

**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Tom Cunningham, Councilman
Tonya M. Thompson, Town Clerk

Others: Councilman Elect Heath Towne

Supervisor Wright opened the End-of-the-Year meeting with the Pledge of Allegiance.

Resolutions for Consideration

Resolution #528-2023 brought by Tom Thatcher, seconded by Dave Woods authorizing the Supervisor to execute the town's annual Maintenance Highway Work Permit (PERM 1) application to cover repairs of existing public facilities within the New York State Right-of-Way. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #529-2023 brought by Joyce Cooper, second by Tom Cunningham to appoint James Chauncey as Youth Petty Cash Officer. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #530-2023 brought by Tom Cunningham, seconded by Dave Woods authorizing the Town Clerk to announce the Annual Receiver of Taxes Notice. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #531-2023 brought by Tom Thatcher, seconded by Tom Cunningham of thanks and appreciation to Christopher Charboneau for his service and dedication as Animal Control Officer. The Town Board is discontinuing this position. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #532-2023 brought Tom Thatcher, seconded by Tom Cunningham authorizing the Supervisor to execute Change Order 1F (Apron Reconstruction and Taxiway Rehabilitation, Project No. 3-36-0196-031-2022). This documents the overruns and underruns in excess of 10%. All costs were underruns. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #533-2023 brought by Dave Woods, seconded by Tom Cunningham authorizing the agreement between Essex County and the Town of Ticonderoga for the County purchase of gasoline from Ticonderoga for the period January 1, 2024, to December 31, 2024. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

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Resolution #534-2023 brought by Joyce Cooper, seconded by Tom Thatcher authorizing the encumbrance of \$6,600.00, of remaining monies in A.1620.463, for the purpose of updating the Recreational Parks and Fields (dirt, bleachers, fencing). **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #535-2023 brought by Joyce4 Cooper, seconded by Dave Woods authorizing the purchase and planting of new trees at the Community Building, funded with ARPA monies. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #536-2023 brought by Joyce Cooper, seconded by Tom Thatcher authorizing the creation of a purchase order to DeFranco Landscaping for the purchase and planting of a new tree at the Community Building. Total price will be \$12,500.00, using ARPA funding. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #537-2023 brought by Joyce Cooper, seconded by Tom Cunningham authorizing the purchase of two (2) sets of bleachers for the Rec. Field, funded with ARPA monies. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #538-2023 brought by Joyce Cooper, seconded by Tom Cunningham authorizing the creation of a purchase order to Anthem Sports for the purchase of 2 sets of bleachers for the Rec. Field. Total price will be \$10,818.46, using ARPA Funding. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #539-2023 brought by Tom Thatcher, seconded by Tom Cunningham authorizing the creation of new account:

T.0020.405 Trust & Agency AFLAC Hospital

To pay employee funded group insurance.

All in favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #540-2023 brought by Dave Woods, seconded by Tom Thatcher to appoint Jim Cruickshank to open MEO position. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #541-2023 brought by Dave Woods, seconded by Tom Thatcher to change one MEO Light position to an MEO position. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #542-2023 brought by Tom Cunningham, seconded by Tom Thatcher authorizing the surplus of the backhoe used at the Transfer Station. **All in favor** Mark Wright – Aye, Dave

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Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

Resolution #543-2023 brought by Joyce Cooper, seconded by Dave Woods authorizing the creation of a purchase order to Ingram Book Company for \$1,500.00 to encumber the donation from Town of Putnam. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

Resolution #544-2023 brought by Mark Wright, seconded by Tom Cunningham authorizing the encumbrance of \$6,825 in A.1440.494 for the Comprehensive Plan. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

Resolution #545-2023 brought Dave Woods, seconded by Joyce Cooper authorizing the encumbrance of \$22,628.00, of remaining grant monies in A.3120.250 for Police body cameras. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

Resolution # 546-2023 brought by Tom Thatcher, seconded by Tom Cunningham authorizing the encumbrance of the following funds to make 1st quarter HSA payments in January that are typically paid in December:

A.1310.862 Director of Finance = \$200.00	A.7410.862 Library = \$1,350.00
A.1620.862 Central Services = \$1,350.00	A.8160.862 Refuse & Garbage = \$1,429.83
A.3120.862 Police & Constable = \$5,550.00	DA.5142.862 Snow Removal = \$6,570.00
A.5010.862 Supt. Highway = \$2,700.00	SW06.8340.862 Water = \$8,775.00

All in favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

Resolution #547-2023 brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget transfers:

A.4089.001	ARPA Funds – Essex County	(\$57,503.86)
A.5410.410	Sidewalk Construction and Replacement	\$57,503.86
A.4089.000	ARPA Funds - Federal	(\$139,852.03)
A.5410.410	Sidewalk Construction and Replacement	\$139,852.03
A.4089.001	ARPA Funds – Federal	(\$8,000.00)
A.6989.469	Economic Development ARPA Disbursement	\$8,000.00
A.4089.000	ARPA Funds – Federal	(\$47,099.43)
H61.1440.400	Chilson Eagle Lake Engineer Contractual	\$47,099.43

Transfer ARPA funds received to the correct expenditure lines.

SS05.2770	Central Sewer Miscellaneous Revenue	(\$3,500.00)
SS09.8130.405	Black Point Sewer Contractual	\$3,500.00

Transfer revenue received to the appropriate expense line to refund duplicate payment.

A.2705.000	Gifts and Donations	(\$1,500.00)
A.7410.476	Library Books	\$1,500.00

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Transfer donation received from Town of Putnam for the Library to the Library book line.

A.2705.000	Gifts and Donations	(\$8,250.00)
A.1620.463	Parks Repair & Maintenance	\$8,250.00

Transfer donation received from Ticonderoga Little League for the new fence to the expense line.

SS05.0200	Central Sewer	(\$16,101.00)
SS05.0450.020	Sewer Infrastructure Capital Reserve	\$16,101.00

To move funds from equipment sale into Capital Reserve.

A.1010.473	Advertising	(\$880.47)
A.1110.861	Justice General Employee Benefits	(\$473.64)
A.1010.870	Town Board Vision	(\$189.44)
A.1010.111	Town Board Position 1	\$.10
A.1010.112	Town Board Position 2	\$477.95
A.1010.113	Town Board Position 3	\$477.95
A.1010.114	Town Board Position 4	\$477.95
A.1010.830	Town Board SS & Medicare	\$109.60
A.1110.861	Justice General Employee Benefits	(\$2,803.17)
A.1110.191	Justice Overtime	\$812.17
A.1110.111	Justices Position 1	\$995.50
A.1110.112	Justices Position 2	\$995.50
A.1220.452	Supervisor Cell Phone	(\$124.20)
A.1220.111	Supervisor General	\$115.42
A.1220.830	Supervisor General SS & Medicare	\$8.78
A.1355.111	Assessor Position 1	(\$4,501.75)
A.3120.830	Police & Constable SS & Medicare	(\$4,831.77)
A.1310.861	Director of Finance Employee Benefits	\$3,130.08
A.1355.452	Assessor Cell Phone	\$31.24
A.1375.478	Credit Card Fees Airport	\$117.53
A.1410.111	Town Clerk Position 1	\$1,985.45
A.1410.121	Town Clerk General Clerk	\$1,424.44
A.1410.830	Town Clerk SS & Medicare	\$1,130.15
A.1620.830	Central Services Emp SS & Medicare	\$226.44
A.1620.861	Central Services Emp Benefits Medical	\$302.94
A.1650.453	Central Communications System Internet	\$39.57
A.1660.411	Central Storeroom General Supplies	\$185.26
A.3620.111	Safety Inspection Code Enforcement Officer	\$87.51
A.3620.112	Safety Inspection Building Inspector	\$198.34
A.1680.494	Central Data Processing IT	\$395.00
A.3620.830	Safety Inspection SS & Medicare	\$19.63
A.5010.113	Supt. Highway Mechanic Stipend	\$59.94
A.1910.400	Unallocated Insurance	(\$16,355.21)
A.3120.830	Police & Constable SS & Medicare	(\$908.93)
A.1410.863	Town Clerk Medical Buyout	\$7,481.40
A.1420.491	General Town Attorney	\$3,282.50
A.1620.111	Building Position 1	\$1,257.40
A.1620.112	Building Position 2	\$1,867.67
A.1620.422	Building Heating Oil	\$1,338.48

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A.5010.861	Supt. Highway Medical Insurance	\$663.65
A.7410.111	Library Manager	\$113.65
A.7410.861	Library Medical Insurance	\$302.94
A.8025.111	Joint Planning Board Clerk	\$9.54
A.8160.861	Refuse & Garbage Medical Insurance	\$268.97
A.8510.463	Community Beautification Repair & Maint.	\$352.94
A.8810.463	Cemeteries Repair & Maintenance	\$325.00
A.3120.121	Police & Constable Sergeant 1	(\$12,448.03)
A.1650.458	Central Comm. Emergency Mass Broadcast System	\$5,150.00
A.5132.464	Garage Dyed Diesel & Gas	\$5,217.96
A.8510.101	Community Beautification Head Groundskeeper	\$2,080.07
A.7410.474	Library Subscriptions	(\$834.70)
A.7410.476	Library Books	(\$93.71)
A.7410.411	Library Office Supplies	\$231.08
A.7410.475	Library Audio-Video Supplies	\$697.33
A.3120.830	Police & Constable SS & Medicare	(\$666.33)
A.3120.141	Police & Constable Officer Parttime	(\$1,492.77)
A.3120.151	Police & Constable Clerk	(\$1,170.61)
A.3120.191	Police & Constable Overtime	(\$2,970.29)
A.3120.196	Police & Constable Holiday Pay	(\$1,356.20)
A.1110.121	Court Clerk	\$1,708.40
A.1220.111	Supervisor	\$1,672.46
A.1220.830	Supervisor SS & Medicare	\$127.89
A.1310.134	Senior Account Clerk 1	\$1,519.01
A.1310.135	Senior Account Clerk 2	\$1,513.42
A.1310.830	Finance SS & Medicare	\$23.42
A.1310.863	Finance Vacation Buyback	\$1,091.60
A.3510.111	Dog Control Officer	(\$94.34)
A.3520.111	Animal Control Officer	\$88.28
A.3520.830	Animal Control SS & Medicare	\$6.06
A.3510.496	Dog Control Drug Screening	(\$53.28)
A.4010.111	Board of Health Doctor	\$50.00
A.4010.830	Board of Health SS & Medicare	\$3.28
A.3620.453	Code Enforcement Internet	(\$315.67)
A.3520.410	Animal Control Rabies Shots	(\$1,400.00)
A.3510.410	Dog Control Rabies Shots	(\$400.00)
A.3510.463	Dog Control Repairs & Maintenance	(\$718.70)
A.5010.111	Superintendent Highway	\$2,505.10
A.5010.113	Superintendent Highway Mechanic Stipend	\$177.63
A.5010.830	Superintendent Highway SS & Medicare	\$151.64
A.7140.171	Playgrounds & Rec. Camp Counselor	(\$5,055.31)
A.7410.111	Library Manager	\$1,660.65
A.8160.111	Refuse & Garbage Porter	\$1,200.33
A.8160.121	Refuse & Garbage Beeman	\$1,145.36
A.8160.122	Refuse & Garbage Eubar	\$1,009.92
A.8160.830	Refuse & Garbage SS & Medicare	\$39.05

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A.8810.101	Cemeteries Head Groundskeeper	(\$1,653.60)
A.8510.101	Beautification Head Groundskeeper	\$1,653.60
A.8810.102	Cemeteries Senior Groundskeeper	(\$763.81)
A.8510.102	Beautification Senior Groundskeeper	\$763.81
A.8810.121	Cemeteries Groundskeepers	(\$372.18)
A.8510.830	Beautification SS & Medicare	\$84.84
A.8810.111	Cemeteries Sexton	\$287.34
A.3620.861	Safety Inspection General Employee Benefits	(\$3,555.97)
A.3620.491	Safety Inspection Legal Services	(\$900.52)
A.3620.471	Safety Inspection Mileage	(\$101.40)
A.3620.111	Safety Inspection Code Enforcement Officer	\$2,270.71
A.3620.112	Safety Inspection Building Inspector	\$1,966.43
A.3620.830	Safety Inspection SS & Medicare	\$320.75
A.7510.830	Historian SS & Medicare	(\$67.10)
A.7510.111	Historian	\$67.10
A.8025.112	Joint Planning Board Dep. Clerk	(\$211.46)
A.8025.111	Joint Planning Board Clerk	\$211.46
Transfer funds to cover increased and additional costs.		
DA.5110.466	General Highway Road Materials	(\$12,918.28)
DA.5110.111	Highway MEO Position 1	\$495.00
DA.5110.112	Highway MEO Position 2	\$495.00
DA.5110.113	Highway MEO Position 3	\$496.39
DA.5110.114	Highway MEO Position 4	\$495.00
DA.5110.115	Highway MEO Position 5	\$495.00
DA.5110.121	Highway Laborer Position 1	\$494.00
DA.5110.122	Highway Laborer Position 2	\$495.00
DA.5130.463	Highway Vehicle Repair & Maintenance	\$7,706.41
DA.5130.467	Highway Small Equipment & Tools	\$53.08
DA.5142.466	Snow Removal Highway Road Materials	\$1,693.40
DA.5142.464	Snow Removal Motor Fuel	(\$1,056.46)
DA.5142.122	Snow Removal Laborer 2	\$1,056.46
Transfer funds to cover increased and additional costs.		
SS05.8120.131	Wastewater Maintenance Person	(\$7,315.20)
SS05.8120.191	Sewer Overtime	(\$4,977.67)
SS05.8110.411	Sewer District Office Supplies	\$80.46
SS05.8130.121	Sewage Treatment WWTP Operator	\$6,472.00
SS05.8130.191	Sewage Treatment Sewer Overtime	\$173.86
SS05.8130.194	Sewage Treatment Incentive	\$500.00
SS05.8130.195	Sewage Treatment Sewer Pager Pay	\$1,680.00
SS05.8110.111	Sewer Plant Licensed Operator	\$1,555.71
SS05.8110.131	Sewer Clerk	\$796.04
SS05.8120.141	Sewer Dedrick	\$865.00
SS05.8130.122	Sewer WWTP Operator	\$169.80
Transfer funds to cover increased and additional costs.		
SS09.0360	Sewer Rents Receivable	(\$418.28)
SS09.8130.485	Sewage Treatment Operational Costs	\$418.28

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Transfer funds received & posted in error after the close of accounts for re-levy purposes.

SW06.8340.861	Transmission & Dist. Water Employee Medical	(\$10,324.54)
SW06.8340.466	Water System Material & Supplies	(\$2,602.09)
SW06.8310.411	Water Admin Office Supplies	\$87.00
SW06.8320.111	Source of Supply Power & Pumping WTP Operator	\$4,531.63
SW06.8320.465	Source of Supply Power & Pumping Chemicals & Additives	\$6,128.00
SW06.8340.192	Transmission & Dist. Water Treatment Longevity Bonus	\$500.00
SW06.8340.195	Transmission & Dist. Water Treatment Pager Pay	\$1,680.00
SW06.8340.862	Transmission & Dist. Water Employee HSA	(\$8,747.80)
SW06.8320.479	Source of Supply Power & Pumping Misc Filtration Plant	\$2,275.40
SW06.8340.111	Transmission & Dist. WTP Operator	\$4,531.60
SW06.8340.112	Transmission & Dist. Position 2	\$1,940.80
SW06.8340.191	Transmission & Dist. WTP Overtime	(\$2,229.74)
SW06.8340.463	Transmission & Dist. Vehicle Repair	(\$1,620.56)
SW06.8310.111	Water Admin WTO Operator	\$1,555.71
SW06.8310.131	Water Clerk	\$796.04
SW06.8340.141	Transmission & Dist. Personnel Services	\$865.00
SW06.8340.830	Transmission & Dist. SS & Medicare	\$633.55

Transfer funds to cover increased and additional costs.

All in favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #548-2023 brought by Mark Wright, seconded by Joyce Cooper authorizing the following budget adjustments:

SS03.8130.405	Sewage Treatment Contractual	\$875.00
SS09.8130.405	Sewage Treatment Contractual	\$1,670.80
SS11.8130.485	Sewage Treatment Operational Costs	\$23.59

Funding account by Sewer Fund Balances to cover increased costs.

A.5410.410	Sidewalk Construction and Replacement	\$14,650.04
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Funding account by General Fund Balances until Betty Little Grant funds received.

All in favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #549-2023 brought by Dave Woods, seconded by Tom Thatcher authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$76,456.32)
H19.0630	Airport Apron Project Due To Other Funds	\$76,456.32

Transfer funds from General to Airport Apron project until funding is received.

A.0391	General Due From Other Funds	(\$2,720.00)
H69.0630	LaChute River Walk Trail Extension	\$2,720.00

Transfer funds from General to LaChute River Walk project until funding is received.

All in favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

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Resolution #550-2023 brought by Tom Thatcher, seconded by Joyce Cooper to pay the End-of-Year abstract #13-2023. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Board Meeting Date 12/28/2023				
Gross Payroll # 26	125,577.22			
Gross Payroll #				
Gross Payroll #				
Trust & Agency Total	\$125,577.22			
Pre-Pays:	\$0.00			

ABSTRACT # 12	12/28/2023	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	76,761.85	76,761.85	5,074,911.18	4,402,337.56
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	940.26	-
Highway (DA)	15,647.67	15,647.67	1,765,710.72	1,342,116.54
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	108,539.76	899,613.35
H19 - Airport Apron Reconstruction / Taxiway Rehab	76,456.32	76,456.32	785,105.19	928,722.36
H20 - Airport Environmental Assessment	-	-	64,006.89	64,006.96
H36 - C/P Chilson Res. Replacement	-	-	41,719.83	612.50
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.33	-
H49 - GIGP Daylight Streaming	-	-	-	-

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H50 - C/P WQIP WWTP Disinfection	-	-	20.19	455.00
H51 - Res & Design French Sawmill	-	-	7.29	-
H53 - Clean Water Main Project	-	-	37.13	15,740.50
H54 - LaChute Signage Grant		-		-
H56 - Sewer Pollution Right to Know		-	4.21	-
H57 - Parking Lot Cannonball Path		-	1.07	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	68.49	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	120,184.19	30,499.83
H61 - Chilson/Eagle Lake Water Exploration	-	-	93,927.92	93,927.92
H62 - Lead Service Line Replacement Grant	-		291,126.25	70,903.62
H63 - Water Meter Project	-		-	-
H64 - WWTP Ventilation Project GIGP	-		-	980.00
H65 - 5052 WWTP Phosphorous removal EPG	-		20,312.92	35,312.81
H66 - NYS DEC EPG #104867	-		0.17	7,072.04
H67- Wet Weather Operating Plan	-	-	0.26	-
H68 - Black Point HVAC 5099	-	-	5,138.38	5,138.38
H69 - LaChute River Walk Trail Extension	2,720.00	2,720.00		11,580.00
PN - Permanent Fund Mt. Hope Cemetery			758.41	-
SF01- Ticonderoga Town/Village Joint Fire District	-		557,108.00	557,108.00
SF02 - Chilson Fire Protection District	-		96,415.00	96,415.00
Claymore Sewer District (SS01)	29.01		6,157.30	1,774.14
Park Ave Sewer District (SS02)	-		51,752.83	49,290.76

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Alex Ave Sewer District (SS03)	882.32		35,748.03	36,222.83
Homelands Sewer Dist (SS04)	-		19,569.16	24,325.29
Central Sewer (SS05)	89,392.47	94,724.28	1,716,232.93	1,435,038.89
Commerce Park Sewer (SS06)	138.58		79,537.30	70,432.60
Delano Point Sewer (SS07)			25,840.77	20,214.99
Baldwin Road Sewer Dist (SS08)	-		45,514.70	45,678.94
Black Point Road Sewer (SS09)	4,004.73		274,285.20	313,630.42
Hague Road Sewer (SS10)	138.58		12,557.06	9,823.59
9N & 74 Sewer (SS11)	138.59		30,550.71	29,350.57
9N & 74 Water (SW01)	-		68,130.79	66,113.92
Street Road Water (SW02)	-		34,375.31	33,533.25
Alex Avenue I Water District (SW03)	-		27,957.18	26,880.00
Homelands Water District (SW04)	-		11,609.19	10,656.00
Alex Ave II Water District (SW05)	-		43,126.30	43,421.13
Central Water (SW06)	85,409.08	85,409.08	1,357,195.07	1,182,216.15
Park Ave Water Dist (SW07)	-		32,409.31	31,080.00
Shore Airport Water (SW09)	-		237,570.64	222,471.91
Multi Account Total	351,719.20	351,719.20	13,136,163.82	12,214,697.75
Total Expenditures This Abstract	\$477,296.42	TRUE		

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December 29, 2023, commencing at 9:00 a.m.**

Councilwoman Cooper inquired about the Daylight Stream beside this building. This is the second storm that has cause it to flood Montcalm Street – is this an engineering flaw.

It was noted that the stream needs to be a bit deeper and wider in a few sections, this was discovered by observing the last storm. This is a Highway issue, but they are working with the Water/Sewer Superintendent to figure out the best solution.

The Town had one of its many stone pillars completely destroyed in an auto accident. It was found that the vehicle had no insurance and the driver held no valid license. We received a quote of \$9,000.00 for repair, but will receive no restitution for the work. It must be replaced, so the Town will need to request bids on the project and can utilize ARPA funds to pay for it.

Resolution #551-2023 brought by Mark Wright, seconded by Dave Woods to advertise for bids to replace the pillar that was destroyed by a vehicle that stood at the Hague/Ticonderoga town line. **All in favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Councilwoman Cooper would like to take this time to thank the Supervisor for utilizing the ARPA funding for several projects around the Town. The next project is targeted at the 4th field at the recreational park. Much discussion was held on what needs to happen there for fill and prep on the field. A driveway to the area is to be first.

Discussion

- Dutch doors

Supervisor Wright would like to see something in place at the finance office entrance to deter individuals from walking in when they are not invited. Councilman Woods will look further into this to find something that will be aesthetically appealing.

Meeting adjourned at 9:48 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga
End of Year Meeting Agenda (Friday, December 29, 2023; 9:00 a.m.)

Pledge to the Flag

Resolutions

RESOLUTION authorizing the Supervisor to execute the town’s annual Maintenance Highway Work Permit (PERM 1) application to cover repairs of existing public facilities within the New York State Right-of-Way.

RESOLUTION to appoint James Chauncey as Youth Petty Cash Officer.

**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

RESOLUTION authorizing the Town Clerk to announce the Annual Receiver of Taxes Notice.

RESOLUTION of thanks and appreciation to Christopher Charboneau for his service and dedication as Animal Control Officer. The Town Board is discontinuing this position.

RESOLUTION authorizing the Supervisor to execute Change Order 1F (Apron Reconstruction and Taxiway Rehabilitation, Project No. 3-36-0196-031-2022). This documents the overruns and underruns in excess of 10%. All costs were underruns.

RESOLUTION authorizing the agreement between Essex County and the Town of Ticonderoga for the County purchase of gasoline from Ticonderoga for the period January 1, 2024, to December 31, 2024.

RESOLUTION authorizing the encumbrance of \$6,600.00, of remaining monies in A.1620.463, for the purpose of updating the Recreational Parks and Fields (dirt, bleachers, fencing).

RESOLUTION authorizing the purchase and planting of new trees at the Community Building, funded with ARPA monies.

RESOLUTION authorizing the creation of a purchase order to DeFranco Landscaping for the purchase and planting of a new tree at the Community Building. Total price will be \$12,500.00, using ARPA funding.

RESOLUTION authorizing the purchase of two (2) sets of bleachers for the Rec. Field, funded with ARPA monies.

RESOLUTION authorizing the creation of a purchase order to Anthem Sports for the purchase of 2 sets of bleachers for the Rec. Field. Total price will be \$10,818.46, using ARPA Funding.

RESOLUTION authorizing the creation of new account:

- T.0020.405 Trust & Agency AFLAC Hospital

To pay employee funded group insurance.

RESOLUTION to appoint Jim Cruickshank to open MEO position.

RESOLUTION to change one MEO Light position to an MEO position.

RESOLUTION authorizing the surplus of the backhoe used at the Transfer Station.

RESOLUTION authorizing the creation of a purchase order to Ingram Book Company for \$1,500.00 to encumber the donation from Town of Putnam.

RESOLUTION authorizing the encumbrance of \$6,825 in A.1440.494 for the Comprehensive Plan.

RESOLUTION authorizing the encumbrance of \$22,628.00, of remaining grant monies in A.3120.250 for Police body cameras.

**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

RESOLUTION authorizing the encumbrance of the following funds to make 1st quarter HSA payments in January that are typically paid in December:

A.1310.862 Director of Finance = \$200.00	A.7410.862 Library = \$1,350.00
A.1620.862 Central Services = \$1,350.00	A.8160.862 Refuse & Garbage = \$1,429.83
A.3120.862 Police & Constable = \$5,550.00	DA.5142.862 Snow Removal = \$6,570.00
A.5010.862 Supt. Highway = \$2,700.00	SW06.8340.862 Water = \$8,775.00

RESOLUTION authorizing the following budget transfers:

o A.4089.001	ARPA Funds – Essex County	(\$57,503.86)
o A.5410.410	Sidewalk Construction and Replacement	\$57,503.86
o A.4089.000	ARPA Funds - Federal	(\$139,852.03)
o A.5410.410	Sidewalk Construction and Replacement	\$139,852.03
o A.4089.001	ARPA Funds – Federal	(\$8,000.00)
o A.6989.469	Economic Development ARPA Disbursement	\$8,000.00
o A.4089.000	ARPA Funds – Federal	(\$47,099.43)
o H61.1440.400	Chilson Eagle Lake Engineer Contractual	
	\$47,099.43	

Transfer ARPA funds received to the correct expenditure lines.

o SS05.2770	Central Sewer Miscellaneous Revenue	(\$3,500.00)
o SS09.8130.405	Black Point Sewer Contractual	\$3,500.00

Transfer revenue received to the appropriate expense line to refund duplicate payment.

o A.2705.000	Gifts and Donations	(\$1,500.00)
o A.7410.476	Library Books	\$1,500.00

Transfer donation received from Town of Putnam for the Library to the Library book line.

o A.2705.000	Gifts and Donations	(\$8,250.00)
o A.1620.463	Parks Repair & Maintenance	\$8,250.00

Transfer donation received from Ticonderoga Little League for the new fence to the expense line.

o SS05.0200	Central Sewer	(\$16,101.00)
o SS05.0450.020	Sewer Infrastructure Capital Reserve	\$16,101.00

To move funds from equipment sale into Capital Reserve.

o A.1010.473	Advertising	(\$880.47)
o A.1110.861	Justice General Employee Benefits	(\$473.64)
o A.1010.870	Town Board Vision	(\$189.44)
o A.1010.111	Town Board Position 1	\$.10
o A.1010.112	Town Board Position 2	\$477.95
o A.1010.113	Town Board Position 3	\$477.95
o A.1010.114	Town Board Position 4	\$477.95
o A.1010.830	Town Board SS & Medicare	\$109.60
o A.1110.861	Justice General Employee Benefits	(\$2,803.17)
o A.1110.191	Justice Overtime	\$812.17
o A.1110.111	Justices Position 1	\$995.50

**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

○ A.1110.112	Justices Position 2	\$995.50
○ A.1220.452	Supervisor Cell Phone	
	(\$124.20)	
○ A.1220.111	Supervisor General	\$115.42
○ A.1220.830	Supervisor General SS & Medicare	\$8.78
○ A.1355.111	Assessor Position 1	(\$4,501.75)
○ A.3120.830	Police & Constable SS & Medicare	(\$4,831.77)
○ A.1310.861	Director of Finance Employee Benefits	\$3,130.08
○ A.1355.452	Assessor Cell Phone	\$31.24
○ A.1375.478	Credit Card Fees Airport	\$117.53
○ A.1410.111	Town Clerk Position 1	\$1,985.45
○ A.1410.121	Town Clerk General Clerk	\$1,424.44
○ A.1410.830	Town Clerk SS & Medicare	\$1,130.15
○ A.1620.830	Central Services Emp SS & Medicare	\$226.44
○ A.1620.861	Central Services Emp Benefits Medical	\$302.94
○ A.1650.453	Central Communications System Internet	\$39.57
○ A.1660.411	Central Storeroom General Supplies	\$185.26
○ A.3620.111	Safety Inspection Code Enforcement Officer	\$87.51
○ A.3620.112	Safety Inspection Building Inspector	\$198.34
○ A.1680.494	Central Data Processing IT	\$395.00
○ A.3620.830	Safety Inspection SS & Medicare	\$19.63
○ A.5010.113	Supt. Highway Mechanic Stipend	\$59.94
○ A.1910.400	Unallocated Insurance	(\$16,355.21)
○ A.3120.830	Police & Constable SS & Medicare	(\$908.93)
○ A.1410.863	Town Clerk Medical Buyout	\$7,481.40
○ A.1420.491	General Town Attorney	\$3,282.50
○ A.1620.111	Building Position 1	\$1,257.40
○ A.1620.112	Building Position 2	\$1,867.67
○ A.1620.422	Building Heating Oil	\$1,338.48
○ A.5010.861	Supt. Highway Medical Insurance	\$663.65
○ A.7410.111	Library Manager	\$113.65
○ A.7410.861	Library Medical Insurance	\$302.94
○ A.8025.111	Joint Planning Board Clerk	\$9.54
○ A.8160.861	Refuse & Garbage Medical Insurance	\$268.97
○ A.8510.463	Community Beautification Repair & Maint.	\$352.94
○ A.8810.463	Cemeteries Repair & Maintenance	\$325.00
○ A.3120.121	Police & Constable Sergeant 1	(\$12,448.03)
○ A.1650.458	Central Comm. Emergency Mass Broadcast System	\$5,150.00
○ A.5132.464	Garage Dyed Diesel & Gas	\$5,217.96
○ A.8510.101	Community Beautification Head Groundskeeper	\$2,080.07
○ A.7410.474	Library Subscriptions	(\$834.70)

**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

○ A.7410.476	Library Books	(\$93.71)
○ A.7410.411	Library Office Supplies	\$231.08
○ A.7410.475	Library Audio-Video Supplies	\$697.33
○ A.3120.830	Police & Constable SS & Medicare	(\$666.33)
○ A.3120.141	Police & Constable Officer Parttime	(\$1,492.77)
○ A.3120.151	Police & Constable Clerk	(\$1,170.61)
○ A.3120.191	Police & Constable Overtime	(\$2,970.29)
○ A.3120.196	Police & Constable Holiday Pay	(\$1,356.20)
○ A.1110.121	Court Clerk	\$1,708.40
○ A.1220.111	Supervisor	\$1,672.46
○ A.1220.830	Supervisor SS & Medicare	\$127.89
○ A.1310.134	Senior Account Clerk 1	\$1,519.01
○ A.1310.135	Senior Account Clerk 2	\$1,513.42
○ A.1310.830	Finance SS & Medicare	\$23.42
○ A.1310.863	Finance Vacation Buyback	\$1,091.60
○ A.3510.111	Dog Control Officer	(\$94.34)
○ A.3520.111	Animal Control Officer	\$88.28
○ A.3520.830	Animal Control SS & Medicare	\$6.06
○ A.3510.496	Dog Control Drug Screening	(\$53.28)
○ A.4010.111	Board of Health Doctor	\$50.00
○ A.4010.830	Board of Health SS & Medicare	\$3.28
○ A.3620.453	Code Enforcement Internet	(\$315.67)
○ A.3520.410	Animal Control Rabies Shots	(\$1,400.00)
○ A.3510.410	Dog Control Rabies Shots	(\$400.00)
○ A.3510.463	Dog Control Repairs & Maintenance	(\$718.70)
○ A.5010.111	Superintendent Highway	\$2,505.10
○ A.5010.113	Superintendent Highway Mechanic Stipend	\$177.63
○ A.5010.830	Superintendent Highway SS & Medicare	\$151.64
○ A.7140.171	Playgrounds & Rec. Camp Counselor	(\$5,055.31)
○ A.7410.111	Library Manager	\$1,660.65
○ A.8160.111	Refuse & Garbage Porter	\$1,200.33
○ A.8160.121	Refuse & Garbage Beeman	\$1,145.36
○ A.8160.122	Refuse & Garbage Eubar	\$1,009.92
○ A.8160.830	Refuse & Garbage SS & Medicare	\$39.05
○ A.8810.101	Cemeteries Head Groundskeeper	(\$1,653.60)
○ A.8510.101	Beautification Head Groundskeeper	\$1,653.60
○ A.8810.102	Cemeteries Senior Groundskeeper	(\$763.81)
○ A.8510.102	Beautification Senior Groundskeeper	\$763.81
○ A.8810.121	Cemeteries Groundskeepers	(\$372.18)
○ A.8510.830	Beautification SS & Medicare	\$84.84
○ A.8810.111	Cemeteries Sexton	\$287.34

**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

○ A.3620.861	Safety Inspection General Employee Benefits	(\$3,555.97)
○ A.3620.491	Safety Inspection Legal Services	(\$900.52)
○ A.3620.471	Safety Inspection Mileage	(\$101.40)
○ A.3620.111	Safety Inspection Code Enforcement Officer	\$2,270.71
○ A.3620.112	Safety Inspection Building Inspector	\$1,966.43
○ A.3620.830	Safety Inspection SS & Medicare	\$320.75
○ A.7510.830	Historian SS & Medicare	(\$67.10)
○ A.7510.111	Historian	\$67.10
○ A.8025.112	Joint Planning Board Dep. Clerk	(\$211.46)
○ A.8025.111	Joint Planning Board Clerk	\$211.46

Transfer funds to cover increased and additional costs.

○ DA.5110.466	General Highway Road Materials	(\$12,918.28)
○ DA.5110.111	Highway MEO Position 1	\$495.00
○ DA.5110.112	Highway MEO Position 2	\$495.00
○ DA.5110.113	Highway MEO Position 3	\$496.39
○ DA.5110.114	Highway MEO Position 4	\$495.00
○ DA.5110.115	Highway MEO Position 5	\$495.00
○ DA.5110.121	Highway Laborer Position 1	\$494.00
○ DA.5110.122	Highway Laborer Position 2	\$495.00
○ DA.5130.463	Highway Vehicle Repair & Maintenance	\$7,706.41
○ DA.5130.467	Highway Small Equipment & Tools	\$53.08
○ DA.5142.466	Snow Removal Highway Road Materials	\$1,693.40
○ DA.5142.464	Snow Removal Motor Fuel	(\$1,056.46)
○ DA.5142.122	Snow Removal Laborer 2	\$1,056.46

Transfer funds to cover increased and additional costs.

○ SS05.8120.131	Wastewater Maintenance Person	(\$7,315.20)
○ SS05.8120.191	Sewer Overtime	(\$4,977.67)
○ SS05.8110.411	Sewer District Office Supplies	\$80.46
○ SS05.8130.121	Sewage Treatment WWTP Operator	\$6,472.00
○ SS05.8130.191	Sewage Treatment Sewer Overtime	\$173.86
○ SS05.8130.194	Sewage Treatment Incentive	\$500.00
○ SS05.8130.195	Sewage Treatment Sewer Pager Pay	\$1,680.00
○ SS05.8110.111	Sewer Plant Licensed Operator	\$1,555.71
○ SS05.8110.131	Sewer Clerk	\$796.04
○ SS05.8120.141	Sewer Dedrick	\$865.00
○ SS05.8130.122	Sewer WWTP Operator	\$169.80

Transfer funds to cover increased and additional costs.

○ SS09.0360	Sewer Rents Receivable	(\$418.28)
○ SS09.8130.485	Sewage Treatment Operational Costs	\$418.28

Transfer funds received & posted in error after the close of accounts for re-levy purposes.

○ SW06.8340.861	Transmission & Dist. Water Employee Medical	(\$10,324.54)
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**Minutes for the Ticonderoga End-of-the Year Meeting held on
December 29, 2023, commencing at 9:00 a.m.**

○ SW06.8340.466	Water System Material & Supplies	(\$2,602.09)
○ SW06.8310.411	Water Admin Office Supplies	\$87.00
○ SW06.8320.111	Source of Supply Power & Pumping WTP Operator	\$4,531.63
○ SW06.8320.465	Source of Supply Power & Pumping Chemicals & Additives	\$6,128.00
○ SW06.8340.192	Transmission & Dist. Water Treatment Longevity Bonus	\$500.00
○ SW06.8340.195	Transmission & Dist. Water Treatment Pager Pay	\$1,680.00
○ SW06.8340.862	Transmission & Dist. Water Employee HSA	(\$8,747.80)
○ SW06.8320.479	Source of Supply Power & Pumping Misc Filtration Plant	\$2,275.40
○ SW06.8340.111	Transmission & Dist. WTP Operator	\$4,531.60
○ SW06.8340.112	Transmission & Dist. Position 2	\$1,940.80
○ SW06.8340.191	Transmission & Dist. WTP Overtime	(\$2,229.74)
○ SW06.8340.463	Transmission & Dist. Vehicle Repair	(\$1,620.56)
○ SW06.8310.111	Water Admin WTO Operator	\$1,555.71
○ SW06.8310.131	Water Clerk	\$796.04
○ SW06.8340.141	Transmission & Dist. Personnel Services	\$865.00
○ SW06.8340.830	Transmission & Dist. SS & Medicare	\$633.55

Transfer funds to cover increased and additional costs.

RESOLUTION authorizing the following budget adjustments:

○ SS03.8130.405	Sewage Treatment Contractual	\$875.00
○ SS09.8130.405	Sewage Treatment Contractual	\$1,670.80
○ SS11.8130.485	Sewage Treatment Operational Costs	\$23.59

Funding account by Sewer Fund Balances to cover increased costs.

○ A.5410.410	Sidewalk Construction and Replacement	\$14,650.04
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Funding account by General Fund Balances until Betty Little Grant funds received.

RESOLUTION authorizing the following Inter-Fund Loans:

○ A.0391	General Due From Other Funds	(\$76,456.32)
○ H19.0630	Airport Apron Project Due To Other Funds	\$76,456.32

Transfer funds from General to Airport Apron project until funding is received.

○ A.0391	General Due From Other Funds	(\$2,720.00)
○ H69.0630	LaChute River Walk Trail Extension	\$2,720.00

Transfer funds from General to LaChute River Walk project until funding is received.

RESOLUTION to pay the abstract.

Discussion

- Dutch doors

Adjourn