

Town of Ticonderoga
Board Meeting Agenda (Thursday March 14, 2024; 6:00pm)

Pledge to the Flag

Opening Remarks

Presentations

Public Hearing - Former railroad property - Continued.

Committee reports

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW/HT

RESOLUTION authorizing the submission of a Letter of Intent to apply for RESTORE NY grant funding for the 108 Montcalm Street project. RESTORE NY will inform the Town if it is invited to submit a formal application by the May 22, 2024, deadline.

RESOLUTION to schedule a public hearing for April 11, 2024, at 6 PM in the Community Building basement regarding the Town of Ticonderoga sponsoring a RESTORE NY grant application for the 108 Montcalm Street project. This public hearing and associated resolution are required as part of the application process.

Highway / Transfer Station DW/MW

Municipal Facility Evaluation TT/HT

Public Safety DW/JC

Public Works MW/TC

RESOLUTION to increase the account for 34 Wiley Street (Zachary Austin) to 7 EDU water and 7 EDU sewer, as there are 2 apartments currently not being charged.

RESOLUTION to increase the account for 317 Alexandria Avenue (Zachary Seymour) to 2 EDU water and 2 EDU sewer, as there is an apartment off the back of the house.

RESOLUTION to deactivate Town of Ticonderoga account #5100520040 - The Artillery Park.

RESOLUTION to deactivate Town of Ticonderoga account #5100185300 Champlain Avenue Railway Bed.

RESOLUTION to deactivate Town of Ticonderoga account #5100162900 Cossey Street.

RESOLUTION to create an account for the Town of Ticonderoga's Bicentennial Park with 1 EDU water.

RESOLUTION to create an account for the Town of Ticonderoga's Little League Park with 1 EDU water and 1 EDU sewer.

RESOLUTION to create an account for the Town of Ticonderoga's Welcome Green Space on Wicker Street with 1 EDU water.

RESOLUTION to increase 88 Montcalm Street (Sunshine Laundromat Apartments) to 11 EDU water to match the 11 EDU sewer as there are 11 apartments in the building.

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RESOLUTION to create an account for tax map parcel #150.2-2-6.120 (Chilson Properties LLC) with a vacant lot fee of .10 EDU water.

RESOLUTION to create an account for tax map parcel #150.34-11-8.000 (Scott Tierney) with a vacant lot fee of .10 EDU water.

RESOLUTION to schedule a public hearing on April 11, 2024, at 6 PM in the Community Building basement to update the Sewer District Nos. 2-9, 11 and 12 (Wastewater Treatment Plant and Mains Project) bond resolution (EFC Project C5520-11-00) and to correct typographical errors that were noted in the prior resolution from last June.

RESOLUTION to amend Resolution #85-2024 (training) brought by Heath Towne, seconded by Dave Woods to include meal reimbursement.

Human Services - Youth JC/HT

RESOLUTION to approve the amendment of the Youth Protection Guidelines and Procedures Staffing Requirement section to add, "In the event of a call-out on the day of the after-school program and all efforts have been made to fill that absence the program may operate under the supervision of the Rec. Supervisor or Assistant and another adult attendant along with one student attendant."

RESOLUTION to approve the amendment of the Youth Commission By-Laws, Article V (meeting) section 1. Regular meetings of the Commission shall be held each month; time and place to be designated by the Chairperson. Meetings shall be advertised in advance on the official signboard of the Town of Ticonderoga and on the Town's website if available.

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

Resolutions

RESOLUTION authorizing the creation of new accounts:

- A.1420.499 Attorney Regan Development Escrow
- A.1340.416 Regan Development Postage & Misc Expenses

To properly record expenses related to Regan Development project.

RESOLUTION to accept corrected Audit & Transfers report from February 2024 Regular Town Board Meeting.

RESOLUTION authorizing the purchase of one Liberty submersible pump & flange adapter kit from Siewert Equipment.

RESOLUTION authorizing the creation of a purchase order to Siewert Equipment for one Liberty submersible pump & flange adapter kit. Total purchase price will be \$8,955.00.

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RESOLUTION authorizing the purchase of 314 sq. ft. of 2-1/2" aluminum plank grating (heavy duty, unpunched, mill finish) and 47 linear feet of end trim banding (2-1/2" x 3/16"), from Pleasant Mount Welding.

RESOLUTION authorizing the creation of a purchase order to Pleasant Mount Welding for 314 sq. ft. of 2-1/2" aluminum plank grating (heavy duty, unpunched, mill finish) and 47 linear feet of end trim banding (2-1/2" x 3/16"). Total purchase price will be \$13,382.00.

RESOLUTION authorizing the purchase of one Flygt submersible pump, model NS-3153.095, and one installation kit, from Fleet Pump & Service Group.

RESOLUTION authorizing the creation of a purchase order to Fleet Pump & Service Group for one Flygt submersible pump, model NS-3153.095, and one installation kit. Total purchase price will be \$33,880.00.

RESOLUTION authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$524.33)
○ A.1355.473	Assessor Advertising	\$59.00
○ A.1370.410	Discount on Taxes (TWC Franchise Fee Adjust.)	\$112.36
○ A.1680.414	Central Data Processing Computer Maint. & Supplies	\$85.00
○ A.1650.455	Central Communications System General Website	\$15.00
○ A.1650.467	Central Comm. Sys. Equipment & Small Tool/Repair	\$252.97

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$79,224.43).

○ A.2210.001	General Services, Escrow Regan Dev.	(\$71.05)
○ A.1340.416	Regan Development Postage & Misc Exp.	\$71.05

Transfer Escrow revenue received to the appropriate expense line.

○ A.2770.000	General Revenue	(\$309.62)
○ A.1670.412	Copier/Printer Maintenance & Supplies	\$309.62

Transfer refund revenue received back to the original expense line.

○ A.0450.005	Capital Reserve – Police Equipment	(\$55,255.66)
○ A.3120.210	Police & Constable Vehicles	\$55,255.66

Transfer funds from Capital Reserve to purchase new police vehicle.

○ A.3620.477	Safety Inspection Education & Training	(\$5.98)
○ A.3620.467	Safety Inspection Equipment & Small Tool Repair	\$5.98

Transfer funds for underbudgeted account / increased cost.

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RESOLUTION authorizing the following budget adjustments:

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|--------------|------------------------------------|-------------|
| ○ A.1355.452 | Assessor Cell Phone | \$312.40 |
| ○ A.3625.497 | Rescue Squad / Public Safety (EMS) | \$47,447.21 |
| ○ A.7310.861 | Youth Program Employee Benefits | \$9,500.00 |

Funding un/underbudgeted accounts by General Fund Balance.

RESOLUTION authorizing the following Inter-Fund Transfer:

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|--------------|-----------------------------|------------|
| ○ A.9950.900 | General Inter-fund Transfer | (\$132.14) |
| ○ H61.5031 | Chilson / Eagle Lake | \$132.14 |

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

- | | | |
|------------|--|--------------|
| ○ A.0391 | General Due From Other Funds | (\$2,121.52) |
| ○ H19.0630 | Airport Apron Project Due To Other Funds | \$2,121.52 |

Transfer funds from General to Airport Apron project until funding is received.

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|------------|---|------------|
| ○ A.0391 | General Due From Other Funds | (\$225.00) |
| ○ H64.0630 | WWTP Ventilation/Phosphorous/Collection | \$225.00 |

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

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|-------------|----------------------------|---------------|
| ○ SS05.0391 | Sewer Due From Other Funds | (\$32,217.90) |
| ○ SS04.0630 | Sewer Due To Other Funds | \$32,217.90 |

Transfer funds to cover Abstract, until they can be paid back.

RESOLUTION to advertise for gravel bids.

RESOLUTION authorizing the Supervisor to execute an agreement between the Town of Ticonderoga and Essex County for a Subcontract for Support Services to New York State in Connection with Control of Snow and Ice on State Highways.

RESOLUTION to provide a letter of support for National Grid's Ticonderoga Energy Storage Systems (ESS) Microgrid Project. National Grid is seeking U.S. Department of Energy Grid Resilience and Innovation Partnership (GRIP) Grant program funding.

RESOLUTION authorizing the Supervisor to execute a lease agreement between the Town of Ticonderoga and the Essex County Board of Elections for the use of 132 Montcalm Street as a polling location for the 2024 Presidential Primary Election (April 2, 2024), Primary Election (June 25, 2024), and General Election (November 5, 2024).

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RESOLUTION authorizing the purchase of VMware VSphere Essential Plus Subscription - 96 Core Pack - 1 Year in the amount of \$4,379.75.

RESOLUTION to go out for bid for sidewalk repair and replacement using \$150,000.000 in the general fund sidewalk capital reserve.

RESOLUTION authorizing the following expenditures for hotel and training for Rebecca Norton and Amy Beeman:

OSC & AOT Finance School (May 14 & 15) @ \$200 each = \$400

Hotel room @ \$114/night, 2 nights each = \$456

Applicable mileage and meal costs

RESOLUTION authorizing the change of SS10 to SS12 in the Town budget.

RESOLUTION to adopt the Town of Ticonderoga Emergency Response Plan (non-Pandemic).

RESOLUTION to adopt the Town of Ticonderoga Organizational Chart.

DISCUSSION: Review Environmental Assessment Form – La Chute Trail Extension.

RESOLUTION that the Town Board of the Town of Ticonderoga, in its role as Lead Agency, states that a Negative Declaration for the proposed Ticonderoga La Chute River Walk Trail Extension Project, be issued in full compliance with the New York State Environmental Conservation Law and the New York State Environmental Quality Review Act, and that the Town Supervisor be, and hereby is, authorized to execute part 3 of the Full Environmental Assessment Form (FEAF) memorializing the above findings.

RESOLUTION to accept the minutes of the February 8, 2024, Regular Town Board Meeting and February 22, 2024, Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

DISCUSSION: EMS District Status

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment

Adjourn the Town Board Meeting