

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

**Present:** Mark A. Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Tom Cunningham, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** Heath Towne, Greg Swart, Josh Thatcher, Sandra Yaw, Patty Cook, Renee Kennedy, Frank Sheldon, Nicole Justice-Green

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

- Ticonderoga Summer Program will be running next month; applications are on the Website and available at the Town Clerk's Office
- Rabies Drive-Thru clinic: June 14; Ticonderoga Highway Garage from 6pm – 8pm (There has been a third Rabies bite in Ticonderoga – be watchful of animals)
- Tire Drive: June 14: Moriah Highway Dept.; 30 Joyce Road; 1pm-3pm
- Ti Triathlon; June 17 7am – 1pm; Black Point/Alexandria Ave/Baldwin Road
- Electronics disposal day; June 17; parking lot behind the Elks; 9am-noon
- Hazardous Waste Disposal; Sept 9 in Ticonderoga; 8am-1pm. See website for alternate locations.
- Nun run is this Saturday 10-11
- The Ti Beach will officially open on June 26<sup>th</sup>.
- July 1<sup>st</sup> – Tommy Tucker annual softball tournament – 3<sup>rd</sup> field of the Rec. Park
- 4<sup>th</sup> of July is running the 4 days, but vendors will be in the park June 29<sup>th</sup> through July 6<sup>th</sup>.
- Annual Streetfest will be held on July 29<sup>th</sup>.
- Annual Car Show – August 6<sup>th</sup>
- Vacation Bible School (in Bicentennial park) August 12<sup>th</sup> 10a.m – 2p.m.

Supervisor Wright noted that a lot of these events are volunteer run and they can always use more help.

Presentations

No presentations

Public Hearings

Proposed Local Law providing for a partial real property tax exemption for volunteer firefighters and volunteer ambulance workers.

This Public Hearing will again be continued, we are still waiting for Ti EMS and Chilson Fire. We are hoping to get this information and have this wrapped up before the end of summer.

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No Public Participation.

Increase and Improvement of the Facilities of Sewer Districts 2-11

Before Opening the Public Hearing, the Board reviewed the Environmental Assessment Form and adopt a Negative Declaration – Supervisor Wright read through the entire document and answered each question accordingly.

**Resolution #257-2023** brought by Tom Cunningham, seconded by Mark Wright to determine that the proposed action to authorize the Design, Construction, Undertaking and Funding of the Proposed Town of Ticonderoga Water Pollution Control Plan and Collection System Project as an Unlisted action under the NYS Environmental Quality Review Act (SEQR) and will not have a significant impact on the Environment and authorizing the issuance of a Negative Declaration. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**RESOLUTION DETERMINING THAT THE PROPOSED ACTION TO AUTHORIZE THE DESIGN, CONSTRUCTION, UNDERTAKING, AND FUNDING OF THE PROPOSED TOWN OF TICONDEROGA WATER POLLUTION CONTROL PLANT AND COLLECTION SYSTEM PROJECT AS AN UNLISTED ACTION UNDER THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR) AND WILL NOT HAVE A SIGNIFICANT IMPACT ON THE ENVIRONMENT AND AUTHORIZING THE ISSUANCE OF A NEGATIVE DECLARATION**

**WHEREAS**, the Town Board of Ticonderoga, New York (the “Board”) is considering authorizing the design, construction, undertaking and funding of the Water Pollution Control Plant and Collection System Project (the “Project”) as described in the Full Environmental Assessment Form (the “EAF”) Parts 1, 2 & 3 for the Project; and,

**WHEREAS**, the Board must evaluate all proposed actions submitted for its consideration that may affect the environment in light of the State Environmental Quality Review (SEQR) Act; and,

**WHEREAS**, the approval, undertaking and funding the Project would constitute such an “action”; and,

**WHEREAS**, the Board has conducted a coordinated review as that term is defined in 6 NYCRR Section 617.6; and,

**WHEREAS**, the Board desires to determine whether its action on the Project may have a “significant effect upon the environment”; and,

**WHEREAS**, to aid the Board in its determination as to whether the Project will have a significant effect upon the environment, Parts I, II, and III of a Full Environmental Assessment Form (“EAF”) has been prepared and circulated to the members of the Board, and a copy of which is available with the Town Clerk;

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWN BOARD OF THE TOWN OF TICONDEROGA:

1. The Board makes the following findings and determinations with respect to the Project:

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- a. The Project constitutes an “Unlisted Action” as that term is defined as an action that does not meet or exceed a threshold contained in the Type I list in section 617.4;
- b. The Board has conducted a coordinated review and served as lead agency for the purpose of SEQRA;
- c. Based on its examination of the Full Environmental Assessment Form, the comments of involved agencies, the criteria set forth in Section 617.4 and 617.5, the authorizing of the design, construction, undertaking and funding of the Project will not cause significant impact on the environment, and
- d. The Project will not result in a substantial adverse change in existing air quality, traffic or noise levels (with the potential exception of minor disruption during construction), a substantial increase in solid waste production; or a substantial increase in potential for erosion, flooding or drainage problems;
- e. The Project will not result in the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement of any resident or migratory wildlife species, impacts on a significant habitat area; substantial adverse impacts on threatened or endangered species or animal of plant, or the habitat of such a species; or other significant adverse impacts to natural resources;
- f. The Project will not conflict with the community’s current plans or goals as officially approved or adopted.
- g. The Project will not result in the impairment of the character or quality of important historical, archaeological, architectural, or aesthetic resources or of existing community or neighborhood character;
- h. The Project will not result in a major change in the use of either the quality or type of energy; the creation of a hazard to human health; a substantial change in the use or intensity of use or land including agricultural, open space or recreational resources or in its capacity to support existing uses;
- i. the Project will not require the preparation of a Draft Environmental Impact Statement

**BE IT FURTHER RESOLVED**, that as a consequence of such findings and declaration and in compliance with the requirements of SEQRA, the Town Board of Ticonderoga, as lead agency, hereby directs the Supervisor to sign a Negative Declaration in accordance with 6 NYCRR § 617.12; this Resolution shall take effect immediately.

Supervisor Wright opened the Public Hearing making a few comments. The Water Pollution Control plants ventilation Heat systems have reached their useful life and are due for upgrades and replacement to meet existing codes and standards. They also require upgrades to various other treatment systems, the redesign and replacing of the plants’ existing ventilation system for example. There was a Water Pollution Control Plants Effluent Exchange system Map Planning and Report that has been completed. At this time the Town has applied for and received a one million dollar grant from NYS Environmental Facilities Corporation, the Green improvement grant program, we have applied for and received a Bipartisan Infrastructure Law Bill \$8,559,500.00 for this effort. What really makes this cost effective is the plan calls to apply additional grant monies to lower the final cost. The Town will then borrow the balance of those funds from NYS CFC State Revolving Loan program. The Town has qualified for a subsidized interest rate at zero percent. This public hearing as part of its process will involve a resolution

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for a public interest order, which basically states that the joint increase and improvements of the facilities is necessary in the public interest and then at some point we will have a resolution authorizing the issuance of an additional \$20,853,172.89 in bonds to pay that part of the cost of the increase and improvements. Supervisor Wright would like to have the board hear information regarding this proposal and where we are going and AES is here tonight to lay this groundwork and explain what we are trying to do here. Specifically, for himself, he has some questions regarding what are some of our options, do we remove some projects at some point to reduce our costs if we need to do so and if we do remove some of those projects from the overall project, how does that affect our overall scoring from those granting agencies that gave us the grants and how does that affect the dollar amounts of those grants. He does want to remind the board that we have to be mindful that the residents can only bear so much in costs and the Town can only bear so much in debt.

Mr. Swart explained that the base work required through DEC at the treatment plant is that you have a SPEDS permit mod to lower your phosphorus limit. We are finishing some of the final details in the study to specifically say which pieces or part is going to be upgraded. From that it will help in some of your points for going after these grants, if you aren't able to get those grants, some of the work at the plant can be done probably without a full capital project. Some of the work is relatively small and may be able to be done in house, so if we weren't able to get some of these grants, we should be able to get you guys to the level that you need, but it may not be as efficient as possible, such as having to use more chemicals. The back up plan would be just to work with the Superintendent operationally and do some developmentally smaller upgrades, but if we could do this bigger project we can make it more efficient and finish up the few things that were not done with the other projects, which would be some of your Scada systems, your control systems, there are a few things that we haven't quite finished that began. If we get the money than we can take care of it and we will have essentially upgraded the entire treatment plant at that point. No doubt, there will be some long term items in the future that can be dealt with, but they are not at the realm of massive projects if we don't get this grant money. The system is at the end of its useful life, it is not a formal requirement from DEC, but it is a Code for health and safety issue for the staff to work down there. The system that we will put in place is probably a little bit fancy because that is how we got that grant money, because it is a re-use system where we re-use the waste off the effluent line. We already have a grant in place to cover that additional cost for that piece, so that will give you some operational standings. If we had to cut back somewhere along the line, there probably is a way to do some of the more traditional upgrades to your ventilation system, but you will also lose the grant that we already have, so that would have to wait. The main area for this additional grant to go after will be in the collection system. You do have a long term control plan that has been around for a long time, because you have a combined system that has overflows that you have been required to keep reducing and have been very much, quite successful with the main overflow Outfall 003 is down to bare minimum overflows at this point. That long term control plan is what gets you the points for funding. The federal, Bipartisan Infrastructure Law Grant, the one that you already have, you have had the highest score in the state, so that means you are actually the worst in the State, but there is also another pile of money that you want to go after is the DEC WQIP grant, the same item that we received for the Portage. It is only available if you have a long term control plan. There are other communities in the state, but there are not a lot to fit into the stormwater

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separation. What we tried to do in this report is lay out quite a few different projects that we can do with this grant and if we can't then we will back off. The requirement that you do have is, actually this summer is to identify at least one project that you are going to do. You have a 5-10 year window to do that project but the state would be expecting you to do at least a project. If we didn't get the pie in the sky grants, the couple that we want to go after, then we would want to make sure that we comply with requirements, we want to make sure we deal with the ventilation that is a real health and safety issue and we want to get it down to at least the next collection system project. There are a couple of low hanging fruit projects out there if need be, we actually got part way there with the storm water treatment unit with a Lake Champlain Basin Grant for LaChute Lane, but we did not have enough grant money to do the install. There are Lake George and Amherst, we actually have separated the storm sewers we just have to tie them back together at the end. The reason why we haven't done the low hanging fruit is because we also need the grant to fix them the right way. If this round doesn't work out, then we can probably get it down to that low hanging fruit and at least get the basic work done. That would leave older pipes, you have a couple of areas that have some pretty bad pipes that need to be fixed, so you need to either take care of some triage bandages fixes or the Superintendent is going to have some work to do themselves. If we get these pie in the sky grants then great, we'll get as much as we can do, done easily, but we may not get to all of them. We may have to still prioritize through them. You do have some base requirements from DEC that have to get done.

Supervisor Wright asked if there was a feeling of getting this pie in the sky grants.

Mr. Swart stated that you are eligible to get all that we are applying for, you have gotten them all in the past. The main piece, and you also still score very high, because you just scored on the last one. The only piece is fatigue on giving Ticonderoga grants, he has heard this a little bit, but realistically you score and you score on all of them. The phosphorus is a priority grant component this year for the first time for WQIP.

Mr. Fuller agreed and noted that the total maximum of the daily limit for phosphorus is going to drive a lot of these plants to improve on Lake Champlain.

Mr. Swart continued that there are two more applications to do, they are both due on July 28<sup>th</sup>, actually there are three to do, but two for the same system. We will know, roughly by the end of this year, what our package is. What he was picturing doing is get those grants in, he doesn't not think we should put a whole lot of time and energy into the project until we know and do some of those other projects that we can. From there some of those projects will have options that you can pick from, he does not picture the Town doing a project as intensive as The Portage, that was kind of a unique street anyway, but for instance Lake George, by the time you tear it up, you have torn up most of the street so you have to put it back and you will want to put it back better than it was, but Amherst and Champlain we are actually off the streets for the most part anyway and we are not talking a lot of road work. There are a couple of other areas that have options too, there are pluses and minuses to all of them. He has gone through the reports that we have done and there are five priority areas which there are a couple of streets in each one, he has four or five other areas that we have done some investigations on that are minor but if there is a little money left they can be done later and there are also some recommendations of which designs

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that he would pick to go over with the board in more detail. The only piece that is left that we are working on is the detail of the waste water treatment plant, that phosphorus limit. We have done some modeling of the entire treatment plant computer system all the way through the plant and it is kind of interesting of all the inputs and outputs of the plant, we can tweak that and show putting chemical injections in different locations and they could actually determine that we may be able to get rid of one of the chemicals that we had been using because it was not doing anything, which is something that was suspected, but we couldn't quite prove. The last piece is that we have been working on reviewing the septage receiving at the plant and how that impacts the components and what we are charging.

Supervisor Wright noted that ideally, a thirty million dollar project, we could fund almost everything except four million dollars, is that correct?

Mr. Swart agreed. The amount works out right now with the grants you have, it is an eighteen million dollar project, plus or minus, you have gotten just over half funded, the WIIA grant is just over 75%, the other grant is basically just adding in those grant dollars. Right now, you are doing a seventeen million dollar project for eight million, if you get the WIIA grant you are doing a seventeen million dollar project for four million, if you get the other grant, you are doing a thirty million dollar project for four million. Which in his mind it would make sense to try for all of them and if we don't then we can cut back on them because even if we back down to an eight million dollar project it is still a four million dollar loan to cover the treatment plant. You are still spending the four million, but you are getting less done for it, but at the end of the day you are still getting the requirements done that you have for the state.

Mr. Fuller explained that this bond resolution that you are talking about tonight does not obligate the town to spend that much, but it does authorize it. Once you adopt the Bond resolution the Town board can borrow it, if the grants didn't come through the process to change this would be the process that we are doing right now. So, the SEQR process would need to be done again, because from an environmental standpoint not doing some work that you had previously planned to, could have an impact. All these pieces fit together with what you just reviewed under SEQR that we just went through, you would go through that process, hold another public hearing, you will need to do another Bond Resolution, publish the Estoppel Notice again, under the theory that the public hearing that you held is on this project, if you are now going to go do this project the public has another opportunity to say yay or nay, it is the exact same process to increase money or decrease money. If or when a project ultimately does get into design and it does go out the door to bid, the dollars and cents line up with what you have budgeted so between your grants and what you are ultimately going to fund through EFC at the end of the day, those numbers have to line up. If the project were ten million, you don't want a 30 million dollar bond resolution out there, that is just bad practice.

Mr. Swart explained that last month you went through an RFQ for Engineering and selected AES (thank you) what he was picturing doing with whatever project we end up with, like when we worked through for the last sewer project, we took it through a couple of stages and worked through the process. There is a lot of planning and we will want to take our time to work

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through and we have some good partners to bring in to help with this planning with whatever dollar amount we end up with.

Mr. Fuller explained that dealing with a project of this magnitude, hypothetically if we get all the grant funding and you are able to really leverage that for the benefit of the taxpayers. The dollars on the dollars that you are getting are completely leveraged, but it is a significant budget. With bigger projects they go through an engineering process and they come up with a plan as to how they think you should do it and you bring in some peers to have it picked apart and reviewed. You get a better rounded project, is it a bit more cost on engineering, yes, but downstate, New York City, a large metropolitan, any big project, they value engineering. If you are going to spend that kind of money, you must make sure you are spending it in the right places. That is just prudent.

Supervisor Wright asked the board if they had any questions – none – the floor is open to the public for questions. None.

Public Hearing was closed at 6:38 p.m.

Supervisor Wright explained that there are two resolutions for this action and the first one is for the Public Interest Order.

**Resolution #258-20023** brought by Dave Woods, seconded by Tom Thatcher to declare that this is in the Bond Resolution is in the Best Interest of the Public in the Matter of the Increase and Improvement of the Facilities of Sewer Districts Nos. 2 through 11 in the Town of Ticonderoga, Essex County, New York (Additional Costs) . **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

WHEREAS, the Town Board of the Town of Ticonderoga, Essex County, New York, has had under consideration the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 - 11 in said Town (together, the “Districts”), consisting of reconstruction of phosphorus removal and other elements of the wastewater treatment plant, and reconstruction of sewer mains along various streets, including additional collection system improvements, and original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith

WHEREAS, by Order dated May 11, 2023, said Town Board called a joint public hearing on the question of the increase in the aggregate maximum estimated cost of said project of \$20,853,172.89

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allocated to said districts as hereinafter provided, at a new aggregate maximum estimated cost of \$30,973,172.89; and

WHEREAS, notice of said public hearing was duly published and posted in the manner and within the time provided by law and such public hearing was duly held at the time and place specified in said notice at which all persons interested in the subject matter thereof were duly heard; and

WHEREAS, said Town Board has duly considered the evidence given at said public hearing; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Ticonderoga, Essex County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is necessary and in the public interest to joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 – 11, in the manner described in the preambles hereof, at a new maximum estimated cost of \$30,973,172.89 to Sewer Districts Nos. 2 – 11, being an increase of \$20,871,172.89, and said increase and improvements is hereby authorized and approved.

Section 2. This Order shall take effect immediately.

The question of the adoption of the foregoing Order was duly put to a vote on roll, which resulted as follows: \_\_\_\_\_

\_Mark A. Wright, Supervisor \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_



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\_\_\_\_\_ Dave Woods, Councilman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Joyce Cooper, Councilwoman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Tom Thatcher, Councilman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Tom Cunningham, Councilman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

The Order was thereupon declared duly adopted.

**Resolution #259-2023** brought by Tom Cunningham, seconded by Dave Woods authorizing the issuance of an additional \$20,853,172.89 Bonds of the Town of Ticonderoga, Essex County, New York, to pay part of the cost of the increase and improvement of the facilities of Sewer Districts Nos. 2 through 11, in the Town of Ticonderoga, Essex County, New York. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

BOND RESOLUTION #259-2023 DATED JUNE 8, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$20,853,172.89 BONDS OF THE TOWN OF TICONDEROGA, ESSEX COUNTY, NEW YORK, TO PAY PART OF THE COST OF THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF SEWER DISTRICTS NOS. 2 THROUGH 11 , IN THE TOWN OF TICONDEROGA, ESSEX COUNTY, NEW YORK.

WHEREAS, the Town Board of the Town of Ticonderoga, Essex County, New York, on November 3, 2021, duly adopted bond resolutions authorizing the issuance of an aggregate \$10,120,000 serial bonds of said Town to pay the cost of the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 - 11 in said Town (together, the “Districts”), consisting of reconstruction of phosphorus removal elements of the wastewater treatment plant, and reconstruction of sewer mains along various streets including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, and

WHEREAS, said capital project has been determined to be an Unlisted Action, with a Negative Declaration pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act (“SEQRA”), the implementation of

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which as proposed, as such it has been determined will not result in any significant environmental adverse effect; and

WHEREAS, it has now been determined that the maximum estimated cost of said specific object or purpose, due to increased costs and with scope of work further revised is \$30,973,172.89, an increase of \$20,853,172.89 over that previously authorized; and

WHEREAS, it is now desired to authorize the issuance of an additional \$20,853,172.89 bonds of said Town for such specific object or purpose to pay a portion of the cost thereof; NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Town Board of the Town of Ticonderoga, Essex County, New York, as follows:

Section 1. For the specific object or purpose of paying additional costs of the joint increase and improvement of Sewer Districts Nos. 2 through 11, in the Town of Ticonderoga, Essex County, New York, being reconstruction of phosphorus removal and other elements of the wastewater treatment plant, and reconstruction of sewer mains along various streets, including additional collection system improvements, and original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, there are hereby authorized to be issued an additional \$20,853,172.89 bonds of the Town of Ticonderoga, Essex County, New York, pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of such specific object or purpose is now determined to be \$30,973,172.89, which specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is as follows:

- a) by the issuance of the \$10,120,000 bonds of said Town authorized to be issued pursuant to bond resolution dated and duly adopted November 3, 2021;
- b) by the issuance of the additional \$20,853,172.89 bonds of said Town authorized to be issued pursuant to this bond resolution;

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- c) provided, however, that the amount of said bonds ultimately to be issued shall be reduced dollar for dollar by any grants in aid received, therefore.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law, calculated from the date of issuance of the first obligations for said specific object or purpose.

Section 4. The faith and credit of said Town of Ticonderoga, Essex County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from monies raised in said Sewer Districts by assessments upon the properties therein benefitted thereby and as otherwise provided by law, there shall annually be levied on all the taxable real property in said Town a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as said officer shall deem best for the interests of said Town; including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, said officer shall

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comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Supervisor is hereby further authorized, in such officer's discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

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Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. This resolution, which takes effect immediately, or a summary thereof, shall be published in summary form in the official newspaper, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The Question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

\_\_\_\_\_ Mark A. Wright, Supervisor \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Dave Woods, Councilman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Joyce Cooper, Councilwoman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Tom Thatcher, Councilman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

\_\_\_\_\_ Tom Cunningham, Councilman \_\_\_\_\_ VOTING \_\_\_AYE\_\_\_

The resolution was thereupon declared duly adopted.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

Report of Committees

Airport – Tom Thatcher, Councilman

**TICONDEROGA AIRPORT 4B6**

2 May 2023

The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

Present: Mark Wright, Alan Densmore, Tom Thatcher  
Bryan Douros, Dave Woods, Ash Alexander and Jon Hanna  
Guests: Terry Smith and Gary Vosburg, Dave Iuliano and Laura Jarvis

Fuel sales for April were 1380 gallons. May Fuels sales are a little over 2500 gallons. Fuel levels currently are acceptable. Our current price will remain the same. Checking to see how the marked trees can be removed for GPS nighttime landing restriction.

The tower update, the crane work is expected sometime in May. All paperwork has been approved. Talk about the need for a fence. An idea for the ladder. Plan to mount the lights next week- The Town is UP.

Discussion on moving the original support structure for the beacon/tower. Approx footprint is 16x12. There was discussion as to whether this may require a permit if moved to town property.

Pre construction meeting date is set for 5/18 at Townhall. 10:45.  
Ash is also working on a problem with the landing lights.

Fuel filters will be changed 11 May,  
Meeting adjourned at 0840.  
Next monthly meeting will be 0830, Tuesday, the 6 of May, at the town hall.  
Submitted by Jon Hanna

Building and Grounds – Dave Woods, Councilman

Prepping for the installation of the Community Building Generator.

Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries –  
Joyce Cooper, Councilwoman

Parks and Recreation Committee Meeting Minutes  
May 15, 2023

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

Committee members present were Jerry Cooper, Nicole Justice-Green, Nancy Kelley, Grant Spaulding, and Tonya Thompson.

Also present were Supervisor Mark Wright, Donna Wotton, Jeff Cook, Mariann and Ed Axtmann

**RECREATION OPPORTUNITY:**

Donna Wotton addressed the committee regarding a potential new recreational opportunity for residents which could also improve visitor experiences. Paul Wiley of ORDA in Lake Placid approached Donna to propose developing cross-country skiing in the Ticonderoga area using open land in our town. ORDA would provide coaches and equipment to get interest in this sport started. To foster the program with the school district, online skating in the summer would be promoted, weekend events would be planned, and formation of a ski club or team encouraged. This could grow weekly and seasonal recreation opportunities in our town. Grants can be written to provide equipment and expand this program.

The committee encouraged Ti Alliance to continue dialog with Mr. Wiley at ORDA to bring their program to our town. It was noted that the library already has snowshoes available for public use in our town. Other than equipment, cross-country skiing, ice skating, and snow shoeing can provide **free** winter activities for residents and visitors. This would join the numerous warmer weather **free** recreation opportunities available in Recreation Park such as pickleball, tennis, baseball, softball, and disk golf.

**PARK POLICIES:**

Work on the town Park Policy Booklet continues. Joyce will provide Supervisor Wright with a written copy of the Recreation Park mission statement and policies developed by the committee. Two suggested improvements have already been enacted. The speed limit in this park is now posted at 5 mph and the porta potty at Field 2 has been moved closer to the field and on the same side of the road. The committee is pleased with the work now completed for 3 of the town parks.

**TIN PAN ALLEY LAKE ACCESS:**

Providing public access to the lake on this town road continues to present issues to the committee. Through the volunteer efforts of local resident Jeff Cook, better access to the lake has been opened and grass mowed. However, the neighbors to the north of this town property, the Axtmanns, have informed the town that this mowing has allowed Canada geese an easier and safer access to the road and lawns. This has resulted in unwanted geese who are noisy and aggressive, and defecating all over the road, driveways and lawns. Although they welcome those who wish to fish or launch a cartop boat here, the goose problem has become intolerable. Jeff Cook noted that the fencing that is there presently is ineffective and should be improved. Councilman Cooper was at this location right before the meeting and did not notice any geese there or nearby in the water at that time. She would like the advice of the DEC regarding potential measures that the town could take to alleviate or improve the goose situation and has put in a call to them.

Committee members then asked the question “Is Tin Pan Alley a park or is it just lake access. If the answer is “lake access”, it does not seem that this issue which involves the public and private landowners should be resolved by the Parks and Recreation Committee. This issue should be directed to the Highway Committee and/or the Town Board.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

OTHER ISSUES AND DISCUSSION:

Recent vandalism includes tipping over a porta potty and plugging the toilets at Little League Field.

Nicole Green will poll local children to learn what kind of new equipment should be purchased for the beach. \$27,000 is currently available.

Dave Woods would like rules regarding heavy equipment in Bicentennial Park included in that park's policies.

The next committee meeting will be held on Tuesday, June 20th.

**Resolution #260-2023** brought by Joyce Cooper, seconded by Tom Thatcher to re-advertise for the position of Full-Time Recreation Supervisor. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Economic Development – Mark Wright, Supervisor

## **Town of Ticonderoga**

### **Economic Development Committee (EDC) Minutes (05/17/2023)**

**Attendees:** Mark A. Wright (Chair); Tom Cunningham (Vice-Chair); Heath Towne (Business); Nicole Justice Green (PRIDE); John Bartlett (TMSP); Donna Wotton (TRA); Beth Hill (Fort Ticonderoga Association)

**Excused:** Matt Courtright (TACC)

**Guests:** Carole Calabrese (ECIDA)

Mark Wright opened the meeting (1500).

#### **Town Updates**

- **DRI Update:** Mark Wright provided a short status on DRI efforts. The upcoming first LPC meeting is on May 19. All members should have attended LPC training. A question arose regarding if the DRI boundary could change. This is a potential discussion point for the LPC meeting. The DRI website work is progressing. Matt Courtright is working with the consultants.
- **Microgrant Program:** Mark informed the group the Town Finance Department is still working on setting up the restricted fund balance. It was suggested the Town inquire with North Elba on how they accomplished this. Carol Calabrese has provided the base documentation for the program.
- The Town received no responses to its RFQ for 130 The Portage sale and update to the comprehensive plan.



**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- The structures at 65 and 67 Montcalm have been demolished and debris removed.

**Other Discussions**

The group discussed several other topics which included:

- Beach Playground: Nicole Justice Green stated \$27K was raised for this project. There was a discussion on reasonable accommodation for ADA compliance for the playground area. Donna Wotton suggested checking with St. Mary's about using their playground equipment.
- Land Bank: Discussion on using some current properties. Mark Wright stated he provided information to Jim Monty for the current Ticonderoga properties scheduled for the tax auction.
- Child Care: A general discussion of current projects. Work is progressing on the bookstore building. A fall opening is planned for this childcare location. The business will accept 18-22 children ages 18 months and older. St. Mary's School is still an option. Donna Wotton posed the question of would the State fund childcare efforts. Their group stated there would be no attempt to fund outside the DRI boundary. Carol Calabrese stated there is some CFA money for childcare.
- Mill Shutdown: Heath Towne stated shutdown is nearly complete with one week remaining. Tree service and solar workers still occupy lodging. The number one request of guests is a map of the town. Mark Wright suggested coordination with TACC and the Heritage Museum. Tom Cunningham mentioned despite the lack of hotel/motel space, no one requested to rent his Airbnb rental. People stop searching when they see no availability in the hotels. Mark Wright suggested people do not realize the number of short-term rentals that are available in the Ticonderoga area.
- Fort Ticonderoga: Beth Hill stated the Fort Ticonderoga Association will be conducting a survey soon and told the group they are welcome to provide any open-ended questions for this to the Fort. The survey should launch in July and continue through the Fall. The Fort has also applied for a grant to replace the private waterline that extends to the fort peninsula.
- Acknowledgement regarding the recent passing of Jim Major and all that he accomplished in Ticonderoga for its economic development.

**ACTION ITEMS:**

- 1) Town to coordinate with North Elba regarding restricted fund balance for microgrant program.

Meeting adjourned: 1607.

Highway / Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station**

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

**May 30th, 2023, minutes of Meeting**

**Present:**

Heath Towne. John Deming (9:23am arrival), Mark Wright, Dave Woods, Sal Barnao

**Others:**

Matt Fuller, Joyce Cooper

**Public Discussion**

Said the Pledge of Allegiance

Public discussion

- No public comment

End public comment

**Committee Discussion**

- Sal
  - We have started sidewalks and paving. We are having a hard time getting concrete to move forward with sidewalks.
  - We are paving Howes Landing, Lead Hill, and Mt. Defiance.
  - We were hoping to do some roads in the Village, but we were unable to rent a grinder due to the state renting them this summer. We need to grind these roads for storm water control.
  - We need approximately around \$10,000 to make changes to the C&D pits so dump trailers are able to back up to the bins and dump. Right now, they are 2.5FT to tall.
- Mark
  - I need someone to look at the damage in front of Fox & Fern from the sidewalk repair.
    - Sal said he replaced the two bottom pieces.
  - I had a safety concern at the Transfer Station the other day. I would like to get signs and markings on the pavement so that the public cannot pass a certain point. We also need to have a sign stating gate needs to remain closed when not in use.
    - SAL- We are having a hard time getting parts for the hopper. It is now a manual cycle instead of cycling on its own. I also moved the control to the top instead of down below they can now see the people when cycling it. Which is safer.
  - Have we put up the stop signs by the Farmers Market? Champlain and McCormick.
    - We have put up one sign on Champlain.
- Dave

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- Would like to move the meetings from 9:15am to 9:00am if nobody has any issues with it.
- John
  - Keast Road do you have an adequate turnaround for you or not?
    - Sal no, we have to send a small truck. We Turn around down there but it's not easy.
- Mark
  - Tin Pan Alley, I need to file this survey map with the County. Do we have questions about this process?
    - John- Just wanted Matt to look at it to make sure I didn't miss any legals before filing it.
    - Matt- If you want to file it with the County and let it start aging that's fine with me.
- John
  - I was wondering where we stand with the donated Cemetery.
    - Mark- Matt is looking into this shortly. Do they plan on selling plots there?
      - Yes.

**Resolutions for the next town board meeting**

- No resolutions

**Outstanding items not discussed.**

- None

Meeting was adjourned at 9:58am

Minutes were taken and prepared by Rebecca Norton

Municipal Facility Evaluation – Tom Cunningham, Councilman

No Meeting was held – we were still waiting for the design proposal from Upstate Professional Management for the Hudson Headwaters Building. We have since received it and will be reviewing the information.

**Resolution #261-2023** brought by Joyce Cooper, seconded by Tom Thatcher to accept the proposal from AES Northeast, Project #4955 and authorize them to draft the schematics for a new Police Department in an amount not to exceed \$25,500.00. **All in Favor** Mark A. Wright – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – Dave Woods – Nay. **Carried.**

There was discussion and Councilman Woods is not in favor of paying AES when we already have documents to go over from UPM.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

Public Safety – Dave Woods, Councilman

**Public Safety Meeting**

May 29, 2023

Councilman Dave Woods calls the meeting to order at 8:00am with the Pledge of Allegiance.

The following committee members were present: Dave Woods, Joyce cooper, Ross Kelley, Adam Hurlburt, Rhiannon Peters and Dave Burrows,

Guests: Tom Thatcher, Henry Bartlett, Matt Fuller and Supervisor Wright.

Councilman Woods opens the floor to the public.

Henry Bartlett wants to know what is going on with the parabolic mirror that he requested in November for Harris Point in Eagle Lake, Dave Woods states that we have reviewed it and stated that you could go ahead with it, but the town would not install it, Dave Woods states that we did not have a contact number to get ahold of you. Mr. Bartlett states he is going to write a letter to the town asking us to do it again, he's going to have it registered and send it to the towns attorney so it will be on file, cause god forbid there is another accident pulling out of there, I'm guessing the town will have some kind of liability, you might want to discuss this with the towns attorney. Dave asks Matt Fuller if we do that will it set a precedence? Matt Fuller states that by the tone of this conversation he will not discuss that in a public meeting. Mr. Bartlett feels like he is being brushed off after not hearing any response.

Supervisor Wright asks if there have been any campers at the boat launch, Chief Hurlburt states he saw a couple during the Mills shutdown, contacted DEC, and hasn't seen any lately.

POLICE DEPARTMENT:

Chief Hurlburt goes over the monthly report (See attachment)

CODES DEPARTMENT:

Rhiannon Peters goes over the monthly report (See attachment)

Dave Burrows wants to make it aware that a mobile home has appeared on Delano Road, there is a stop work order.

Joyce Cooper asks about the property on Rt. 74 near Eagle Lake, Rhiannon states that she is pretty sure that they sent an order to remedy letter, they have not heard anything back.

Ross Kelley asks if there has been any feedback regarding the speed limit around the Windchill, Dave Woods states he talked to Jim Dugan from the county and Jim was going to see what was going on.

Next Meeting will be June 27, 2023, at 8:00am

The following is a summary of the activities of the Ticonderoga Police Department from April 25<sup>th</sup>, 2023, to May 30, 2023.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	818	2499
Incident reports:	50	182

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

Arrests:	49	143
Uniform traffic tickets:	112	271
DWI arrests:	3	9
Accidents investigated:	13	39

The Ticonderoga Police department is currently participating in a statewide “click it or tick it” campaign. The campaign runs from May 22<sup>nd</sup> to June 4<sup>th</sup>. The campaign is grant funded through the NYS Governors Traffic Safety Committee.

The annual Ticonderoga Triathlon Festival is being held on Saturday, June 17<sup>th</sup>, 2023. Please expect traffic delays on Alexandria Avenue and Black Point Rd from 7AM to 1PM

**The following is a summary of the activities of the Building Inspection / Code Enforcement Department.**

**Building Inspection:**

**(April)**

**YTD**

Building Permits Issued:	7	126
Safety Inspections:	8	38
Pass/Fail:	7 & 1-Pending	33/2

**Permit & Inspection Notes:**

- 1- Addition Permit → Alexandria Ave
- 1- Septic Repair → Fort Ti Rd
- 1- New Residential Construction → Mossy Point Rd
- 2- Roof Repairs → Grace Ave & Water St
- 1- Alterations/Repairs Permit → Water St
- 1- Deck Replacement → Baldwin Rd
- 8- Fire/ Safety Inspections → (3) Lake George Ave, (1) Old Chilson Rd & (1) County Route 56 & (2+1) Montcalm St,

**Code Violation Notices:**

**(April)**

**YTD**

Order to Remedy:	5	27
Remediated:	5	16

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

Clean-Up Contractor:	0	1
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	2
Appearance Tickets:	0	2

**Code Violation Notes**

- 5- Garbage & Rubbish OTR → All Burgoyne Rd Properties

<b><u>Miscellaneous:</u></b>	<b>(April)</b>	<b>YTD</b>
*Complaints:	1	24
Resolved:	0	0/16

**Misc. Complaint Notes:**

- Complaint regarding Lowes property Fence falling on Neighboring Properties, Notice sent to Property maintenance company.

**Trainings:**

No Trainings this Month!

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

- 65 & 67 Montcalm Street are officially demolished and cleaned up. Trademark Demo did a great Job on this Project!
- 81 NYS Route 9N (Whitford Residence) has applied for a Demolition Permit and will tentatively start on 6/12/2023. This has been ongoing since the Asbestos survey took Place in 2019 to get this demolished.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- 109 The Portage (Burnt out Structure) is still an ongoing issue, they were recently in court (5/3/2023) and given a court order to contact our office with a timeframe plan to demolish, Friday we heard from the owner, and he said it will be demolished within 3-4 weeks by the Company Cristo.

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga  
Water/Sewer Committee Meeting Minutes  
May 30, 2023  
10:30 am**

**Committee Members Present:** Mark Wright, Tom Cunningham, Derrick Fleury, Eric Blanchard, Matthew Fuller (Town Attorney), Sherry Veneto

**Others:** Greg Swart (AES-Architecture, Engineering, & Land Surveying), Shannon Vogt (AES)

**Public Comment:** None

**Items for Discussion:**

1. 32 Summit Street (Jody Edson)
  - a. The apartment has been removed from the residence and is now on the tax roll as a single-family dwelling. The EDUs need to be corrected to 1 Water and 1 Sewer.
    - i. It is recommended to the Town Board to correct the billing account for 32 Summit Street (Jody Edson) to 1 EDU Water and 1 EDU Sewer, as it is now on the Tax roll as a single-family dwelling.
2. 103 Montcalm Street (K of C)
  - a. Members of the club were questioning the .10 charge on the property. It is believed that the charge was for the 2<sup>nd</sup> & 3<sup>rd</sup> floor of the building.
  - b. The Codes Department completed an inspection of the property and found the 2<sup>nd</sup> & 3<sup>rd</sup> floors are no longer in an operating status.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- c. After discussion it was agreed upon to remove the .10 EDU charge.
  - i. It is recommended to the Town Board to deactivate the additional account for 103 Montcalm Street (K of C), as the 2<sup>nd</sup> & 3<sup>rd</sup> floors are not in operating status.
- 3. Rental properties that are currently not charged
  - a. The Assessor has provided a list of properties with improvements that include rental units. There are 20 or more properties that are currently not being charged the additional EDUs for the rental units as the W/WW Clerk's office was never notified of the additional units on the properties.
  - b. After a short discussion it was decided to send letters to the property owners that are currently not being charged, asking them to verify the additional units on the property, or have the Codes Department do an inspection to verify there is no longer a rental on the property.
  - c. The letters will go out in the 3<sup>rd</sup> quarter bills to those property owners.
- 4. Chilson Brook Alpaca Airbnb
  - a. The property has been inspected and it was verified that there are 2 rental cabins on the premises. These cabins are not being charged for water currently. The billing account needs to be increased to 3 EDU Water.
    - i. It is recommended to the Town Board to increase the billing account for 464 County Route 56 (Peter Reale) to 3 EDU Water, as there are 2 rental units on the property.
- 5. 65 & 67 Montcalm Street
  - a. The buildings have been taken down on both properties. The assessor has updated her file to show vacant lots. However, the changes will not hit the tax roll until 2024 as the buildings were taken down after the March 1<sup>st</sup> cutoff date.
  - b. 65 Montcalm is currently at .25 EDU charges, and 67 is currently charged 4 EDU for both Water & Sewer.



**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- c. Discussion was had and 65 Montcalm will continue at .25 EDUs and 67 Montcalm will be changed to 2 EDU Water and 2 EDU Sewer. These charges will be re-evaluated in May of 2024 when the tax roll has been updated.
    - i. It is recommended to the Town Board to change the billing account for 67 Montcalm Street to 2 EDU Water and 2 EDU Sewer as the building has been removed.
6. Black Point Pump Station Update
- a. New panels are up and running. The pump station is running on the new controller, and the new cover was received last week. Hopefully the cover will be installed this week. The UV unit will be here on the 5<sup>th</sup> or 7<sup>th</sup> of next week, a cement slab needs to be poured for it to sit on. Hopefully by the end of next week the project will be mostly complete.
  - b. Derrick states it is so much better already.

### **Superintendent's Report**

We need to do a vulnerability assessment to include cyber security. Derrick needs a little assistance with it.

The Turbidity meter had to be replaced at Gooseneck. Approximately \$8,000 to replace everything. Matt states that should be included in the next DOJ report.

### **Chief Wastewater Operator's Report**

Receiving station went down. The bearings and gearbox went and fried the motor. A new gearbox is 40-44 weeks out. The company is trying to get the parts to fix the current one. There is a walkthrough tomorrow with AES and the company that is doing the Phosphorus study at the plant.

### **Ongoing Projects Discussion**

The Lead Service Line Replacement Project has been completed.

Discussion on Chilson/Eagle Lake. Create a list of steps that need to be completed.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

**AES Report**

**1. Water**

**I. Chilson Eagle Lake (Required by DOH)**

- i. Discussion on next steps
  1. Proceed with HydroSource field work?
  2. Map, Plan and Report Update Schedule
  3. IUP update

**II. Water Meters (Required by DEC)**

- Town elected to move forward with ultrasonic meters in a drive-by system to later be upgraded at the Town's discretion.
- NEXT STEPS:
  - i. Provide DEC with an updated schedule.
  - ii. NEED TO ESTABLISH RATES – Baker Tilly?

**III. Water District Consolidation (COMPLETE AND SUBMITTED TO TOWN)**

- Next steps finalize map and set board meeting dates.

**IV. LSLRP**

- Project is complete, final close out and paperwork is in process.

**V. Additional Water System Upgrades**

- Current plan, aim for 2024 IUP (June) and other funding deadlines.
- Next year's update report to include Abercrombie tank, improvements to Baldwin Rd, water meters.

**2. Wastewater**

**I. AES #4394 Portage**

- Reale is finalizing punch lists.

**II. Treatment Plant**

- AES is preparing an EPG Report with F&O to address phosphorus and other deficiencies at the WPCP.
- Discussion on septage receiving, need proposed quantities from the State group.
- Discussion on WPCP capacity
- Site visit scheduled for 5/31 F&O and AES

**III. Collection System**

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- The Long-Term Control Plan EPG: ongoing
- The Updated Long Term Control Plan needs to be submitted to NYSDEC by August 1, 2023.

**IV. BIL Funding**

- Need Engineering Contract to work towards grant closing; Town has gone out to RFQ for sewer to satisfy this requirement.
  - i. Bond Resolution and SEQR Status Update

**V. Additional Permitting Requirements**

- None at this time; DEC comment responses to CSO submission returned.

**VI. Additional Wastewater System Upgrades**

- Black Point Road Pump Station
- Sewer District Consolidation
  - Committee would like to start consolidation following Water District Consolidation

**3. Additional Items**

**I. Fiscal Advisors**

- a. Met with Baker Tilly on (4/26)
- b. Would like to set up recurring monthly meetings to check in with BT

**II. St Clair Storm Culvert**

- a. Status update discussion

**III. Fireman's field**

- a. AES met with the representative of design team and Derrick to review sewer connections in the area and general plan. Engineer plans to have a report ready to the Town around September
- b. Let it be known that AES has provided survey and wetland investigations to the Engineer on this project

Meeting Adjourned at 12:26. Next Committee meeting is June 27, 2023, at 10:30.

Minutes submitted by Sherry Veneto Water/Wastewater Clerk

**Resolution #262-2023** brought by Mark Wright, seconded by Tom Cunningham authorizing the Town Supervisor to sign and submit the Clean Water Infrastructure Improvement Act (WIIA) grant application form and any other documents required by the grant application. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

**Resolution #263-2023** brought by Dave Woods, seconded by Tom Thatcher to award the bid for a 2023 F250 Regular Cab 4x4 pick-up truck for the Water/Wastewater Department to Autosaver Ford in the amount of \$49,104.00. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #264-2023** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$49,104.00, to Autosaver Ford for the purchase of a 2023 F250 Regular Cab 4x4 pick-up truck for the Water/Wastewater Department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #265-2023** brought by Dave Woods, seconded by Tom Thatcher to offer employment to Aaron Lawrence for the position of Water/Wastewater Maintenance Person effective June 12, 2023, at the rate of \$22.52 per hour. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Human Services: Youth – Joyce Cooper, Councilwoman

The After School Program ended on June 2, 2023, Shawn Ross has resigned from his position of Recreation Supervisor, but has agreed to serve on the Youth Commission. He did a wonderful job with the Youth Program and will be missed.

Human Services: Seniors – Tom Cunningham, Councilman

**TI AREA SENIORS  
MEMBERSHIP MEETING  
MAY 31, 2023**

**IN ATTENDANCE:** Sharon Mitchell, President, Joan Kay, Vice President, and Patty Reid Secretary/Treasurer, Marlene Charboneau, Activities Director, Tom Cunningham, Town Representative, Mina Weymouth-Little, Guest Speaker

**Members:** Aileen Rafferty, Marcia Hay, Starr Pelerin, Betty Peria, Rosemary Matte, Sandy Urban, Betty TeRiele, Sharon Hall, Beverly O'Neil, Sue Thatcher, Ellen Stroessner.

**CALL TO ORDER:** Meeting was called to order at 1:00pm by the President, Sharon Mitchell.

**PLEDGE OF ALLIGIANCE:** The pledge of allegiance was recited by the membership.

**MINUTES:** The minutes of the April 26<sup>th</sup> meeting were read by Patty Reid.

**FINANCIAL REPORT:** The financial report was given by Patty Reid. The beginning balance for April was \$18,949.10. The ending balance is \$16,796.68.

**OLD BUSINESS:**

**RAFFLE:** Sharon stated that the raffle will be held on the same weekend as the Streetfest in July. We will try to get Walmart and Stewarts'. We will also contact some different local businesses for donations.

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PREVENTION TEAM: Sharon stated that the seminar for aging wisely has been an interesting one. There are only two more weeks left.

**NEW BUSINESS**

DEPOT THEATRE: The shows for the Depot Theatre for the 2023 Season are two plays and one musical.

We are possibly looking into the musical that is in August.

SUPPER CLUB: The supper club for June will be at the Trail Break. Marlene will have more details in her report.

Drawing for free lunch at the ACAP Kitchen: Sharon Hall picked the two members to have a free lunch. The members are Jackie Hurlburt and Maureen Iannuzzi.

GUEST SPEAKER: Mina Weymouth-Little with the Cornell Cooperative Extension – Container Gardening

Mina stated that it is important to purchase your seeds and tools from a good reliable source. Some reliable seed companies include Johnny's, Harris Seed, Rupp, Pages, and Greenhouse Master Store.

To get started you will need to know what you want to plant and if you want to use seeds or transplants. Container gardening is the least physically taxing type of home gardening. The pots you will use must be big enough for the plant to grow. They also must provide adequate drainage. Make sure you plan your garden before planting. If you are planting with seeds make sure you purchase them in advance of the growing season. The best time is March to April. All plants have the same basic needs, sunlight, water, and healthy soil.

TOWN REPORT: Tom Cunningham

Tom reported that Upstate Professional Management is buying the old Hudson Headwaters bldg. To rent space for the Police Department would be a 30-year lease at \$120,000.00 per year to start with but would probably increase as time goes on. The Town Board is still getting prices for a new building. This might be less expensive.

The Board has also received another request from the Ti EMS for another \$50,000.00.

The Board has Municipal Financial Advisors looking into the loans that we have.

**BIRTHDAYS:** Aileen Rafferty read off the birthdays for the month June.

**ACTIVITY REPORT:** Marlene Charboneau

Senior Supper Club: Marlene stated that the Senior Supper Club for June is at the Trail Break in Schroon Lake. This will be on Thursday, June 1<sup>st</sup> at 5:00pm. The entrees are Chicken Parm, Eggplant Parm and fettuccine Alfredo with Shrimp. There will also be salad, bread and dessert bites served.

The cost will be \$30.00 per person. Tax and tip included.

The Prevention Team: Marlene stated that there are two more sessions for the seminar. They are June 8<sup>th</sup> and June 15<sup>th</sup>.

Depot Theatre: There are three shows playing. The first is, "What the Constitution means to me" and the second is "Chesapeake". The last show is a musical "The Fantasticks".

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**RAFFLE:** Winner of the free milkshake or sundae and free coffee or hot chocolate at Stewart's is Marcia Hay.

**ADJOURNMENT:**

Motion by Aileen Rafferty to adjourn the meeting at 2:15pm. Seconded by Sue Thatcher. All in favor. Motion carried.

Health Insurance – Mark Wright, Supervisor

No Meeting

Contract Negotiations – Mark Wright, Supervisor

No Report

I.T./Cable T.V. – Mark Wright, Supervisor

ESPN College Extra has informed Spectrum that it will discontinue programming effective May 31, 2023. Accordingly, ESPN College Extra will no longer be available on Spectrum channels 392, 393, 394, 395, 396, 397, 398, and 399. A slate message will be displayed that programming is no longer available. Customers will continue to enjoy college sports on ESPN3 on the channel lineup serving your community.

Resolutions for Consideration

**Resolution #266-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the following budget transfers:

A.1989.400	Contingency	(\$2,851.16)
A.1110.862	Justices General Employee HSA	\$2,350.00
A.1310.477	Finance Education & Training	\$294.16
A.1340.496	General Personnel Drug Screening	\$150.00
A.6772.496	Program For The Aging Drug Screening	\$57.00

Funding increased costs from Contingency (Balance after transfer \$25,967.60).

SS05.1989.400	Contingency	(\$512.23)
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SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$264.73
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SS05.8130.466	Sewage Treatmt & Disposal Collection System Materials	\$247.50
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Funding increased costs from Contingency (Balance after transfer \$9,487.77). **All in Favor**

Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #267-2023** brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget adjustments: A.3120.477 Police & Constable Education & Training

\$4,000.00. Funding accounts by General Fund Balance for additional costs. **All in Favor**

Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

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**Resolution #268-2023** brought by Tom Cunningham, seconded by Joyce Cooper authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$779.30)
H61.5031	Chilson / Eagle Lake	\$779.30

Transfer funds from General to Eagle Lake Water Project. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye.

**Opposed – none. Carried.**

**Resolution #269-2023** brought Tom Thatcher, seconded by Tom Cunningham authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$122.50)
H64.0630	WWTP Ventilation/Phosphorous/Collection	\$122.50

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

A.0391	General Due From Other Funds	(\$3,117.54)
H19.0630	Airport Apron Project Due To Other Funds	\$3,117.54

Transfer funds from General to Airport Apron project under funding is received.

SW06.0391	Central Water Due From Other Funds	(\$62,663.62)
H62.0630	LSLR Project Due To Other Funds	\$62,663.62

Transfer funds from Central Water to Lead Service Line Replacement project until funding is received.

**All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #270-2023** brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$2,551.00, to Siewert Equipment for a “Vulcan drive belt, sprocket and bushing.” **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #271-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the purchase of a “Side Dump Bucket for 420”, from Milton Cat, off State contract through Sourcewell. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #272-2023** brought by Tom Cunningham, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$13,765.00, to Milton Cat for the purchase of a “Side Dump Bucket for 420”, from State contract through Sourcewell. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #273-2023** brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$5,148.87, to Siewert Equipment for the purchase of parts to repair E-One pumps for Black Point Road and training for department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

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**Resolution #274-2023** brought by Tom Thatcher, seconded by Tom Cunningham to revise and adopt the Town of Ticonderoga Procurement Policy. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

Supervisor Wright is going to bring forth a few resolutions to petition Essex County to remove some properties from its auction to be held next week. However, the auction may not happen either. The Town Attorney explained further.

Mr. Fuller explained that just last week, the US Supreme Court, issued a decision on tax foreclosures and it has basically been declared unconstitutional a county's keeping of excess proceeds above and beyond what was owed on taxes, that basically that amounted to a taking of private property without just compensation. A lot of states are now scrambling to adopt legislation to address this issue and New York is one of those states. The tax foreclosure process is to be determined in New York.

Supervisor Wright explained that right now this does not affect our ability to remove properties from the auction, these properties are not generating anything right now and the goal of the Land Bank is to take these properties that have a home there and get them into good shape for housing. If there is vacant property, they will develop it and turn it back into the tax rolls.

**Resolution #275-2023** brought Joyce Cooper, seconded by Tom Cunningham to petition Essex County to remove 175 The Portage (Tax ID #150.51-4-3.000) from the Essex County Tax Auction. The goal is to transfer this property to the Essex County Land Bank. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #276-2023** brought by Tom Thatcher, seconded by Dave Woods to petition Essex County to remove 56 Racetrack Road (Tax ID #150.2-1-12.000) from the Essex County Tax Auction. The goal is to transfer this property to the Essex County Land Bank. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #277-2023** brought by Tom Thatcher, seconded by Joyce Cooper to transfer the property at 130 The Portage (Tax ID #150.51-6-12.200) to Essex County for eventual transfer to the Essex County Land Bank. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #278-2023** brought by Dave Woods, seconded by Tom Thatcher to accept the minutes of the May 11, 2023, Regular Town Board Meeting and May 25, 2023, Finance Meeting. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**



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**Resolution #279-2023** brought by Tom Cunningham, seconded by Tom Thatcher to Pay the Abstract #6-2023. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

<b>Board Meeting Date 6/8/2023</b>				
Gross Payroll # 11	111,339.92			
Gross Payroll # 12	121,124.87			
<b>Trust &amp; Agency Total</b>	<b>\$232,464.79</b>			
<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 6</b>	<b>6/8/2023</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	137,098.73	137,098.73	4,069,394.54	1,617,240.03
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	369.94	-
Highway (DA)	40,821.95	40,821.95	1,608,864.36	590,362.61
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	31,343.68	51,400.00
H19 - Airport Apron Reconstruction / Taxiway Rehab	3,117.54	3,117.54	11,470.11	16,919.44
H20 - Airport Environmental Assessment	-	-	42,489.59	42,487.96
H36 - C/P Chilson Res. Replacement	-	-	41,688.11	612.50
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.06	-
H49 - GIGP Daylight Streaming		-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	4.66	262.50

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

H51 - Res & Design French Sawmill	-	-	4.31	-
H53 - Clean Water Main Project	-	-	9.13	15,635.50
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	0.85	-
H57 - Parking Lot Cannonball Path		-	0.22	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	13.90	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	120,184.19	30,499.83
H61 - Chilson/Eagle Lake Water Exploration	779.30	63,565.42	86,006.35	86,785.65
H62 - Lead Service Line Replacement Grant	62,663.62		241,210.38	70,903.62
H63 - Water Meter Project	-		-	-
H64 - WWTP Ventilation Project GIGP	122.50		-	122.50
H65 - 5052 WWTP Phosphorous removal EPG	-		1.46	10,365.50
H66 - NYS DEC EPG #104867	-		-	6,600.00
H67- Wet Weather Operating Plan	-	-	0.06	-
H68 - Black Point HVAC 5099	-	-	3,380.38	3,380.38
PN - Permanent Fund Mt. Hope Cemetery			298.39	-
SF01- Ticonderoga Town/Village Joint Fire District	-		557,108.00	557,108.00
SF02 - Chilson Fire Protection District	-		96,415.00	96,415.00
Claymore Sewer District (SS01)	73.34		3,083.51	769.07
Park Ave Sewer District (SS02)	34.56		25,858.67	24,679.19
Alex Ave Sewer District (SS03)	38.30		17,873.14	17,279.89
Homelands Sewer Dist (SS04)	264.73		9,766.53	11,849.58

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Central Sewer (SS05)	37,699.75	46,270.78	723,751.10	467,055.63
Commerce Park Sewer (SS06)	175.44		39,757.60	35,563.14
Delano Point Sewer (SS07)	190.27		12,911.41	9,455.46
Baldwin Road Sewer Dist (SS08)	245.57		22,743.55	30,814.75
Black Point Road Sewer (SS09)	7,194.56		137,142.34	168,908.78
Hague Road Sewer (SS10)	27.58		6,355.98	4,894.76
9N & 74 Sewer (SS11)	326.68		15,226.65	15,216.06
9N & 74 Water (SW01)	-		33,958.91	32,196.00
Street Road Water (SW02)	-		17,246.46	14,880.00
Alex Avenue I Water District (SW03)	-		13,977.59	13,440.00
Homelands Water District (SW04)	-		5,792.16	5,328.00
Alex Ave II Water District (SW05)	-		21,604.58	22,433.13
Central Water (SW06)	215,504.99	215,526.26	599,366.72	588,345.41
Park Ave Water Dist (SW07)	-		16,191.19	15,540.00
Shore Airport Water (SW09)	21.27		118,686.36	168,607.88
<b>Multi Account Total</b>	<b>506,400.68</b>	<b>506,400.68</b>	<b>8,751,552.12</b>	<b>4,844,357.75</b>
<b>Total Expenditures This Abstract</b>	<b>\$738,865.47</b>	<b>TRUE</b>		

**Resolution #280-2023** brought by Dave Woods, seconded by Joyce Cooper to accept the Supervisor's Report as submitted. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

## Supervisor's Report

6/8/2023

Account Title	GFNB	NYCLASS	GFNB ICS	Total
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General	346,566.75	170,606.52	6,194,260.87	6,711,434.14
Airport	89,547.21			89,547.21
Highway	68,730.45	85,906.09	1,076,916.99	1,231,553.53
H17 - Airport				-
H36 - Master Drinking Water	161,670.20			161,670.20
Clean Water H49 H50 H53	161,138.71			161,138.71
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	163,064.35			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	452,531.22	692,758.76	1,020,712.92	2,166,002.90
<b>SW06 - Central Water All Districts</b>	708,766.79	510,965.98	56,739.39	1,276,472.16
C/R - Carillon Park		5,253.65		5,253.65
C/R - Liberty Monument		15,769.70		15,769.70
C/R - Unemployment		31,050.18		31,050.18
C/R - Police Equipment		76,054.46		76,054.46
C/R - Senior Bus		30,817.92		30,817.92
C/R - Frazier Bridge		6,776.89		6,776.89

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C/R - Forfeiture		1,775.29		1,775.29
C/R - Building Improvement		338,968.42		338,968.42
C/R - General Sidewalk Improvement		305,062.35		
C/R - Building & Grounds Equipment		14,316.03		
C/R - Airport Development		202,511.84		
C/R - Highway Equipment		345,964.82		345,964.82
C/R - DA Sidewalk Repair		50,513.93		
C/R - Sewer Equipment + Infrastructure		142,712.77		142,712.77
C/R - Sewer Repair		102,996.36		102,996.36
C/R - Water Equipment + Infrastructure		324,687.12		324,687.12
C/R - Water Repair		85,470.02		85,470.02
0				-
Library Trust		34,152.00		34,152.00
Mount Hope Cemetery		27,458.51		27,458.51
				13,620,822.71
<b>Total</b>	<b>2,405,107.43</b>	<b>3,602,549.61</b>	<b>8,348,634.17</b>	<b>14,356,291.21</b>

DISCUSSION: Ticonderoga EMS request.

Supervisor Wright explained that the EMS has requested another \$50,000.00 to help them financially through the rest of the year. The original plan was for \$70,000.00 and after going through their expenses/revenues things are looking better. Tonight the Town needs to discuss giving them this additional \$50,000.00. Right now, they have petitions going around to form a district. He would hate to see them get derailed when they are this close to getting to that point. He thinks this is the last funding request that this board would probably consider leading up to the formation of the district, if that were to occur.

Councilman Cunningham believes that it appears from their paperwork that they have \$28,000.00 available revenue. So, it appears that you have done better on the budget that you had put forth, but you are still asking for \$50,000.00. Is this a bit premature to be asking the

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Town for this money before you even know if you are going to expend that \$28,000.00, especially since we are coming into the season of increase of residents and population. We might want to consider just putting this off until it actually appears that they are actually going to need this money. He does not think that we have done a service to the community without taking into serious consideration the proposal from Lamoille for a fraction of what it is going to cost to put this district into place, which is only \$25,000.00. We have gotten a legitimate proposal in house, they are willing to sign a multi-year contract to provide services and he thinks that without taking that into consideration and discounting which is what it appears to be happening. He thinks that this is a disservice to the community. That is just his comments that he feels needs to be taken into consideration; full well knowing that if a district is formed, it is the taxpayers will then so be it, but at this point in time, he is not in favor of funding any money until it gets to the point where it appears that they actually need it and not just to continue to increase their bank roll when they are already showing a positive.

Supervisor Wright asked what if there was an option to fund half that amount and come back later in the year.

Councilman Cunningham stated that is a possibility, but it appears that they are making money at this point and doing well, they have done better than their budget, they are showing a nearly \$30,000.00 cash increase with the anticipation, his anticipation to be that the population continues to increase this summer they may not need that money and once we expend it and write a check we are not going to get it back, it will just go into their fund balance.

Supervisor Wright agrees and this is why he suggested maybe a lessor amount. He personally does not feel Lamoille can do the service for the amount they are stating, he just doesn't believe it.

Councilman Woods stated that you say it is a disservice to the Town to give them \$50,000.00, but we just ok'd \$25,000.00 to AES to study..

Councilman Cunningham stated that was not what he said, he said it would be a disservice to the Town to discount Lamoille's proposal of \$25,000.00. That is what he said was a disservice to the Town. What he said was that funding the \$50,000.00 now, when there is a surplus in the bank account seems early to him, until they actually need the money and from what he understands, the \$25,000.00 seems low that Lamoille proposed seems low, but it is doing a disservice to discount it especially if they are willing to sign a multi-year contract. He just thinks that because we may have feelings about how they can do it and what their business plan is, he does not know if that is material on their part as long as they can provide service and are willing to do it for a fraction of what we – we are going to spend \$120,000.00 at this point of tax payers money, when it appears we could have gotten the same service for \$25,000.00. He thinks we need to take this into consideration and not just discount it. Those are just his comments.

Supervisor Wright knows that EMS services are going to cost anywhere from \$400,000 to \$600,000 a year. That is why he says he doesn't see how Lamoille can...

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Councilman Cunningham stated that if that is their proposal, then that is their proposal, whether we believe it or not. If they sign a contract and it is a multi-year contract, they have to live by that contract.

Councilwoman Cooper asked how this surplus is being accounted for, what is different?

Mrs. Kennedy explained that she believes that it is from the call volume which has been up a lot right now. The \$28,000.00 is still small, especially when you have over \$40,000.00 going out a month, just in salaries and what have you, \$28,000.00 to have for a surplus is pretty good for us. She thinks that we are on the right track and she will talk about the petitions and we have over 300 signatures right now. We have been out door-to-door, we are pushing this hard on our end to go to a special election. Our attorney did not want us to turn them in today, he wants to go over every petition that has been signed. We will be turning them in next week.

Mrs. Cook explained that we still have petitions out there that have not come back in to us, so he said that you could not submit these and submit more that are still outstanding, so, he recommended that we wait until they all come in and then he wants to look at them so that they are all legal.

Mrs. Kennedy continued that it is quite amazing the people that are out there that don't know what is happening with the EMS in Ticonderoga. She has been to homes where she has been there for at least 15 to 20 minutes because the people have no idea what is happening. Getting the word out, she believes is making a huge difference. That \$28,000.00 doesn't last long.

Councilman Thatcher is riding the fence on this; he would rather wait 30 days and see what you need 30 days from now.

Councilman Woods stated that he wants to give them the \$50,000.00. We have funded a lot more things that are more ridiculous than this without even questioning it.

Supervisor Wright stated that there are some options here, we can fund the \$50,000.00, we can wait the 30 days and see what the financial situation is, we could fund \$25,000.00 and come back the next quarter and address it there. There are other options here, if some of them seem more palatable for some of you than others then we can talk about it.

Councilwoman Cooper asked where we will find this money.

Supervisor Wright stated that it will have to come from fund balance. He is not crazy about continuing to pull money from fund balance.

Councilman Cunningham liked the idea of waiting 30 days to see how things are going and that will get them into July and through July 4<sup>th</sup> to see where the budget is at that time.

Supervisor Wright asked what this would do, a 30 day wait.

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Mrs. Kennedy stated that they don't have an option, pay for the staff will be going up also for more time on duty in the summertime.

Councilman Woods asked if Crown Point paid in advance. (Yes) There will be no revenue from them at the end of the day, which is probably where the \$28,000.00 came from.

Mrs. Kennedy stated that Crown Point and Putnam both paid at the beginning of the year.

Councilman Cunningham asked since you took over the contract with Crown Point, what is the percentage of calls to Crown Point compared to Ticonderoga.

Mrs. Kennedy believes there has been 75 calls in Crown Point so far and the rest would be Ticonderoga which is at around 400 and we have had maybe 1 call to Putnam.

Mrs. Cook added that we have had mutual aid to Whitehall, Schroon Lake, Skenesborough, Moriah, we are not just doing Ti, Crown Point and Putnam, we are also getting these other calls. Which does take us out of service for a while.

Mrs. Kennedy also added that our second crew is all volunteer right now.

Councilman Cunningham then stated that it appears that Crown Point is doing about 20% of the calls. Are they paying 20% of the same.

Mrs. Kennedy stated that they have paid \$25,000.00 right now and there is an option to go back and ask for more. This is our first year doing Crown Point, so we are trying to figure it all out.

Supervisor Wright stated if the option was \$25,000.00 now and re-examine the next quarter then what does that do?

Mrs. Cook stated that it is better than nothing.

It was noted that they have done really well at the fundraising they have been doing so far.

Councilman Woods stated that he knows what they go through, it easy for you guys to sit here, but unless you have been there and done it, it is easy to sit back here and say cut them \$25,000.00. Until it comes your turn to ride in the back.

Supervisor Wright stated that is not where we are coming from. Someone can make a resolution.

**Resolution #281-2023** brought by Dave Woods, seconded by Mark Wright to fund the Ticonderoga Emergency Squad \$50,000.00. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Tom Thatcher – Aye. **Opposed** – Tom Cunningham – Nay, Joyce Cooper - Nay. **Carried.**

Councilwoman Cooper noted that this is nothing against the squad.



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Supervisor Wright agreed and knows they understand, we are all trying to do the best we can with taxpayer monies.

DISCUSSION: Tin Pan Alley maintenance.

Supervisor Wright explained that the survey map has been brought to the County to record and the Town Clerk's office has the original. Just a few comments, he really appreciates all the volunteer spirit that has been demonstrated to maintain that area. Volunteers are a great and special resource for Ticonderoga, they make the community a better place to live. There are a few concerns with the volunteers working in that area and that being a liability to the Town. If a mower hits a rock and sends it through a window then the Town is liability for that. The place is a difficulty not only for the Town, but for the individual doing the work to maintain that property. It is an effort and at the same time the Town is trying to be a good neighbor with the residents that live nearby, so, he would recommend that we open up this discussion to the extent that maybe the town needs to do the maintenance of this location and thank Mr. Cook for his time volunteering. This is a Town road, it is not a park, it is a town road, therefore, it should be maintained as a Town Road and not a park. The Town does also recognize the desire for access to the Lake. His personal take on this is that, he would recommend that the Town maintenance would include maintenance of a path to the water that is sufficient to carry a non-motorized top of the car boat or canoe, not necessarily maintain the entire grass of the property, but making a route to the lake which is really what is needed. It is not a park, so there is no sense mowing it all down and trimming it.

Councilman Woods asked if being a Town Road does the Town need to plow it for fire protection?

Supervisor Wright stated that the Town already plows it. Nothing would change with that. It is not a perfect solution, but it takes the Town out of the liability of a non-agent and it will still give the residents a path to still access the water.

Councilman Cunningham believes this is a good approach. He went down there and there is nowhere to park, there is nowhere to turn around, he hasn't looked at the survey, but the survey goes is to the north?

Supervisor Wright agreed, but the road is much wider than the paved area.

Councilman Woods asked what we will do with the signs and the fences.

Supervisor Wright has already sent a letter asking that the signs and fencing stay off from the Town's property. There is no consensus as to what exactly is Town property, the neighbors claim they have just as much information that the survey isn't correct, but what we want to do now is solve the problem of getting access to the residents and ensuring that there is not an encroachment problem.

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Councilwoman Cooper stated that the big complaint was the geese, and when she was there, there were no geese.

Supervisor Wright noted that part of the rules of this ground maintenance will be to keep a natural barrier at the water's edge. Geese do not like going over something that they cannot see what is on that other side.

Councilman Thatcher noted that at some point we need to correctly identify the Town's property at that location.

**Resolution #282-2023** brought by Mark Wright, seconded by Joyce Cooper authorizing the Supervisor to send a letter to Jeff Cook thanking his volunteer service for the Town and maintaining the Town's property along Tin Pan Alley and effectively immediately the Town will maintain this area. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Discussion: Fort Ticonderoga – American Battlefield

At the last meeting we discussed American Battlefield trying to get a grant to help protect a small amount of property down near the Fort. (To purchase a half-acre of property) This will entail grant money coming to the Town and the Town would give that grant money back to Fort Ticonderoga. It has to be municipal sponsorship. The concern was that the Town staff would be doing the majority of the work that is not our priority to do at this particular time; we have other things that are going on. The staff would take that money in and tracking, because the Comptroller's Office would be looking at us for that grant to make sure we process it correctly. So, he approached them and said we may be interested if you would be interested in paying an administration fee to the Town because our finance department has to do the work and they said they would and asked us if we would consider doing this what would that administration fee would be as a percentage.

Councilman Cunningham believes it is between 15 and 25 to administer a grant, depending on the size of the grant and how much work it will be.

Mrs. Justice-Green noted that it is usually 5% for administration and 13% program delivery.

Supervisor Wright asked if the board would like to do this? It is good relations with the Fort if we can make it happen with this fee because we do have to do work.

Councilman Cunningham feels it is worth doing.

**Resolution #283-2023** brought by Tom Cunningham, seconded by Dave Woods to administer an American Battlefield Grant for Fort Ticonderoga with an administrator fee of 5% of the total grant. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

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Matthew Fuller, Town Attorney

With regard to the Federal Consent Decree, with the DOJ, DOH and the EPA, we have been working on changing some dates. We have been trying to get funding for private wells or a municipal project. We got a call yesterday with EFC that seems promising, of course they can't promise anything, but it was a good conversation. What we are going to do is next week June 16th you are going to update the intended use plan for the drinking water State Revolving Fund, we already have a project in, the Town was awarded hardship and grant for that project, but we have an opportunity to go back and have that re-scored so AES is working on updating the Engineering report for that, you will recall that last December through Congresswoman Stefanie's Office the Town was awarded four million dollars and last month we got guidance from EPA on those funds so, we will be moving forward to pursue those funds and in March we had a call with DOH and EFC where they announced that the Town would be a recipient of 1.3 million dollars in disadvantaged communities funds and the purpose of the call yesterday was to see if the Disadvantaged Communities funds could be accessed now to help pay for the exploratory work that is needed to get to a Map, Plan and Report. So, ultimately you can a referendum on the formation of a drinking water district to supply drinking water to the remaining users. That was the purpose of the call yesterday, the conversation was very promising. Probably on Monday, he will be updating DOJ, DOH and EPA on the status of these calls and letting them know that we will get back to them, likely sometime in July but hopefully earlier, DOH and EFC said they would try to move these along as fast as they could, but obviously there is a lot of projects in the state. We will schedule another call with DOH and EFC as soon as they give us the green light to put in another call. Then we will know what the process or possibilities of accessing those Disadvantaged Communities Funds is and if we can access them, what that process is going to look like. In the meantime, what we are going to do is get going with RFQ on this water district. We are trying to move this along as fast, the whole goal is to get a test well with enough yield that you can finalize a MPR to give the users accurate numbers. Pretty significant updates, when we sent that letter it can go on the Town's website and the public can have access to it to let everyone know where we stand with DOJ, EPA and DOH.

Public Comment

Mrs. Kennedy asked about the Airport work and if the county has been notified. We have a helicopter that lands there all the time.

Mrs. Thompson explained that a notam will be issued.

Mr. Sheldon wants some confirmation of a few things. He has the Hazard Mitigation Grant Program application that was submitted, your name was on the front of it as the person submitting it, of course they probably reviewed it too, he thinks you will agree to that. AES submitted a report that says the grant application has been submitted to bypass watermain from the Town Well Building to the Mt. Defiance/Abercrombie tank – to put well water to the Abercrombie tank; do you agree to that, that it is in there?

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Supervisor Wright stated that as we discussed last time, as a contingency should the Baldwin Plant fail.

Mr. Sheldon stated that it does not say emergency back-up here, but you agree that it is the wording in there, thank you. Here it says, the proposed project consists of a new water main that would deliver potable water to Mt. Defiance so it can be dispersed to the Southern portion of the Town in turn it would eliminate the cost of the Baldwin Filter plant as it will no longer be needed. Do you agree that is in there?

Supervisor Wright stated that it is in there and as we said last time it is part of the contingency to fill the tank.

Mr. Sheldon stated that he just wants confirmation and continued that the ground water source that was brought online in 2019 was designed and built to serve the entire town, not just the northern half as it currently does. Do you agree with that, that it is in there?

Supervisor Wright stated if you read it, sure.

Mr. Sheldon stated that he is going to do a town wide letter stating that you tried to take their water from them.

Supervisor Wright stated that you would be lying.

Mr. Sheldon stated that you would be lying (as he walked out of the room).

Meeting was adjourned at 8:01 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga  
Board Meeting Agenda (Thursday, June 08, 2023; 6:00 p.m.)

## **Pledge to the Flag**

## **Opening Remarks**

- Summer Program.
- Rabies drive-thru clinic: June 14; Ticonderoga Highway garage 6pm – 8pm.
- Tire Drive: June 14; Moriah Highway Dept; 30 Joyce Road; 1pm – 3pm.
- Ti Triathlon: June 17; 7 am – 1pm.
- Electronics disposal day: June 17; parking lot behind the Elks; 9am – noon.
- Hazardous Waste Disposal: Sep 9 in Ticonderoga; 8am – 1pm. See town website for other locations.

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**Presentations**

**Public Hearings**

- Volunteer Ambulance & Firefighter Property Tax Exemption

RESOLUTION determining that the proposed action to authorize the design, construction, undertaking, and funding of the proposed Town of Ticonderoga Water Pollution Control Plant and Collection System project as an unlisted action under the New York State Environmental Quality Review Act (SEQR) and will not have a significant impact on the environment and authorizing the issuance of a negative declaration by the Town Supervisor.

- Joint Increase and Improvement – Sewer Districts 2-11

RESOLUTION adopting a Public Interest Order stating that it is necessary and in the public interest to joint increase and improvement of the facilities of all of the sewer districts in the Town of Ticonderoga (Sewer Districts Nos 2-11) in the manner described in the preamble, at a new maximum estimated cost of \$30,973,172.89 to Sewer Districts Nos 2-11, being an increase of \$20,871,172.89.

RESOLUTION authorizing the issuance of an additional \$20,853,172.89 bonds of the Town of Ticonderoga, Essex County, New York, to pay part of the cost of the increase and improvement of the facilities of sewer districts Nos. 2 through 11, in the Town of Ticonderoga, Essex County, New York.

**Committee reports**

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW

Highway / Transfer Station DW

Municipal Facility Evaluation TC

Public Safety DW

Public Works MW

RESOLUTION authorizing the Town Supervisor to sign and submit the Clean Water Infrastructure Improvement Act (WIIA) grant application form and any other documents required by the grant application.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

RESOLUTION to award the bid for a 2023 F250 Regular Cab 4x4 pick-up truck for the Water/Wastewater Department to Autosaver Ford in the amount of \$49,104.00.

RESOLUTION authorizing the creation of a purchase order in the amount of \$49,104.00, to Autosaver Ford for the purchase of a 2023 F250 Regular Cab 4x4 pick-up truck for the Water/Wastewater Department.

Human Services - Youth JC

Human Services - Seniors TC

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

**Resolutions**

RESOLUTION authorizing the following budget transfers:

- |              |                                      |              |
|--------------|--------------------------------------|--------------|
| ○ A.1989.400 | Contingency                          | (\$2,851.16) |
| ○ A.1110.862 | Justices General Employee HSA        | \$2,350.00   |
| ○ A.1310.477 | Finance Education & Training         | \$294.16     |
| ○ A.1340.496 | General Personnel Drug Screening     | \$150.00     |
| ○ A.6772.496 | Program For The Aging Drug Screening | \$57.00      |

**Funding increased costs from Contingency (Balance after transfer \$25,967.60).**

- |                 |   |            |
|-----------------|---|------------|
| ○ SS05.1989.400 | Contingency   | (\$512.23) |
| ○ SS04.8130.410 | Sewage Treatment & Disposal Cont. Electric            | \$264.73   |
| ○ SS05.8130.466 | Sewage Treatmt & Disposal Collection System Materials | \$247.50   |

**Funding increased costs from Contingency (Balance after transfer \$9,487.77).**

RESOLUTION authorizing the following budget adjustments:

- |              |   |            |
|--------------|---|------------|
| ○ A.3120.477 | Police & Constable Education & Training | \$4,000.00 |
|--------------|---|------------|

**Funding accounts by General Fund Balance for additional costs.**

RESOLUTION authorizing the following Inter-Fund Transfer:

- |              |                             |            |
|--------------|-----------------------------|------------|
| ○ A.9950.900 | General Inter-fund Transfer | (\$779.30) |
| ○ H61.5031   | Chilson / Eagle Lake        | \$779.30   |

**Transfer funds from General to Eagle Lake Water Project.**

RESOLUTION authorizing the following Inter-Fund Loans:

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

- A.0391                      General Due From Other Funds                      (\$122.50)
- H64.0630                      WWTP Ventilation/Phosphorous/Collection                      \$122.50

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

- A.0391                      General Due From Other Funds                      (\$3,117.54)
- H19.0630                      Airport Apron Project Due To Other Funds                      \$3,117.54

Transfer funds from General to Airport Apron project under funding is received.

- SW06.0391                      Central Water Due From Other Funds                      (\$62,663.62)
- H62.0630                      LSLR Project Due To Other Funds                      \$62,663.62

Transfer funds from Central Water to Lead Service Line Replacement project until funding is received.

RESOLUTION authorizing the creation of a purchase order in the amount of \$2,551.00, to Siewert Equipment for a “Vulcan drive belt, sprocket and bushing.”

RESOLUTION authorizing the purchase of a “Side Dump Bucket for 420”, from Milton Cat, off State contract through Sourcewell.

RESOLUTION authorizing the creation of a purchase order in the amount of \$13,765.00, to Milton Cat for the purchase of a “Side Dump Bucket for 420”, from State contract through Sourcewell.

RESOLUTION authorizing the creation of a purchase order in the amount of \$5,148.87, to Siewert Equipment for the purchase of parts to repair E-One pumps for Black Point Road and training for department.

RESOLUTION to revise and adopt the Town of Ticonderoga Procurement Policy.

RESOLUTION to petition Essex County to remove 175 The Portage (Tax ID #150.51-4-3.000) from the Essex County Tax Auction. The goal is to transfer this property to the Essex County Land Bank.

RESOLUTION to petition Essex County to remove 56 Racetrack Road (Tax ID #150.2-1-12.000) from the Essex County Tax Auction. The goal is to transfer this property to the Essex County Land Bank.

RESOLUTION to transfer the property at 130 The Portage (Tax ID #150.51-6-12.200) to Essex County for eventual transfer to the Essex County Land Bank.

RESOLUTION to accept the minutes of the May 11, 2023, Regular Town Board Meeting and May 25, 2023, Finance Meeting.

RESOLUTION to Pay the Abstract.

**Minutes for the Town of Ticonderoga Regular Town Board Meeting held on June 8, 2023, commencing at 6:00 p.m. with Public Hearings regarding a LL for Fire EMS Volunteer Tax Exemption and the Increase and Improvement of Facilities of Sewer Districts #2-11**

RESOLUTION to accept the Supervisor's Report as submitted.

DISCUSSION: Ticonderoga EMS request.

DISCUSSION: Tin Pan Alley maintenance.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

Adjourn the Town Board Meeting