

**Black Watch Memorial Library**  
**Board of Trustees**  
**March 23, 2023**

**Meeting was called to order at 11:35 am.**

**Members Present:** Steve Boyce, Susan Gravelle, Cheryl O'Connor

**Others Present:** Heather Johns, Library Manager; Joyce Cooper, Town Representative

**Review of Minutes:** Susan Gravelle moved that the minutes be accepted; Cheryl O'Connor seconded.  
All were in favor.

**Report of the Director:**

- The library will be presenting an Earth Day Program on April 22, 2023, at 10:15 a.m. for kids of all ages. Stories and up-cycle crafts are planned. Mackenzie Strum has volunteered to run the program.
- The library system is hosting an event on June 3, 2023, called a "Library Crawl". People are invited to visit three or more libraries in the system to be entered for a prize. Our library will be participating in a promotional giveaway.
- The historical society is doing a presentation on working women and have asked if we have any photos of former librarians. There are none in the library.
- The selection from "Patches and Patterns Extended" regarding the Silas Paine collection was distributed to the Board.
- We are still investigating insurance options for the library. We are looking for a quote for D&O Liability Insurance. It is unclear if we also need Property & General Liability as the library is a Town building.
- The New York State Public Library Construction Grant application is open. Applications for projects will be accepted through June 2, 2023.
- Orkin came to the library several months ago regarding many issues. We are still waiting for the report and a resolution to the problems of mice, bees and ants.
- The Annual Report has been submitted to the library system for final editing.
- There has been no resolution regarding the purchase of the new copier.

**Report of the President:**

- Steve Boyce reported that the asbestos inspection on the building to be demolished has been done. No asbestos was found, and the next step is to obtain a demolition permit.
- A motion was made to pay for the inspection from the library fund by Cheryl O'Connor and seconded by Susan Gravelle.

**Report of the Town:**

- Joyce Cooper reported that she was happy that we were able to resolve the budget issue.

**The meeting was adjourned at 12:15 pm.**