

**Minutes for a Ticonderoga Financial Meeting with any Other Lawful Business held on  
October 26, 2023, commencing at 8:30 a.m.**

**Present:** Mark A. Wright, Supervisor  
Tom Thatcher, Councilman  
Tom Cunningham, Councilman  
Tonya M. Thompson, Town Clerk

**Absent:** Dave Woods, Councilman, Joyce Cooper, Councilwoman

**Others:** Rebecca Norton and Amy Beeman, from the Finance Department

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Resolutions for Consideration

**Resolution #440-2023** brought by Mark Wright, seconded by Tom Thatcher to authorize the establishment of a sick leave donation policy effective October 20, 2023, This policy will be incorporated into a revision of the Employee Handbook for adoption at the November Regular Town Board Meeting. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

Much discussion was held and questions pondered for procedures.

**Resolution #441-2023** brought by Mark Wright, seconded by Tom Cunningham authorizing the creation of new account:

- A.6989.405 Economic Development TIME Program

**To distribute ROOST funds for TIME Program grant recipients.**

**All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #442-2023** brought by Tom Thatcher, seconded by Tom Cunningham, o re-appoint Wayne Taylor to the Ticonderoga Board of Assessment Review. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #443-2023** brought by Tom Thatcher, seconded by Tom Cunningham to advertise for the annual snowplow and parking restrictions. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #444-2023** brought by Tom Cunningham, seconded by Tom Thatcher to rescind the offer of employment made per Resolution #368-2023, of 09/14/2023, due to failure to accept the offer. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Minutes for a Ticonderoga Financial Meeting with any Other Lawful Business held on  
October 26, 2023, commencing at 8:30 a.m.**

**Resolution #445-2023** brought by Tom Thatcher, seconded by Mark Wright authorizing the purchase of one Energy Series 3150 garage door and one Liftmaster Electric Opener Model 98022, for the Highway Garage, from Winchip Door. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #446-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the creation of a purchase order to Winchip Door for one Energy Series 3150 garage door and one Liftmaster Electric Opener Model 98022. Total purchase price will be \$5,150.00. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #447-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the purchase of E-One Pump repair parts, from Siewert Equipment. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #448-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the creation of a purchase order to Siewert Equipment for E-One Pump repair parts. Total purchase price will be \$13,624.18, split evenly between Sewer districts 5 and 9. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #449-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the purchase of additional equipment (strobe light / radio / rear camera) for the skid-steer, from Equipment Rentals. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #450-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the creation of a purchase order to Equipment Rentals for additional equipment for the skid-steer. Total purchase price will be \$1,673.66, with funds coming from Capital Reserve. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #451-2023** brought by Mark Wright, seconded by Tom Cunningham authorizing the payment of \$50,000 of occupancy tax funding to the Essex County Industrial Development Agency (ECIDA) for distribution to approved applicants of the Ticonderoga Microgrant Enterprise (TiME) program. **All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Resolution #452-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the following budget transfers:

- A.2260.003                      Public Safety Services NYS DCJS Grant                      (\$26,000.00)
- A.3120.250                      Police & Constable Body Cameras                                      \$26,000.00

**Minutes for a Ticonderoga Financial Meeting with any Other Lawful Business held on October 26, 2023, commencing at 8:30 a.m.**

Transfer grant monies received to the expense line used for the purchase.

- SS05.0200 Central Sewer (\$3,500.00)
- SS05.0450.020 Sewer Infrastructure Capital Reserve \$3,500.00

To move funds from equipment sale into Capital Reserve.

- SW06.0200 Central Water (\$3,500.00)
- SW06.0450.020 Water Infrastructure Capital Reserve \$3,500.00

To move funds from equipment sale into Capital Reserve.

**All in Favor** Mark Wright – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. Dave Woods – Absent, Joyce Cooper – Absent. **Carried.**

**Capital Projects Review**

- Review will begin in 2024.

Meeting adjourned at 9:20 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga  
Town Board Finance Meeting Agenda (Thursday, October 26, 2023; 8:30 a.m.)

**Pledge to the Flag**

**Public Hearings**

- None

**RESOLUTION** authorizing the creation of new account:

- A.6989.405 Economic Development TIME Program

To distribute ROOST funds for TIME Program grant recipients.

**RESOLUTION** to authorize the establishment of a sick leave donation policy effective October 20, 2023. This policy will be incorporated into a revision of the Employee Handbook for adoption at the November Regular Town Board Meeting.

**RESOLUTION** to re-appoint Wayne Taylor to the Ticonderoga Board of Assessment Review.

**RESOLUTION** to advertise for the annual snowplow parking restriction.

**RESOLUTION** to rescind the offer of employment made per Resolution #368-2023, of 09/14/2023, due to failure to accept the offer.

**Minutes for a Ticonderoga Financial Meeting with any Other Lawful Business held on  
October 26, 2023, commencing at 8:30 a.m.**

**RESOLUTION** authorizing the purchase of one Energy Series 3150 garage door and one Liftmaster Electric Opener Model 98022, for the Highway Garage, from Winchip Door.

**RESOLUTION** authorizing the creation of a purchase order to Winchip Door for one Energy Series 3150 garage door and one Liftmaster Electric Opener Model 98022. Total purchase price will be \$5,150.00.

**RESOLUTION** authorizing the purchase of E-One Pump repair parts, from Siewert Equipment.

**RESOLUTION** authorizing the creation of a purchase order to Siewert Equipment for E-One Pump repair parts. Total purchase price will be \$13,624.18, split evenly between Sewer districts 5 and 9.

**RESOLUTION** authorizing the purchase of additional equipment (strobe light / radio / rear camera) for the skid-steer, from Equipment Rentals.

**RESOLUTION** authorizing the creation of a purchase order to Equipment Rentals for additional equipment for the skid-steer. Total purchase price will be \$1,673.66, with funds coming from Capital Reserve.

**RESOLUTION** authorizing the payment of \$50,000 of occupancy tax funding to the Essex County Industrial Development Agency (ECIDA) for distribution to approved applicants of the Ticonderoga Microgrant Enterprise (TiME) program.

**RESOLUTION** authorizing the following budget transfers:

- A.2260.003                      Public Safety Services NYS DCJS Grant                      (\$26,000.00)
- A.3120.250                      Police & Constable Body Cameras                                      \$26,000.00

**Transfer grant monies received to the expense line used for the purchase.**

- SS05.0200                      Central Sewer    (\$3,500.00)
- SS05.0450.020                      Sewer Infrastructure Capital Reserve                                      \$3,500.00

**To move funds from equipment sale into Capital Reserve.**

- SW06.0200                      Central Water    (\$3,500.00)
- SW06.0450.020                      Water Infrastructure Capital Reserve                                      \$3,500.00

**To move funds from equipment sale into Capital Reserve.**

**Capital Projects Review**

- Review will begin in 2024.

**Other Business**