

**Minutes for the Town of Ticonderoga Monthly Financial Meeting with Any Other Lawful Business held on July 25, 2024, commencing at 8:30 a.m. with a Public Hearing regarding Joint Increase and Improvements of Sewer District 2-9- 11-12**

**Present:** Mark A. Wright, Supervisor  
 Dave Woods, Councilman  
 Joyce Cooper, Councilwoman  
 Tom Thatcher, Councilman  
 Heath Towne, Councilman  
 Tonya M. Thompson, Town Clerk

**Others:** Terry Smith

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Public Hearing

Joint Increase and Improvements of Sewer Districts #'s 2-9, 11 and 12 (Water meters)

This Public Hearing is open for public comment – No public comment.

**Resolution #345-2024** brought by Mark Wright, seconded by Heath Towne to table the public hearing regarding Joint Increase and Improvements of Sewer District #'s 2-9, 11 and 12 (Water Meters) until the August 8, 2024, regular Town Board meeting at 6:00 p.m. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #346-2024** brought by Dave Woods, seconded by Tom Thatcher to schedule a public hearing on August 22, 2024, at 8:30 am in the Community Building board room (basement) for the purpose of hearing public comments on the Town of Ticonderoga’s proposed joint increase and improvement of the facilities of Sewer Districts Nos. 2-9, 11 and 12 and authorize advertising the public hearing notice. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

In the Matter	Resolution #346-2024
of	ORDER
The Increase and Improvement of the Facilities of Ticonderoga Sewer Districts Nos. 2-9, 11 and 12 in the Town of Ticonderoga, Essex County, New York (Additional Costs)	CALLING
	PUBLIC
	HEARING

WHEREAS, the Town Board of the Town of Ticonderoga, Essex County, New York, has had under consideration the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2-9, 11 and 12 in said Town (together, the “Districts”), consisting of reconstruction of phosphorus removal elements of the wastewater treatment plant, and reconstruction of sewer mains along various streets including original furnishings, equipment,

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machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith; and

WHEREAS, the cost of said improvements has increased and the scope of work has been expanded to include additional plant elements and collection system improvements; and

WHEREAS, it is now determined that the maximum estimated cost to said Districts of such joint increase and improvement of facilities is now \$35,221,537.40, an increase of \$4,248,364.51 over that previously estimated; and

WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be levied and collected in each District in the manner provided by law; and

WHEREAS, it is anticipated at this time that the apportionment of cost between Districts shall be as follows: Sewer District No. 2 (Park Avenue) (79.50 EDUs), Sewer District No. 3 (Alexandria Avenue) (54.00 EDUs), Sewer District No. 4 (Homelands) (28.20 EDUs), Sewer District No. 5 (Village) (1464.01 EDUs), Sewer District No. 6 (Commerce Park) (110.20 EDUs), Sewer District No. 7 (Delano Point) (27.10 EDUs), Sewer District No. 8 (Baldwin Road) (41.50 EDUs), Sewer District No. 9 (Black Point Road/outside) (245.35 EDUs), Sewer District No. 11 (Routes 9N and 74) (36.25 EDUs), and Sewer District No. 12 (Hague Road) (14.40 EDUs), and the dollar cost of the project allocated to each Sewer District at the revised maximum estimated cost is as follows:

Sewer District No. 2	-	\$	1,332,999.57
Sewer District No. 3	-	\$	905,433.67
Sewer District No. 4	-	\$	472,837.58
Sewer District No. 5	-	\$	24,547,480.48
Sewer District No. 6	-	\$	1,847,755.38
Sewer District No. 7	-	\$	454,393.56
Sewer District No. 8	-	\$	695,842.54
Sewer District No. 9	-	\$	4,115,531.37
Sewer District No. 11	-	\$	607,814.27
Sewer District No. 12	-	\$	241,448.98; and

WHEREAS, said capital project has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), and it has been determined to not result in a significant environmental effect and copies of SEQRA compliance documentation are on file in Office of the Town Clerk where it may be inspected during regular office hours upon appointment.

WHEREAS, it is now desired to call a respective public hearing on the question of the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2-9, 11 and 12 in said Town, in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law;

NOW, THEREFORE, IT IS HEREBY

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ORDERED, by the Town Board of the Town of Ticonderoga, Essex County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, 132 Montcalm Street, in Ticonderoga, New York, in said Town, on August 22, 2024, at 8:30 o'clock A.M., Prevailing Time, on the question of the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2-9, 11 and 12 in the Town of Ticonderoga, Essex County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspapers of the Town and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

**Resolution #347-2024** brought by Joyce Cooper, seconded by Tom Thatcher authorizing the Supervisor to execute an agreement (Contract No. YB-24-0027) between the Town of Ticonderoga and Essex County Youth Bureau for the 2024 season. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #348-2024** brought by Dave Woods, seconded by Joyce Cooper authorizing the Supervisor to renew the contract with Everbridge in the amount of \$5,658.80 for a period of 5 years. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #349-2024** brought by Tom Thatcher, seconded by Heath Towne to increase the Town internet upload/download speed to 25x25 Mbps to better serve municipal operations. This will involve an additional \$50/month charge for services. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #350-2024** brought by Joyce Cooper, seconded by Dave Woods to offer seasonal employment to Ellery Wright as a Summer Camp Counselor, with a rate of \$15.00/hr., no benefits, effective 07/18/2024. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #351-2024** brought by Dave Woods, seconded by Tom Thatcher to appoint Jon Porter as Deputy Highway Superintendent, effective 08/01/2024. Rate of pay will be \$5,304.00/year, pro-rated for the remainder of current year. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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**Resolution #352-2024** brought by Dave Woods, seconded by Tom Thatcher to offer employment to Joseph Cutting as a Highway Motor Equipment Operator, full-time, with benefits at the rate of \$22.76/hour. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #353-2024** brought by Heath Towne, seconded by Tom Thatcher to advertise for an anticipated vacancy for a Waste-water Treatment Plant Operator (2A) / Trainee position with a pay rate of \$23.19/hour, full time with benefits. Accepting applications until September 1, 2024. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #354-2024** brought by Joyce Cooper, seconded by Heath Towne authorizing the purchase, through NY State Contract, of a John Deere Z720E ZTrak mower with a 48-inch high capacity deck. The total price will be \$7,351.89, with funds to come from Buildings & Grounds Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #355-2024** brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$7,351.89, to Deere & Company for the purchase of a John Deere Z720E ZTrak mower with a 48-inch high capacity deck, through NY State Contract. Funds to come from Buildings & Grounds Capital Reserve. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #356-2024** brought by Tom Thatcher, seconded by Heath Towne authorizing the creation of new accounts:

A.3120.493                      Police & Constable General Engineering Surveying

To create new expense line for surveying for new police station.

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #357-2024** brought by Tom Thatcher, seconded by Heath Towne authorizing the following budget transfers:

- o A.2770                              General Other Revenue                              (\$600.00)
- o A.1620.462                        Building Repairs & Maintenance                        \$600.00

Transfer rebate funds received back to expense line used.

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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**Resolution #358-2024** brought by Dave Woods, seconded by Tom Thatcher scheduling the following budget workshops with any other lawful business:

- Workshop #1: August 14, 2024, at 8:00 am
- Workshop #2: August 28, 2024, at 8:00 am
- Workshop #3: September 5, 2024, at 1:00 pm
- Workshop #4: September 10, 2024, at 8:00 am
- Workshop #5: September 13, 2024, at 8:00 am
- Workshop #6: September 19, 2024, at 1:00 pm
- Workshop #7: October 17, 2024, at 1:00 pm
- Workshop #8: October 25, 2024, at 8:00 am

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**DISCUSSION:** American Battlefield Trust.

The trust has reached out to the Town regarding a grant for Fort Ticonderoga to aid in the purchasing of a small parcel of land. This was brought up a year ago and it went silent. They have reached back out now as they are prepared to move forward with the grant application. The grant needs to be administered by the Municipality; we will be getting a small administration fee. This will be moving forward.

**DISCUSSION:** Security Cameras. Issues have risen regarding bandwidth; per Resolution #349-2024 above we will be requesting an upgrade to see if this handles the issues that have come forward.

**DISCUSSION:** Baldwin Dock – Berthing, Loading, Unloading. No Trespassing signs will be put in place. There should be no docking in this area at all.

**Capital Projects Review**

- No additional reimbursements since last report.

Still awaiting final reimbursement from NYS on the Veteran’s Road Culvert project

Meeting adjourned at 8:54 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

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**Town of Ticonderoga**

**Town Board Finance Meeting with Any Other Lawful Business Agenda**

**(Thursday, July 25, 2024; 8:30 a.m.)**

**Pledge to the Flag**

**Public Hearings**

- 1) Improvement: Sewer Districts Nos. 2-9, 11 and 12.

**RESOLUTION** to schedule a public hearing on August 22, 2024, at 8:30 am in the Community Building board room (basement) for the purpose of hearing public comments on the Town of Ticonderoga's proposed joint increase and improvement of the facilities of Sewer Districts Nos. 2-9, 11 and 12 and authorize advertising the public hearing notice.

**RESOLUTION** authorizing the Supervisor to execute an agreement (Contract No. YB-24-0027) between the Town of Ticonderoga and Essex County Youth Bureau for the 2024 season.

**RESOLUTION** authorizing the Supervisor to renew the contract with Everbridge in the amount of \$5,658.80 for a period of 5 years.

**RESOLUTION** to increase the Town internet upload/download speed to 25x25 Mbps to better serve municipal operations. This will involve an additional \$50/month charge for services.

**RESOLUTION** to offer seasonal employment to Ellery Wright as a Summer Camp Counselor, with a rate of \$15.00/hr., no benefits, effective 07/18/2024.

**RESOLUTION** to appoint Jon Porter as Deputy Highway Superintendent, effective 08/01/2024. Rate of pay will be \$5,304.00/year, pro-rated for the remainder of current year.

**RESOLUTION** to offer employment to Joseph Cutting as a Highway Motor Equipment Operator, full-time, with benefits at the rate of \$22.76/hour.

**RESOLUTION** to advertise for an anticipated vacancy for a Waste-water Treatment Plant Operator (2A) / Trainee position with a pay rate of \$23.19/hour, full time with benefits. Accepting applications until September 1, 2024.

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**DISCUSSION:** American Battlefield Trust.

**DISCUSSION:** Security Cameras.

**DISCUSSION:** Baldwin Dock – Berthing, Loading, Unloading.

**Capital Projects Review**

- No additional reimbursements since last report.
- Still awaiting final reimbursement from NYS on the Veteran’s Road Culvert project.

**Other Business**

**Adjourn**

# Town of Ticonderoga

## Town Board Finance Meeting Agenda (Thursday July 25, 2024; 8:30am)

### Ticonderoga Capital Projects

Date: 6/26/24 8:10 AM

Capital Project #	Date Started Closeout	AES #	Project Name	Grant Program	Project # (Funding Agency)	Funding Agency	Project Status			Grant Budget	Match			Total Expenditures	Reimbursed		
							In work	complete	open		closed	Federal	State		Local	Federal	State
<b>CURRENT PROJECTS</b>																	
H18	2020 3/2022	N/A	Airport Pavement Management Program	Airport Improvement Program (AIP) Grant	3-36-0196-024-2020	FAA		x	x		\$62,117.00	\$61,000.00	\$0.00	\$0.00	\$61,000.00	\$55,904.89	N/A
H18	2021 TBD	N/A	Runway 2-20 Pavement Rehabilitation	Airport Improvement Program (AIP) Grant	3-36-0196-030-2022 1907.34 K007519	FAA/NYS		x	x		\$1,022,616.28			\$983,227.19			
			Design		3-36-0196-032-2023 1907.36 T042053	FAA/NYS		x	x		\$902,516.28	\$812,264.66	\$45,125.81	\$45,125.81	\$863,127.19	\$812,264.66	\$3,837.66
H19	07/2020 11/2023	N/A	Airport Reconstruction Taxiway Rehabilitation (Airport Apron/Taxiway)	Airport Improvement Program (AIP) Grant	3-36-0196-025-2020 3-36-0196-031-2022 1907.35 K007519	FAA		x	x		\$1,047,043.91	\$102,892.00	\$102,891.00	\$0.00	\$101,100.63	\$0.00	N/A
			Design												\$1,042,003.19		
			Construction													\$849,736.72	\$44,846.41
H20	2021 TBD	N/A	Airport Environmental Assessment/Land Acquisition	Airport Improvement Program (AIP) Grant	3-36-0196-028-2021	FAA		x			\$167,209.00	\$167,208.00	\$0.00	\$0.00	\$117,825.30	\$117,825.30	N/A
H60	2019 2022	4921	Veterans Road Culvert/Bridge NY	Bridge NY	1761.09	NYS DOT		x	x		\$624,723.00	\$0.00	\$518,154.50	\$106,588.50	\$615,557.39	N/A	\$120,184.19