

Minutes for the Ticonderoga Monthly Financial Meeting with any other Lawful Business held on September 28, 2023, commencing at 8:30 a.m. with a Public Hearing on the Proposed consolidation of Town of Ticonderoga Water Districts.

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Cunningham, Councilman
Tonya M. Thompson, Town Clerk

Absent: Tom Thatcher, Councilman

Others: Shannon Vogt (AES), Vic LaVallee (arrived late) and Frank Sheldon (arriving even later)

Supervisor Wright opened the meeting with the Pledge of Allegiance

Public Hearing

Proposed Consolidation of water districts

Public Hearing Notes – Proposed Water District Consolidation & Extension

- This is the first of 2 public hearings on the proposed consolidation of water districts 9N & 74 Water District (SW01), Street Road Water District (SW02), Alexandria Water District No. 1 (SW03), Homeland Water District (SW04), Alexandria Water District No. 2 (SW05), Central Water District (SW06), Park Avenue Water District (SW07), and Shore Airport Road Water District (SW09) and extension.
- **WHAT?** This public hearing is the commencement of the process to consolidate the Town's water districts into one district.
 - It does not change the water service. It condenses what are now multiple districts into one district.
 - Some districts still have debt. Those district users will pay their own debt that is applicable only to their own district.
 - In the future, any projects that require debt will be paid by the entire consolidated district.
 - Nothing is occurring with LG water.
- **WHERE?** The bounds of the district are as set forth in the plan of consolidation/MPR.
 - No changes to the in-district parcels is occurring.
 - There are parcels that for whatever reason were split by the initial district formation.
 - For example, when a village is dissolved, a town water district is formed that equals the bounds of the former village.
 - Here, some parcels were split as they were part in the Village and part out.
 - Thus, they have part of their property in district, part out, while the entire parcel receives water.
 - The extension of the consolidated district fixes these. There are not many.
 - What it does not do is let anyone out. All parcels that are currently in the district remain in as the Town cannot on its own let parcels out.

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- That requires legislative approval (or it requires those parcels to pay off their pro-rata share of debt, which the Town Board is not going to do).
- **WHO** is involved?
 - This consolidation only involves water users currently in a district, and those few who's parcels are split.
 - This does not involve Chilson or Eagle Lake.
- **WHEN** will this occur?
 - This public hearing is the first of at least 2- today and October 12.
 - The consolidation would take effect January 1.
- **WHY?** The proposed consolidation will eventually save time and money.
 - Currently, bookkeeping is required separately for all water districts.
 - Once debt for individual districts is paid off, any future repairs anywhere in the consolidated district will be borne by the consolidated district.
 - In addition, O&M that is currently billed among all the districts, will now be billed in one consolidated billing.
 - It is noted that all of this will not immediately solve the difference in debt, but as that debt is retired, continued savings should accrue.
- **PUBLIC COMMENT.**
- This Public Hearing will remain open.

No public commented at this time.

Resolutions for Consideration

Resolution #388-2023 brought by Joyce Cooper, seconded by Tom Cunningham to adopt the Corrective Action Plan (CAP) and authorize the Supervisor to submit it to the NYS Office of the State Comptroller (OSC) in response to the Final Report of Examination of the Town of Ticonderoga Capital Project Management (2023M-38). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #389-2023 brought b y Dave Woods, seconded by Joyce Cooper authorizing the Supervisor to execute a Letter of Authorization (LOA 2023-01 – Fireman’s Field Engineering Consultation) with AES for AES Project No. 5260. The project will require the developer (EP Land Services LLC) to execute and provide an escrow agreement to the Town of Ticonderoga and deposit a cash escrow with the Town to cover the Town’s engineering costs for this project in the amount of \$5,500. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #390-2023 brought by Tom Cunningham, seconded by Dave Woods to amend Resolution #365-2023, authorizing the creation of a purchase order in the amount of \$140,375.00, to Milton Cat for the purchase of a “CAT 420 07A Backhoe Loader CFG2” for the Water/Wastewater Departments, from State contract through Sourcewell, with funds from Water

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and Wastewater Capital Reserves equally, to adjust the purchase price to \$137,307.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #391-2023 brought by Dave Woods, seconded by Joyce Cooper authorizing the purchase of two Zoll AED Plus units with a 5-year warranty, plus 2 additional years, from Cardiac Life. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #392-2023 brought by Tom Cunningham, seconded by Dave Woods authorizing the creation of a purchase order to Cardiac Life for two Zoll AED Plus units with a 5-year warranty, plus 2 additional years. Total purchase price will be \$3,341.60. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #393-2023 brought by Joyce Cooper, seconded by Tom Cunningham authorizing the purchase of two ADA compliant picnic tables from Essex Industries. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #394-2023 brought by Dave Woods, seconded by Tom Cunningham authorizing the creation of a purchase order to Essex Industries for two ADA compliant picnic tables at \$295.00, each, to be delivered in the Spring. Total purchase price will be \$590.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #395-2023 brought by Tom Cunningham, seconded by Dave Woods authorizing the purchase of two Sanders for the Highway Department, from Dejana Truck, off State contract through Sourcewell. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #396-2023 brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$13,590.00, to Dejana Truck for the purchase of two Sanders for the Highway Department, from State contract through Sourcewell. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #397-2023 brought by Tom Cunningham, seconded by Joyce Cooper authorizing the purchase of a used Trailer for the Highway Department, from Taylor Rental, off State contract through Sourcewell. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #398-2023 brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$6,000.00, to Taylor Rental for the purchase of a

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Opposed – none. Tom Thatcher – Absent. **Carried.**

Resolution #399-2023 brought by Joyce Cooper, seconded by Tom Cunningham to offer employment to Bianca Chappell as an Activities Attendant at the rate of \$14.20/hour, no benefits. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #400-2023 brought by Dave Woods, seconded by Joyce Cooper authorizing the purchase of a new Airport Entrance sign from Bangma Signs. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #401-2023 brought by Joyce Cooper, seconded by Tom Cunningham authorizing the creation of a purchase order in the amount of \$3,750.00, to Bangma Signs for the purchase of a new sign for the Airport Entrance. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Resolution #402-2023 brought by Dave Woods, seconded by Tom Cunningham authorizing the following budget transfers:

- SS05.8130.410 Sewage Treatment & Disposal Contr. Electric
(\$3794.06)
- SS05.8130.421 Sewage Treatment & Disposal Sewer Electric
\$3794.06

To move funds to correct mis-coded voucher.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Capital Projects Review

- Review will begin in 2024.

Resolution #403-2023 brought by Dave Woods, seconded by Tom Cunningham to authorize Pay App #1 to Rifenburgh Construction Inc. 4B6 Runway 2-20 in the amount of \$689,892.80 for Ticonderoga Municipal Airport Rehabilitation project. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Other Business

Discussions

- Letter to Municipal Court

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Letter will be forwarded to the Court

- Park Policy adoption plans

More discussion and a few changes, adoption will wait until the board meeting. There should be a weight limit in the document.

- Free Dump Days

We have tried to find a reasonable way to continue with the Free Dump Days – the Town Clerk researched the idea of tickets, but the more we investigated the more we realize how costly and cumbersome this process is. Other Towns that were utilizing this process have now discontinued it. The Town Clerk mentioned that we can follow the policy of the county and do a one day dump day, the county does a one day tire day and a one day Hazardous Waste day.

Councilman Cunningham asked if we could just have people come in and pick them the tickets up themselves. Advertise that on Everbridge, have it on our website.

This would be tedious on the senior citizens to actually be able to come in to get the card. We would still need to discuss how to track the cards. We will cancel for this year and discuss a better process.

AES has provided the Town with a letter and a check in the amount of \$21,016.78. This was the overage on the Lead Service Replacement Project.

Resolution #404-2023 brought by Dave Woods, seconded by Joyce Cooper to accept the check provided by AES Northeast in the amount of \$21,016.78 for full payment for a project overage on #4852 Lead Service Replacement Project. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – none. Tom Thatcher – Absent. **Carried.**

Meeting adjourned at 8:49 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga

Town Board Finance Meeting Agenda (Thursday, September 28, 2023; 8:30 a.m.)

Pledge to the Flag

Public Hearings

- Proposed Consolidation of water districts.

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Adjourn