

**Minutes for a Ticonderoga Financial and Any Other Lawful Business Meeting  
commencing at 8:30 a.m. on March 23, 2023**

**Present:** Mark A. Wright, Supervisor  
Joyce Cooper, Councilwoman  
Tom Cunningham, Councilman  
Tonya M. Thompson, Town Clerk

**Absent:** Councilman Dave Woods and Councilman Tom Thatcher

**Others:** None.

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Resolutions for Consideration

**Resolution #140-2023** brought by Tom Cunningham, seconded by Joyce Cooper to offer provisional appointment to Letitia Williams as the Sole Appointed Assessor at a salary of \$27,040.00 (part time, no benefits) beginning March 29, 2023. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #141-2023** brought by Mark Wright, seconded by Tom Cunningham to set a public hearing for April 13, 2023, at 6 P.M. to discuss a proposed local law to change Grievance Day in the Town of Ticonderoga from the 4<sup>th</sup> Tuesday in May to the day beginning on the Wednesday following the 4<sup>th</sup> Tuesday of every May which for 2023 falls on May 24. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #142-2023** brought by Tom Cunningham, seconded by Joyce Cooper to award the bid to Triangle Electric for the Community Building generator project in an amount not to exceed \$71,145.00. Funding is available through ARPA funding. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #143-2023** brought by Joyce Cooper, seconded by Tom Cunningham authorizing the following expenditures for hotel and training for Rebecca Norton and Amy Beeman: OSC & AOT Finance School (May 15 & 16) @ \$200 each = \$400 + Hotel room @ \$114/night, 2 nights each = \$456. Total = \$856.00. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #144-2023** brought by Mark Wright, seconded by Tom Cunningham to close Montcalm Street from the intersection of Montcalm Street and Lake George Avenue to the intersection of Montcalm Street and Champlain Avenue for Streetfest 2023 activities on July 29 from 6 A.M. to 4 P.M. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

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**Resolution #145-2023** brought by Tom Cunningham, seconded by Joyce Cooper to accept the bid by and award the contract to Rifenburg Construction, Inc. in the amount of \$776,115.00 for the Ticonderoga Municipal Airport (4B6) Runway 2-20 Pavement Rehabilitation project. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #146-2023** brought by Mark Wright, seconded by Joyce Cooper authorizing the Request for Concurrence in Award letter for Rifenburg Construction, Inc. to the Federal Aviation Administration (FAA) for the Ticonderoga Municipal Airport (4B6) Runway 2-20 Pavement Rehabilitation project. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #147-2023** brought by Tom Cunningham, seconded by Joyce Cooper authorizing the Supervisor to submit the application for federal assistance (SF-424) for the Ticonderoga Municipal Airport (4B6) Runway 2-20 Rehabilitation – Construction project. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #148-2023** brought by Joyce Cooper, seconded by Tom Cunningham authorizing the Consultant Agreement for Construction Administration and Observation for Ticonderoga Municipal Airport (4B6) project: Runway 2-20 Rehabilitation - Construction between the Town of Ticonderoga and Passero Associates, Engineering, Architecture & Surveying, D.P.C. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #149-2023** brought by Tom Cunningham, seconded by Joyce Cooper to purchase two (2) mobile phones, one for the new Assessor and one for the new police Sgt. Phone cost is free. Service costs are \$30.99/month. Total activation/accessory costs are \$184.94. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #150-2023** brought by Tom Cunningham, seconded by Joyce Cooper to advertise for a Ford F-350 for use in the Water/Wastewater Department. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

**Resolution #151-2023** brought by Mark Wright, seconded by Joyce Cooper to adopt the Guidelines for Public Meetings and Public Hearings. **All in Favor** Mark Wright – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – None. **Absent** Dave Woods and Tom Thatcher. **Carried.**

DISCUSSION: Wastewater surveillance. The Town will respectfully decline this option for surveillance in regards to COVID cases.

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DISCUSSION: EMS/Firefighter tax exemption. Board needs to decide on the total exemption and how long a person must be a member of the organization (up to 10% and anywhere from 2 – 5 years)

Other Business - None

Meeting adjourned at 9:20 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town Board Finance Meeting  
March 23, 2023 @ 8:30 AM  
Agenda

**Pledge**

RESOLUTION to offer provisional appointment to Letitia Williams as the Sole Appointed Assessor at a salary of \$27,040.00 (part time, no benefits) beginning March 29, 2023.

RESOLUTION to set a public hearing for April 13, 2023, at 6 P.M. to discuss a proposed local law to change Grievance Day in the Town of Ticonderoga from the 4<sup>th</sup> Tuesday in May to the day beginning on the Wednesday following the 4<sup>th</sup> Tuesday of every May which for 2023 falls on May 24. The new Ticonderoga Sole Assessor also supports the Town of Minerva and cannot support both towns on the same day.

RESOLUTION to award the bid to Triangle Electric for the Community Building generator project in an amount not to exceed \$71,145.00. Funding is available through ARPA funding.

RESOLUTION authorizing the following expenditures for hotel and training for Rebecca Norton and Amy Beeman:

OSC & AOT Finance School (May 15 & 16) @ \$200 each = \$400 + Hotel room @ \$114/night, 2 nights each = \$456. Total = \$856.00.

RESOLUTION to close Montcalm Street from the intersection of Montcalm Street and Lake George Avenue to the intersection of Montcalm Street and Champlain Avenue for Streetfest 2023 activities on July 29 from 6 A.M. to 4 P.M.

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RESOLUTION authorizing the Supervisor to submit the application for federal assistance (SF-424) for the Ticonderoga Municipal Airport (4B6) Runway 2-20 Rehabilitation – Construction project.

RESOLUTION authorizing the Consultant Agreement for Construction Administration and Observation for Ticonderoga Municipal Airport (4B6) project: Runway 2-20 Rehabilitation - Construction between the Town of Ticonderoga and Passero Associates, Engineering, Architecture & Surveying, D.P.C.

RESOLUTION to purchase two (2) mobile phones, one for the new Assessor and one for the new police Sgt. Phone cost is free. Service costs are \$30.99/month. Total activation/accessory costs are \$184.94.

RESOLUTION to advertise for a Ford F-350 for use in the Water/Wastewater Department.

RESOLUTION to adopt the Guidelines for Public Meetings and Public Hearings.

RESOLUTION to schedule a public hearing for April 13, 2023, at 6 P.M. to discuss adopting proposed Local Law Providing for a Partial Real Property Tax Exemption for Incorporated Volunteer Fire Company, Fire Department or Incorporated Volunteer Ambulance Service Members and their Spouses in the Town of Ticonderoga.

DISCUSSION: Wastewater surveillance.

DISCUSSION: EMS/Firefighter tax exemption.

Other Business

**Adjourn**