Safety Committee Meeting**  
**July 25, 2016 – 5:00 pm**

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**Pledge**

**Presentation:**

- Guest Speaker to address the committee on a Town-Wide emergency alert system

**Reports:**

- Police Chief – Mark Johns
- Code Enforcement – Bill Ball
  - Outline process on how Town will cite and prosecute property violations
  - Brief overview of **Local Law #5 (2003) – Litter Law**
  - Update on properties discussed at July RTB Mtg
    - 34 Killicut Mtn Road → to be served appearance ticket
    - 40 Defiance Street → to be served appearance ticket
    - 8 Schuyler Street → cleanup subject to court prosecution
- Code Enforcement – Danielle Drinkwine-Holman
  - Update on number of properties (with cited violations) now in compliance
  - Update on Master List of properties with cited violations
- Chair – Fred Hunsdon, Sr.
  - Discuss all strategies to aid in achieving compliance of property violations
    - appearance ticket leading to court prosecution (fines, etc)
    - cleanup by Town contractor (costs levied onto property taxes)
    - promotion of voluntary assistance via committee members/neighbors
- Co-Chair – Joe Giordano
  - Organizing meeting w/ Judges, Police Chief, Code Enforcement Officers to ensure cooperation throughout process
    - Thoughts on non-selective strategies to eliminate judicial bias
  - Discuss expectations of committee Members
  - **Press Release** to inform Public of what is not acceptable care of one's property

**Public Comment**

**Chief's Monthly Report**

July 25, 2016

➤ **Monthly Activity**

June 28<sup>th</sup> through July 25<sup>th</sup>

- 18 Criminal Arrests/ 40 Charges (6 Felony, 22 Misdemeanor, 12 Violation)
- 33 Traffic Tickets Issued
- 3 DWI Arrests
- 13 Motor Vehicle Accidents Investigated
- 302 Calls for Service

➤ **Felony Investigations**

- Robbery Investigation/Arrest
- 2 Residential Burglary Arrests
- Fugitive Warrant – Arrest
- Use of Force – Taser Deployment
- Accidental Death Investigation

➤ **Pending Projects/Other Items for Discussion**

- Complaints on Downtown Parking – Signage - Update
- Evaluation of Part Time Officer Availability
- Departmental Bills For Payment:
  - Galls \$245.67
  - Sirchie Fingerprint Lab \$119.11
  - Jay's Sunoco \$1106.10
  - Town Highway \$1089.78
  - Symquest \$48.19
  - Advance Auto \$108.98
  - Walmart \$98.37
  - Quill \$92.79
  - Sunshine Laundry \$47.45

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**Procedure for enforcement of**

**Local Law #5 of 2003**

**Local Law #3 of 2015**

1. **Complaint:** To be acted on within 5 days.
2. **Site inspection:** Pictures if possible.
3. **Order to remedy (OTRV):** description of violation, time line for compliance. Delivered certified mail or personal delivery. Stating that a public hearing with Town Board will be scheduled in case of non-compliance.
4. **Request for public hearing:** Town Board to set date of hearing.
5. **Public Hearing:** Board to decide if legal action or Town will clean property. Meeting will be cancelled if compliance is verified prior to hearing date.
6. **Clean-up:** Meet with clean-up crew on site, decide what will be cleaned up, and discuss safety issues.
7. **Bill owner:** owner has 30 days to pay
8. **Lien against property taxes:** if not paid in 30 days.



# Minutes for a Ticonderoga Regular Town Board Meeting held on August 11, 2016 commencing at 6:00 p.m. with the continuation of a Public Hearing to amend the Zoning Ordinance sign section



## Mass Notification

Use Mass Notification to reach responders and residents about critical and emergency events across smartphones, email, SMS, push notifications and other modalities.

"The system is very user friendly, in no time, with little effort, you can figure out how to log in and send out a notification. This is especially important when you're in the midst of an emergency and you have to react on the fly. It really made it easier for us to send out alerts, and that's one of the reasons we chose the system. It's just faster and easier."

**Traci Masou**  
Nassau County



## Community Engagement

Community Engagement enables you to leverage day to day community connections to expand your outreach by growing your opt-ins, publishing to social media and engaging in a two-way conversation with your constituents.

"We know that we can react and respond accurately and efficiently to any event in a moment's notice and would recommend Everbridge to any city with similar needs."

**Michael D. Falkow**  
City of Ingleswood



## Incident Communications

Use Incident Communications to ensure the right processes are followed for repeatable incidents by creating templates for numerous scenarios you may face, ultimately reducing the time it takes to send a message while reducing errors.

"New Orleans is an event-driven city, so we use the Everbridge system nearly every week to communicate with residents and visitors. In addition to this, our fire and EMS departments use the system daily. We are always in need of some form of communication with our residents or internally with our employees, and the Everbridge system is the one we choose for every situation."

**Paul J. Reeb**  
City of New Orleans



## Smart Weather

Use SMART Weather to enhance and optimize over 150 severe weather alerts including lightning, tornadoes, thunderstorms, hail, ice, snow, extreme temperatures, high winds, flash floods and flooding.

"We have found that Everbridge is an invaluable tool that allows us to stay connected with community members and rapidly communicate critical information to them when necessary. Before Everbridge, we relied on a less powerful notification service, and it took us two to three hours to send a message to 5,000 people. Using Everbridge, we have notified 10,000 people in less than 15 minutes."

**Ken Parish**  
Pierce County



## Secure Communications

Use Everbridge Secure Mobile Apps, SecureBridge and HypeBridge to quickly send secure messages, reports, and images without incurring violations or compromising sensitive information.

Living on the coast, hurricane evacuations are a matter of life and death. Everbridge allows us to quickly contact thousands of residents who were affected by Hurricane Ike, rapidly communicating warnings and mandatory evacuation orders within minutes was critical for public safety as Hurricane Ike approached Galveston Island.

**Alicia Cahill**  
City of Galveston



## Computer Aided Dispatch

Use our CAD integration to automate your notification procedures by allowing users to select pre-defined messages and processes to use for a specified incident and then determine the current list of stakeholders and responders.

"After seeing the success in state-run agencies, 41 cities, towns, health districts, and council of governments went on to purchase their own municipal Everbridge system for emergency and non-emergency use. By using the same system statewide, the State of Connecticut is improving operational efficiencies."

**Mike Guerrero**  
State of Connecticut Official

## Introduction

Everbridge is a leading unified critical communications platform trusted by corporations and communities of all sizes that need to reach the right people for immediate action, collaboration, and decision-making. Connecting millions of people and internet-connected devices, the company provides reassurance that secure, compliant messages are delivered, locally and globally, received and responded to, no matter the recipient's location. Everbridge is based in Boston, Los Angeles, San Francisco, Beijing and London.

For a full product description, along with best practices and product details please see the Everbridge User Guide and Everbridge University.



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Update on Code Enforcement Violation -

Mowing Violations 9 served; 8 remedied

Cleanup Violations 11 served (5 verbal, 6 written); 8 remedied

**Resolution #263-2016** brought by Fred Hunsdon, seconded by Chattie Van Wert supporting the developing of a proposal and the submission of a request seeking grant monies from the newly created Zombie and Vacant Properties Remediation and Prevention Initiative. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

The Board requests that HAPEC (the Housing Assistance Program of Essex County) assisted by TRA (the Ticonderoga Revitalization Alliance) proceed with developing a funding proposal for the Town to apply to the newly created Zombie and Vacant Properties Remediation and Prevention Initiative. This is in response to the invitation to the Town to apply for up to \$75,000 of funds through this program, which comes under the Office of the Attorney-General, and is implemented by Local Initiatives Support Corporation (LISC) using funds from the Morgan-Stanley settlement. Some possible types of activities that might be funded through this mechanism are attached.

The deadline for application is August 19. If the Town's proposal is approved, the Board will then have to provide a Commitment Letter which will be provided by LISC.

Uses of grant funding may include, but are not limited to:

1. All grant applications **must include** a plan to connect homeowners at risk of foreclosure to services such as the NY Attorney General's Homeowner Protection Program (HOPP) and Mortgage Assistance Program (MAP) as well as other foreclosure prevention programs which are available in the region.
2. Create a local "zombie" and/or vacant properties database and/or map which can be used to coordinate with state agencies including DFS and the OAG to ensure compliance with New York State's new "zombie" property registry.
3. Increase capacity within the Code Enforcement, Corporation Counsel, or other municipal offices to assist with enforcement issues related to vacant and/or blighted properties.
4. Research and develop innovative local policy addressing housing vacancy and blight.
5. Develop sustainable programs to address housing vacancy and blight, such as the creation of an abandoned property task force.

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6. Outreach to homeowners who are no longer in their homes to assist them with mortgage modifications if feasible and, if not feasible, to facilitate deed in lieu of foreclosure or short sales.

This is a response to the invitation to towns to apply for up to \$75,000.00 worth of funds, which comes under the office of the attorney general.

Public Works - Joseph Giordano, Supervisor

**Town of Ticonderoga  
Water/Sewer Committee Meeting Minutes  
July 26, 2016 – 9:30 am**

**Present:** Supervisor Giordano, Derrick Fleury, Tracy Smith, Matt Fuller (*Town Attorney*), and Nancy LaVallie

**Others:** Todd Hodgson (*AES*), Fred Hunsdon, Sr., Chattie VanWert, Amy Quesnel, Jody Olcott (*Essex Cty. IDA*) Dick Holroyd, Matt Courtright, John Bartlett, and Donna Wadsworth

**Pledge**

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

**Items for discussion:**

1. GIGP Slide Show Presentation by Todd Hodgson
  - a. Supervisor Giordano started the discussion by stating that the original intent of the stream daylighting project was to go by the Community Building, over Montcalm Street and through the park area into the LaChute. However, the park area had logistic issues that need to be resolved.
    - i. The revised plan that Todd presented won't impact the park as much, and puts the stream closer to the hydro plant instead of through the park.
      1. Todd continued the presentation and stated that the goal is to decrease the frequency of combined sewer overflow events, and ultimately eliminate the overflow from the Town's collections system.
        - a. A brief discussion took place on the purpose of bump outs. Todd stated GIGP is envisioning treatment and retention at point of entry, which happens in each catch basin and assists with the flow into the Town's collection system.
      - ii. Donna Wadsworth discussed the concerns that the new mill manager, Jay Wilson, had with the project, and suggested that an informal meeting be set up with him and the engineers about the

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project. Ms. Wadsworth will contact Supervisor Giordano with dates that Mr. Wilson is available to meet.

- iii. After much discussion on the project, Supervisor Giordano stated that he would like to meet with IP prior to the next Town Board Meeting date. Also, Todd will present the revised GIGP plan at the Town Board Meeting to make sure that the public, as well as the Board, are involved as much as possible to vet out any additional concerns.

2. Letter to the Chilson/Eagle Lake residents

- a. Matt asked the Committee if they had any further changes to the letter
  - i. The Committee stated they did not have further changes, and recommends to the Town Board for approval to send the letter out to the residents.

**Water/Wastewater Supervisor's Report – Tracy Smith**

1. SUNY Plattsburgh study on micro beads

- a. Tracy received a call from Danielle Garneau, as associate professor of environmental science at SUNY Plattsburgh in regard to their interest in doing research at the WWTP on micro beads.
  - i. Micro beads are a substance often used in personal care products as an defoliant. The particles are too small to get filtered out by treatment plants, and as a result they end up polluting waterways.
  - ii. Tracy asked for the Committee's approval to have the research done.
    1. The Committee recommends to the Town Board to grant permission to SUNY Plattsburgh to do the research.

2. WWTP Generator

- a. The WWTP generator had been being fixed by Kingsley, and they will be testing the new switch tomorrow.

3. Electrical Safety Training

- a. Mike Porter and Tracy attended an electrical safety training seminar that was held by Essex County.
  - i. Tracy stated it was a very informative seminar, and would like to see action steps taken to have staff trained so they are qualified for doing certain types of electrical work.
  - ii. Supervisor Giordano suggested to Tracy that he should put a plan together that the Town Board could review.
    1. Tracy agreed to the suggestion, and will start working on a plan.

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4. WQIP Grant

- a. Tracy asked Todd for the status of the WQIP grant
  - i. As the Town Board just approved AES to go out to bid on the project, Todd is expecting the project will go out to bid by the end of the summer or fall this year.

**Deputy Water/Wastewater Supervisor's Report – *Derrick Fleury***

1. Black Point Road

- a. Derrick addressed the Committee in regard to issues with the pump station near the beach. It has been full of grease causing it to not work properly.
  - i. There have been a lot of issues caused by home owners that dump grease and other household waste down their drains, which end up clogging up the pump station.
  - ii. Tracy suggests sending out a mailing that gives information on the pumps that they have (*All residents on Black Point Road have the same pump*), and the proper maintenance involved.
  - iii. Matt recommends creating a letter that also includes a rate structure based on different scenarios for work that needs to be done at the homeowner's expense.
  - iv. The Town Board needs to review and adopt the letter before it gets mailed.

2. 32 Outlet Drive – Bailey Residence

- a. Derrick received a quote from a contractor to dig up the water line and install a shut off valve, which was just under \$1,900 and asked for the Committee's comment on how to move forward.
  - i. After a brief discussion, the Committee agreed that the Town will do the work.
  - ii. Matt stated that although the owners of the property are deceased, a letter needs to be mailed along with the cost associated with doing the work.

3. Portage Storm water Bump out Project

- a. DeFranco Landscaping will be doing the plantings this week. The curbing still needs to be done, and Derrick will look into a contractor for the job.

4. Holcomb Avenue – Sewer Line Access

- a. There is a line that goes under an addition of a house, and also two trees on the neighbor's property that pose an accessibility issue.
  - i. Derrick spoke with the neighbor that has the trees on their property, and they do not want the trees to be cut. However, they



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will agree to the Town gaining access from anywhere else on the property.

1. Derrick will find a solution to the issue, and report back to the Committee when further details are available.

**Public Comment**

1. Dick Holroyd

- a. A brief discussion took place in regard to Gooseneck, and the size of the existing transmission pipe.
  - i. Dick inquired about putting a smaller pipe in the current line, and maybe it could be another option for use by the residents.
  - ii. He also inquired about the letter that was going to be mailed to the Chilson/Eagle Lake residents.
    1. Matt stated the letter will be reviewed by the Town Board, and should be mailed out soon.

**Adjourn**

Supervisor Giordano adjourned the Water/Sewer Committee Meeting at 11:30 am.

The next Water/Sewer Committee Meeting is set for Tuesday, August 30 at 9:30 am.

**Resolution #264-2016** brought by Joseph Giordano, seconded by Chattie Van Wert allowing SUNY Plattsburgh to conduct research on the discharge of micro beads from the effluent outfall at the Waste Water Treatment Plant. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Supervisor Giordano mentioned that the next Public Works meeting on August 30th has been changed to 8:00 in the morning.

Buildings, Grounds, Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries - Chattie Van Wert, Councilwoman

Town of Ticonderoga  
Buildings & Grounds / Parks & Rec. Committee  
Meeting 7/19/16 – 8:30 AM  
Community Building Meeting Room

The meeting started at 8:30 with the following committee members present: Rich Holmberg, Joyce & Gerry Cooper, Tonya Thompson, Bill Dolback, John Bartlett, Sharon Reynolds and Chattie Van Wert, Chair. Absent: Wayne Taylor & Les Bilow. Others Attending: Fred Hunsdon, Karla Vigliotti, Jill Cunningham & Joe Giordano.

**Armory:** Tree trimming done by Dedrick Tree Service to keep limbs away from building.

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CDBG – ADA accessibility project is ready to go out for bid. Deadline for project completion is 11/16, making us available and eligible for additional municipal building repair grants. **The committee recommends the Town Board pass a Resolution to go out to bid for this project ASAP.** Red Cross has not responded to Tonya's request for Emergency Shelter Readiness requirements.

**Beach:** DOH cited the beach for not having hand drying capabilities for the public using the restrooms. Tonya will ask Charlie to assess options for wiring electric dryers and will verify w/DOH whether we need 1 or 2 dryers. Two broken restroom (stall) doors have been replaced by Beautification with plywood doors which are lighter and more durable. Joyce will work with Rich on the replacement of the remaining (stall) doors. Joyce will also follow-up with Sal regarding wheel chair access to the pavilion. [Accessrec.com](http://Accessrec.com) is a possible source for materials. Town insurer NYMIR recommends a grounds safety assessment - Jill & Karla identified the need for a new volleyball net, basketball net and swings, all of which will be replaced by Beautification as soon as parts are available. A Playground sub-committee will summarize findings for all playgrounds including BiCentennial Park.

Rich made the committee aware of dog waste issues at the Pocket Park and across from Mountain Lakes Services building. Mo O'Connor has been contacted. Bill stated that dog waste is also a disgusting & disrespectful problem at cemeteries. Committee suggests a Press Release regarding the public health hazards and local laws relating to the problem. Suggest also posting on Town website and recommending residents use the Dog Park.

**Behind PRIDE:** Guts of all lights have been replaced by Dick Crossman and they are working again, per Tonya.

**BiCentennial Park:** A volunteer has agreed to add electric service to additional poles, the Town will supply the parts and materials needed. There is no update on bollards. Dock signage is installed. Jill reported a hole just off the path between Kissing Bridge and WWTP – Rich will take care of it. Chattie will talk with Sal about park project(s) with Dave Reckahn, both completed and planned. Karla will ask Sal to order Pea Gravel for the Playground and Beautification will spread it around.

**Black Watch Library:** Joyce (TMSP) reported the bench and trash can have been ordered. Rich will schedule installation of concrete pad for anchoring after equipment has been received.

**Cemeteries:** Bill reported masonry work in progress on the Vault at Mount Hope, with more needed on monuments and corner stones.

**Commerce Park:** Chattie reported that Tony DeFranco will submit a proposal for next spring to remove all current median plantings and replace with drought resistant, low maintenance and native plantings.

**Community Building:** ADA project status reported w/Armory.  
On 6/8 the Town received official notification that NYS has awarded a State and Municipal Facilities Program ("SAM") grant in the amount of \$200K for identified renovations to the

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Community Building. Submission of the final application documents are requested ASAP. **This Committee unanimously recommends the Town Board pass the following Resolutions:**

- 1. Create a Capital Project for "SAM" to renovate the Community Building**
- 2. Fund the Capital Project for "SAM" in the amount of \$300,000 from C/R Building Improvement (Current Balance \$440,487.78)**
- 3. Go out to bid for the Community Building Capital renovation project.**

Bill reminds that we should be planning a 90<sup>th</sup> Anniversary Celebration for the Community Building in 2017.

**LaChute:** Sharon reported the Connector Grant has been a slow process but soon to hire a surveyor and engineer for hopeful construction in 2017 – this is totally grant funded. Because the Town has adopted a Complete Streets Policy, we are eligible for a small "Creating Healthy Schools & Communities in Clinton & Essex Counties" grant, which PRIDE will be applying for & administering. Sharon described the new and replacement signage along the LaChute Trail that will be covered by this grant.

A local resident led her 1981 HS Reunion Classmates to complete significant clean-up of broken glass, rocks and weeds along the LaChute from the Pocket Park to the Frasier Bridge. Moriah Shock and Highway also worked on the trail clean-up. Highway repaired the Frasier Bridge sink-hole once and Rich will contact Sal to look at it again.

**LL Park:** Two bases have been stolen. Still waiting for vendor to complete tennis court repair and painting of pickle ball courts. New signage informing players to get key from Police Station will be installed. Discussion regarding safety of young ball players using porta john, being out of sight of parents resulted in a second location, concrete pad and porta john be planned for next year. Joyce and Rich will recommend the location. Bill asks that an above ground Yard Hydrant be installed at Champlain Legacy Park for next year.

**Montcalm St.:** Joyce presented TMSP recommendations regarding Patriotic Poles:

1. Remove 3 unused Patriotic Poles that are not in use, are rusty and unsightly. One is located at the intersection of Champlain and Montcalm (next to Burleigh House), two are at the intersection of Montcalm St. and Tower Ave. **The committee unanimously recommends the removal of these 3 poles to the Town Board.** Once approved, National Grid will be requested to remove the poles as Community Service.
2. 4 Patriotic Poles still hold traffic lights but are also rusty and unsightly. James Cawley has volunteered to paint these poles. Chattie will talk w/AES about the integrity of the poles and their possible replacement or renovation and Joyce will ask Nancy Kelley what she has learned about the poles.

Scraping and repainting of the clock is WIP. Joyce and Joe will look at what is needed to improve the appearance of the area between the clock and Aubuchon's and who should complete the work.

Rich will talk with Tonya about clearing out the area between Jay's and the Community Building. Charlie will be asked to test his recommended fix for flag pole lighting on one pole.

**Parking Signage:** Joyce will talk with Sal about possible curbing to designate parking area behind the Pocket Park where people park on the grass making it inaccessible to maintenance by Beautification.

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**1888 Building:** Joyce has ordered new exterior LED lighting w/2 arms to replace current. Charlie will install.

**Street fest:** Coming up 7/30, Chattie will remind Highway, Police and Beautification of what we need for that day.

**Alfandre Study:** The Committee discussed the recommendations of the study and stands by their beginning of year prioritization as being **1. Community Building 2. BiCentennial Park 3. Multi-Use Building Feasibility Study.**

Significant discussion took place regarding the history of the Beautification Crew and how its roles and responsibilities for buildings, grounds and parks has grown and expanded over time. Beautification maintains 27 parks and places. Joe reported that an inventory is being completed by location, what needs to be done at each place and its frequency, both for Beautification and Highway. Joe requests that all requests for Beautification work go to Joe and Rich, with special consideration given to whether it is a job for Beautification or Highway. **The Committee unanimously recommends against merging the Beautification Crew with the Highway Dept.**

The next meeting is scheduled for Tuesday Aug. 16th, 2016 at 8:30 AM in the Community Building meeting room. Thank you all for your participation and good work! The meeting ended at Noon.

**Resolution #265-2016** brought by Chattie Van Wert, seconded by Joseph Giordano creating a Capital Project for "SAM" (State & Municipal facilities program) to renovate the Community Building. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - Wayne Taylor - Nay, Dorcey Crammond - Nay. **Carried.**

Councilman Taylor is all in favor of maintaining buildings and doing things that make sense. This Community Building, there has been hundreds of thousands if not millions of dollars since the early 90's. All kinds of major renovations, asbestos abatements - a lot of work. In contrast, the Town Highway garage, which is a mandated function, the Highway garage has done nothing to it. We have a project that he brought forward last month that provided \$290,000 worth of maintenance/repairs that he was proposing to fund from this capital reserve. He can't support this in such a sense that we have such a glaring VOID at the highway garage and we have a building here that is a great building, but it is discretionary. Highway maintenance is required. So he can't support it and wants it in the record that he did voice this and it is a concern. He has committed volunteers that have volunteered their time and efforts to do the research and work on this project, didn't charge us anything. We have a Highway Superintendent that hasn't requested any grandiose building for his operation. This is a project that works for him and would like to see it.

Councilman Hunsdon would like to see something done before winter, to help him out.

Supervisor Giordano explained that committee was to evaluate bringing the police in another location other than the fire department, which is currently under way. That

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multi-use building committee hasn't really brought forth comparisons to see. He has not seen anything that has said that this building can be rehabbed, what he has seen from other architects is that the building at the highway is beyond its useful life and it needs to be redone. We need to go through the proper process to see what the costs would be for a new building versus rehabbing the existing building and not just limiting it to the capital costs but also the costs that would be incurred long term. We really haven't seen a lot of data as to what we are saving the tax payers long term in terms of operation and maintenance and safety. To him that building is still in its infancy of where it needs to be to go forward. He is willing to work towards that but it has to be something that has gone through the process, not preparing one thing and throwing it out there. That is what happened to the Armory and that is why we set up the Multi-Use building committee. We need options.

Councilman Taylor states if the money is spent out of the capital reserve, then we won't do anything. We are limited in that reserve account, he helped put money in there as a board member over the years for a use just as he has described. Nothing outlandish, it is pure maintenance. This Town cannot afford a three to four million dollar highway garage. He feels we can afford this and wants this on the radar for money.

Supervisor Giordano wished that the Highway Superintendent were here to hold discussion regarding his hopes.

Discussion was held on the highway garage and its needs.

Councilwoman Van Wert explained the scope of the project and mentioned that we may be able to take some things out of those plans to get the cost down. The board agreed to scale back the original amount of \$300,000.00 to \$250,000.00.

**Resolution #266-2016** brought by Chattie Van Wert, seconded by Joseph Giordano to fund the Capital Project for "SAM" in the amount of \$250,000.00 from the C/R Building Improvement (current balance \$440,487.78). **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - Wayne Taylor - Nay, Dorcey Crammond - Nay. **Carried.**

**Resolution #267-2016** brought by Chattie Van Wert, seconded by Joseph Giordano to withdraw \$250,000.00 from C/R Building Improvements for Community Building Renovations. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - Wayne Taylor - Nay, Dorcey Crammond - Nay. **Carried.**

**Resolution #268-2016** brought by Chattie Van Wert, seconded by Joseph Giordano to go out to bid for the Community Building Capital Renovation Project as prepared by AES Engineering. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - Wayne Taylor - Nay, Dorcey Crammond - Nay. **Carried.**

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**Resolution #269-2016** brought by Chattie Van Wert, seconded by Fred Hunsdon of commitment to "SAM" to fund Capital Project. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - Wayne Taylor - Nay, Dorcey Crammond - Nay. **Carried.**

**Resolution #270-2016** brought by Chattie Van Wert, seconded by Fred Hunsdon authorizing the removal of three (3) rusty, unsightly patriotic poles no longer in use. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Black Watch Memorial Library  
Board of Trustees Meeting  
July 28, 2016**

**Meeting was called to order at 9:30 am**

**Members Present:** John McDonald, Susan Gravelle, Virginia LaPointe  
Linda Cunningham

**Others Present:** Heather Johns, Director; Ann Westervelt, Friends of the Library  
Chattie VanWert, Town Board

**Review of the Minutes:** Virginia LaPointe moved that the minutes be accepted;  
Susan Gravelle seconded; all were in favor.

**Report of Director:**

- The Library hosted a book signing for local author, Pat Donovan. It was well-received and about 21 people attended.
- The Children's Programs are proceeding well and will end on August 5<sup>th</sup>.
- Per the Board resolution at the last meeting, children can now get their own Library card. Many children have registered and are using their new cards.
- The StoryWalk project did not receive the anticipated funding, so the project will be delayed while new sources of funding are investigated.
- At the last meeting, we talked about the Mission statement and it seems we do not have one. Heather is obtaining samples from CEF and the NYS Ed Department as guides to help us develop a statement.
- The NYLA annual conference is scheduled for November 2-5, 2016 in Saratoga. Heather has information if anyone is interested in attending any sessions.
- Heather has looked into grants for the roof repairs. It is too late this year for the matching grant that CEF facilitates, and Heather is not sure if it will apply to repairs. We will need approval from SHIPO for any work. If we intend on applying for a grant next year, we need to start now the process now.

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- We do not have handicap doors that open with a push button. Maybe this can be combined with a grant for the roof repairs. Chattie mentioned that PRIDE is currently doing one for the Town and may be able to give us input.
- The picnic table in the back would cost more to repair than to get a new one. It has been removed and replaced.
- We have a service call in for the security camera, which needs repairs. We will also get a quote for an additional camera in the back.
- The people counter has been installed. It just needs to be connected to the computer.
- The new copier should be here in the beginning of August.
- In September, NLYLA is sponsoring a library assistants training program. It will be three Thursdays in Plattsburgh. It would be beneficial for both clerks to attend. The cost is \$250 per person. Susan made a motion to have them attend the sessions, Virginia seconded. All were in favor.
- We have a motion sensitive light that will be installed in the back.
- Our flag is dirty. Ann will check into the protocol for cleaning a flag.

**Report of the Town:** The bench and trash can for the front of the Library have been ordered and will be installed after the pad is poured.

**Report of the Friends:** The Friends of the Library have a program this afternoon by Dave Rutkowski on the Adirondack 46ers. There will another program on Aug 18<sup>th</sup> on great American composers by a music professor who is a summer patron.

**The Meeting was adjourned at 10:22 am.**

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Airport - Fred Hunsdon, Councilman

We have sold approximately 2,000 gallons of fuel, inspected the fencing, adjusted the card reader, looked at the communication line that was not buried at the proper depth and are currently working on a list of other items.

Highway/Transfer Station - Wayne Taylor, Councilman

The meeting had been cancelled.

There has been a decision to scale back on the items being offered at auction, we will be keeping the 2011 International Dump Truck.

Will be looking at sidewalk repairs.

Working with other highway departments on paving; Corduroy, Stoney Lonesome, Killicut and Warner Hill.

Supervisor Giordano expressed his concern that a few people showed for the highway meeting. They had not been notified that the meeting had been cancelled.

Mrs. Thompson assured the Town that the notice was sent out for the cancelation, but she did not personally contact the individuals that did end up showing for the meeting.

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Councilman Taylor mentioned that we had two interns this summer, Colvin Chapman and Sam Shelmidine, and they did work with the Cornell Local Roads program software and completed an evaluation of the roads in our Town which was pretty extensive. They did a great job, very professional and we are very proud of them. This was a great service for the Town. This will help us with cost estimates and will make it easier to do a budget for the project. He wants to thank them and their families.

**Resolution #271-206** brought by Wayne Taylor, seconded by Fred Hunsdon to surplus a 2005 Ford Utility Truck at the Highway Department. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Human Services - Youth/Seniors - Dorcey Crammond, Councilwoman

Seniors

The August 31st Adult Area Senior Meeting has been cancelled.  
Activities for August - 13th Irish Celebration @ The Hancock House 6-10 p.m.  
18th ACAP Supper 5 p.m. at the Armory  
20th Akwesasne Casino trip 7 a.m. - 7 p.m. cost is \$35.00  
Many tours are still offered and open. Check with Ann at the Armory, reservations are a must. The Safe driving course being offered at the Armory is September 16th from 9a.m. - 4 p.m., again you must sign up with Ann for this. At present TAS has 210 members, it started out 13 years ago with 25 members; they have come a long way. Ann is anxious to hand over the "want" to a new Activities Director, we discussed some possibilities but we need to advertise this position.

**Resolution #272-2016** brought by Dorcey Crammond, seconded unanimously to regretfully accept Ann Dolback's letter of retirement from the Activity Director duties at the Senior Center. **Carried.**

**Resolution #273-2016** brought by Dorcey Crammond, seconded by Wayne Taylor advertising for Senior Activities Director at the Senior Center in the Sun Community News. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Youth

The applications for Recreation Director and Assistant Recreation Director have been forwarded to Monica @ e Town Civil Service for qualification checks for these two positions.

We had discussed the title of this position and had called it Recreation Supervisor, but there is no civil service position of Assistant Recreation Supervisor, and it could take years for a title to be created.



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We also have the position of Activities Aid that is a part time non-competitive position.

Who does the back ground checks for the Town?

We are in hopes of having these positions in place and ready to go when school opens in September.

Scratch all the above, none of the applications qualify for Director Positions. We are checking to see if they do qualify for Recreation Supervisor. If any do qualify for that, I would suggest we hire one for Rec. Supervisor and two activity aides to fill the hours we need to be covered.

Then we could fill in with the young people that might like to come back to the program.

**Resolution #274-2016** brought by Dorcey Crammond, seconded by Fred Hunsdon to appoint Helen Barton-Benedict as the Recreation Specialist for the 2017 Ski Program. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Economic Development - Chattie Van Wert, Councilwoman

No report - Received notification that we have been awarded a \$50,000.00 grant for the Sawmill.

Multi-Use Building - Wayne Taylor, Councilman

No report - Surveying is being done on the Firehouse property, their contract has been signed with the Architect.

Health Insurance - Wayne Taylor, Councilman

No Report

Contract Negotiations - Joseph Giordano, Supervisor

No Report

I.T./Cable T.V. - Joseph Giordano, Supervisor

No Report

Mrs. Thompson forgot to mention that even though we did not receive a letter of interest for the Soccer Program, Tabitha Woods who ran the program for the last two years, did say that she would be willing if no one else applied. If the board would like we could appoint her pending her letter of interest.

**Resolution #275-2016** brought by Dorcey Crammond, seconded by Chattie Van Wert appointing Tabitha Woods as the Recreation Director for the 2016 Fall soccer program, pending receipt of a letter of interest. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

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Resolutions for Consideration**

**Resolution #276-2016** brought by Fred Hunsdon, seconded by Wayne Taylor to accept the minutes of the Regular Town Board meeting held on July 14, 2016 and the Special Town Board Meeting held on August 5, 2016. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Councilman Taylor would like it put in the record that he had to work for the Special Town Board meeting held on July 26, 2016. He has a day job and cannot make these special meeting held early in the day. If it is after 3:00 p.m. then he can attend.

**Resolution #277-2016** brought by Joseph Giordano, seconded by Chattie Van Wert to accept the minutes of the Special Town Board meeting held on July 26, 2016 **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Chattie Van Wert - Aye. **Opposed** - none. Wayne Taylor - Abstain, Dorcey Crammond - Abstain. **Carried.**

**Resolution #278-2016** brought by Wayne Taylor, seconded by Fred Hunsdon to accept the Supervisor's Monthly report/Budget Transaction Report. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Supervisor Cash Balance Report

Period: July 2016

Account Name	Glens Falls National Bank Balance
General Account	\$ 3,143,352.91
Community Development	\$ 1.00
Library Trust	\$ 13,273.46
Highway Account	\$ 1,546,972.78
Municipal Airport	\$ 4,018.34
Airport Project	\$ 3,519.79
Water Supply Project	\$ 427,762.41
R & D French Sawmill	\$ 14,720.72
Chilson Transmission Main	\$ 1,043,823.44
Capital Projects' Total	\$ 1,489,826.36
Mount Hope Cemetery	\$ 33,249.23
Claymore	\$ 10,077.70
Park Ave	\$ 14,778.70
Alex Ave	\$ 12,527.69
Homelands	\$ 10,979.81
Central Sewer	\$ 556,864.85
Commerce Park	\$ 22,638.89
Delano Pt	\$ 19,655.04
Baldwin Rd	\$ 4,909.16
Black Point Rd	\$ 98,458.87
Hague Rd	\$ 7,476.71
9N & 74	\$ 36,308.00
Sewer Districts' Total	\$ 794,675.42

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Account Name	Glens Falls National Bank Balance
9N & 73	\$ 16,245.75
Streetroad	\$ 15,274.88
Alex Ave 1	\$ 7,990.00
Homelands	\$ 5,304.56
Alex Ave 2	\$ 33,219.75
Central Water	\$ 591,041.67
Park Ave	\$ 6,469.92
Shore Airport	\$ 87,863.70
Water Districts' Total	\$ 763,410.22
C/R Carillon Park	\$ 4,892.30
C/R Liberty Monument	\$ 16,003.51
C/R Unemployment	\$ 65,424.31
C/R Police Equipment	\$ 20,107.55
C/R Lachute Hydro	\$ 4.18
C/R Senior Bus	\$ 54,902.87
C/R Frazier Bridge	\$ 6,339.41
C/R Forfeiture	\$ 1,687.16
C/R Building Improvement	\$ 440,525.09
C/R Highway Equipment	\$ 62,528.19
C/R Sewer Equipment	\$ 111,965.46
C/R Sewer Infrastructure	\$ 214,412.42
C/R Water Equipment	\$ 151,930.67
C/R Water Infrastructure	\$ 153,799.87
Capital Reserves' Total	\$ 1,304,522.99
GFNB Total	\$ 9,089,284.37

Supervisor Revenue Report

Period: July 2016

Account	Description	Amount
A1170	Franchises	\$ 9,118.43
A1255	Town Clerk Fees	\$ 1,202.00
A1256	Registrar Fees	\$ 635.00
A1613	Genealogical Research	\$ 66.00
A1972	Charges Programs for the Aging	\$ 547.10
A2130	Refuse & Garbage Charges	\$ 14,799.00
A2192	Cemetery Services	\$ 50.00
A2211	Youth	\$ 3,000.00
A2268	Dog Control Services	\$ 125.00
A2410	Rental of Real Property	\$ 2,355.00
A2411	Airport Rental/Fees	\$ 150.00
A2540	Bingo Licenses	\$ 86.27
A2544	Dog Licenses	\$ 270.00
A2545	Licenses	\$ 400.00
A2555	Building Permits	\$ 678.20
A2610	Court Fines	\$ 16,036.00
A2680	Insurance Recovery	\$ 2,664.50
A2701	Refund Prior Year Expenditures	\$ 448.29
A2705	Donations	\$ 500.00
A2709	Contribute Medical-Vision-Dental	\$ 2,234.35
A2770	Other Revenue	\$ 986.78
A2772	Gasoline & Diesel	\$ 4,702.04
A2773	Youth Summer	\$ 9,365.00
DA2302	Snow Removal County	\$ 42,040.05
SW062770	Miscellaneous	\$ 150.00
	Grand Total	\$ 112,609.01

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Supervisor Expense Report

Period: July 2016

Fund	Description	Amount
A	General	\$ 95,096.04
CD18	Entranceways Project	\$ 3,821.04
DA	Highway	\$ 41,610.06
H17	C/P Ticonderoga Airport	\$ 1,462.11
H36	C/P Chilson Reservoir	\$ 16,375.28
H48	FEMA Water Main	\$ 2,206.91
H52	C/P Portage Bumpout Program	\$ 689.50
H53	C/P Clean Water Main	\$ 5,308.72
SS01	Claymore	\$ 36.97
SS02	Park Ave	\$ 25.65
SS03	Alex Ave	\$ 39.24
SS04	Homelands	\$ 71.54
SS05	Central Sewer	\$ 18,104.17
SS06	Commerce Park	\$ 847.18
SS07	Delano Pt	\$ 86.49
SS08	Baldwin Rd	\$ 3,916.08
SS09	Black Point Rd	\$ 481.61
SS10	Hague Rd	\$ 12.37
SS11	9N & 74	\$ 135.15
SW01	Rt 9N & 73	\$ 10.80
SW02	Streetroad	\$ 10.82
SW06	Central Water	\$ 19,203.23
SW09	Shore Airport	\$ 1,770.86
Grand Total		\$ 211,321.82

Supervisor Report

Period: July 2016

Fund Balance Estimates	Period: July 2016
Fund	Amount
General	\$ 2,103,204
Highway	\$ 549,708
Claymore	\$ 271
Park Ave	\$ 3,657
Alex Ave	\$ (992)
Homelands	\$ 6,143
Central Sewer	\$ 885,246
Commerce Park	\$ 1,086
Delano Pt	\$ 2,885
Baldwin Rd	\$ 14,486
Black Point Rd	\$ 72,598
Hague Rd	\$ 3,936
9N & 74	\$ 8,778
9N & 73	\$ (470)
Streetroad	\$ 6,297
Alex Ave 1	\$ 2,905
Homelands	\$ 2,313
Alex Ave 2	\$ 24,761
Central Water	\$ 581,833
Park Ave	\$ 4,032
Shore Airport	\$ 43,657

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**Resolution #279-2016** brought by Wayne Taylor, seconded by Fred Hunsdon to pay the Abstract #8 of 2016 excluding voucher # 13381 which was made out to the wrong vendor and will voided. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Abstract #8 of 2016

<b>Account</b>	<b>Debit</b>
General	\$ 99,144.61
Entranceways project	5,774.40
Highway	18,609.26
C/P Ticonderoga Airport	1,177.00
C/P Chilson Water Main - FEMA	379.87
The Portage Storm water Bump out	719.99
Claymore Sewer	199.31
Park Avenue Sewer	9,588.26
Alex Avenue Sewer	6,441.87
Homelands Sewer	3,661.11
Central Sewer	21,008.76
Commerce Park Sewer	16,540.16
Delano Point Sewer	3,173.43
Baldwin Road Sewer	14,333.14
Black Point Road Sewer	27,065.21
Hague Road Sewer	2,033.19
9N & 74 Sewer	4,467.14
Route 9N & Rt 73 Water	12,709.97
Street Road Water	5,251.36
Alex Avenue I Water	5,208.00
Homelands Water	2,064.60
Alex Avenue II Water	8,063.10
Central Water	15,920.53
Park Avenue Water	6,133.35
Shore Airport Rd Water	19,208.37
<b>Total</b>	<b>\$308,875.99</b>

**Resolution #280-2016** brought by Wayne Taylor, seconded by Fred Hunsdon to set the employees Standard Work Day per NYS Retirement (see below). **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

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Office of the New York State Comptroller  
New York, State and Local Retirement System  
Employment Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution  
for Elected and Appointed Officials**

**RS 2417-A**

(Rev. 8/15)

BE IT RESOLVED, that the \_\_\_\_\_ Town of Ticonderoga \_\_\_\_\_ / \_\_\_\_\_ 2007 \_\_\_\_\_ hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Thursday) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member as in Tier 1)	Current Term Begin & End Dates (month/day- month/day)	Record of Activities Report	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
Town Supervisor	8	Joseph M. Gaudino	9900	01208843	<input type="checkbox"/>	01/01/99-12/31/17	25.64	<input type="checkbox"/>
Highway Superintendent	8	Salvatore C. Fenucci	4000	01206991	<input type="checkbox"/>	01/01/99-12/31/19	27.13	<input type="checkbox"/>
Town Clerk	8	Tonya M. Thompson	8010	31647982	<input type="checkbox"/>	01/01/99-12/31/18	24.66	<input type="checkbox"/>
<b>Appointed Officials</b>								
Confidential Secretary	8	Kate J. Vignoli	9704	39632203	<input type="checkbox"/>	01/01/16-12/31/18	23.75	<input type="checkbox"/>
Town Auditor	8	Patricia A. Olszewski	2409	38137183	<input type="checkbox"/>	10/01/13-09/30/19	15.25	<input type="checkbox"/>
Supervisors Clerk	8	Ang M. Chansai	3004	41387007	<input type="checkbox"/>	01/01/16-12/31/18	21.00	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, \_\_\_\_\_, Secretary/Clerk of the governing board of the \_\_\_\_\_ Town of Ticonderoga \_\_\_\_\_ of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_

August \_\_\_\_\_, 2016, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ Town of Ticonderoga \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2016. \_\_\_\_\_ (Signature of the secretary or clerk)

**Affidavit of Posting:** I, \_\_\_\_\_, being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_

Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_

☐ Employer's website at \_\_\_\_\_

☒ Official sign board at The Town Offices \_\_\_\_\_

☐ Main entrance secretary or clerk's office at \_\_\_\_\_



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**Resolution #281-2016** brought by Wayne Taylor, seconded by Fred Hunsdon authorizing Patricia Osier to attend Assessor training in Potsdam, NY on October 11, 2016, anticipated expenses are Registration, Hotel, Meals and travel. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting held on  
August 11, 2016 commencing at 6:00 p.m. with the continuation of a  
Public Hearing to amend the Zoning Ordinance sign section**

**Resolution #282-2016** brought by Fred Hunsdon, seconded by Joseph Giordano authorizing Patricia Osier to attend the 2016 NYSAA Annual Meeting September 19, 2016 in Lake George, NY. Anticipated expenses are Registration, Hotel, Meals and travel. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #283-2016** brought by Wayne Taylor, seconded by Fred Hunsdon acknowledging Sgt. Hurlburt and Ptlm Belden training for Initial Response to Active Shooters. Registration and Hotel are free. Mileage and Meals will be reimbursed via voucher from the police contractual budget. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #284-2016** brought by Fred Hunsdon, seconded by Dorcey Crammond authorizing Danielle Drinkwine-Holman to attend Code Enforcement training in Potsdam, NY October 11, 2016. Anticipated expenses are Registration, Hotel, Meals and travel. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #285-2016** brought by Fred Hunsdon, seconded by Chattie Van Wert authorizing Due to Due from transfers;  
Create Due to General/Due From Portage Storm water Bump out \$689.50 (A/H52)  
Create Due to General/Due From Portage Storm water Bump out \$30.49 (A/H52)  
Create Due to General/Due From Clean Water Main Project \$5308.72 (A/H53)  
Create Due to General /Due From Entranceway Project \$5774.40 (A/CD18)  
Create Due to General /Due From Entranceway Project \$3821.04 (A/CD18)  
**All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #286-2016** brought by Fred Hunsdon, seconded by Chattie Van Wert adjusting the Police budget to reflect an insurance claim (Receipt number 11072 dated July 19, 2016). Increase A2680 Insurance Recovery \$2664.50 & Increase A3120400 Police Contractual \$2664.50 **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #287-2016** brought by Joseph Giordano, seconded by Fred Hunsdon to confirm that the duties and responsibilities of Budget Officer as set forth in Town Law is returned to the Town Supervisor. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Matthew Fuller, Town Attorney

Litigation - see below.



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**Resolution #288-2016** brought by Wayne Taylor, seconded by Fred Hunsdon to authorize the Supervisor to sign the Article 7 agreement with Lowes. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

Amendments to Local Law 3 of 2007 - A LOCAL LAW PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE

(Per Resolution #260-2016 we can no longer schedule Public Hearings that would pertain to a type of land use without first holding two informational meetings and meeting the rest of the requirements as presented earlier this evening. More discussion was held on what would be required. The feeling is that the entire board is not needed at the informational meetings - they can be conducted with one or two board members present to bring ideas or concerns back to the full board at time of Public Hearing. [Mrs. Thompson urged the board that this needs to be firmly decided and resolved])

Letter to Residents

**DRAFT CHILSON LETTER NOTES**

Dear Chilson Residents:

As you know, the Town of Ticonderoga has been working for many years on compliance issues relative to the water supplies to the Town's water districts from both Lake George and Gooseneck Pond. This letter is intended to provide information on the status of the compliance projects as well as an updated time frame for future milestones and will focus on the Gooseneck supply, as residents in Chilson are not served from the Lake George source.

United States Environmental Protection Agency (EPA) and New York State Department of Health Orders: The Town of Ticonderoga is under order from both the EPA as well as the DOH to treat its water from Gooseneck Pond. While that may sound simple in concept, the reality is far different. Gooseneck Pond is a surface water supply in that it is a pond comprised of surface water from rain, runoff, and likely some springs. This means that the water is susceptible waste from birds, animals and fish, and also organic materials such as leaves and sticks. Currently, the only treatment that the Gooseneck water receives is chlorination near Eagle Lake. This is one of the reasons that residents have been receiving quarterly notices from the Town concerning treating the water for drinking purposes.

The threat: The threat of untreated surface water is from bacteria, including cryptosporidium. This bacteria has the potential to cause significant health ailments in children, the elderly, and anyone who is already sick, has health issues, or has a compromised immune system. In short, the ramifications of these health risks poses a very real threat to our community, and we must address these issues.

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Requirements: State and Federal Law requires drinking water to be treated to minimum standards. The water supply from Gooseneck Pond does not meet those standards. The water districts in the Town evaluated various alternatives, and have selected a well source as an alternative to the Gooseneck Pond supply for those water districts. In the future, the remaining users of the Gooseneck Pond water supply are going face this same evaluation.

Time Frame: We are enclosing with this update a copy of the most recent time line submitted to the DOH and EPA. As you will see, the Town will be proceeding with the construction necessary to tie the new well to the Town's existing water districts in the coming 2-3 years. Within that time frame is a schedule for future consideration of the Chilson/Eagle Lake water supply. The cost to the Eagle Lake and Chilson water users will be evaluated, and ultimately the water users in Eagle Lake and Chilson will face a similar decision as to the future use of Gooseneck Pond.

Options: In coming years, the Town will work with the residents in Eagle Lake and Chilson for an affordable and sustainable water supply for the residents. There are many options that may be available to the water users in Eagle Lake and Chilson. Some users may decide to drill their own well, whereas for other users, that may not be feasible based on Department of Health and/or EPA requirements. Information and questionnaires will follow in the coming years on these topics.

The water users in Eagle Lake and Chilson should continue to abide by the quarterly notices that are sent out, a copy of which is also enclosed once again with this letter. Please do not disregard these notices and do take appropriate steps to protect your health as your particular circumstances may dictate.

Thank you and we hope that we have dispelled some of the myths that have been circulating through the community. You likely have questions, and we will be meeting to discuss those questions. If, in advance, you would like to submit questions for the public meeting so that they can be answered, please feel free to do so and we will compile those questions and hope to have answers going forward.

Thank you.

Town Board, Town of Ticonderoga

**Resolution #289-2016** brought by Fred Hunsdon, seconded by Joseph Giordano to approve the mailing of the Letter to Chilson Residents. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

SEQR - As we go forward with aspects of this project we will do the archeological review and we will then get SHIPO's sign off, but right now it is not fully complete for the entire project. For tonight we will need to adopt a 'conditional negative declaration'.

**Resolution #290-2016** brought by Fred Hunsdon, seconded by Chattie Van Wert approving a conditional negative declaration for the Town of Ticonderoga' Water system

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Improvement project - DWSRF #17163. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

WHEREAS, the Town of Ticonderoga is currently under consent from the New York State Department of Health (“DOH”) and the United States Environmental Protection Agency (“EPA”) concerning certain deficiencies in the Town’s drinking water system; and

WHEREAS, the Town, with the assistance of its engineering consultant, AES Northeast PLLC of Plattsburgh, New York, has developed a Water System Project to address required compliance with the DOH and EPA orders, together with related improvements connected therewith, as more fully described in the project description in the full environmental assessment form drafted in accordance herewith (the “Project”) and drafted pursuant to the New York State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, the Town Board previously determined that the action was an unlisted action but that it would undergo coordinated review and review of a full environmental assessment form; and

WHEREAS, the Town Board previously adopted a resolution, as amended, seeking lead agency status in accordance with SEQRA; and

WHEREAS, a copy of the full environmental assessment form and project description were sent to all involved agencies; and

WHEREAS, the Town Board received responses from the NYS Department of Agriculture and Markets and the NYS Adirondack Park Agency, copies of which are provided with this resolution wherein NYS Department of Agriculture and Markets noted that the Town must file a notice of intent and legal limits on assessments of lands in agricultural districts and the NYS Adirondack Park Agency noted that further environmental review by that Agency is not precluded by the Town’s lead agency status; and

WHEREAS, the Town Board has reviewed the full environmental assessment form provided with this resolution, including Part II and wishes to adopt a conditional negative declaration together with conditions as provided for

**Minutes for a Ticonderoga Regular Town Board Meeting held on August 11, 2016 commencing at 6:00 p.m. with the continuation of a Public Hearing to amend the Zoning Ordinance sign section** in the draft Part III provided with this resolution, and as provided for herein and in accordance with Article 8 of the Environmental Conservation Law and the regulations of the NYS Department of Environmental Conservation promulgated thereunder.

NOW THEREFORE, BE IT:

RESOLVED, that the Town Board has reviewed Part II of the EAF and Part III as drafted and provided herewith and hereby approves same; and be it further

RESOLVED, that the Town Board hereby adopts a conditioned negative declaration as set forth in the Part III; and be it further

RESOLVED, that the conditioned negative declaration be published in the environmental notice bulletin, and that the public be provided a 30 day comment period as provided for in SEQRA and Article 8 of the Environmental Conservation Law; and be it further

RESOLVED, that this resolution shall take effect immediately.

"B" Dam - There had been discussion on removal of the 'B' dam and in concept it can be done, but monetarily it might not be feasible.

#### Additional Business

**Resolution #291-2016** brought by Dorsey Crammond, seconded by Chattie Van Wert to pre-pay a voucher for Dedrick's Tree Service in the amount of \$350.00 (this was the excluded voucher from abstract 8 of 2016 for being addressed to the wrong vendor.) **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

**Resolution #292-2016** brought by Fred Hunsdon, seconded by Wayne Taylor authorizing Mitch Cole and Sal Barnao to attend the 2016 NYSAOT Superintendent of Highways conference in Lake Placid, NY on September 13 - 16, 2016. Anticipated expenses are Registration, Meals and travel. **All in Favor** Joseph Giordano - Aye, Fred Hunsdon - Aye, Wayne Taylor - Aye, Dorsey Crammond - Aye, Chattie Van Wert - Aye. **Opposed** - none. **Carried.**

#### End of the Meeting Public Participation

Karla Vigliotti would like to say a few words.

Town Board and Supervisor Giordano:

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At 3:30 today the Supervisor informed me that he will be assuming the duties of the Budget Officer.

I have had the pleasure of serving as the Town's Budget Officer for the past 15 years. I have worked with five Town Supervisor's and I have great pride in the budget work that I have done.

Mrs. Vigliotti does have a few questions in regards to salary.

Supervisor Giordano would like to hold off right now on discussing salaries. We are holding pay grade workshops trying to evaluate the discrepancies and disparities in salaries so that will be coming forward.

Mrs. Vigliotti asked if her Oath that she took at the beginning of the year was null and void. (The answer was yes, the oath exists as long as the appointment exists, the designation of budget officer tonight terminated the oath). There is a stipend that goes with the Budget Officer, will that go away as well.

Councilman Taylor asked Mrs. Vigliotti if anyone had talked to her about this, did she know this was coming.

Mrs. Vigliotti stated she knew at 3:30 today, she wanted everyone aware, she felt that she did a good job for 15 years and it was kind of a shock. She didn't see it coming.

Supervisor Giordano would like to hold off on making a resolution at this particular time until after our pay grade workshops have been completed.

Meeting adjourned at 9:55 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Agenda**

**Pledge to the Flag**

**Opening Remarks -- Announcements:**

- John McDonald Sr. would like to address the Board
- Recognition to Derrick Fleury & Brian Veneto (July 19<sup>th</sup> incident)

Board of Health – no report

**Public Participation** (time limit 2-3 minutes)

**Public Hearing**

- Amendments to the Ticonderoga Zoning Ordinance – Section 5.60 Signs

**Department Head**

**Minutes for a Ticonderoga Regular Town Board Meeting held on  
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Tonya Thompson

Patti Osier

Bill Ball

**Committee reports:**

Public Safety FH

- RESOLUTION in support of developing a proposal to seek grant monies from the newly created Zombie and Vacant Properties Remediation and Prevention Initiative.

Public Works JG

- RESOLUTION allowing SUNY Plattsburgh to conduct research on the discharge of microbeads from the effluent outfall at the Waste Water Treatment Plant.
- RESOLUTION authorizing the final version of the Chilson / Eagle Lake Letter to be distributed to those respective residents providing information on an updated time frame for future milestones that focus on the Gooseneck water supply.

Building Grounds Parks Rec Library CVW

- RESOLUTION to create a Capital Project for “SAM” to renovate the Community Building.
- RESOLUTION to fund the Capital Project for “SAM” in the amount of \$300,000 from C/R Building Improvement (Current Balance \$440,487.78)
- RESOLUTION to withdraw \$300,000 from C/R Building Improvements for Community Building Renovations
- RESOLUTION to go out to bid for the Community Building Capital Renovation Project as prepared by AES Engineering
- RESOLUTION of commitment to “SAM” to fund Capital Project.
- RESOLUTION to authorize the removal of three (3) rusty, unsightly patriotic poles no longer in use.

Airport FH

Highway / Transfer Station WT

- RESOLUTION to surplus 2005 Ford Utility Truck at the Highway Department.
- Remarks on CAMP-RS Presentation

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Human Services: Youth/Seniors DC

- RESOLUTION to appoint Helen Barton-Benedict as the Recreation Specialist for the 2017 Ski Program.
- RESOLUTION of regret accepting Ann Dolback's letter of retirement from the Activity Director duties at the Senior Center
- RESOLUTION advertising for Senior Activities Director at the Senior Center in the Sun Community News

Economic Development CVW

Multi Use Building Committee WT

Health Insurance WT

Contract negotiations JG

I.T. / Cable T.V. JG

**Resolutions:**

- RESOLUTION to Accept/correct minutes of Regular TB Meeting July 14<sup>th</sup>, 2016.
- Special TB Meeting August 5, 2016.
- RESOLUTION to Accept/correct minutes of Special TB Meeting July 26<sup>th</sup>, 2016.
- RESOLUTION to Accept the Supervisors Monthly Report / Budget Transaction Report
- RESOLUTION to Pay the Abstract
- RESOLUTION to set the employees Standard Work Day per NYS Retirement.
- RESOLUTION authorizing Patricia Osier to attend Assessor training in Potsdam NY October 11, 2016. Anticipated expenses are Registration, Hotel, Meals and travel.
- RESOLUTION authorizing Patricia Osier to attend the 2016 NYSAA Annual Meeting September 19, 2016 in Lake George, NY. Anticipated expenses are Registration, Hotel, Meals and travel.
- RESOLUTION acknowledging Sgt Hurlburt and Ptlm Belden training for Initial Response to Active Shooters. Registration and Hotel are free. Mileage and Meals will be reimbursed via voucher from the police contractual budget.

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- RESOLUTION authorizing Danielle Drinkwine-Holman to attend Code enforcement training in Potsdam NY October 11, 2016. Anticipated expenses are Registration, Hotel, Meals and travel.
- RESOLUTION authorizing Due to Due from transfers;
  - Create Due to General/Due From Portage Storm water Bump out \$689.50  
(A/H52)
    - Create Due to General/Due From Portage Storm water Bump out \$30.49  
(A/H52)
      - Create Due to General/Due From Clean Water Main Project \$5308.72  
(A/H53)
        - Create Due to General /Due From Entranceway Project \$5774.40 (A/CD18)
        - Create Due to General /Due From Entranceway Project \$3821.04 (A/CD18)
  - RESOLUTION adjusting the Police budget to reflect an insurance claim  
(Receipt number 11072 Dated July 19, 2016)
    - Increase A2680 Insurance Recovery \$2664.50
    - Increase A3120400 Police Contractual \$2664.50
- RESOLUTION to confirm that the duties and responsibilities of Budget Officer as set forth in Town Law is returned to the Town Supervisor.

\*Attorney, Matt Fuller

- Amend Local Law 3 of 2007

**Executive Session**

**Public Participation – Please Stand and State Your Name**

Adjourn the Town Board Meeting