

**Black Watch Memorial Library**  
**Board of Trustees**  
**July 27, 2023**

**Meeting was called to order at 9:30 am.**

**Members Present:** Susan Gravelle, Steve Boyce, Cheryl O'Connor, Virginia LaPointe,  
Linda Cunningham

**Others Present:** Heather Johns, Library Manager; Joyce Cooper, Town Representative;  
Ann Westervelt, Friends of the Library

**Review of Minutes:** Cheryl O'Connor moved that the minutes be accepted;  
Susan Gravelle seconded; All were in favor.

**Report of the Director:**

- The Summer Program is going well. Friday mornings there is a children's program and in the afternoon there is a STEM program.
- The library is sponsoring a basket raffle . Tickets are \$1.00, the drawing will be Aug. 5th.
- We have been given a donation of signed, first edition books which will also be on sale.
- One of the AC units is still not working. There is a big difference between the two halves of the Library.
- Joyce will get information on new staff chairs
- The copier situation is becoming very bad and is seriously impacting the running of the Library. The Friends have again offered to lease a machine for our use.

**Report of the President:**

- Steve has completed the DRI grant; The Town submitted the Grant; the Library is the partner on the Grant. The Grant amount is for \$366,500 and the Library will pay \$6,600 for testing, etc., for a total of \$373,100.
- The Board greatly appreciates all the effort that Steve put into applying for this grant.
- The Board will have a special meeting on Aug. 16th. at 2:30.

**Report of the Town:**

- Joyce has been monitoring the bins for cigarette butts and the situation seems to be improving
- She will check into pruning the tree by the sidewalk though it may be done in the fall
- Susan had a question about the Library cleaning, and Joyce suggested that she attend the Building and Grounds Committee meeting at 8:30 on Aug. 15 to bring up the issue.

**Report of the Friends:**

- They would like to do something about the copier for the library.
- Ann will have a table for the Imagination Library at Streetfest

Meeting adjourned at 10:30

Next meeting Aug. 24th at 11:30