

**Minutes for a Ticonderoga Regular Town Board Meeting  
Held on September 14, 2023, commencing at 6:00 p.m.**

**Present:** Mark A. Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Tom Cunningham, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** Greg Swart (AES), Heath Towne, Harold Towne

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Supervisor Wright explained that the DRI process is continuing, there was a public workshop held last night and another earlier today. He wants to thank all of those that participated and provided feedback at those workshops, it was very successful.

The Town is currently in its 2024 budget process, we have completed five (5) budget workshops that were open to the public. The tentative is very close to being completed and submitted at the end of the month. Insurance, electricity and fuel are once again impacting the budget but we are looking at areas we can cut or scale back to stay under the tax cap. The tax cap remains fixed at 2%. The Town will still seek authorization to exceed the cap for planning purposes, but this is a precautionary measure only, the hope remains to keep below the tax cap and if we do not need to use the local law we can rescind it, but we do need to adopt that before the final adoption of the budget. He wants to emphasize that we have to be careful on how we use available fund balance to pay for every deficit that we encounter. A health fund balance exists to help fund us during those surprise moments that we cannot predict.

No presentations.

No public hearings – however we will have a public hearing on the proposed water district consolidation at the finance meeting on September 28 and again on October 12<sup>th</sup> at the regular town board meeting.

Report of Committees

Airport – Tom Thatcher, Councilman

**TICONDEROGA AIRPORT 4B6**

6 September 2023

The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

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Present: Alan Densmore, Mark Wright, Tom Thatcher, Dave Woods, Ash Alexander and Jon Hanna

Guests: Gary Vosburg, Joyce Cooper and Bob Salls

Joyce talked about a new sign for the Airport to replace the current one at the entrance to the airport. It will be made of aluminum with the same information currently on the old sign.

We are ready to restart the fuel farm up with our price just above the current lowest price in the area.

Construction continues along on the runway. Painting has to be done and lighting then clean-up.

Question on electrical service for the airport, each hanger unit has its own meter and pays a bill each month for that service. A fourth meter is for the outside lights, paid by Chris.

Grass and weeds are growing up around the runway lights and around the fuel farm. Bob and Ash will work on their removal.

Problems with the gate closing have been repaired for now. We should look into an upgrade or replacement in the spring.

Mark will alert us as to when the NOTAM can be removed. (Hopefully this coming weekend – September 16, 2023)

Meeting adjourned at 0851.

Next monthly meeting will be 0830, Tuesday, 3 October, at the town hall.

Submitted by Jon Hanna

Building and Grounds – Dave Woods, Councilman

Vault – repairs are being explored and hopes to get them completed before the end of this year.

Library – Demo of the building behind the library has been completed, we are waiting to have the asbestos report in hand and then will have it transported to the correct disposal location.

Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries

Joyce Cooper, Councilwoman

Parks and Recreation Committee Meeting Minutes

August 15, 2023

**Minutes for a Ticonderoga Regular Town Board Meeting  
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Committee members in attendance were Jerry Cooper, Bill Dolback, Grant Spaulding, Tonya Thompson, Joyce Cooper and Dave Woods. Also present were Black Watch Library Board Members Linda Cunningham, Cheryl O'Connor, Susan Peters, Supervisor Mark Wright, and Highway Superintendent Sal Barnao.

**Black Watch Library:**

The library board members shared some information about the library. It's a busy library and has had 7000 visitors so far this year as well as noteworthy circulation. It is a town cooling center and has heavy foot traffic not only for library materials but also for internet access and computer use. The board members stated there is a need for better cleaning of the facility. This includes vacuuming and bathroom cleaning. The public restroom is used frequently.

Committee member Tonya Thompson noted that the cleaning of 6 town-owned buildings is done by one full-time and 1 part-time employee. The committee agreed there is a need to look at the cleaning schedule and budget. Perhaps the hours should be extended or a new part-time person hired.

**Town Groundskeepers:**

Head Groundskeeper Grant Spaulding reported the crews' mowers get heavy use and often break down and need repairs. Two types of mowers are used, the smaller John Deere's, and larger Kubota's, and need to be on a regular replacement schedule. It is hoped the Capital Reserve Fund for groundskeeping equipment continues to be funded. Tonya Thompson noted the crew has too many properties to maintain. Mr. Spaulding also noted it has been a very difficult summer with all the rain, equipment breakdowns, and a smaller-than-budgeted crew to keep our town properties looking their best.

As Co-Chair of this committee, I would like to note the 2 compliments this crew has received from the public. Harold Connolly sent the following email to Supervisor Wright: "My wife and I have a place in Hague, and we are up most weekends walking around the parks and grounds around the baseball fields and historical society building (the 1888 building). Whoever keeps up the grounds does a beautiful job and my wife comments on it each time we walk around the area. They are always perfect.

Please let whoever is responsible know they do a great job!"

Pat McDonough of Hague recently shared this with me. "My husband and I walk in Ticonderoga 3 times a week around Bicentennial Park, Recreation Park, and on the LaChute Trail. The natural beauty of these areas is so beautiful and the parks so well-maintained. Your town is so fortunate to have these properties, and especially, the right people to maintain them."

**Black Point Beach:**

Sal Barnao was thanked for improving the beach's parking by spreading millings on the dirt lot. The millings still need to be rolled and smoothed. The third field parking area has also been improved with millings.

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Getting new sand for the beach was discussed. The committee did not think it is an important issue at this time. The new equipment donated through PRIDE will soon be installed. More sand may be needed for the required fall height ground cover for the 6 foot wide safety area that must surround the equipment.

**Recreation Fields:**

Baseball and softball games should be done by August 1<sup>st</sup> each year. Grass mowing of the fields by the town can be reduced at that time. Anyone using the fields for team practice or games at any time should have the proper insurance and an appropriately signed Use of Facilities Form. All this information will be included in the Park Policies booklet.

**Town Christmas Tree:**

Tonya Thompson reminded the committee that a plan needs to be made for a town Christmas tree this year and future years. Either pruning needs to be made on the present tree this year or another tree selected for use. An arborist is still being sought to aid in the purchase of and location for a new tree.

The next committee meeting is Tuesday, September 19<sup>th</sup>.

Economic Development – Mark Wright, Supervisor

**Town of Ticonderoga**

**Economic Development Committee (EDC) Minutes (08/16/2023)**

**Attendees:** Mark A. Wright (Chair); Tom Cunningham (Vice-Chair); Matt Courtright (TACC); Nicole Justice Green (PRIDE); John Bartlett (TMSP); Donna Wotton (TRA); Beth Hill (Fort Ticonderoga Association); Heath Towne (Business).

**Excused:** N/A

**Guests:** Carole Calabrese (ECIDA)

Mark Wright opened the meeting (1500).

**Town Updates**

- DRI Update: Mark Wright provided a short status on DRI efforts including LPC#3 and upcoming working group sessions and meetings.
- Microgrant Program: Wright provided update. The Town Board approved the program and TACC, ECIDA, and the Town are moving forward with the public meeting in September.

**Other Discussions/Announcements**

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The group discussed several other topics which included:

- Child Care: Donna Wotton briefed there was no change in status on the St. Mary's project. Still in work. Nicole Justice Green reported that Katie Anderson in the old bookstore location should be running by Fall for 22 children. Matt Courtright added there is a home-based child care business in work.
- Nicole of PRIDE reported the status of the fire recovery.
- TRA will hire a new person for their organization and PRIDE is looking at two (2) new staff to work grants. PRIDE is working 17 active housing projects in three (3) counties.
- Fort Ticonderoga: Beth Hill reported they continue to plan upcoming 250<sup>th</sup> Anniversary activities. It was suggested that forming a small committee may be beneficial.
- Heath Towne stated there is a continued high "turn away" rate for lodging.
- Donna Wotton announced TRA is seeking a new communications director. Salary is between \$40K and \$50K.

**ACTION ITEMS:**

None.

Meeting adjourned: 1550.

Highway/Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
August 29th, 2023, minutes of Meeting**

**Present:**

Heath Towne, John Deming, Mark Wright, Dave Woods, Sal Barnao

**Others:**

Matt Fuller, Tonya Thompson, Joyce Cooper 9:15am

**Public Discussion**

Said the Pledge of Allegiance

Public discussion

- Tonya- I'm here to ask if you would like me to continue investigating the free one-time trip to the transfer station? I need to look into how many properties and how many

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tickets we would need. How will we distribute these tickets? What do we want these tickets to say? This will take some time. They will be like our dump tickets we currently have.

- Can you please look into the handicap ramp in front of 802 Long Shots Restaurant. It does have a hole and is a concern.
  - Sal/Dave- we will speak with the company that is doing the sidewalks to see how we will get it replaced.
- Joyce – She would like to thank the highway dept for the work they have done at the beach. She has been told they have used millings to fix the parking lot.

End public comment.

**Committee Discussion**

- Sal- we are working on sidewalks. We can do approximately 650ft more of sidewalk with the funding. I need to look to make sure we have completed all sidewalks we have been put on notice for then we will move on to the next list.
  - Looking to fix in front of the Chamber, make the sidewalk handicap compliant by the old Rathburns.
  - We are looking to start some paving next week.
  - Working on striping in front of the school, and armory, and stops in the road for the 4-way intersection.
  - Working on getting all the trucks in working order for winter. The transfer station will have a truck to help keep that cleared out and make sure that hill stays sanded and safe.
  
- Discussions on St Clair was had.

Meeting was adjourned at 9:43am

Minutes were taken and prepared by Rebecca Norton

Supervisor Wright would like to discuss the dump days – we had tentatively scheduled them for October but we need to acknowledge issues that the transfer station is continuing to have in regard to the dumpster bins. This is a countywide issue and they cannot guarantee the additional dumpsters for our event. If we tried to continue this event this year, what we would end up with is people in line coming to the transfer station and we are going to be out of capacity and they are just going to be disappointed and have to turn around. We would rather avoid that scenario. It is with regret that we will not be able to offer the free dump days this year due to the unforeseen circumstances at the station.

Town Clerk Thompson is looking into a better option with the free dump days, this would be to issue a dump card to each property owner at the beginning of each year for them to use at their

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own leisure throughout the year. She has a bit more investigating to do but hopes to have this in place for January of 2024.

Municipal Facility Evaluation – Tom Cunningham, Councilman

No meeting this month. We are waiting for AES to submit the schematic & design on the Police Station; still waiting for information regarding the Hudson Headwaters building.

Public Safety – Dave Woods, Councilman

**Public Safety Meeting**

August 29, 2023

Councilman Dave Woods Calls the meeting at 8:00am with the Pledge of Allegiance.

The following committee members were present: Dave Woods, Ross Kelley, Joyce Cooper, Dave Burroughs, Rhiannon Peters and Jennifer Gendron.

Committee members present: Dave Woods, Ross Kelley, Joyce Cooper, Dave Burrows, Rhiannon Peters and Jennifer Gendron.

Guests: Mark Wright, Matt Fuller and Tom Thatcher.

Public: Supervisor Wright inquires if the committee would consider asking the Town Board to send a letter to the Ticonderoga Town Court regarding the disappointment when it comes to fines for the Code enforcement cases. The Committee all agreed, Supervisor Wright said he would bring it to the Town Board.

Matt Fuller Congratulates Dave and Rhiannon on the good job they have been doing the last year and a half on the paperwork they put together for court. He also explains the procedure he likes for court.

Police Department: Dave Woods reads the monthly Police report. (See attachment)

Codes Department: Rhiannon Peters reads the monthly Codes report. (See attachment)

Dave Burrows goes over issues they are having at 64 The portage, garbage is being thrown in a burned-out garage, Dave will keep us posted.

Joyce Cooper asks about the Apartment Building on Lake George Ave (the grey one)

Rhiannon states someone bought it and it's going on three years delinquent with taxes, they have reached out to the owner and have gotten no response.

Supervisor Wright asks about the house on Schuyler Street that puts garbage on the street. Rhiannon states they sent a violation to the tenet.

Councilman Woods adjourned the meeting at 8:40am

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Next Public safety meeting is on September 26, 2023, at 8:00am

The following is a summary of the activities of the Ticonderoga Police Department from July 25<sup>th</sup>, 2023, to August 29<sup>th</sup>, 2023.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	386	3505
Incident reports:	42	292
Arrests:	25	217
Uniform traffic tickets:	51	424
DWI arrests:	1	16
Accidents investigated:	11	74

There was 1 Non-Fatal overdose in Ticonderoga on August 23, 2023. Narcan was administered by responding police officers.

There have been traffic complaints generated around Alexandria Avenue and Lake George Avenue. Officers have been instructed to increase enforcement measures in those areas.

**The following is a summary of the activities of the Building Inspection / Code Enforcement Department.**

<u>Building Inspection:</u>	<u>(July)</u>	<u>YTD</u>
Building Permits Issued:	13	161
Safety Inspections:	1	40
Pass/Fail:	Pending	35/2

**Permit & Inspection Notes:**

- 3- Alterations/Repairs Permits → Wicker St & Mount Hope Ave (2)
- 2- Demolition Permits → The Portage & Racetrack Rd
- 2- Roof Mounted Solar Permits → Ell St & Stoughton Dr



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- 2- Garage Permits → Windy Point Ln & Veterans Rd
- 1- Signage Permit → Hawkeye Trail
- 1- Septic Replacement Permit → Vineyard Rd
- 1- Renewal Permit (Addition) → Lonergan Lane
- 1- EV Charging Station → NYS Route 9N
- 1- Fire Safety Inspection → Maplewood Lane

**Code Violation Notices:**

	<b>(July)</b>	<b>YTD</b>
Order to Remedy:	4	38
Remediated:	3	23
Clean-Up Contractor:	2	4
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	2
Appearance Tickets:	0	2

**Code Violation Notes**

- 4- OTR sent for overgrown grass & Rubbish: Wayne Ave, Champlain Ave, Treadway St & Schuyler St.

**Miscellaneous:**

	<b>(July)</b>	<b>YTD</b>
*Complaints:	4	36
Resolved:	3	7/20

**Misc. Complaint Notes:**

- Complaints from Neighbors about overgrown grass and rubbish issues. All overgrown grass issues (3) have been remediated. Rubbish complaint (1) is still in the process of clean up.

**Trainings:**

No Trainings this Month!

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

Discuss issues with 64 The Portage regarding garbage being dumped in the garage, Owner has a stay away order

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and cannot go on property, 2 OTR sent, Owner & tenants  
are not responding to violations...how do we proceed...

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga  
Public Works Committee Meeting Minutes**

**August 29, 2023**

**10:00 am**

**Committee Members Present:** Mark Wright, Derrick Fleury, Tom Cunningham (late), Eric Blanchard, Matt Fuller (Town Attorney), Sherry Veneto,

**Others:** Greg Swart (AES-Architecture, Engineering, & Land Surveying), Shannon Vogt (AES), Linda & Michael Gregoire, Chris Radz, Stephen Benya, Kristine & Steve Kent, Val Souprios, Pam & Steve Arzberger, Joe & Deb Conroy, Susan Clark, Steve Meier, Debbie Mulcahy, and others

**Pledge to the Flag**

**Public Comment:** Steve Kent from Black Point Road is here to represent several families that live near the Black Point Pump Station. He first wants to first express his appreciation for Derrick and his crew for working on the pump station to try to rectify the smell problem. He believes the problem remains the same if not worse. He is hoping there is a path forward from here. Derrick stated that he has contacted the manufacturer that did the piping, they are sending some granulated carbon to put into the outlet. He is also looking into running the vent through a bio-filter. Derrick believes the problem has gotten better, but they are still working on the issue.

Steve and Pam Arzberger are present to ask about getting Town water and sewer run to Sagamore Drive, Outlet Drive, and Snapping Turtle Lane. They have sent out 43 surveys to property owners in those areas asking their opinion on public water and sewer to their properties. 71% of Sagamore Drive stated they do want the services at their properties, 29% did not reply. Outlet Drive had 11% said yes, 26% said no, 63% did not reply. Snapping Turtle Way has a reply of 50% yes, 50% did not respond. Residents are dealing with failing septic systems in these areas. One resident has paid over \$90,000 to correct the septic issue. They are hearing that 80% of the systems are failing. They have reached out to LGA, multiple members of the NYS Congress, Senators, and other officials to ask for assistance. The residents want to help protect Lake George. Matt said the next move for them would be to have the MP&R (Map Plan & Report) updated and advanced to include the engineering study, then petition. Then that comes to

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the Town Board to move it forward. Another resident asked if there is any Federal funding to help with this. Matt said it needs to be applied for, but a district must be formed first. This is a lot like the Chilson/Eagle Lake issue. It was asked about running water lines from the current district to the properties as one property owner has done on Outlet Drive. In order to do this, you must have easements from every property the water line would be crossing.

They also want to mention they appreciate the culvert work that was done last year. It has worked great. Mark said he will pass the message onto Sal and the Highway crew.

A few residents from Eagle Lake are asking for updates on the project. When or if the referendum is taking place, if there will be absentee ballots for those that are seasonal residents, if there will be anymore meetings with the residents of Chilson and Eagle Lake, what the grants available can be used for. Matt said this is a very unique situation, and a lot of misinformation is being put out there. Social media posts telling people not to support a district is the worst advice. A district must be formed in order to use grant monies, but the residents are having a hard time saying yes to a district without a yearly/quarterly cost. AES has an approximate cost of \$1,200.00 per year including (O&M) Operation & Maintenance fees. As far as absentee ballots are concerned, that is a Town Board decision. Mark does not see why absentee ballots would not be available. The Town Board wants all from Chilson & Eagle Lake currently on Gooseneck water to have their vote count. One resident asks when we can expect a definitive course of action, as right now, we seem to be working in a circle. When will the residents find out which direction this is going? Mark and Matt said the Town is waiting for the (IUP) Intended Use Plan for drinking water to come out this week and depending on where the Town scores, there may be more money. Matt is still working on finding out if there is a way to use any of the grants before a district is formed to drill test wells. Another resident said she knows of a group saying Gooseneck is still usable. Matt said in concept you could take the water, but you have to treat it, and the cost of treating it is way beyond what's being discussed here. There are a lot of "in concepts" but ultimately there are 108 people who will be paying the bill.

**Items for Discussion:**

157 Lord Howe Street (Karen Sheehan)

- a. This property shows an apartment over the garage. The billing account needs to be increased to 2 EDU water and 2 EDU sewer.
  - i. It is recommended to the Town Board to increase the billing for 157 Lord Howe Street (Karen Sheehan) to 2 EDU water and 2 EDU sewer as there is an apartment above the garage.

39 Lord Howe Street (Robert LaDieu)

- a. This property has an apartment attached to the home. The billing account needs to be increased to 2 EDU water and 2 EDU sewer.

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- i. It is recommended to the Town Board to increase the billing for 39 Lord Howe Street (Robert LaDieu) to 2 EDU water and 2 EDU sewer as there is an apartment above the garage.

Rental Units not being charged correctly or not at all.

- a. Letitia gave Sherry a list of properties that show an additional living space in the assessment description. Letters were sent out to 20 property owners asking for confirmation. If no rental is on the property, the Codes Department will need to verify. We have several that have not responded to the letter to confirm or deny any additional living space.
- b. The rates for those that have not responded will be increased for the 4<sup>th</sup> quarter billing, as the assessment shows these properties as having another living structure or apartment on the property.
  - i. It is recommended to the Town Board to increase the following properties' billing accounts to the appropriate charges.

Zachary Austin 128 Lake George Ave 2 EDU W 2 EDU S  
Susanne Bouchard 164 Shanahan Rd 2 EDU W  
Grace Keast 21 Keast Rd 2 EDU W  
Scott Tierney 89 Wayne Ave 2 EDU W 2 EDU S  
David McCarey 7 Blue Heron Dr 2 EDU S 2 O&M S  
Stephen Patnode 128 The Portage 2 EDU W 2 EDU S  
Stone House Trust 15 Harris Pt Way 2 EDU W  
Dale Quesnel 151 Shore Airport Rd 2 EDU W  
Marc Yaw 13 Abercrombie St 2 EDU W 2 EDU S

Hometown Sewer Service LLC.

- a. The hauler service has submitted an application to bring their septage to the treatment plant. Can a permit be granted to them for this?
- b. After a brief discussion on the subject, it was approved to allow them to use the facility. Sherry will get the permit printed off for Derrick to sign, and mail them the permit.

Water/Sewer connections on Baldwin Road (Weeks)

- a. Mr. Weeks has inquired about hooking onto both water and sewer at his Baldwin Road property.

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- b. He will need to send a letter of petition to the Town Board asking to expand the sewer district to include his property.
- c. His property is already in a water district and being charged a vacant lot fee.

**Homelands Sewer Discussion**

- a. Letters were sent out to the Homelands sewer district users explaining sump Pumps are not allowed to be hooked to the system, nor are roof vents or Gutter drains. Since the letters went out there have been no alarms at that Pump station.
- b. The pump does still need to be replaced, and Derrick is hoping to do a Smoke test on that line.

**Black Point Pump Station**

- a. The outlet needs to be extended a little bit, and a couple other tasks. Hopefully this will reduce what is left of the smell.

**Superintendent's Report**

Henry Drinkwine is asking to have his farmland re-evaluated. He is currently charged 2 EDU water, he uses water 2 months out of the year. Being a contract user Derrick would like to decrease him to 1 EDU Water and 1 O&M Water.

- i. It is recommended to the Town Board to decrease account #5400109550 (Henry Drinkwine) to 1 EDU Water and 1 O&M Water fee. As this is vacant farmland in use 2 months a year.

Saint Clair Street drainage issue has vastly improved. Derrick & Sal were able to daylight the end of the culvert. Derrick would still like to re-camera the line. It is not 100% solved, but it is better. All this info should be included in the return letter to DEC.

**Chief Wastewater Operator's Report**

We had 2 weeks where we went over permitted levels of fecal due to all of the rain. DEC was notified. The situation has been remedied.

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**Town Supervisor discussions**

None

**AES Report**

**1. Water**

**I. Chilson Eagle Lake (Required by DOH)**

- Update from EPA?
- Next Steps?
  - i. Go out to RFQ for Engineering?
  - ii. Go out to District Vote?

**II. The 106 parcels (or some sub combination) would be not regulated according to Marlene (unofficial answer)**

**III. Water Meters (Required by DEC)**

- Town elected to move forward with ultrasonic meters in a drive-by system to later be upgraded at the Town's discretion.
- NEXT STEPS:
  - i. Provide DEC with an updated schedule.
  - ii. NEED TO ESTABLISH RATES – Baker Tilly?
  - iii. Funding June 2024
  - iv. Design Finalize Dec 2024
  - v. Agency Review 2025
  - vi. Bidding Fall 2025
  - vii. Construction 2026-2027
- **No schedule update yet; waiting to hear back from NYS DEC**
- **AES submitted GIGP Funding Application August 11<sup>th</sup>**

**IV. Water District Consolidation (COMPLETE AND SUBMITTED TO TOWN)**

- Debt should be base cost, see Table
- Need to Audit District

Total Debt	\$8,529,572.00
Annual Principal Payment over 30-yrs	\$284,320.00
Total Number of EDUs	2321.41
Formula to determine base debt payment per EDU	Annual Payment (\$284,320.00) ÷ EDUs (2426.81) =

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	Yealy Cost per EDU (\$117.16)
Quarterly Cost per EDU	\$117.16
	÷
	4 Quarters
	=
	\$29.29

**V. LSLRP**

- Project is complete, final close out and paperwork is in process.

**VI. Lead Service Lines**

- Inventory due October 2024
- Project planning is essentially a normal EFC planning project.
  - There is grant money it appears to be difficult to obtain.
  - AES suggests incorporating the October submission into the updated water planning.
  - Base planning will provide minimum needs to meet the October deadline.
  - Essentially collecting the data that we already have and filling out the DOH forms.
  - Any laterals classified as lead or unknown will need to be replaced over time (3%/year)
  - Inspections of inside the home can be complied with the water meter installation.
- How would Town like to proceed?

**VII. Additional Water System Upgrades**

- AES has found data loggers to use for recording pressure in the water distribution system, Next step is to purchase equipment and begin data collection
  - Dickson Loggers at \$550/each (need 6, AES has 2 to use)
  - Water Pressure Transient loggers (water hammer) at \$3500/each (need 2) - SEE ATTACHED QUOTE SHEET**
  - Adaptors at \$100/each

**2. Wastewater**

**I. AES #4394 Portage**

- Warranty letter sent out
- **Status: Final Pay app has been submitted.**

**II. Treatment Plant**

- AES nearly has completed Engineering Report for WPCP
- Discussion on capacity
-

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**III. Collection System**

- The Updated Long Term Control Plan due August 1, 2024 to NYSDEC.
- **Discussion on preliminary design**
  - **This can include Collection System and Pump Stations**

**IV. BIL Funding**

- Engineering Contract executed, need to identify next steps
  - i. WIIA Grant application – Essex Co due **Aug 11 (submitted)**
  - ii. WQIP Grant Application - AES due **Aug 11 (submitted)**
  - iii. SEQR updated
  - iv. Bond Resolution Done
  - v. IUP listing Updated
  - vi. Start discussing details of scope

**V. Additional Permitting Requirements**

- None at this time

**VI. Additional Wastewater System Upgrades**

- Sewer District Consolidation
  - Committee would like to start consolidation following Water District Consolidation

**3. Additional Items**

**I. Fiscal Advisors**

- a. Has the Town received any update?

**II. St Clair Storm Culvert**

- a. Part one: Address Road Flooding
  - i. Discussion next steps, engineering report

**III. Fireman's field**

- a. Engineer shared draft set of plans
- b. May want to consider standardizing pump stations

**IV. Golf Course**

- a. Greg is working on Response to Golf Course Letter

**V. Well Field Building**

- a. Status of Well abandonment?



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- b. Cyber Security Report due to NYS DOH – AES has reviewed
- c. Have communication issues with Chilson Tank been settled?

**VI. OTHER**

- a. **Homeland Sewer**
  - i. Discussion on preliminary design
  
- b. **Black Point Sewer**
  - i. Peat Moss Beds

**The meeting was Adjourned at 12:46.**

**Next Committee meeting is September 26, 2023, at 10:00.**

**Minutes submitted by Sherry Veneto Water/Wastewater Clerk**

**Resolution #352-2023** brought by Tom Cunningham, seconded by Joyce Cooper to extend the Homelands Sewer District (SS04) to include tax map parcel 150.4-1-7.120. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #353-2023** brought by Dave Woods, seconded by Joyce Cooper to increase the billing account for 39 Lord Howe Street (Robert LaDieu) to 2 EDU Water and 2 EDU Sewer, as there is an attached apartment on the home per the assessment description. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #354-2023** brought by Tom Cunningham, seconded by Tom Thatcher to increase the billing account for 128 Lake George Avenue (Zachary Austin) to 2 EDU Water and 2 EDU Sewer, as there is an attached apartment on the home per the assessment description. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #355-2023** brought by Dave Woods, seconded by Tom Thatcher to increase the billing account for 164 Shanahan Road (Susanne Bouchard) to 2 EDU Water, as there is an apartment over the garage per the assessment description. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #356-2023** brought by Joyce Cooper, seconded by Tom Cunningham to increase the billing account for 21 Keast Road (Grace Keast) to 2 EDU Water, as the assessment description

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shows an additional living unit on the property. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #357-2023** brought by Tom Cunningham, seconded by Tom Thatcher to increase 89 Wayne Avenue (Scott Tierney) to 2 EDU Water and 2 EDU Sewer, as the assessment description shows an additional living unit on the property. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #358-2023** brought by Dave Woods, seconded by Joyce Cooper to increase 128 The Portage (Stephen Patnode) to 2 EDU Water and 2 EDU Sewer, as there is an additional living unit on the property per the assessment description. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #359-2023** brought by Joyce Cooper, seconded by Tom Cunningham to increase the billing account for 151 Shore Airport Road (Dale Quesnel) to 2 EDU Water, as there is an additional living unit on the property per the assessment description. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #360-2023** brought by Tom Thatcher, seconded by Tom Cunningham to increase the billing account for 13 Abercrombie Street (Marc Yaw) to 2 EDU Water and 2 EDU Sewer, as there is an additional living unit on the property per the assessment description. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #361-2023** brought by Dave Woods, seconded by Tom Thatcher to decrease account #5400109550 to 1 EDU Water and 1 O&M Water fee, as this is vacant farmland. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #362-2023** brought by Tom Thatcher, seconded by Tom Cunningham to adopt the Town of Ticonderoga Preferred Name and Pronoun Policy in accordance with New York State Public Service Law. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #363-2023** brought by Tom Thatcher, seconded by Tom Cunningham to approve the Lead Service Line Replacement Project (AES #4852) as substantially complete and approve Change Order #3 for the project. This change order adjusts the final contract value to accommodate for the negative \$516.75 balance shown on the last pay app. This change will reflect the final amount billed and the contract value as being equal. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

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**Resolution #364-2023** brought by Dave Woods, seconded by Tom Cunningham authorizing the purchase of a “CAT 420 07A Backhoe Loader CFG2” for the Water / Wastewater Departments, from Milton CAT, off State contract through Sourcewell, with funds from Water and Wastewater Capital Reserves equally. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #365-2023** brought by Tom Cunningham, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$140,375.00, to Milton Cat for the purchase of a “CAT 420 07A Backhoe Loader CFG2” for the Water/Wastewater Departments, from State contract through Sourcewell, with funds from Water and Wastewater Capital Reserves equally. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #366-2023** brought by Dave Woods, seconded by Tom Thatcher to award the bid for the 2010 S650 Bobcat Skid Steer to Don Paige in the amount of \$16,101.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

Human Services – Youth – Joyce Cooper, Councilwoman

**Youth Commission Meeting 9/12/2023**

**Afterschool Program**

Unfortunately, we are unable to open on the 7<sup>th</sup> of this month. We do have two employees ready to work and working on two more. I have been working together with the community college to help find students that want to work. They have sent out information about the jobs to their students and where the students can get an application. I posted on the Ticonderoga Youth Commission Facebook page about the positions open. I've talked with the district office about the positions as well. I've been working on our after-school program scheduling and procedures and coming up with new inventive activities.

**Youth Soccer program**

Our weekend home game went very well. All the kids got to play, and two of the three teams won. I also improved how our home games were run. The change in game time and setup worked very well. The schedule is complete and is being handed out to the coaches. Below is the total number of players in each of the teams.

1st & 2nd	3rd & 4th	5th & 6th
28	18	24

**Ski program**

We've already sent out applications for the ski program and we're taking signups now. I'm looking into people that can work the ski programs on Saturdays. I'm going to get in contact with a couple parents

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see if they want to be a part of it. We haven't received any sign-ups yet, expect an influx of them very soon.

**Biddy Basketball**

Biddy basketball is coming up right behind youth soccer. I am hoping to get a sign-up date soon to put it out on face book. I am thinking about having it at the end of October.

**Fall fest!**

I was asked to run some small activities for the kids during the afternoon of fall fest. I have talked with the two employees to see if they would like to be part of the after activities. We will be playing with bubbles and creating a drawing area for children that want to be creative.

**Resolution #367-2023** brought by Tom Thatcher, seconded by Tom Cunningham to offer employment to Ellery Wright as an Activities attendant (\$14.20 per hour, no benefits), effective September 5, 2023. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #368-2023** brought by Tom Thatcher, seconded by Tom Cunningham to offer employment to Ayden Smith as an Activities Attendant (\$14.20 per hour, no benefits), effective September 15, 2023. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

Human Services – Seniors – Tom Cunningham, Councilman

The Seniors are working on their budget to submit to the Town.

**TI AREA SENIORS  
MEMBERSHIP MEETING  
MINUTES  
AUGUST 30, 2023**

**IN ATTENDANCE:** Sharon Mitchell, President, Joan Kay, Vice President, and Patty Reid Secretary/Treasurer

Marlene Charboneau, Activities Director

Tom Cunningham- Town of Ticonderoga representative

Guest Speaker: Lindsay Stanislawsky, Brooke Dubuque

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Members: Rosemary Matte, Sara Guyette, Sandra O'Dell, Sandra Urban, Aileen Rafferty, Betty TeRiele, Sharon Hall, Sandra Trepanier, Betty Arthur, Mary Anne Laslow, and Susan Thatcher.

**CALL TO ORDER:** Meeting was called to order at 1:00pm by the President, Sharon Mitchell.

**PLEDGE OF ALLIGIANCE:** The pledge of allegiance was recited by the membership.

**GUEST SPEAKER:** Sharon stated that we will have our guest speakers do their presentation at this time. Then we will continue with the rest of the meeting.

Lindsay Stanislowski and Brooke Dubuque: Alzheimer's and Dementia.

Lindsay stated that Brooke will be doing the presentation. This is her first time.

Brooke stated that Dementia is an umbrella term for loss of memory and other thinking abilities severe enough to interfere with daily life. Dr. Alois Alzheimer described specific changes in the brain, the formation of plaques and tangles. Alzheimer's causes nerve cells to die, which leads to shrinkage of the brain. The brain changes the result in memory, thinking and behavior. Age is the greatest known risk factor for Alzheimer's. Family history is also a known risk factor. The three broad phases of the disease are asymptomatic, MCI due to Alzheimer's disease, and dementia due to Alzheimer's disease. Alzheimer's disease is a continuum. Dementia is mild, moderate, and severe due to Alzheimer's. Everyone experiences Alzheimer's differently. Treatments work in varying degrees and are not effective for everyone. Scientists have increased their understanding of Alzheimer's significantly over the past decade. The vision for the Alzheimer's Association is a world without Alzheimer's and all other dementia.

**MINUTES:** The minutes of the July 26<sup>th</sup> meeting were read by Patty Reid. Motion by Susan Thatcher to accept the minutes as read. Seconded by Betty Arthur. All in favor. Motion carried.

**FINANCIAL REPORT:** The financial report was given by Patty Reid. The beginning balance for July was \$15,744.98. The ending balance is \$15,247.74.

**OLD BUSINESS:**

**RAFFLE:** Sharon stated that we made \$1035.00 from our raffle.

**DEPOT THEATRE:** Sharon stated that six people attended the musical at the Depot Theatre.

**LAKE GEORGE LUNCHEON CRUISE:** Sharon reported that there were fourteen people who went on the luncheon cruise. Everyone had a great time.

**NEW BUSINESS:**

**MEMBERSHIP DUES:** Sharon stated that the Board is thinking about increasing the membership dues to \$15.00 a year. There was a discussion regarding getting more people interested in joining the Senior Center. Tom Cunningham suggested that we contact Shaundra Yaw and see if she would be able to do an article in the paper about the center.

There were no objections from the members present to increasing the yearly dues to \$15.00.

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**PICKLEBALL COURTS:** Sharon stated that we were thinking about retaping the pickleball courts. One of the players purchased some tape and is going to retape the court. We will see how it lasts. We will remove and replace it later if needed.

**DRAWING FOR A FREE LUNCH FOR THE MONTH OF AUGUST AT THE ACAP KITCHEN:**

The 2 winners are: Beverly Tesar and Tom Cunningham

**TOWN REPORT:** Tom Cunningham

The EMS petition for a district did not achieve the numbers needed. They will have to try again next year. They have asked the Board to add \$500,000.00 to the town budget for next year. They will try again with a petition next year.

The Town has hired a financial advisor to look over the outstanding debts. This will give the town information on funds for the upcoming projects.

The town is still looking for a building for the Police Department. They are still looking at the old Hudson Headwaters building for a lease of \$138,000.00 a year or build a new building near the Town Highway Department.

Tom also stated that there is an election coming up.

**BIRTHDAYS:** Aileen Rafferty read off the birthdays for the month of September.

**ACTIVITY DIRECTOR:**

**SENIOR SUPPER CLUB:** Marlene reported that everyone had a good time at Eddies.

The Supper Club for September 7<sup>th</sup> will be at the Café Adirondack in Pottersville. You will order off the menu.

**SAFETY DRIVERS COURSE:** Marlene stated that the Safety Drivers course was cancelled, because we did not have enough people that were interested in it.

**ACTIVITIES:** Marlene reminded everyone about the activities at the center.

**VACATION:** Marlene stated that she was going away for a week starting September 11<sup>th</sup> through September 15<sup>th</sup>. Sharon stated that she would like to get volunteers to work in the office while Marlene is away.

**RAFFLE:** Winner of the free milkshake or sundae and free coffee or hot chocolate at Stewart's is Betty Arthur.

**ADJOURNMENT:**

Motion by Sandy Urban to adjourn the meeting at 3:00pm. Seconded by Susan Thatcher. All in favor. Motion carried.

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Health Insurance – Mark Wright, Supervisor

New rates have been received and for 2024 they will increase 11.2%. We will be offering 2 health plans in 2024, so staff need to decide on these plans which one they will be taking.

Contract Negotiations – Mark Wright, Supervisor

No negotiations

I.T./Cable T.V. – Mark Wright, Supervisor

I am writing to inform you that effective August 31, 2023, at 8 PM ET, The Walt Disney Company removed its programming from Spectrum Northeast, LLC (“Charter”). Charter had been in discussions to renew its carriage agreement when The Walt Disney Company took this action. As a result of The Walt Disney Company’s unreasonable demands to increase prices and limit customer choice, negotiations failed to reach a deal and they chose to pull the programming from Charter customers, rather than extend the contract until negotiations conclude. The Walt Disney Company’s decision to remove its programming is outside of Charter’s control; we wanted to provide you notice of these changes as quickly as possible. A full list of impacted channels is as follows:

NETWORKS OWNED BY THE WALT DISNEY COMPANY: • ACC Network\* • BabyTV SAP • Disney Channel • Disney Junior • Disney XD • ESPN • ESPN2 • ESPN Deportes • ESPN News • ESPNU • Freeform • FX • FX Movie Channel • FXX • Longhorn Network\* • National Geographic • Nat Geo Mundo • Nat Geo Wild • SEC Network

\*Carriage depends on customers’ region The rising cost of programming is the single greatest factor in higher cable television prices, and we are fighting hard to hold the line on programming rates imposed on us by companies like The Walt Disney Company. We hope to resolve this dispute quickly and, though inconvenient, impacted Charter customers have other alternatives for viewing impacted content and can learn more at [www.videochoice.com](http://www.videochoice.com).

I am writing to inform you that effective September 11, 2023, Spectrum Northeast, LLC (“Charter”) reached a deal to renew its carriage agreement with The Walt Disney Company. The following channels are now available:

NETWORKS OWNED BY THE WALT DISNEY COMPANY: • ACC Network\* • Disney Channel • ESPN • ESPN2 • ESPN Deportes • ESPN News • ESPNU • FX • Longhorn Network\* • National Geographic • SEC Network\* \*Carriage depends on customers’ region

Additionally, in the coming months, Charter will be adding Disney+ Basic ad-supported service to customers who purchase Spectrum TV Select and ESPN+ will be provided to Spectrum TV Select Plus customers. The following Disney-owned channels will no longer be available, and the channels will be slated with the following message: “Spectrum has reached a deal with The Walt Disney Company and this channel is no longer available. While many of the channels you enjoy have returned, there is even better news! In the coming months, Disney+ will be included in the Spectrum TV Select package – at no additional cost. We look forward to continuing to provide you with a great Spectrum TV experience.”

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• Disney Jr. • Disney XD • Baby TV • FreeForm • FXX • FX Movie Channel • Nat Geo Wild • Nat Geo Mundo For more information, please visit [www.DisneyESPNFairDeal.com](http://www.DisneyESPNFairDeal.com).

Resolutions for Consideration

**Resolution #369-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the creation of new account: A.2260.004 Police Traffic Service Grant **To receive and track grant funds from NYS OSC. All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #370-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$2,615.58)
○ A.1110.191	Justices Overtime	\$278.31
○ A.1220.499	Supervisor Prof. Contractual Recording	\$1,014.02
○ A.1620.461	Buildings General Cleaning Supplies	\$2.00
○ A.1620.421	Buildings Electric	\$1,321.25

**Funding increased costs from Contingency (Balance after transfer \$22,171.97).**

○ DA.1989.400	Contingency	(\$1,802.59)
○ DA.5130.465	Machinery Highway Lubricants	\$971.96
○ DA.5130.467	Machinery Highway Small Equipment & Tools	\$797.44
○ DA.5142.466	Snow Removal Highway Road Materials	\$33.19

**Funding increased costs from Contingency (Balance after transfer \$7,605.13).**

○ SS05.1989.400	Contingency	(\$1,720.04)
○ SS01.8130.410	Sewage Treatment & Disposal Cont. Electric	\$61.90
○ SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$258.08
○ SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$108.79
○ SS07.8130.405	Sewage Treatment & Disposal Contractual	\$14.40
○ SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$218.53
○ SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$268.63
○ SS10.8130.410	Sewage Treatment & Disposal Cont. Electric	\$32.01
○ SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$196.45
○ SS05.8110.477	Sewer Education & Training	\$195.00
○ SS05.8110.491	Sewer Town Attorney	\$90.12
○ SS05.8130.461	Sewer General Supplies	\$17.13



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- SS05.8130.499 Sewer Lab Medical Testing \$259.00

Funding increased costs from Contingency (Balance after transfer \$7,538.09).

- SW06.1989.400 Contingency (\$90.13)
- SW06.8310.491 Water Admin. Contractual Legal Services \$90.13

Funding increased costs from Contingency (Balance after transfer \$14,424.81).

- SW06.8320.195 Source of Supply Power & Pumping Pager Pay (\$1,740.00)
- SW06.8340.195 Trans. & Dist. Water Treatment Pager Pay \$1,740.00

Transfer funds to cover underbudgeted account.

- SS05.8110.131 Sewer Clerk (\$8,063.00)
- SW06.8310.131 Water Clerk \$8,063.00

Transfer funds to correct budget entry error.

- SW06.2680 Insurance Recoveries Water (\$20,415.79)
- SW06.8340.466 Central Water Materials & Supplies \$20,415.79

Transfer insurance monies received to the expense line used for the repair.

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #371-2023** brought by Dave Woods, seconded by Joyce Cooper authorizing the following budget adjustments:

- A.5132.464 Garage Dyes Diesel & Gasoline \$8,778.64
- A.7310.862 Youth General Employee HSA \$562.50

Funding accounts by General Fund Balance for increased & additional costs.

- SS05.8130.410 Sewage Treatment & Disposal Contr. Electric \$3,794.06
- SS05.8130.421 Sewage Treatment & Disposal Sewer Electric \$7,685.02
- SS05.8130.862 Sewage Treatment & Disposal Employee HSA \$800.00

Funding account by Sewer Fund Balances to cover increased costs.

- SW01.8310.405 Water Admin 9N & 73 Contractual \$1,721.92
- SW06.8320.421 Source of Supply Power & Pumping Water Electric \$10,773.43

○ Funding account by Water Fund Balances to cover increased costs.

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #372-2023** brought by Tom Cunningham, seconded by Tom Cunningham authorizing the following Inter-Fund Transfer:

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- A.9950.900                      General Inter-fund Transfer                      (\$64.89)
- H61.5031                      Chilson / Eagle Lake                      \$64.89

**Transfer funds from General to Eagle Lake Water Project.**

- SS05.9950.900                      Sewer Interfund Transfer                      (\$3,742.00)
- H65.5031                      WWTP Phosphorous Removal                      \$3,742.00

**Transfer funds from Sewer to WWTP Phosphorous Removal Project.**

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #373-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the following Inter-Fund Loans:

- A.0391                      General Due From Other Funds                      (\$52,059.13)
- H19.0630                      Airport Apron Project Due To Other Funds                      \$52,059.13

**Transfer funds from General to Airport Apron project until funding is received.**

- A.0391                      General Due From Other Funds                      (\$16,634.26)
- H18.0630                      Airport Pavement Management Due To Other Funds                      \$16,634.26

**Transfer funds from General to Airport Pavement project until funding is received.**

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #374-2023** brought by Tom Cunningham, seconded by Dave Woods authorizing the following expenditures for training in Bolton Landing, NY, for Rebecca Norton and Amy Beeman: OSC NYS Retirement Seminar (September 21) at no cost for training. Applicable mileage and meal costs apply. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #375-2023** brought by Joyce Cooper, seconded by Tom Cunningham authorizing the creation of a purchase order in the amount of \$910.74 to StoredTech for a UPS Smart 1500VA 1350W Rackmount backup battery for the main server. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #376-2023** brought by Tom Cunningham, seconded by Dave Woods to advertise for the annual fuel bid. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

**Resolution #377-2023** brought by Joyce Cooper, seconded by Tom Cunningham to advertise for the annual Construction & Debris (C&D) bid. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** -none. **Carried.**

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**Resolution #378-2023** brought by Tom Thatcher, seconded by Joyce Cooper to advertise for the annual cemetery Fall clean-up. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #379-2023** brought by Dave Woods, seconded by Tom Thatcher introducing the consideration of a proposed local law entitled “A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-C” and scheduling a public hearing regarding the proposed Local Law to be held on October 12, 2023, at 6:00 pm. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEORGA**

**COUNTY OF ESSEX, STATE OF NEW YORK**

**Resolution Number 379 of 2023**

**Adopted September 14, 2023**

**Introduced by Dave Woods**

**who moved its adoption.**

**Seconded by Tom Thatcher**

**RESOLUTION INTRODUCING PROPOSED LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED  
IN GENERAL MUNICIPAL LAW SECTION 3-C**

**WHEREAS**, pursuant to Section 3-c(5) of the New York State General Municipal Law, the Town Board (the “Board”) of the Town of Ticonderoga (the “Town”) has the authority to adopt a local law to override the real property tax levy limit as defined in General Municipal Law §3-c; and

**WHEREAS**, a budget has been prepared for the Town of Ticonderoga for fiscal year beginning January 1, 2024, and ending December 31, 2024, that exceeds the tax levy limit as defined in General Municipal Law §3-c; and

**WHEREAS**, the Board finds that this law is necessary to comply with the provisions of General Municipal Law and, therefore, a local law to override the tax levy limit has been prepared.

**NOW, THEREFORE BE IT:**

**RESOLVED**, that a public hearing shall be scheduled for the consideration of the proposed Local Law to be held by the Town Board on October 12, 2023, at 6:00 pm; and be it further

**RESOLVED**, that the Town Clerk is directed to post and publish a notice of said public hearing in the official newspaper of the Town at least five (5) days before the hearing; and be it further.

**RESOLVED**, that this resolution shall take effect immediately.

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**Resolution #380-2023** brought by Tom Thatcher, seconded by Tom Cunningham to accept the minutes of the August 10, 2023, Regular Town Board Meeting; August 24, 2023, Finance Meeting; August 16, 2023, 2024 Budget Workshop #1; August 31, 2023, 2024 Budget Workshop #2; September 5, 2023, 2024 Budget Workshop #3; September 7, 2023, 2024 Budget Workshop #4; and September 12, 2023, 2024 Budget Workshop #5. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #381-2023** brought by Joyce Cooper, seconded by Tom Cunningham authorizing the purchase of UPS Smart 1500VA 1350W Rackmount battery backup for the main server at a cost not to exceed \$910.74. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

**Resolution #382-2023** brought by Dave Woods, seconded by Joyce Cooper to Pay the Abstract #9 of 2023. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

<b>Board Meeting Date 9/14/2023</b>				
Gross Payroll # 17	132,084.47			
Gross Payroll # 18	117,154.78			
Gross Payroll # 19	118,358.82			
<b>Trust &amp; Agency Total</b>	<b>\$367,598.07</b>			
<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 9</b>	<b>9/14/2023</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	189,982.65	189,982.65	4,562,203.27	3,046,379.04
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	940.26	-

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Highway (DA)	101,178.13	101,178.13	1,700,610.57	998,475.62
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	16,634.26	16,634.26	31,350.37	80,634.12
H19 - Airport Apron Reconstruction / Taxiway Rehab	52,059.13	52,059.13	58,486.93	297,821.27
H20 - Airport Environmental Assessment	-	-	42,492.47	42,487.96
H36 - C/P Chilson Res. Replacement	-	-	41,700.81	612.50
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.14	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	10.16	455.00
H51 - Res & Design French Sawmill	-	-	7.29	-
H53 - Clean Water Main Project	-	-	19.28	15,740.50
H54 - LaChute Signage Grant		-		-
H56 - Sewer Pollution Right to Know		-	1.79	-
H57 - Parking Lot Cannonball Path		-	0.46	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	29.30	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	120,184.19	30,499.83
H61 - Chilson/Eagle Lake Water Exploration	64.89	3,806.89	90,833.65	90,898.54
H62 - Lead Service Line Replacement Grant	-		291,113.57	70,903.62
H63 - Water Meter Project	-		-	-
H64 - WWTP Ventilation Project GIGP	-		-	840.00
H65 - 5052 WWTP Phosphorous removal EPG	3,742.00		12,883.25	31,625.05

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H66 - NYS DEC EPG #104867	-		-	6,600.00
H67- Wet Weather Operating Plan	-	-	0.12	-
H68 - Black Point HVAC 5099	-	-	3,638.38	3,638.38
PN - Permanent Fund Mt. Hope Cemetery			758.41	-
SF01- Ticonderoga Town/Village Joint Fire District	-		557,108.00	557,108.00
SF02 - Chilson Fire Protection District	-		96,415.00	96,415.00
Claymore Sewer District (SS01)	725.20		4,619.80	1,569.30
Park Ave Sewer District (SS02)	28.31		38,948.90	36,983.21
Alex Ave Sewer District (SS03)	365.38		26,818.62	26,040.51
Homelands Sewer Dist (SS04)	258.08		14,650.65	18,758.14
Central Sewer (SS05)	39,770.18	45,817.27	1,181,807.20	1,041,719.06
Commerce Park Sewer (SS06)	203.62		59,664.52	53,025.88
Delano Point Sewer (SS07)	1,562.93		19,367.41	15,336.76
Baldwin Road Sewer Dist (SS08)	268.63		34,129.28	38,021.96
Black Point Road Sewer (SS09)	1,977.12		205,583.02	259,771.05
Hague Road Sewer (SS10)	32.01		9,533.91	7,305.18
9N & 74 Sewer (SS11)	625.81		22,793.97	21,864.96
9N & 74 Water (SW01)	1,721.92		51,113.64	50,015.92
Street Road Water (SW02)	-		25,893.60	26,093.25
Alex Avenue I Water District (SW03)	-		20,973.37	20,160.00
Homelands Water District (SW04)	-		8,688.61	7,992.00
Alex Ave II Water District (SW05)	-		32,409.21	32,927.13

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Central Water (SW06)	47,363.17	54,203.84	930,948.20	888,528.16
Park Ave Water Dist (SW07)	-		24,287.74	23,310.00
Shore Airport Water (SW09)	5,118.75		178,007.86	200,034.28
<b>Multi Account Total</b>	<b>463,682.17</b>	<b>463,682.17</b>	<b>10,501,027.18</b>	<b>8,140,591.18</b>
<b>Total Expenditures This Abstract</b>	<b>\$831,280.24</b>	<b>TRUE</b>		

**Resolution #383-2023** brought by Tom Thatcher, seconded by Tom Cunningham to accept the Supervisor's Report as submitted. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed -none. Carried.**

## Supervisor's Report

9/14/2023

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	112,160.46	173,396.79	5,656,106.75	5,941,664.00
Airport	80,397.82			80,397.82
Highway	11,494.77	86,593.61	934,994.51	1,033,082.89
H17 - Airport				-
H36 - Master Drinking Water	100,084.13			100,084.13
Clean Water H49 H50 H53	160,854.72			160,854.72
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	266,100.45			
SS01 - Claymore				-

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SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	309,034.88	705,790.61	1,033,548.92	2,048,374.41
<b>SW06 - Central Water All Districts</b>	621,754.49	520,578.00	57,452.91	1,199,785.40
C/R - Carillon Park		5,339.56		5,339.56
C/R - Liberty Monument		16,027.62		16,027.62
C/R - Unemployment		31,558.00		31,558.00
C/R - Police Equipment		77,298.34		77,298.34
C/R - Senior Bus		31,321.95		31,321.95
C/R - Frazier Bridge		6,887.73		6,887.73
C/R - Forfeiture		1,804.38		1,804.38
C/R - Building Improvement		344,512.28		344,512.28
C/R - General Sidewalk Improvement		310,051.66		
C/R - Building & Grounds Equipment		14,633.42		
C/R - Airport Development		205,823.91		
C/R - Highway Equipment		351,623.10		351,623.10
C/R - DA Sidewalk Repair		51,340.11		
C/R - Sewer Equipment + Infrastructure		117,726.78		117,726.78
C/R - Sewer Repair		104,680.87		104,680.87
C/R - Water Equipment + Infrastructure		302,677.32		302,677.32
C/R - Water Repair		86,867.88		86,867.88



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0				-
Library Trust		34,152.00		34,152.00
Mount Hope Cemetery		27,458.51		27,458.51
				12,357,275.44
<b>Total</b>	<b>1,914,973.47</b>	<b>3,608,144.43</b>	<b>7,682,107.09</b>	<b>13,205,224.99</b>

Matthew Fuller, Town Attorney

The Town is in the midst of the publication requirements for the District Consolidation Extension. The Town Board will kick that off at the September 27, 2023, finance meeting and it will be carried on to the October 12, 2023, board meeting. For the public that is watching, that is to consolidate the water districts and extend a couple of the boundaries just within some parcels that were cut off when the original districts were formed. Like when the Village dissolved and the district was formed and a couple of properties created some really weird scenarios of being cut in half. No big changes to your water system or anything like that.

Chilson/Eagle Lake water situation, we continue to work with EFC to see if we can access funds to pay for test wells. Collectively we gave it till the end of this month at the public works meeting as a go or no go of drilling the test wells. If we get to the end of the month and we haven't figured out a way to pay for those things within some sort of time frame then the instruction is going to be to AES to complete the Map, Plan and Report without test well information which will result in the higher estimated costs just because of the lack of detail. The engineers will take into account the potential of having or not having drinking water sources in those two spots and we will proceed accordingly. We will work on a time to get it out to a vote, we obviously want to have everyone's voices heard if and when a vote comes out. We will broadcast with bright lights the information as we go forward. We do keep in touch with EPA, DOJ and DOH letting them know every step of where we are. That communication has stayed good and is top on the agenda.

Councilwoman Cooper noted that it was mentioned that the Town is getting charged for the Electric Charging station and every time she drives by the same car is always there. What are we doing about that?

Councilman Cunningham agreed, we are spending money on it, but not seeing anything in return.

Mr. Fuller stated that you can work with Charge Point, he uses them in Lake George and has used the one here. There is no reason why you shouldn't be recouping your money. Contact Lake George and they will help you; they deal with it all the time.

**Minutes for a Ticonderoga Regular Town Board Meeting  
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Mrs. Thompson noted that Mrs. Beeman sent the board an email, maybe they should ask if she can look into it further.

Board agreed.

Councilman Woods would like to bring up the EMS District formation. They are having an issue getting the numbers that they need on the petitions; they are nowhere near it. What can we do to get this to a vote?

Mr. Fuller stated that is will not be getting on the ballot for this November. You can adopt a resolution subject to a permissive referendum to advance that Map, Plan Report. Then you go through the same adoption process of the Map, Plan Report and that is subject to mandatory referendum. It would not happen right now, by the first of the year. It would be a special election.

There was much discussion held on a district.

Meeting adjourned at 7:09 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

TOWN OF TICONDEROGA  
BOARD MEETING AGENDA (Thursday, September 14, 2023; 6:00 pm)

**Pledge to the Flag**

**Opening Remarks**

**Presentations**

**Public Hearings**

**Committee reports**

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW

Highway / Transfer Station DW

Municipal Facility Evaluation TC

Public Safety DW

Public Works MW

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**RESOLUTION** to extend the Homelands Sewer District (SS04) to include tax map parcel 150.4-1-7.120.

**RESOLUTION** to increase the billing account for 39 Lord Howe Street (Robert LaDieu) to 2 EDU Water and 2 EDU Sewer, as there is an attached apartment on the home per the assessment description.

**RESOLUTION** to increase the billing account for 128 Lake George Avenue (Zachary Austin) to 2 EDU Water and 2 EDU Sewer, as there is an attached apartment on the home per the assessment description.

**RESOLUTION** to increase the billing account for 164 Shanahan Road (Susanne Bouchard) to 2 EDU Water, as there is an apartment over the garage per the assessment description.

**RESOLUTION** to increase the billing account for 21 Keast Road (Grace Keast) to 2 EDU Water, as the assessment description shows an additional living unit on the property.

**RESOLUTION** to increase 89 Wayne Avenue (Scott Tierney) to 2 EDU Water and 2 EDU Sewer, as the assessment description shows an additional living unit on the property.

**RESOLUTION** to increase 128 The Portage (Stephen Patnode) to 2 EDU Water and 2 EDU Sewer, as there is an additional living unit on the property per the assessment description.

**RESOLUTION** to increase the billing account for 151 Shore Airport Road (Dale Quesnel) to 2 EDU Water, as there is an additional living unit on the property per the assessment description.

**RESOLUTION** to increase the billing account for 13 Abercrombie Street (Marc Yaw) to 2 EDU Water and 2 EDU Sewer, as there is an additional living unit on the property per the assessment description.

**RESOLUTION** to decrease account #5400109550 to 1 EDU Water and 1 O&M Water fee, as this is vacant farmland.

**RESOLUTION** to adopt the Town of Ticonderoga Preferred Name and Pronoun Policy in accordance with New York State Public Service Law.

**RESOLUTION** to approve the Lead Service Line Replacement Project (AES #4852) as substantially complete and approve Change Order #3 for the project. This change order adjusts the final contract value to accommodate for the negative \$516.75 balance shown on the last pay app. This change will reflect the final amount billed and the contract value as being equal.

**RESOLUTION** authorizing the purchase of a "CAT 420 07A Backhoe Loader CFG2" for the Water / Wastewater Departments, from Milton CAT, off State contract through Sourcewell, with funds from Water and Wastewater Capital Reserves equally.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$140,375.00, to Milton Cat for the purchase of a "CAT 420 07A Backhoe Loader CFG2"



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○ SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$108.79
○ SS07.8130.405	Sewage Treatment & Disposal Contractual	\$14.40
○ SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$218.53
○ SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$268.63
○ SS10.8130.410	Sewage Treatment & Disposal Cont. Electric	\$32.01
○ SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$196.45
○ SS05.8110.477	Sewer Education & Training	\$195.00
○ SS05.8110.491	Sewer Town Attorney	\$90.12
○ SS05.8130.461	Sewer General Supplies	\$17.13
○ SS05.8130.499	Sewer Lab Medical Testing	\$259.00

**Funding increased costs from Contingency (Balance after transfer \$7,538.09).**

○ SW06.1989.400	Contingency	(\$90.13)
○ SW06.8310.491	Water Admin. Contractual Legal Services	\$90.13

**Funding increased costs from Contingency (Balance after transfer \$14,424.81).**

○ SW06.8320.195	Source of Supply Power & Pumping Pager Pay	(\$1,740.00)
○ SW06.8340.195	Trans. & Dist. Water Treatment Pager Pay	\$1,740.00

**Transfer funds to cover underbudgeted account.**

○ SS05.8110.131	Sewer Clerk	(\$8,063.00)
○ SW06.8310.131	Water Clerk	\$8,063.00

**Transfer funds to correct budget entry error.**

○ SW06.2680	Insurance Recoveries Water	(\$20,415.79)
○ SW06.8340.466	Central Water Materials & Supplies	\$20,415.79

**Transfer insurance monies received to the expense line used for the repair.**

**RESOLUTION** authorizing the following budget adjustments:

○ A.5132.464	Garage Dyes Diesel & Gasoline	\$8,778.64
○ A.7310.862	Youth General Employee HSA	\$562.50

**Funding accounts by General Fund Balance for increased & additional costs.**

○ SS05.8130.410	Sewage Treatment & Disposal Contr. Electric	\$3,794.06
○ SS05.8130.421	Sewage Treatment & Disposal Sewer Electric	\$7,685.02
○ SS05.8130.862	Sewage Treatment & Disposal Employee HSA	\$800.00

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**Funding account by Sewer Fund Balances to cover increased costs.**

- SW01.8310.405 Water Admin 9N & 73 Contractual \$1,721.92
- SW06.8320.421 Source of Supply Power & Pumping Water Electric \$10,773.43

**Funding account by Water Fund Balances to cover increased costs.**

**RESOLUTION** authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$64.89)
- H61.5031 Chilson / Eagle Lake \$64.89

**Transfer funds from General to Eagle Lake Water Project.**

- SS05.9950.900 Sewer Interfund Transfer (\$3,742.00)
- H65.5031 WWTP Phosphorous Removal \$3,742.00

**Transfer funds from Sewer to WWTP Phosphorous Removal Project.**

**RESOLUTION** authorizing the following Inter-Fund Loans:

- A.0391 General Due From Other Funds (\$52,059.13)
- H19.0630 Airport Apron Project Due To Other Funds \$52,059.13

**Transfer funds from General to Airport Apron project until funding is received.**

- A.0391 General Due From Other Funds (\$16,634.26)
- H18.0630 Airport Pavement Management Due To Other Funds \$16,634.26

**Transfer funds from General to Airport Pavement project until funding is received.**

**RESOLUTION** authorizing the following expenditures for training in Bolton Landing, NY, for Rebecca Norton and Amy Beeman: OSC NYS Retirement Seminar (September 21) at no cost for training. Applicable mileage and meal costs apply.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$910.74 to StoredTech for a UPS Smart 1500VA 1350W Rackmount backup battery for the main server.

**RESOLUTION** to advertise for the annual fuel bid.

**RESOLUTION** to advertise for the annual Construction & Debris (C&D) bid.

**RESOLUTION** to advertise for the annual cemetery Fall clean-up.

**RESOLUTION** introducing the consideration of a proposed local law entitled "A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-C" and scheduling

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a public hearing regarding the proposed Local Law to be held on October 12, 2023, at 6:00 pm.

**RESOLUTION** authorizing the purchase of UPS Smart 1500VA 1350W Rackmount battery backup for the main server at a cost not to exceed \$910.74.

**RESOLUTION** to accept the minutes of the August 10, 2023, Regular Town Board Meeting; August 24, 2023, Finance Meeting; August 16, 2023, 2024 Budget Workshop #1; August 31, 2023, 2024 Budget Workshop #2; September 5, 2023, 2024 Budget Workshop #3; September 7, 2023, 2024 Budget Workshop #4; and September 12, 2023, 2024 Budget Workshop #5.

**RESOLUTION** to Pay the Abstract.

**RESOLUTION** to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

Adjourn the Town Board Meeting