

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Present:** Mark Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Tom Cunningham, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** Greg Swart (AES), Heath Towne, Shaundra Yaw, Amber Frasier, Loretta Euber, Tammy O'Hara, Brittany Charboneau, Frank Sheldon, Tony Macey and Joel Delair

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

Summer Camp Program – The Town continues to seek out staff for the summer program. Last year the Town had to cancel the program due to insufficient staff numbers and qualifications and after we did that, everyone said ‘Gee, if we had only known’. The Town now knows, it has been on social media, shared amongst individuals, it has been on the high school announcements, we did have some excellent interviews last week. So, we are going to need at least three more fired up young adults to make this program work, sixteen years and older. We do have some county deadlines that we have to meet, so, we have to know what we have for staff by April 24. If we haven't met that goal by that date, then we will be forced to close the summer program, yet again. COVID has not been kind, ever since we came back from COVID it is just impossible to get workers for anything. If we do cancel the summer program, we will have a replacement program similar to what we did last year. The Rec. Supervisor has some things planned that will be similar and possibly even more dates. Let's focus on getting on people qualified.

No Parking – Effective today, there is no parking, and signs are in place; on the left side of Champlain Avenue from Algonkin Street to Father Jogues Place. An ordinance was adopted last month, we anticipate that the local Police Department will issue warnings for the remainder of this month and starting May 1 they will start ticket enforcement.

Public Hearings

Local Law regarding the Changing of Hearing Date for Board of Assessments Review

PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Ticonderoga on April 13, 2023 at 6:00 p.m. at the Offices of the Town of Ticonderoga, 132 Montcalm Street, Ticonderoga, New York, regarding a proposed local law changing the date for the hearing of grievances by the Town of Ticonderoga Board of Assessment Review to the Wednesday, following the 4<sup>th</sup> Tuesday of May, pursuant to Section 512 of the New York Real Property Tax law.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Our new Assessor, Laticia Williams, does assessments for more than just Ticonderoga so, we are proposing to move grievance day by one additional day. Instead of it being on a Tuesday, it will now be on the Wednesday, following. Grievance Day this year for Ticonderoga will be May 24<sup>th</sup>.

No public comment.

Close at 6:04 p.m.

Local Law regarding a Tax Exemption for Ticonderoga Fire and EMS Volunteers

**PLEASE TAKE NOTICE** that a public hearing will be held by the Town Board of the Town of Ticonderoga on April 13, 2023 at 6:00 p.m. at the Offices of the Town of Ticonderoga, 132 Montcalm Street, Ticonderoga, New York, to discuss a proposed Local Law providing for a partial real property tax exemption for volunteer firefighters and volunteer ambulance workers, pursuant to New York Real Property Tax Law Section 466-a. Copies of the proposed local law are available at the Town Clerk's office during regular business hours. All members of the public and interested parties are permitted to appear and be heard.

Supervisor Wright explained that this public hearing will be opened, but we need to make some decisions to finalize the Local Law. This was proposed for up to 10% for enrolled members of at least 2 to 5 years in their local volunteer ambulance or fire services. This was something that the state put into effect last December and that was impossible for most municipalities to meet by that March 1<sup>st</sup> deadline. If we enact this law, it becomes effective on March 1, 2024. The only thing the state didn't tell anybody was what enrolled means. He had reached out to Ti EMS, Ti Fire and Chilson Fire asking for what they considered enrollment for active members are. Things possibly like how many training sessions they attended a year, have they completed their sexual harassment or other types of training. He did get some feedback so far from Ti Fire, really not a whole lot of requirements, the Town can put in their own requirements if they want. We were hoping to find out from these entities what they use to verify active volunteers. Interestingly enough, when he was going through Ti Fire's response calls, if we had an additional requirement in our law like you have to respond to 10% of the calls, there would be like 33% of their active force that would not meet that. It is just an example of what can be put in the local law, the whole idea is to spur enrollment in volunteerism in Ambulance and Fire Services.

Councilman Cunningham stated that this just might prompt some volunteerism.

Supervisor Wright agreed and would like to discuss tonight needs to be how many years of service is needed and do we go all the way up to 10%?

The Board agreed with the 10% and 2 years.

This Public Hearing will remain open.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Report of Committees

Airport – Tom Thatcher, Councilman

**TICONDEROGA AIRPORT 4B6**

4 April 2023

The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

Present: Mark Wright, , Alan Densmore, Tom Thatcher  
Bryan Douros, Dave Woods, Ash Alexander and Jon Hanna  
Guests: Terry Smith and Gary Vosburg, Dave Iuliano

Fuel sales for March were 981 gallons. Fuel levels currently are acceptable. Our current price will remain the same. Expected next fuel delivery around May.

Discussion on checking NOTAM to see if GPS nighttime landing restriction is still in place. FAA project to clear the obstacle from the database was completed. It is still active; we have updated information and Bryan will check this location and mark any trees in that area.

The tower update, the crane work is expected sometime in May. Obstruction project for the tower is with the FAA awaiting clearance. A discussion on filing information with the APA. A jurisdictional inquiry form is not required. The team is still looking for ways to relocate the generator building.

Discussion on moving the original support structure for the beacon/tower. Approx footprint is 16x12. There was discussion as to whether this may require a permit if moved to town property.

Hanger discussion. No changes or direction as to how to use private money in construction. The plan for future hanger construction is in the FAA master plan. Current plan allows for 2 additional structures. Discussion on ability of town to fund additional local matches for grants.

Preconstruction meeting date is not set yet, Mark will contact the team as soon as he gets the date.

Ash is also working on a problem with the landing lights.

Fuel filters will be changed in May, Ash is working on a date.

Meeting adjourned at 0850.

Next monthly meeting will be 0830, Tuesday, the 2nd of May, at the town hall.

Submitted by Jon Hanna

Building and Grounds – Dave Woods, Councilman

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Much discussion was held on the bids received for the Highway heating unit. Highest was over \$54,000.00 and lowest was just over \$17,000.00. The difference being the lowest is a sole proprietor who has no overhead of Workman's comp, etc.

The Town received bids for the Highway garage heating project, three bids were received with the lowest coming in at \$17,980.06.

**Resolution #152-2023** brought by Dave Woods, seconded by Joyce Cooper to award the Highway Garage heating project to Geiser Repair Service in the amount of \$17,980.06 on the conditions of signing a contract and getting the proper insurance on file. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

The new electric stove has been installed at the Armory, ACAP no longer needs propane, which has caused a concerning smell to the building for years.

**Parks and Recreation Committee Meeting Minutes  
March 21, 2023**

Committee members present were Jerry Cooper, Nancy Kelley, Shawn Ross, Grant Spaulding, Tonya Thompson, Dave Woods, and Joyce Cooper.  
Also present was Supervisor Mark Wright.

**Skating Rink:**

The rink has been popular with hockey players and families. Following heavy snowfall, it was somewhat difficult to walk around outside the rink area. As it warms, this area has become very messy. The committee discussed using millings to prevent these issues from happening and make winter maintenance easier. Rink Attendant Ash Alexander will be asked to attend the April meeting to discuss rink matters, future plans, and determine what actions will be needed at the rink with the completion of the skating season. Potential uses of this area in the summer and fall should be discussed.

**Black Point Beach:**

Improvements at the beach were discussed. The lifeguard chairs are in poor condition. A local Scout is considering doing an Eagle Scout project of designing and building new chairs. Joyce will contact the mother of the scout to see if he is still planning to do this project. Rule signage is outdated and new signs should be made. These new signs will be placed on one of the lifeguard chairs as well as close to the parking lot so they can be viewed as visitors enter the beach area. A binder with more detailed procedures and rules will also be available for guards and beach visitors should there be any problems or issues at the beach. Shrubs in front of the building should be removed and replaced with shrubs with a more compact shape and height. Ramps are planned to allow handicap accessibility to both the beach building and the pavilion. Nicole Green, PRIDE Executive Director, is applying for a grant to be used to design and purchase new playground equipment.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Policies needed:**

Supervisor Wright has encouraged the committee to continue its work on policies for all town park areas. The committee has already completed work on Veterans' and Bicentennial Parks. They will move on the Recreation Park, the beach and also address the use of Carillon Park, Artillery Park, Legacy Park, and the walking trails. These policies will be available on the town website and in hard copy.

**Farmers Market:**

The Chamber of Commerce has asked for permission to locate the Farmers Market in the area behind the Glens Falls National Bank again. The committee was pleased to have the market there last year and feel it is an excellent location.

**Recreation Park:**

The committee would like an update on the progress of realigning Field 2 and developing a tee-ball field behind the present softball/baseball field. The bleachers at all three fields do not meet today's safety standards and should be updated or replaced. Joyce will check with the head of Little League to see if they are planning any such purchase. The committee will also ask him to attend our April meeting.

**Fireworks:**

Three fireworks displays were held in town parks this year, launched from Recreation Park. The town has a detailed local law regarding fireworks. Out of concern for public safety, the committee feels the responsibility for erecting safety fencing needs to be specified and that it rests with the Highway Department.

**Sign Graffiti:**

Grant Spaulding again mentioned the numerous signs that have been vandalized and cannot be cleaned. A list of the vandalized signs is needed and their immediate removal requested if there is a replacement sign available.

**Repurposing Millings:**

Many potholes exist on roadway access to town properties including behind the former Rite Aid building, the beach and Field 3 parking lots, the ice rink, and road between Fields 2 and 3. It is hoped the Highway Department can scrape, grade, and cover these areas with millings.

**Resolution #153-2023** brought by Dave Woods, seconded by Tom Thatcher to offer part time employment (no benefits) to Nancy Quesnel as Library Aid for the Black Watch Memorial Library at the hourly rate of \$14.20. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #154-2023** brought by Tom Cunningham, seconded by Tom Thatcher to offer part-time employment (no benefits) to Xavier Frasier as an activities attendant (\$14.20/HR). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Resolution #155-2023** brought by Dave Woods, seconded by Tom Cunningham to offer part-time employment (no benefits) to Richard Bessette as a Groundskeeper (\$16.07/HR). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #156-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the creation of a purchase order to FALLS FARM AND GARDEN EQUIPMENT (state contract) for the purchase of a JOHN DEERE X730 with a 48-in mower deck in the amount of \$11,683.36. For the Buildings and Grounds Crew funded by Capital Reserves. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Economic Development – Mark Wright, Supervisor

**Town of Ticonderoga**  
**Economic Development Committee (EDC) Minutes (03/15/2023)**

**Attendees:** Mark A. Wright (Chair); Heath Towne (Business); Nicole Justice Green (PRIDE); Matt Courtright (TACC); John Bartlett (TMSP); Donna Wotton (TRA); Beth Hill (Fort Ticonderoga Association)

**Excused:** Tom Cunningham (Vice-Chair)

**Guests:** Carole Calabrese (ECIDA)

Mark Wright opened the meeting (1500).

**DRI Update**

Mark Wright provided a brief status update. He had a short check-in conversation with Kylie at NYS. NYS is currently reviewing the local planning committee list.

**Adirondack Day**

Mark Wright informed the group about a discussion he had with Mary Jane Lawrence at ROOST. ROOST had reached out about DRI participation or exhibit at Adirondack Day. Matt Courtright, Beth Hill, and Nicole Green provided information on their understanding and experience with this event. Matt Courtright will reach out to Mary Jane for more information regarding what ROOST may need in terms of DRI information for an exhibit.

**Comprehensive Plan**

Mark Wright informed the group that the Town contacted Anna Reynolds and Hannah Neilly at Essex County Community Resources to discuss potential funding opportunities for the Town's updated comprehensive work. The Town is looking for informal estimates. Nicole Justice Green stated the Town of Jay spent approximately \$32K on its plan. Mark will reach out to ELAN for a

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

similar estimate as this is needed by Community Resources before seeking funding.

**Town Updates**

- Mark Wright informed the group about the latest developments with the break in access (BIA) for the Fireman's Field housing development. The next step is by the developer to go before the Planning & Zoning Board.
- Mark provided information to the Committee regarding the APA decision on the Eagle Lake Boat Launch. He wanted to ensure TACC was aware of the APA action as TACC may receive comments on this when the site is closed to float off/on boat traffic.
- Mark shared information on State plans to send excess profits (over the amount of back taxes) from County sales of foreclosed properties to original property owners who originally defaulted on their taxes and how this could affect the County's Land Bank plans.

**Other**

- The Committee discussed the latest information on childcare location opportunities.
- Donna Wotton provided an update on 108 Montcalm.
- Discussion on the upcoming Job Fair activities. Mark Wright stated the Town is interested in participating in the event.
- Beth Hill announced the opening of Fort Ticonderoga (5/6). This season centers around the year 1760. Mark asked Beth about the Association's plans regarding Fort Mt. Hope and Mt. Defiance. Beth stated there are plans which may initially include access to the Mt. Hope area.
- Discussion on the opening of the Amtrak line through the area beginning 04/03.
- Heath Towne provided information on the latest impacts to lodging associated with solar field construction workers and the annual mill shutdown in April. Matt Courtright stated that TACC works with shutdown workers. Mark Wright asked Matt if TACC had a list of Air B&B providers. TACC does not have a list but will take one. Heath stated Silver Bay is attempting to provide year-round service.
- Nicole discussed the PRIDE annual meeting to be held at War Canon. She also provided information on the County Land Bank status.
- Matt Courtright discussed the incentive sheet. Mark Wright stated the Town Board and Town Attorney will have to weigh in on this, but did state the Town Supervisor, Town Attorney, TACC, and IDA had a productive discussion on the use of occupancy tax monies and micro-grants.
- It was reported that the meat market in the old Ti Pi location will open within the next 3-4 weeks. Donna Wotton had concerns asking if this business was well capitalized. Matt Courtright stated that it was.
- Mark Wright reported a recent visit to Paper & Pencil revealed the construction was coming along nicely.
- TACC expects future ribbon cutting events for Ledge Hill and Small Town Boutique.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- John Bartlett provided information on the End of Winter Carnival. Although the Armory and snowmobile events were cancelled, the other events were well attended.

**ACTION ITEMS:**

- 1) Wright to contact ELAN re: Comprehensive Plan costs.

Meeting adjourned: 1605.

**Resolution #157-2023** brought by Mark Wright, seconded by Tom Thatcher to advertise a Request for Quotes (RFQ) to obtain informal cost estimates from perspective bidders for an update to the Town of Ticonderoga Comprehensive Plan. Information could enable the Town to obtain funding assistance from the Essex County Office of Community Resources. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Highway/Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
March 28th, 2023, minutes of Meeting**

**Present:**

Heath Towne, John Deming, Mark Wright, Dave Woods, Mitch Cole

**Others:**

Matt Fuller, Joyce Cooper, Tom Cunningham

**Public Discussion**

Said the Pledge of Allegiance

Public discussion

- Tom Cunningham
  - I would like to ask how the town/highway would like to go about the parking lot at Paper and Pencil. I would like to maximize the parking. The access used to come from Frazier Bridge Rd, and I would like to have access from Burgoyne Rd. Do we want to have the apron for the parking lot to meet the road or do we want to run the sidewalk rolled into the parking lot?
  - Mitch/Mark – I think we would go with the apron being brought to the road due to the heavy traffic you will have going through the area. Let's talk with Sal and see what he suggests. If we roll the pavement to the road, we will need to make sure the sidewalk ends are ADA compliant.

End public comment

**Committee Discussion**



**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- Mitch
  - We have several of our trucks down at this time, hoping to have two back today from Plattsburgh. As soon as they get back, we will start getting the frames and plows back on and be ready for the next storm
  - The sidewalk plow is down at this time. We are waiting for the vendor to come to make repairs. We have been using the tool cat on the sidewalks that it can fit on at this time.
- Mark
  - St Clair and Grove have a manhole that isn't draining. Can we take a look at this and see why it's not taking any water. Mitch- we will go look at it and if we need to get the VAC truck to clear it, we will.
  - Need to have Sal fill out the Agreement to expend highway funds.
  - We still need to get the three way stop signs placed at McCormick and the north part of Champlain Ave behind the bank. Mitch- I have the stop signs and have ordered the no parking signs as well.
- Heath
  - There seems to be a drainage issue at the top of Lord Howe. Lots of ice buildup and when we have a heavy rain the dirt driveway runs into the road. Mitch- that is a known issue, we have been battling this for a long time. We blasted, put in culverts, and dug ditches.

**Resolutions for the next town board meeting**

- No resolutions

**Outstanding items not discussed**

- None

Meeting was adjourned at 9:58am

Minutes were taken and prepared by Rebecca Norton

**Resolution #158-2023** brought by Dave Woods, seconded by Tom Thatcher authorizing the FCC Licensing Filing Fee renewal (WPXK762) in the amount of \$385.00. This license is effective for 10 years. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Town of Ticonderoga  
Municipal Facility Evaluation Committee  
March 27, 2023,  
Minutes of Meeting**

**Committee Members Present:**

Tom Cunningham, Tom Thatcher- via phone, Chris Dostie, Mike Moser, Jeff Cook

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Others Present:**

Timothy Halladay, RB Crammond, Dave Woods, Chief Hurlburt

**Pledge of Allegiance**

**Committee Discussion**

- **Hudson Headwaters building Potential lease.**
  - Several investors, Upstate Professional Management, LLC, is interested in purchasing the HHH building and leasing it to the town.
  - Timothy Halladay with Living Well Realty gave a presentation, he handed in a list of specifications and equipment they are proposing to include in the renovations, SOW.
  - He stated the there is no code for a Police station, and recommendations from various groups. He stated that his organization would be willing to include any additional recommendations in the build-out or Change orders for 125.00 per hour and a 25% markup on materials.
  - The potential buyers stated that their return on investment would be around 10%. Some deal would have to be worked out to determine how the Taxes.
  - Mike Moser, asked about the present status of where we are in the design of the building.
    - It was stated that Upstate has provided and draft floor plan, Lease and list of specifications for our review. The committee must review these items and create a list of recommendations to be included.
    - Schedule of building, Upstate has an extension of the purchase of the building for another 30 days.
    - Once a lease agreement is agreed to the town could be occupying the space 6 months.
  
- **Highway Department**
  - The committee wants to recommend to the town board that the existing building be renovated as opposed to building new.
  
- **Police station update**
  - AES has submitted a proposal to take the next steps to get proper cost analysis on a new build. The committee wants additional time to read that proposal and make comments.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- We would like to have an interim meeting to have recommendations on the AES proposals, which should be “paired” down to what we are looking for.
- Committee agreed to have an interim meeting for April 5, 2023, at 1830
  
- No other new business

**Public Discussion**

- Meeting, was opened to public comment, with no public comment.

Next regular scheduled meeting to be held April 24, 2023, at 18:30 PM

Meeting was adjourned at: 19:09

Minutes were taken and prepared by the Committee Chairman Thomas F Cunningham

**RE: New Police Station AES Project No. 4955**

Dear Mark,

Thank you again for contacting AES Northeast for Professional Engineering and Architectural Services, the following represents our proposal for the above referenced project: A. Project Scope The Town of Ticonderoga Police Department currently occupies an existing building in the downtown area that is inadequate in size and in extremely poor condition. AES Northeast and the Municipal Buildings Committee have been working toward finding a new location to build a police station. It was determined the existing highway garage site on Racetrack Road is the most suitable location. The new Police Station will be approximately 4,600 sf in size and located in the northeast corner of the site.

The design will be required to comply with the 2020 NYS Building Code (and its applicable referenced standards) and will also include safety and security upgrades recommended for police stations. B. Description of Services The Town has requested AES Northeast provide additional Schematic Design services to further develop the design of the new Police Station. The professional services, will generally include the following:

- The Schematic Design Phase (SD) (Schedule 4-6 weeks) will include continuing to review and modify the preliminary site plan, floor plan, and exterior elevations. All major materials and systems will be outlined including the structural components, plumbing, HVAC (heating, ventilating, and cooling), and electrical systems. This is also when a code review for the proposed building is performed, and we will have a schematic phase estimate completed. C. Assumptions This proposal is based on the following assumptions.

Site and Building layout based on drawings presented at Committee Meeting on February 27,2023. If substantial changes to the drawings are requested and result in additional time, AES may request additional services. The Town will be requested to approve additional services prior to starting work. D. Additional Services The following services are NOT provided in this proposal. Should any of the services be required, AES Northeast will provide a fee proposal upon the request of the Client. ● Design Development and Construction Document phase services. ● Bidding and Negotiation. ● Construction Administration services. ● Federal, State, and Local Zoning or Permitting. ● Solar photovoltaic systems. ● Fire protection systems. ● Post Construction Services. ● Construction Special Inspections/Testing. ●

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Onsite resident project representative (RPR) services. • Detailed 3D renderings. • Energy studies. • Commissioning. • Boundary Surveys of property/building site. • Geotechnical surveys.

H. Fee Proposal AES Northeast can provide Professional Architectural and Engineering Services as outlined above, on an hourly basis with a total estimated budget not to exceed \$25,800.00 (Twenty Five Thousand Eight Hundred Dollars), as summarized below. Reimbursable expenses (mileage/printing/postage) provided on an as needed basis per the attached fee schedule. AES Schematic Design Services \$20,000.00 Cost Estimating Services (VIS) \$ 3,300.00 Structural Design Services (SRA) \$ 2,500.00 Total \$25,800.00 Thank you again for considering AES Northeast for Professional Architectural/Engineering services.

We hope to have the opportunity to work together on this project.

Councilman Cunningham believes a conversation is needed with the board on how we want to proceed, there are numbers floating out there from Upstate Management, but this is not on the Town's behalf. He feels we need someone acting on the Town's behalf. Do we want to move forward with getting an estimate from both of these firms, go with one or take some additional time to continue to review.

Councilman Woods is not in favor of either one, he feels we should put it on their plate (Upstate Management) They have to comply with the 2020 NYS building code. We tell them that and let them do the leg work. After we get that, we take it to Dave Burrows and have him go over it. He can't see putting anymore money into something that this guy should be doing. If we need them to review it, then we have them do it.

Councilman Cunningham reminded that this is not just bring the building up to code, which is obvious; but there are additional recommendations for a police station that has nothing to do with whether the building meets code.

Much discussion was held.

The board decided to have Upstate Management (Tim Halladay) provide specifications for the lease of the Hudson Headwaters building in detail for the Ticonderoga Police Department, (all that it entails, no cost to the Town).

Public Safety – Dave Woods, Councilman

**Public Safety Meeting  
March 28, 2023**

The following members were present” Ross Kelly, Joyce Cooper, Adam Hurlburt, Dave Woods, Rhiannon Peters and Jennifer Gendron.

Guests: Steve Miller, Mark Wright, Richard Roessler and Tonya Thompson.

Meeting call to order at 8:00am with a reciting of The Pledge of Allegiance.

PUBLIC: Steve Miller is asking for the speed trailer to be placed on Alexandria Ave.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Chief Hurlburt states that the trailer is still in storage for the winter months and as soon as the roads are clear he will be bringing it out.

POLICE DEPARTMENT: Chief Hurlburt goes over the monthly report. (See attachment.)

CODES DEPARTMENT: Rhiannon Peters goes over the monthly report. (See attachment.)

Tonya Thompson asks if the nighttime officers can make a list of streetlights that are out, so she can report them.

Supervisor Wright asks if the Alpaca Airbnb on Chilson has two cabins and if only one has a CO,

Rhiannon Peters states that it was just brought to their attention the other day, Supervisor Wright asks if they will get together with the new town's assessor on this.

Meeting was adjourned at 8:23am

Next meeting will be on April 25, 2023, at 8:00am

The following is a summary of the activities of the Ticonderoga Police Department from February 28<sup>th</sup>, 2023, to March 28<sup>th</sup>, 2023.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	363	901
Incident reports:	37	96
Arrests:	25	73
Uniform traffic tickets:	10	100
DWI arrests:	1	2
Accidents investigated:	4	18

Reminder to all residents that the Winter Parking Ban is in effect. There should be NO vehicles parked along the side of the roadway between the house of 1AM and 6AM. Any vehicles parked along the side of the roadway between those hours are subject to be ticketed and or Towed at the owner's expense.

\*Speed Trailer: Taken out of service for the Winter

\*Officer Robert Budwick has been promoted to the position of Sergeant. His promotion took effect on March 10<sup>th</sup>, 2023.

\*The Ticonderoga Police Department hired a new full time police officer. Scott Cook was sworn in on March 20<sup>th</sup>, 2023, and will be attending the Zone 9 police academy on May 1<sup>st</sup>.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

The following is a summary of the activities of the Building Inspection / Code Enforcement Department.

**Building Inspection:**

**(February)**

**YTD**

Building Permits Issued:	5	109
Safety Inspections:	6	26
Pass/Fail:	6/0	24/1

**Permit & Inspection Notes:**

- 4- Alterations & Repairs Permits → Wayne Ave, Burgoyne Rd, Water St & Alexandria Ave.
- 1- Accessory Structure (Garage) Permit → The Portage
- 6- Fire/Safety Inspections → Champlain Ave (2), Burgoyne Rd, Wiley St, Defiance St & Wicker St.

**Code Violation Notices:**

**(February)**

**YTD**

Order to Remedy:	2	22
Remediated:	0	11
Clean-Up Contractor:	0	1
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	1
Appearance Tickets:	0	2

**Code Violation Notes**

- Safety Issues at apartment, OTR sent to Landlord.
- Garbage and Dog waste issues, OTR sent to Owner.

**Miscellaneous:**

**(February)**

**YTD**

*Complaints:	2	22
Resolved:	0	8/15

**Misc. Complaint Notes:**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- Compliant on Landlord for Apartment issues, contacted landlord and repairs are in progress.
- Garbage and Dog waste complaint, no response from owner. However, some garbage was removed. We will keep an eye on it.

**Trainings:**

No Trainings this Month

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

- 65 & 67 Montcalm are officially under new ownership, fencing has been put around the structures for safety purposes. Just waiting to get updated details for demolition.
- 161 Champlain Ave has been shut down and posted with a Do not Occupy, due to safety and health concerns. The Tenant has been seen there on a few occasions but is only supposed to be removing belongings. We just received a Referees Deed of new ownership (Janet M. Davis Family Trust) for the property. They intend to clean up property and fix any violations and re-sell.

**Resolution #159-2023** brought by Mark Wright seconded by Joyce Cooper to accept the resignation of Robert Budwick as Dog Control Officer effective 03/23/2023. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #160-2023** brought by Dave Woods, seconded by Tom Cunningham to advertise for Dog Control officer position. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #161-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing Chief Hurlburt and Jennifer Gendron to attend a virtual training class on “Managing Police Records” for the Ticonderoga Police Department at a cost of \$259.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Public Works – Mark Wright, Supervisor

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Town of Ticonderoga  
Water/Sewer Committee Meeting Minutes  
March 28, 2023  
10:30 am**

**Committee Members Present:** Mark Wright, Tom Cunningham, Derrick Fleury, Eric Blanchard, Matt Fuller (Town Attorney), Sherry Veneto

**Others:** Greg Swart (AES-Architecture, Engineering, & Land Surveying), Shannon Vogt (AES), John & Kitty Connery, Steve Miller, Bob Dedrick, Rob Wick (Essex County) Via phone.

**Pledge to the Flag**

**Public Comment:** Mr. & Mrs. Connery are in attendance to get some answers to questions they submitted to the Town Clerk about the Lake George Water Plant on Baldwin Road. They started off stating they heard Supervisor Wright say there hasn't been any decision on cutting off Lake George water to the Town. Supervisor Wright replied that what he said was, we're not cutting off Lake George water to the Town. (The Q&A sheet is attached).

Bob Dedrick stated he had low water pressure at his house last summer. After reaching out to Derrick, it was found that a valve down the road had not been turned on. He's asking if the Town would consider finishing the new line to the end of Defiance Street. Derrick said he would look into it. Mr. Dedrick also stated Derrick's "crew" did an outstanding job getting the problem corrected.

**Items for Discussion:**

1. Black Point Road (Howard Robbins)
  - a. This account was made inactive in 2017 as the vacant lot was deemed non-buildable. The property owner is now looking to get a variance to build on that lot. Do we reactivate the account?
    - i. Until we find out more information, this will be tabled.
2. 173 The Portage (Donald Foote)
  - a. This property is on the tax roll as a 2-family residence but is only being billed as single-family. The account needs to be increased to 2 EDU Water and 2 EDU Sewer.



**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- i. It is recommended to the Town Board to change the billing account for 173 The Portage (Donald Foote) to 2 EDU Water and 2 EDU Sewer, as it is listed as a 2-family residence on the tax roll.

3. 171 The Portage (Donald Foote)

This property is listed on the tax roll as a single-family residence with an apartment. It is currently billed as only single-family. The billing account needs to be increased to 2 EDU Water and 2 EDU Sewer.

- i. It is recommended to the Town Board to change the billing account for 171 The Portage (Donald Foote) to 2 EDU Water and 2 EDU Sewer, as it is listed on the tax roll as a single-family residence with an apartment.

4. Old Chilson Road (Peter Reale)

- a. There are 2 cabins being rented out as Airbnbs on the lot next to his primary home. What is the correct way for billing them? Add onto current account, or create a new one?
  - i. Until Codes and the Assessor can take a look into the property, we will table the topic.

5. 102 Tiroga Beach Lane (Joe Iannuzzi)

- a. This property was discussed during last month's meeting. The property owner has sent a few emails regarding the property being subdivided. He's looking for a letter from the Town saying he can hook to the Sewer.
- b. They will need to submit a map for what they are proposing, as the property in question is split between Washington & Essex Counties.

6. Black Point Pump Station Update

- a. AES had someone come look to see if a new top could be built. It was suggested by them to replace the hatch and safety assemblies. The estimate was approximately \$11,000.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- b. Derrick has ordered the UV unit, it's about 4-5 weeks out. He would like to get with AES about the electric that needs to be run for the panel.

**Superintendent's Report**

- A guy is looking to develop the old fireman's field. He had several questions about the water and sewer services in that area. The water shouldn't really be an issue, but the sewer might be a problem. Greg will give some assistance in answering the questions.
- Derrick would like Greg to take a look at the "vessel" at the Baldwin filter plant as there seems to be a problem with rust.

**Chief Wastewater Operator's Report**

- The return pump is acting up at the plant. They are in the process of trying to figure it out.
- The Sewer Department was called out to Water Street for a sewer discharge. Apparently, it is an abandoned system, they may put in some overflow pipe to the new system to avoid this from happening again.

**Other** - None.

**AES Report**

**1. Water**

**I. Chilson Eagle Lake (Required by DOH)**

- Further Outreach to be compiled and mailed to homeowners.
  - i. Update on Responses
  - ii. Update on Funding Opportunities available and confirmation of BIL Money
  - iii. Update on Site visit findings

**II. Water Meters (Required by DEC)**

<b>System Type (with Ultrasonic Meter)</b>	<b>Cost</b>
Fixed Based	\$3,296,295.60
Drive-by	\$2,624,879.40

- Town needs to make a decision on style of water meter

**III. Water District Consolidation (In progress)**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- Map, Plan, and Report
  - Finalize Maps
  - Finalize Metes and Bounds
  - Set meeting with Matt and Scott

**IV. LSLRP**

- No Update

**V. Additional Water System Upgrades**

- Discussed at meeting on March 17<sup>th</sup>.

**2 Wastewater**

**I. AES #4394 Portage**

- No Update

**II. Treatment Plant**

- AES is preparing an EPG Report to address phosphorus and other deficiencies at the WPCP.
  
- We are getting septage receiving done; Need to update AES contract.

**III. Collection System**

- The Long-Term Control Plan EPG
  
- The Updated Long Term Control Plan needs to be submitted to NYSDEC by August 1, 2023.

**IV. BIL Funding**

- Discussed at meeting on March 17<sup>th</sup>.

**V. Additional Permitting Requirements**

- None at this time

**VI. Additional Wastewater System Upgrades**

- Black Point Road Pump Station
  - Quote & cut sheet provided to Derrick on 3/20/22.
  - **\$11,000.00 Total cost** included replacement hatch with safety grates, field cores through existing cover and installation. Two technicians over the period of one day.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- Sewer District Consolidation
  - Discussed at meeting on March 17<sup>th</sup>.

**3. Additional Items**

**I. Fiscal Advisors- Need RFQ/RFP**

- a. AES has received proposals from three potential firms for the Town to partner with. These proposals have been shared with the Committee as an attachment to the agenda.

<b>Firm</b>	<b>Hourly Rate</b>	<b>Estimated Total</b>	<b>Note</b>
Municipal Solutions	\$155.00	\$11,200.00	Estimated
Fiscal Advisors &	\$157.00	\$12,500.00	Not to Exceed Total
Baker Tilly	Not Provided	\$18,500.00	Not to Exceed Total

**II. St Clair Storm Culvert**

- a. Will need a report.

**Questions & Answers from beginning of the meeting:**

1. Are there any agreements with New York State or the Lake George associations concerning how long the Town of Ticonderoga can utilize Lake George water?

**Answer:** The Town of Ticonderoga has a water withdrawal permit through DEC to use Lake George as a drinking water source. The Town does not have any agreements with any Lake George associations concerning the use of Lake George water.

2. If we are allowed to continue to use Lake George as a water source, how much are we allowed to use daily?

**Answer:** The Town has a permit to take up to 1,000,000 gallons per day of drinking water from Lake George.

3. What portion of the Town is present being supplied by the Lake George source?

**Answer:** About half the Town is on Lake George or a mix of Lake George and the wells.

4. Would updates or repairs to the Baldwin Road facility qualify for monetary aid from the state or federal government?

**Answer:** Repairs for LG would more than likely qualify for funding through the DWSRF. It is not known if the Town would qualify for grants because those grants are only given upon application.

5. Will the water storage tank near Mount Defiance continue to be used?

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Answer:** Storage tank near Mount Defiance would still be used. The Mount Defiance tank needs to be replaced and the Town is working on that.

6. Are there plans to use the Lake George water in conjunction with the Street Road wells?

**Answer:** The Town is currently supplied by both Lake George and Street Road. That is, the water is already mixed between the two sources.

7. Are there any plans to treat hardness of the Street Road well water at the source?

**Answer:** Town Board Decision whether to treat hardness of wells.

8. Does New York State plan to follow other states in regulating the use of household water softeners that use salt, for environmental reasons?

**Answer:** The Town is not aware of any pending regulations concerning the use of water softeners.

9. What will the impact of the water treatment plant be if most households install water softeners?

**Answer:** There has been no impact on the treatment plant as the result of people using water softeners.

10. Will the salt be removed from the wastewater? If not, where will the treated water with the salt be discharged?

**Answer:** The treatment plant gets more salt from road runoff than water softeners. We tested the wastewater and are under the accepted limits for salt.

Meeting adjourned at 12:55 p.m. Next Meeting will be Tuesday, April 25, 2023, at 10:30 a.m.

Minutes submitted by Sherry Veneto, Water/Wastewater Clerk

Discussion on Water Meter Systems

**Resolution #162-2023** brought by Tom Cunningham, seconded by Tom Cunningham directing AES to move forward with the decision to use the Ultra-Sonic Water Meter System, with a drive by data collection system for Water Meters in the Town of Ticonderoga. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #163-2023** brought by Dave Woods, seconded by Tom Cunningham to correct the billing account for 173 The Portage (Donald Foote) to 2 EDU Water and 2 EDU Sewer, as it is listed as a 2-family residence on the tax roll. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Resolution #164-2023** brought by Dave Woods, seconded by Joyce Cooper to correct the billing account for 171 The Portage (Donald Foote) to 2 EDU Water and 2 EDU Sewer, as it is listed as a single-family with an apartment on the tax roll. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #165-2023** brought by Tom Thatcher, seconded by Tom Cunningham to accept the resignation of Mike Bennett effective April 7, 2023. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #166-2023** brought by Tom Thatcher, seconded by Joyce Cooper to advertise for a full-time Water/Wastewater Maintenance person (\$22.52/hr). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #167-2023** brought by Mark Wright, seconded by Tom Thatcher authorizing the Supervisor to update the New York State Environmental Quality Review Act (SEQR) to ensure that potential projects funded by the Bipartisan Infrastructure Law (BIL) package are in compliance. The SEQR update includes all possible projects to be included in the BIL funding package to ensure that SEQR is followed, and we do not segment projects. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #168-2023** brought by Dave Woods, seconded by Joyce Cooper to declare the Town of Ticonderoga is initiating the SEQR process for the review of the proposed improvements to both collection system and wastewater pollution control plant (WPCP) projects and to request the Town to act as the lead agency. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

**Resolution Number 168 of 2023  
Adopted April 13, 2023**

**Introduced by Dave Woods  
who moved its adoption.**

**Seconded by Joyce Cooper**

**RESOLUTION DECLARING THE TICONDEROGA TOWN BOARD AS LEAD  
AGENCY FOR WASTEWATER POLLUTION CONTROL PLANT AND COLLECTION**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**SYSTEM UPGRADES**

**WHEREAS**, the Town of Ticonderoga Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, Wastewater Pollution Control Plant and Collection System upgrades (hereinafter referred to as Action); and

**WHEREAS**, the Town Board determines that said Action is classified as an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Town Board determines that said Action is also subject to review and approval by other involved agencies under SEQR Regulations; and

**WHEREAS**, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board does hereby declare its intent to be designated as the lead agency for the Action.

**BE IT FURTHER RESOLVED** that the Town Board and Consulting Engineering Firm (AES Northeast) is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before May 15, 2023.

Mark A. Wright, Supervisor	Aye
Joyce Cooper, Councilwoman	Aye
Tom Thatcher, Councilman	Aye
Tom Cunningham, Councilman	Aye
Dave Woods, Councilman	Aye

**Resolution #169-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the submittal of the letter of intent and Full Environmental Assessment Form (FEAF-1), Part 1 – Project and Setting for the Town of Ticonderoga Wastewater Pollution Control Plant and Collection System upgrades/repairs. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #170-2023** brought by Tom Cunningham, seconded by Joyce Cooper to send Derrick Fleury, Eric Blanchard, and Colt Russell to the New York Rural Water Association (NYRWA) annual conference in Lake Placid May 22 – 24, 2023 for continuing education credits. Conference cost per person is \$340.00. Room costs are \$516.00. Total cost of \$1,536.00, plus reimbursement costs for dinners and mileage. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #171-2023** brought by Dave Woods, seconded by Tom Thatcher to authorize the supervisor to issue one or more requests for qualifications for qualified firms to submit for the pending water and/or sewer projects with the scope, terms and submission date to be as approved by the Supervisor. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Human Services: Youth – Joyce Cooper, Councilwoman

Shawn Ross has done a wonderful job on what we will be able to offer in lieu of having a Summer Camp. He has expanded the program that he offered last summer when the Town had to cancel the camp because of staffing shortages. We do have more interviews scheduled, unfortunately they are under the age requirement for what we need to run the program. The cut off date is April 24<sup>th</sup> to determine if the Summer Camp can be held or if we need to revert to our hybrid program.

**Resolution #172-2023** brought by Tom Thatcher, seconded by Tom Cunningham to offer employment to Melynda Swinton as Head Cook (\$22.73/HR) and Madison Fish as Food Service Helper (\$17.84) for the 2023 Summer Food Program. No benefits. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #173-2023** brought by Tom Thatcher, seconded by Dave Woods to accept, with regret, the resignation of Richard Roessler from the Youth Commission effective March 2, 2023. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Human Services: Seniors – Tom Cunningham, Councilman

He is expecting to hear about the next meeting and will report then.

Health Insurance – Mark Wright, Supervisor

Non-bargaining Staff have been offered a dental policy – in the past the number of participants exceeded our staff, that number has now been dropped and the Town is able to offer it to the staff.

**Resolution #174-2023** brought by Tom Cunningham, seconded by Joyce Cooper authorizing non-bargaining unit staff to obtain dental insurance through a new group application (Excellus through NPR) at no cost to the Town. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Contract Negotiations – Mark Wright, Supervisor

No Report

I.T./Cable TV – Mark Wright, Supervisor

No report



**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Resolutions to Consider

**Resolution #175-2023** brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order to RP ADAMS for the purchase of Shell Gaskets, Tube Gaskets and T/S ASSY Steel/ Epoxy coated in the amount of \$12,177.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #176-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the creation of a purchase order to OLDS FILTRATION ENGINEERING INC, for the purchase of filter socks in the amount of \$2,250. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #177-2023** brought by Tom Cunningham, seconded by Tom Thatcher authorizing the creation of a purchase order to CAMP PRECAST CONCRETE PRODUCTS for a custom flood proof hatch 68”x78” with safety grates in the amount of \$7,500. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #178-2023** brought by Dave Woods, seconded by Tom Cunningham to set the employees Standard Work Day per NYS Retirement. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #179-2023** brought by Dave Woods, seconded by Tom Cunningham authorizing the following budget transfers:

A.1989.400	Contingency	(\$5,686.74)
A.1345.101	Purchasing Land	\$27.40
A.1680.494	Central Data Processing IT	\$5,159.34
A.5132.400	Garage Contractual Exp	\$500.00

Fund underbudgeted General accounts from Contingency (Balance after transfer \$68,920.64). **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #180-2023** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following budget adjustments:

SW06.8310.451	Water Admin Telephone Line	\$5.50
SW09.8310.405	Water Admin Contractual	\$3,016.70

Funding accounts by Water Fund Balances to cover increased costs and repair costs. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Resolution #181-2023** brought by Tom Thatcher, seconded by Tom Cunningham authorizing the following Inter-Fund Transfer:

A.9950.900	General Inter-fund Transfer	(\$7,160.00)
H61.5031	Chilson / Eagle Lake	\$7,160.00

Transfer funds from General to Eagle Lake Water Project. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye.

**Opposed – none. Carried.**

**Resolution #182-2023** brought by Joyce Cooper, seconded by Tom Cunningham authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$12,801.01)
H18.0630	Airport Pavement Management Due To Other Funds	\$12,801.01

Transfer funds from General to Airport Pavement project under funding is received.

A.0391	General Due From Other Funds	(\$6,191.16)
H19.0630	Airport Apron Project Due To Other Funds	\$6,191.16

Transfer funds from General to Airport Apron project under funding is received.

A.0391	General Due From Other Funds	(\$16,279.89)
H20.0630	Airport Environmental Assessment	\$16,279.89

Transfer funds from General to Airport Apron project under funding is received. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**Resolution #183-2023** brought by Tom Cunningham, seconded by Tom Thatcher to adopt a Local Law changing the Date for the Hearing of Grievances by the Board of Assessment Review from the 4th Tuesday in May to the day beginning on the Wednesday following the 4th Tuesday of every May, and such Wednesday following the 4th Tuesday of every month thereafter that the Board of Assessment Review deems necessary. The new Assessor provides services to more than one community therefore this is necessary to accommodate that schedule. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed – none. Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

**Resolution Number 183 of 2023  
Adopted April 13, 2023**

**Introduced by Tom Cunningham  
who moved its adoption.  
Seconded by Tom Thatcher**

**RESOLUTION ADOPTING PROPOSED LOCAL LAW 4 OF 2023 CHANGING THE  
DATE FOR HEARING COMPLAINTS BY THE BOARD OF ASSESSMENT REVIEW**

**WHEREAS,** pursuant to Section 512 of the Real Property Tax Law of the State of New

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

York, the Town Board (the “Board”) of the Town of Ticonderoga (the “Town”) has the authority to adopt a local law rescheduling the date of hearing of complaints by the Board of Assessment Review pursuant to Real Property Tax Law Section 512; and

**WHEREAS**, the Town’s newly appointed assessor is also the assessor for other towns and has requested a change to the hearing date for the Board of Assessment Review for the Town to assist with coordinating schedules for the assessor;

**WHEREAS**, the Board finds that this law is necessary to coordinate the hearing date with the schedule of the Town’s assessor who also works with neighboring municipalities in Essex and Warren Counties; and

**WHEREAS**, a local law has been drafted to reschedule such date of hearing of complaints; and

**WHEREAS**, notice of said public hearing was duly posted and then published in *The Sun Community News* the official newspaper of the Town of Ticonderoga pursuant to and in conformance with Section 20 of the Municipal Home Rule Law; and

**WHEREAS**, said public hearing was duly held and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to the proposed Local Law.

**NOW, THEREFORE BE IT:**

**RESOLVED**, that the Town Board finds that the proposed Local Law 4 of 2023 rescheduling the date for hearing of complaints by the Board of Assessment Review is in the best interests of the residents, inhabitants and guests of the people of the Town of Ticonderoga; and be it further

**RESOLVED**, that proposed Local Law, copies of which are attached hereto and made a part hereof, is hereby adopted as Local Law 4 of 2023; and be it further

**RESOLVED**, that the Local Law shall take effect immediately upon its filing in the Office of the Secretary of State; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

Roll Call – Dated April 13, 2023

Mark A. Wright, Supervisor	Aye
Joyce Cooper, Councilwoman	Aye
Tom Thatcher, Councilman	Aye
Tom Cunningham, Councilman	Aye
Dave Woods, Councilman	Aye

**TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

**Local Law No. 4 of the Year 2023**

**A LOCAL LAW CHANGING THE DATE FOR HEARING COMPLAINTS BY THE  
BOARD OF ASSESSMENT REVIEW**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**BE IT ENACTED**, by the Town Board of Ticonderoga in the County of Essex as follows:

**Section 1: Purpose**

The assessor for the Town of Ticonderoga currently serves as assessor for one or more other towns in the State of New York. Pursuant to the authority vested in the Town Board by Section 512 of the Real Property Tax Law of the State of New York, the Town Board wishes to designate a different date for the hearing of complaints by the Board of Assessment Review of the Town of Ticonderoga.

**Section 2: Date For Hearing Of Grievances**

Pursuant to Section 512 of the Real Property Tax Law, the Town of Ticonderoga provides that from and after the effective date of this Local Law, beginning on the Wednesday following the 4<sup>th</sup> Tuesday of every May, and such Wednesday following the 4<sup>th</sup> Tuesday of every month thereafter that the Board of Assessment Review deems necessary, such board shall meet to hear complaints in relation to assessments.

**Section 3: Severability**

If any clause, sentence, paragraph, subdivision, section, or part of this Local Law or application thereof to any person, individual, corporation, firm, partnership, entity, or circumstances shall be adjudged by the court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not effect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this Local Law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

**Section 4: Effective Date**

This law shall take effect upon its filing with the Secretary of State of the State of New York.

**Resolution #184-2023** brought by Mark Wright, seconded by Joyce Cooper to award the bid from Adirondack Concrete & Excavating for the 2023 sidewalk replacement work. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #185-2023** brought by Tom Thatcher, seconded by Joyce Cooper opposing the passage of Conservation Subdivision Design Bill A04608 and Corresponding Senate Bill. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on  
April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a  
Local Law for a Tax Exemption for EMS/Firefighters**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

**Resolution Number 185 of 2023  
Adopted April 13, 2023**

**Introduced by Tom Thatcher  
who moved its adoption.**

**Seconded by Joyce Cooper**

**RESOLUTION OPPOSING THE PASSAGE OF  
CONSERVATION SUBDIVISION DESIGN  
BILL A04608 AND CORRESPONDING SENATE BILL**

**WHEREAS**, the Adirondack Park Agency adopted a Large Subdivision Permit Application that incorporated many of the action items in the Conservation Subdivision Design Bill; and

**WHEREAS**, implementation of the Adirondack Park Agency Large Subdivision Permit, is possibly more protective of the Environment than the Conservation Subdivision Design allows for; and

**WHEREAS**, Conservation Design laws are seldom mandatory, and are a tool to keep open space in urban areas; and

**WHEREAS**, the State of New York as of March 20, 2018, owned 2,505,802 or 44.6 percent of the Adirondack Park in fee, the State as of November 12, 2018, also owns 785,434 acres of Conservation Easements, where development and subdivision rights have been extinguished; and

**WHEREAS**, this means there are more than 3.3 million acres of a 5.9 million acre Adirondack Park that will never be developed or subdivided; and

**WHEREAS**, of the remaining 2.6 million acres of private land, existing development, roads, lakes, rivers, streams, steep slopes, wetlands and high elevations are not suitable for development; and

**WHEREAS**, the proposed legislation would amend the existing Adirondack Park Agency Act which has been in effect for 50 years; and

**WHEREAS**, the proposed legislation is overly broad and vaguely worded giving too much authority to the Adirondack Park Agency in its rule-making capacity and regulatory authority to establish its own regulations supplementing and interpreting this law; and

**WHEREAS**, this law will affect property with acreage as low as 3.2 acres and mandates private property owners to incur excessive and unduly burdensome financial expenses to hire consultants to complete ecological evaluations, assessments and concept plans and will also add significant time to proposed developments; and

**WHEREAS**, the Adirondack Park Agency, without any conditions or parameters outlined in the law, will be charged with undertaking site evaluations and the authority to propose additional conditions vaguely allowed in the law incident to the development of property and ecological issues; and

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**WHEREAS**, this proposed law would eliminate the potential for development on certain lands and would prevent development on certain lands which currently is allowed and is adequately protected under the existing rubric of the Adirondack Park Agency, is an attempt to further preclude residents and owners of real property in the Adirondack Park from developing their properties and will further result in severe economic hardship, loss of revenue and commerce within an area already plagued by substantial economic stressors; and

**WHEREAS**, the current Adirondack Park Agency law and its rules and regulations fully protect and regulate these lands and this new law is a “taking”, without compensation and is unfair as it only addresses the Adirondack Park and does not address any other wilderness, open space or other protected areas throughout the state:

**WHEREAS**, the proposed Bill places an additional burden on property owners within the Adirondack Park which is not necessary to protect the environment and ecological systems and is not beneficial to the wellbeing of the Adirondack Park and its residents.

**BE IT RESOLVED**, that the Town of Ticonderoga does not approve of the proposed Bill; and

**BE IT FURTHER RESOLVED**, that the Town of Ticonderoga does hereby call upon the local government to stand together, individually and through our associations to insist that the Conservation Subdivision Design Bill A04608 be withdrawn; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to: Governor Kathy Hochul, Senate Majority Leader, Senator Daniel Stec, Assembly Speaker, Assemblyman Billy Jones, Assemblyman Matthew Simpson, Association of Adirondack Towns and Villages and Chairpersons of Encon Committee, Senator Harckham, and Assemblywoman Glick.

Roll Call – dated April 13, 2023

Mark A. Wright, Supervisor	Aye
Joyce Cooper, Councilwoman	Aye
Tom Thatcher, Councilman	Aye
Tom Cunningham, Councilman	Aye
Dave Woods, Councilman	Aye

**Resolution #186-2023** brought by Mark Wright, seconded by Dave Woods to modify RESOLUTION #268-2022 moved by Mark Wright and seconded by Dave Woods changing the not to exceed cost from \$70,000.00 to \$71,145.00 for a backup generator. This is using ARPA funding. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #187-2023** brought by Tom Cunningham, seconded by Tom Thatcher to accept the minutes of the March 7, 2023, Public Hearing, the March 9, 2023, Regular Town Board Meeting, the March 17, 2023, Water/Sewer Workshop, and March 23, 2023, Finance Meeting. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

**Resolution #188-2023** brought by Dave Woods, seconded by Tom Thatcher to Pay the Abstract #4 of 2023.

<b>Board Meeting Date 4/13/2023</b>				
Gross Payroll # 7	109,983.39			
Gross Payroll # 8	121,909.06			
<b>Trust &amp; Agency Total</b>	<b>\$231,892.45</b>			
<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 4</b>	<b>4/13/2023</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	179,601.82	179,601.82	3,739,242.12	1,215,259.89
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	369.94	-
Highway (DA)	170,050.94	170,050.94	1,563,798.22	506,005.88
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	12,801.01	12,801.01	15,350.78	44,169.79
H19 - Airport Apron Reconstruction / Taxiway Rehab	6,191.16	6,191.16	1.13	7,691.16
H20 - Airport Environmental Assessment	16,279.89	16,279.89	17,613.62	42,487.96
H36 - C/P Chilson Res. Replacement		-	5.90	490.00
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.04	-
H49 - GIGP Daylight Streaming		6,660.00	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	2.90	-

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on  
April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a  
Local Law for a Tax Exemption for EMS/Firefighters**

H51 - Res & Design French Sawmill	-	-	2.83	-
H53 - Clean Water Main Project	6,660.00	-	5.82	15,635.50
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	0.56	-
H57 - Parking Lot Cannonball Path		-	0.15	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	9.18	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	120,184.19	30,499.83
H61 - Chilson/Eagle Lake Water Exploration	7,160.00	7,160.00	60,355.40	67,515.40
H62 - Lead Service Line Replacement Grant			-	-
H63 - Water Meter Project	-		-	-
H64 - WWTP Ventilation Project GIGP	-		-	-
H65 - 5052 WWTP Phosphorous removal EPG			0.96	-
H66 - NYS DEC EPG #104867			-	-
H67- Wet Weather Operating Plan	-	-	0.04	-
H68 - Black Point HVAC 5099	-	-	-	-
PN - Permanent Fund Mt. Hope Cemetery			298.39	-
SF01- Ticonderoga Town/Village Joint Fire District	-		557,108.00	557,108.00
SF02 - Chilson Fire Protection District	-		96,415.00	96,415.00
Claymore Sewer District (SS01)	68.37		3,023.87	599.09
Park Ave Sewer District (SS02)	12,283.19		25,760.96	24,603.86
Alex Ave Sewer District (SS03)	8,359.88		17,807.13	17,195.90
Homelands Sewer Dist (SS04)	4,375.29		9,748.20	9,775.70
Central Sewer (SS05)	35,470.37	121,158.36	676,832.72	360,850.65



**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Commerce Park Sewer (SS06)	17,143.91		39,599.72	35,167.28
Delano Point Sewer (SS07)	4,193.04		12,864.02	9,020.84
Baldwin Road Sewer Dist (SS08)	6,758.17		22,636.50	14,165.71
Black Point Road Sewer (SS09)	22,577.04		136,706.54	140,656.37
Hague Road Sewer (SS10)	2,360.32		6,271.79	4,832.54
9N & 74 Sewer (SS11)	7,568.78		15,117.44	14,496.58
9N & 74 Water (SW01)	16,098.00		33,810.30	32,196.00
Street Road Water (SW02)	7,440.00		17,060.11	14,880.00
Alex Avenue I Water District (SW03)	6,720.00		13,927.83	13,440.00
Homelands Water District (SW04)	2,664.00		5,779.39	5,328.00
Alex Ave II Water District (SW05)	10,494.00		21,406.25	22,433.13
Central Water (SW06)	86,180.70	159,767.99	593,785.31	306,496.39
Park Ave Water Dist (SW07)	7,770.00		16,103.92	15,540.00
Shore Airport Water (SW09)	22,401.29		118,523.63	168,565.56
<b>Multi Account Total</b>	<b>679,671.17</b>	<b>679,671.17</b>	<b>7,957,530.80</b>	<b>3,793,522.01</b>
<b>Total Expenditures This Abstract</b>	<b>\$911,563.62</b>	<b>TRUE</b>		

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #189-2023** brought by Tom Cunningham, seconded by Tom Thatcher to accept the Supervisor’s Report as submitted.

## Supervisor's Report

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on  
April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a  
Local Law for a Tax Exemption for EMS/Firefighters**

4/13/2023

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	474,426.32	170,606.52	6,145,150.53	6,790,183.37
Airport	96,612.22			96,612.22
Highway	93,046.03	85,906.09	1,238,084.33	1,417,036.45
H17 - Airport				-
H36 - Master Drinking Water	120,106.35			120,106.35
Clean Water H49 H50 H53	168,050.81			168,050.81
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	641,420.56			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	308,708.33	692,758.76	1,012,620.39	2,014,087.48
<b>SW06 - Central Water All Districts</b>	390,121.28	510,965.98	56,289.57	957,376.83
C/R - Carillon Park		5,253.65		5,253.65
C/R - Liberty Monument		15,769.70		15,769.70
C/R - Unemployment		31,050.18		31,050.18
C/R - Police Equipment		76,054.46		76,054.46
C/R - Senior Bus		30,817.92		30,817.92

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

C/R - Frazier Bridge		6,776.89		6,776.89
C/R - Forfeiture		1,775.29		1,775.29
C/R - Building Improvement		338,968.42		338,968.42
C/R - General Sidewalk Improvement		305,062.35		
C/R - Building & Grounds Equipment		25,999.39		
C/R - Airport Development		202,511.84		
C/R - Highway Equipment		345,964.82		345,964.82
C/R - DA Sidewalk Repair		50,513.93		
C/R - Sewer Equipment + Infrastructure		142,712.77		142,712.77
C/R - Sewer Repair		102,996.36		102,996.36
C/R - Water Equipment + Infrastructure		324,687.12		324,687.12
C/R - Water Repair		85,470.02		85,470.02
0				-
Library Trust		34,152.00		34,152.00
Mount Hope Cemetery		27,458.51		27,458.51
				13,386,457.37
<b>Total</b>	<b>2,545,583.65</b>	<b>3,614,232.97</b>	<b>8,452,148.82</b>	<b>14,611,965.44</b>

**All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

DISCUSSION: Choice of Financial Advisor.

Received three proposals – Bakertilly (\$18,500) – Fiscal Advisors (\$12,500)-Municipal Solutions (\$11,200)

This is to help the Town to plan better for what the Town can accept in terms of continued matching funds and grants, how far we can extend ourselves without overburdening the

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

taxpayers on these projects. Bakertilly hit all the items that the Town had in question, it is extremely detailed in what their services provide and their total is a Not to Exceed total. The others seem to be estimates and were very general in their services.

**Resolution #190-2023** brought by Tom Cunningham, seconded by Dave Woods authorizing Bakertilly Municipal Advisor's to provide professional financial advisor services at an amount not to exceed \$18,500.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

DISCUSSION: Wastewater Treatment Testing. (discussed at the March financial meeting )

More information was received on the goal behind the Wastewater Treatment sample testing; it does not cost the Town anything and is being done by several other New York Towns. They are testing COVID, Hepatitis, Antimicrobial, etc. It was agreed to participate.

Matthew Fuller, Town Attorney

Still working on the funding for the Chilson and Eagle Lake area. We did hear back today from part of the EPA that deals with these congressional directed spending that we were awarded from Congresswoman Stefanic. That can NOT be used for private wells. If you recall, in the March meeting, we had a call in to EFC, where they notified the Town that we have an additional 1.3 million coming from EPA through EFC. If we are going back to the original quotes of 13.3 million dollars, if we were sitting on a project like that today, your award is over 10 million dollars to make a project like that happen. AES has been tasked to look at some alternatives to supply drinking water to the users that need it, through a connected system. Utilizing whatever infrastructure that we can, so that we can maximize all of this money, it is pretty significant and we are not done. With the debt right now over 40 years would be \$577 a user, so you can imagine if we can find another million dollars or so and work on the O&M costs, it becomes affordable. The difficulty is, we have yo-yo'd back and forth so many times that the people are going to feel that, but it may be a detriment to the process, but it is also a benefit that the Town has not stopped looking for money. This money has really shifted the pendulum on what the Town can do to supply drinking water.

Councilman Cunningham's concern, because we have shelved that project and are now going down the path of private wells, there are several people that have drilled a well, looking to drill a well, that would not be thrilled at this point to get forced to join a district. Some of our district numbers might be decreasing even more and with the decreasing of those numbers that would increase the per person cost. We knew from the beginning that there were a number of people that didn't want to be in a district anyways, this will be an uphill battle to get them to agree to do something like this. If it is possible and we can get another million dollars and we need to get some additional people in there how big a stretch would it be to try to expand the size of the district and what cost to expand it to run it down Putts Pond Road or another road to increase the number of people? It is just a thought.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Mr. Fuller just wanted to report the funds, but to your point, yes, everyone that drops off will change the cost. We will keep chasing the funds.

Councilman Cunningham agrees, it is a delay on moving on, residents are going to get very frustrated about do I drill, do I not drill, when is this going to happen?

Councilman Woods asked if it still needed to be a district.

Mr. Fuller stated yes, any Town spending is going to be a district, it has to be.

Public Comment

Frank Sheldon asked what happened to the original generator at the Armory? The one you were talking about replacing?

Supervisor Wright understands it was removed years ago.

Mr. Sheldon asked if anybody knew why it was moved?

Mrs. Thompson stated that it did not work anymore.

Mr. Sheldon stated that July 22 you had a water meeting and you talked about a variance to run water from the wells up to Abercrombie into the water tower, what is going on with that? And he has the documents.

Supervisor Wright stated that he does not remember talking about any variance.

Mr. Sheldon stated that it was in a document that you were talking about getting approval to run water from the wells to the Abercrombie tank, ok, if he has to, he will go home and get the document and bring it down to you tomorrow. He wants to know what is going on with that?

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Supervisor Wright stated that we had an option to make sure that we could get, if the Baldwin Plant failed, that we could get water from the wells system to that area of town. There is no variance.

Mr. Sheldon continued if Lake George was shut down and you ran that water, would you use that water from the well?

Supervisor Wright explained that if Lake George was shut down, the only way to get water over there is to get it from the wells.

Mr. Sheldon stated, that is fine. A couple other things, he has looked at a lot of different prices and he remembers, he has a document from way back on Gooseneck where it was like 32 million dollars to re-do Gooseneck. Involved in that was 9 million dollars for the engineering company, so that gets you down around what, 21 million. So, the question he has for you, plus going around, and he doesn't have any documents on this yet, but going around they talked about trying to re-do the filtration system on Lake George and it was said that the building needed to be redone, they didn't have enough property, and all of this, he doesn't know if that is true and he is trying to get information, so, what he is going to say is this and he wants to understand something, so, we already have Lake George functioning and we already have people getting water from Lake George and it is good water, so why do we have to do a total revamp and re-do rather than just a repair to get into compliance to modify it? He is just asking that question before we look at 25 million to re-do that, if we need to re-do it.

Supervisor Wright explained that you can only do so much to the Baldwin Plant because we can't expand it without more land being available to expand it on.

Mr. Sheldon asked why do you have to expand it when it is already doing the job?

Supervisor Wright explained that it doesn't supply all of the Town.

Mr. Sheldon stated that we know that, ok, so it is supplying a portion of the Town, right now with what you've got. Ok? You don't have to expand it, if you are only going to supply the town with what you already got, you can do a repair, a modification or whatever, so, are you guys actually talking about a total re-do, if indeed .....

Supervisor Wright doesn't understand the talk about a re-do. We maintain the plant, we fix the plant as things need to be repaired and maintained, he doesn't know what this re-do is.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Mr. Sheldon explained, well, do you agree that it was mentioned.....

Supervisor Wright stated that your time has run out but you can finish...

Mr. Sheldon stated that is very disrespectful...

Supervisor Wright told everyone that it is 3 minutes, but he told you to go ahead and finish.

Mr. Sheldon stated ok, never mind that, ok. That is very disrespectful.

Supervisor Wright stated that we have rules and he is sorry that you don't like to follow them, but we do have them here.

Mr. Sheldon continued to say the bottom line is this, he looks at it like this, a lot of money is being wasted here. He looks at the financials that he has and he looks at the budget too, you are wasting a lot of money. Every time you waste money, the budget goes up, peoples taxes go up, he does not see anybody here that is fiscally responsible for the people of this Town.

Supervisor Wright stated that we appreciate the comments.

Councilman Woods asked Mr. Swart if there is anyway you could go up with that building? Increase the height?

Mr. Swart stated that you could probably do anything, but within a reasonable cost, probably not.

Mr. Fuller stated in concept yes, you are limited to 40 feet in the Adirondack Park.

Councilman Woods asked how much more space is needed if land wasn't a factor.

Mr. Swart stated that you are putting fairly heavy units in a structure and theoretically you could, but you would be running a lot of pipes up & down stairs, but it could be something to look at.

Councilman Cunningham asked what is going on with the buildings behind the library.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

Councilwoman Cooper stated that they do not contain asbestos, that is the good news. They are going to tear down one building.

Meeting adjourned at 8:06 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga

Board Meeting Agenda (Thursday, April 13, 2023; 6:00 p.m.)

**Pledge to the Flag**

**Opening Remarks**

**Presentations**

**Public Hearings**

- Grievance Day
- EMS/Firefighter Property Tax Exemption

**Committee reports**

Airport TT

Building Grounds Parks Rec Library JC/DW

DISCUSSION: Bids for a heating system at the Ticonderoga Highway garage.

RESOLUTION to offer part time employment (no benefits) to Nancy Quesnel as Library Aid for the Black Watch Memorial Library at the hourly rate of \$14.20.

RESOLUTION to offer part-time employment (no benefits) to Xavier Frasier as an activities attendant (\$14.20/HR).

RESOLUTION to offer part-time employment (no benefits) to Richard Bessette as a Groundskeeper (\$16.07/HR).

RESOLUTION authorizing the creation of a purchase order to FALLS FARM AND GARDEN EQUIPMENT (state contract) for the purchase of a JOHN DEERE X730 with a 48-in mower deck in the amount of \$11,683.36. For the Buildings and Grounds Crew funded by Capital Reserves.

Economic Development MW



**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

RESOLUTION to issue a Request for Quote (RFQ) to obtain informal cost estimates from perspective bidders for an update to the Town of Ticonderoga Comprehensive Plan. Information could enable the Town to obtain funding assistance from the Essex County Office of Community Resources.

Highway / Transfer Station DW

RESOLUTION authorizing the FCC Licensing Filing Fee renewal (WPXK762) in the amount of \$385.00. This license is effective for 10 years.

Municipal Facility Evaluation TC

Public Safety DW

RESOLUTION to accept the resignation of Robert Budwick as Dog Control Officer effective 03/23/2023.

RESOLUTION to advertise for Dog Control officer position.

RESOLUTION authorizing Chief Hurlburt and Jennifer Gendron to attend a virtual training class on “Managing Police Records” for the Ticonderoga Police Department at a cost of \$259.00.

Public Works MW

RESOLUTION to correct the billing account for 173 The Portage (Donald Foote) to 2 EDU Water and 2 EDU Sewer, as it is listed as a 2-family residence on the tax roll.

RESOLUTION to correct the billing account for 171 The Portage (Donald Foote) to 2 EDU Water and 2 EDU Sewer, as it is listed as a single-family with an apartment on the tax roll.

RESOLUTION to accept the resignation of Mike Bennett effective April 7, 2023.

RESOLUTION to advertise for a full time Water/Wastewater Maintenance person (\$22.52/hr).

RESOLUTION authorizing the Supervisor to update the New York State Environmental Quality Review Act (SEQR) to ensure that potential projects funded by the Bipartisan Infrastructure Law (BIL) package are in compliance. The SEQR update includes all possible projects to be included in the BIL funding package to ensure that SEQR is followed, and we do not segment projects.

RESOLUTION to declare the Town of Ticonderoga is initiating the SEQR process for the review of the proposed improvements to both collection system and wastewater pollution control plant (WPCP) projects and to request the Town to act as the lead agency.

RESOLUTION authorizing the submittal of the letter of intent and Full Environmental Assessment Form (FEAF-1), Part 1 – Project and Setting for the Town of Ticonderoga Wastewater Pollution Control Plant and Collection System upgrades/repairs.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

RESOLUTION to send Derrick Fleury, Eric Blanchard, and Colt Russell to the New York Rural Water Association (NYRWA) annual conference in Lake Placid May 22 – 24, 2023 for continuing education credits. Conference cost per person is \$340.00. Room costs are \$516.00. Total cost of \$1,536.00, plus reimbursement costs for dinners and mileage.

DISCUSSION: Water meter style and set up type.

Human Services - Youth JC

RESOLUTION to offer employment to Melynda Swinton as Head Cook (\$22.73/HR) and Madison Fish as Food Service Helper (\$17.84) for the 2023 Summer Food Program. No benefits.

RESOLUTION to accept, with regret, the resignation of Richard Roessler from the Youth Commission effective March 2, 2023.

Human Services - Seniors TC

Health Insurance MW

RESOLUTION authorizing non-bargaining unit staff to obtain dental insurance through a new group application (Excellus through NPR) at no cost to the Town.

Contract Negotiations MW

I.T. / Cable T.V. MW

**Resolutions**

RESOLUTION authorizing the creation of a purchase order to RP ADAMS for the purchase of Shell Gaskets, Tube Gaskets and T/S ASSY Steel/ Epoxy coated in the amount of \$12,177.00.

RESOLUTION authorizing the creation of a purchase order to OLDS FILTRATION ENGINEERING INC, for the purchase of filter socks in the amount of \$2,250.

RESOLUTION authorizing the creation of a purchase order to CAMP PRECAST CONCRETE PRODUCTS for a custom flood proof hatch 68'x78' with safety grates in the amount of \$7,500.

RESOLUTION to set the employees Standard Work Day per NYS Retirement.

RESOLUTION authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$5,686.74)
○ A.1345.101	Purchasing Land	\$27.40
○ A.1680.494	Central Data Processing IT	\$5,159.34
○ A.5132.400	Garage Contractual Exp	\$500.00

**Fund underbudgeted General accounts from Contingency (Balance after transfer \$68,920.64).**

RESOLUTION authorizing the following budget adjustments:

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

- SW06.8310.451 Water Admin Telephone Line \$5.50
- SW09.8310.405 Water Admin Contractual \$3,016.70

**Funding accounts by Water Fund Balances to cover increased costs and repair costs.**

RESOLUTION authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$7,160.00)
- H61.5031 Chilson / Eagle Lake \$7,160.00

**Transfer funds from General to Eagle Lake Water Project.**

RESOLUTION authorizing the following Inter-Fund Loans:

- A.0391 General Due From Other Funds (\$12,801.01)
- H18.0630 Airport Pavement Management Due To Other Funds \$12,801.01

**Transfer funds from General to Airport Pavement project under funding is received.**

- A.0391 General Due From Other Funds (\$6,191.16)
- H19.0630 Airport Apron Project Due To Other Funds \$6,191.16

**Transfer funds from General to Airport Apron project under funding is received.**

- A.0391 General Due From Other Funds (\$16,279.89)
- H20.0630 Airport Environmental Assessment \$16,279.89

**Transfer funds from General to Airport Apron project under funding is received.**

RESOLUTION to adopt a Local Law changing the Date for the Hearing of Grievances by the Board of Assessment Review from the 4<sup>th</sup> Tuesday in May to the day beginning on the Wednesday following the 4<sup>th</sup> Tuesday of every May, and such Wednesday following the 4<sup>th</sup> Tuesday of every month thereafter that the Board of Assessment Review deems necessary. The new Assessor provides services to more than one community therefore this is necessary to accommodate that schedule.

RESOLUTION to award the bid from Adirondack Concrete & Excavating for the 2023 sidewalk replacement work.

RESOLUTION opposing the passage of Conservation Subdivision Design Bill A04608 and Corresponding Senate Bill.

RESOLUTION to modify RESOLUTION #268-2022 moved by Mark Wright and seconded by Dave Woods changing the not to exceed cost from \$70,000.00 to \$71,145.00 for a backup generator. This is using ARPA funding.

RESOLUTION to accept the minutes of the March 7, 2023, Public Hearing, the March 9, 2023 Regular Town Board Meeting, W/S Workshop March 17, and March 23, 2023 Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

**Minutes for a Ticonderoga Regular Town Board Meeting commencing at 6:00 p.m. on April 13, 2023, with Public Hearings regarding a Local Law changing Grievance Day and a Local Law for a Tax Exemption for EMS/Firefighters**

DISCUSSION: Choice of Financial Advisor.

RESOLUTION authorizing \_\_\_\_\_ to provide professional financial advisor services at an amount not to exceed \$\_\_\_\_\_.

DISCUSSION: Wastewater Treatment Testing.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

Adjourn the Town Board Meeting