

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Present: Mark Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Tom Cunningham, Councilman
Matthew Fuller, Town Attorney
Tonya M. Thompson Town Clerk

Others: Fred Nadeau, Clayton Menser, Bill Fitzgerald, Donna Wotton, Heath Towne, Harry Treadway, Terry Smith

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Supervisor Wright welcomed Tom Thatcher, new board member.

Corona Virus – we continue to encourage everyone to take the appropriate cautions, we do have Cases that have come up, so watch where you are going, and wear a mask if you want to but just be careful.

Facebook Scam – this has been going on for a while and there are different kinds. This one we have received multiple reports for a scam involving Facebook messenger where one person contacts an individual and requests them to send cash through UPS. At no time should you do that and there is a particular case that was in Ticonderoga where, and this is a kudos to Officer Towne because he was able to recover the money, which is remarkable. This individual was informed that there was a warrant out for her arrest and in order to get a lawyer, she needed to send cash and she did that. Officer Towne was able to get the money returned. Be careful, there are always those that try to prey on our vulnerable people.

No Board of Health Report.

Presentation

Supervisor Wright explained that this project was presented to the Buildings and Grounds Committee some time ago and there has been a lot of discussion and analysis of this by the committee. Extensive discussions and interactions and at some point, after he presents you are welcome (Councilwoman Cooper) to fill in the board what the committee has proposed and recommended. He wanted to make sure this had the full attention of the board and discussion, on a side note, he had recommended to the committee and they have taken action on this to develop a park policy. It is important for the Town to have a written policy that talks about how we use our parks system and what we allow in it and what we don't. What the rational for that is makes our processing of requests like this more efficient and more consistent.

Clayton Menser – US Marine Corp (Leathernecks) first off, this project for the Marine Corp. League has been in the process for about a year and a half. Our membership had discussed it thoroughly before we had decided to move forward with it because the monument is costing us approximately \$20,000.00 plus the installation costs. When we were discussing it, we were trying to decide where we wanted to put it and Ticonderoga is where the majority of the original

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Essex County Leathernecks Marine Corp. League were from. Some of the original members were James King, John McDonald Sr., Albert Rivers, Tom McKeown, Charlie Drake, they are all well known in this area. That is just to name a few of the initial 20, there were also some from Moriah, Port Henry, Tom Carpenter, William Petro, but the membership agreed that because we were initially started here in Ticonderoga, Ticonderoga should be the place where we should put this monument. Our membership takes part, not just in Essex County, but throughout the whole area, we have people from Plattsburgh that are members, we have people from New Jersey, Downstate New York, all over the place that are actually members of the Essex County Leathernecks. We decided that, we talked about the Veterans Memorial Park and we reviewed it with not only our membership, but we also talked with members of the Legion and the VFW and different individuals from other branches of services that live here in Town and discussed the idea of Veterans Memorial Park (Councilwoman Cooper corrected that it is Veterans Park), there point of view was that Veterans Park was for individuals from the Town of Ticonderoga who went into military service all the way back from the American Revolution to now and the American Legion put up a very nice memorial monument to all the individuals that they were aware of from the Town of Ticonderoga with their names on it and his name is one of the ones that is on that monument. He graduated from Ticonderoga, went to kindergarten in Ticonderoga and he personally felt that a monument dedicated to Marines from the Adirondacks really would overshadow the monuments that are being done for Ticonderoga veterans, so we did not feel that it would be an appropriate place for it in Veterans Park. That was all decided last year and discussed thoroughly by all of our members. At that time frame, he also contacted Elise Stefanic directly, Dan Stec and Matt Simpson about the possibility of having them be present for the unveiling of this monument. All three have agreed to attend and take part, he just needed to let them know when and where. That process is still waiting for a final location and date. When you discuss this, if you look at the monument, on the back side of it, it has the flag raising in Iwo Jima. So, by being by a flagpole is essential to our membership and it really offsets the monument extremely well. Ticonderoga being the site that our membership wants to put it in, we had all voted directly, even after receiving the letter from the Parks Committee that we really want to have it by the flagpole in Bicentennial Park. Ticonderoga boasts the best Fourth in the North and it has a fantastic 4th of July celebration and having this monument by the flagpole would give it the most foot traffic that you are going to get in the Town of Ticonderoga. He understands that a lot of people sit up in Veteran's Park and watch the 4th of July fireworks, but everybody goes down into the park, even if they sit up there, they still go down into the park because that is where all the venues are at. It is our goal to have as many people as possible see this monument and appreciate it for what it is. What you can't really tell by looking at this drawing of it is the Marine Corp. emblem that is on the base of it is made out of bronze, it is a cast in 3-D, it will stand out from the monument and it is 24" tall and just for that bronze emblem is \$9,800.00. We are having it made special for us at a company out of Utah and it is in the process. Now before he ordered any of the materials from the company in Utah and Plattsburgh Memorials, who is doing all the stonework for us, he met with the building and grounds and Parks committee and presented this project to be placed down in the park. Their initial response to him was well, they really felt that it belonged up in the Veterans Park and he explained that he had talked to many veterans and so did our other membership and they really did not want it there at all and before going forward with the project, he wanted to know from the committee that they were going to consider putting it in Bicentennial Park and he was assured by the committee that they would consider putting it in the park. One thing they wanted from him

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

before doing that, was that they wanted him to do a mock-up of the monument so they could see how big it was and what would be the ideal location. He did that and he brought it down on the day that they requested and without even ever moving it off the sidewalk, they took a look at it and said ok, we want to put it up here in Veterans' Park and he said ok, that is what you are saying. Can we take this down and put it by the flagpole so you could see what it looked like there and they said no, that would be a waste of time ---

Councilwoman Cooper explained that we had already did that, one of our members came with a cardboard mock-up, so we did look at it. That was on the first day that you found that you could not attend, but we did it anyway.

Supervisor Wright does believe that there was a lot of discussion between when you first came to the committee and when that was done.

Councilwoman Cooper agreed and noted that we have had three meetings on this.

Mr. Menser stated that anyway, he was told by the Parks Committee that no, it was a waste of time to put it down there because they would not consider putting it in there. That was basically the end of that and he asked them to provide him with a letter stating what their stance was so that he could present that to the membership, which he has done and the membership is still of the mindset that they feel the ideal location is by the flagpole. He explained to the Buildings, Grounds Park Committee that as they have confirmed, the ground in that area is sinking, he also explained to them that the flagpole is leaning and needs to be corrected. He explained that we in our expense would not only bring in crushed stone and support the underground surface, but we would do everything we could to straighten up the flag pole, we would pay for having the 12" thick reinforced 5x8 concrete pad for this monument to be placed on and we would have sidewalk coming from each sides of the sidewalk on the 'v' coming up to our concrete pad so that people can come up close to it and never be walking on mud or dirt or grass. All of that would be done at our expense, he also explained that this would not cost the Town a dime, either now or in the future. The Marine Corp. League is going to continue to maintain this monument from now until the end of the Marine Corp. This is our property and we will take care of it appropriately. It is our desire to place it by the flagpole, the letter from the Buildings and Grounds and Parks Committee says that their desire is for open spaces in the park and as you can see from the picture, right now what is near the flagpole is a bush or some kind of a brush that is also deteriorating because the ground is sinking

Councilwoman Cooper stated that yes, that needs to be replaced, you are right...

Mr. Menser stated that it would be their intent to take it out, where that one bush is sitting is exactly where the monument would sit, we will build up that whole area properly, giving it all the enforcement that it needs and make this a place that the Town can be proud of going into the future and he said we would straighten up the flag pole also. We are going to do all the maintenance; we are going to do everything that it takes to make this monument be something that the entire community would be proud to have in the park.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Councilman Woods stated that his opinion, Veterans Park gets a lot of visitors but for your memorial, Bicentennial Park is the best place for it to go. As long as it isn't over any infrastructure or impeding any park events, we have like the car show or anything, he is definitely in favor of the Bicentennial Park, putting it where you want it. His only other questions is, what if any other armed forces want to go in there, would you have a problem with that?

Mr. Menser stated no. He would encourage it. The thing that he is looking at, and this is not just his viewpoint, it is every single Ticonderoga Veteran that he has spoken to from Army, Navy, Air Force and Marines, their feeling is Veterans Park is for Ticonderoga Veterans regardless what era they served. This monument that we are building is not a memorial, it is a monument to all Marines from the Adirondacks, past, present and future.

Councilman Woods stated that everybody that goes into that park is going to stop and read that and anybody that visits Ticonderoga, to him that is the best place for it to be if you want to get notoriety.

Mr. Menser continued stated that this is exactly what we are looking for. We want the most people to see this and recognize this as possible.

Councilwoman Cooper asked what you will do with this little monument over here that is dedicated to Percy Thompson and...

Mr. Menser stated that we are not going to touch it...

Councilwoman Cooper continued, that we know that, but this is going to overshadow it.

Terry Smith stated that this will change the name of the park....

Supervisor Wright stated that his only comment on this right now is that he would really like to see what the park use policy is before anything even goes in there. We really need to see a policy so we can be fair to everybody.

Mr. Menser stated that the only concern that he has is that now waiting for them to do this is the fact that our plan is to have this unveiled for the 4th of July and in order to do that, we need to start doing the ground work by the beginning of May because the concrete will need to sit up for 30 days before you put this monument up and it's not something that is brand new to the Town of Ticonderoga that they have a park and it's never been something that has been a concern to come up with a plan what is or is not allowed in the park until we requested this.

Supervisor Wright stated that there have been other things that have come up...

Councilwoman Cooper stated that there are two monuments that are off site right now and she is talking about Veterans Park. Over by the Elks Parking lot we have the Monument for the Family that was killed in the Lockerby airplane crash and also, we have the one there to Gusher Smith, they are not in the park, they are over there in that annex...

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Mr. Menser asked how people would see them, he personally didn't even know they existed and...our whole purpose in doing this is to get as much foot traffic around it as possible so that people can see it and recognize.

Councilwoman Cooper reiterated what Mr. Smith said, is it Marine Park or Bicentennial Park...

Mr. Menser stated it is Bicentennial Park...

Councilwoman Cooper continued asking why you want all the emphasis on your service, her husband is a Navy Veteran, he served in the Korean War, her father was in WWII and she is not sure that they would say that this is where, she knows her husband doesn't feel that way

Mr. Menser stated that if the Navy wanted to put up a monument, he would be more than happy to help them do exactly that.

Councilwoman Cooper reminded everyone that we never said that we were not supporting this, we never said that, this is a beautiful monument, you are spending a pile of money on it and we understand that, but the most appropriate place and actually the most visible place is in Veterans Park, because where do people drive by if they don't enter the park through the main entrance they wouldn't even see it.

Mr. Menser stated if they drive by, they are not going to see it either. This is strictly something that people are going to have to walk up to in order to read it, driving by, when you drive by the Elks and over there you can see that there is a monument and it is a beautiful monument, but if you don't walk up to it, you don't know what it all about.

Councilwoman Cooper stated maybe we need a sign that says Veteran's Park, maybe that would help a little bit and help identify what it is. She also knows that Bill Dolback, who is a member of our committee, he worked very hard in years back to get this Veterans Park established, if anybody can remember that, just to get the park established over there and it is a beautiful spot overlooking the falls.

Fred Nadeau stated that they had a light on the flag, but it is not working now.

Councilwoman Cooper suggested that you could have an American Flag at the Veterans Park also, there is no reason why you can't. If that is what is important to you, it can be done.

Mr. Menser stated that it still will not get the same kind of foot traffic it would down in Bicentennial Park.

Councilman Cooper stated that you are talking about one use of our park and our park is used for so much more.

Councilman Cunningham agreed that he had not been to the Building and Grounds Committee meeting, he has read the minutes, but he would really like to have more of an understanding of

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

what we are saying here. He hasn't been to Veterans Park so he can't say anything to that, but he hasn't been down here either because he doesn't have time to walk so there you go. He agrees with the Supervisor that we need a usage plan, that is important. He does not believe that this is going to be resolved tonight, we are not voting on this tonight so it was great to hear the presentation, he appreciates it. He thinks we have to have more discussion or read more of the minutes as to what the committees process as to why not having that in there, he has some ideas of his own, he thinks it may be a great place for it, but he needs some time to prepare for it. We are not voting on this tonight so we have some time....

Mr. Menser stated that we were going to request a vote tonight so that if we are going to be going forward, we are talking just two weeks from now that we are going to be breaking ground to have the concrete put in, in time for the 4th of July.

Councilman Woods stated whether it is the Marine Corp. or anyone else. You are going to get more notoriety in that park than any place. Anybody that comes in there is going to stop and read it and see it, the number or percentage of people that go to Veterans Park plus going into the park, but he thinks it is a bad time to work up a plan for the park now, when this comes up. This should have been done before. So everything is going to be worked into.....;

Councilwoman Cooper stated to Councilman Woods that you are a member of this committee...

Councilman Woods stated that you know how he feels, but he does think this is a bad time because everything is going to hinge around this.

Mr. Menser also mentioned that there are multiple entrances to the park and if other branches of the services want to put up a monument at one of the other entrances or at each of the entrances, he thinks that this personally would be fantastic, doesn't matter which entrance you go into, you will be coming by a monument to a branch of the service.

Mr. Nadeau asked if Councilman Cunningham was on the committee?

Councilwoman Cooper stated no, the committee consists of her husband Gerald Cooper, Nancy Kelley, Dave Woods, who normally has to leave early for business, she is on it, Tonya Thompson, Elisha Bartlett, Bill Dolback and Shawn Ross, along with Grant Spaulding.

Councilman Cunningham asked when this was mentioned at the last meeting did we have to vote on it or was there just the minutes.

Councilwoman Cooper stated that those were her minutes reporting on it.

Councilman Thatcher has just a few comments, he agrees with the foot traffic, but some of that may not be desirable. You have a playground right across from there, how are you going to stop kids from playing on it.

Mr. Menser is not concerned about them playing on it...

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Councilman Thatcher stated that we have to be because of liability, if one climbs up it and falls off it the Town is liable.

Mr. Menser stated that you can't climb up on this thing, it is 6 foot 8 inches tall.....

Councilman Thatcher asked him if he was ever a kid, (laughter) you could climb up it then, that is something that we have to look at with liability to the town, he wants you to think about that.

William Fitzgerald asked if that would be the same as Veterans Park...

Councilman Thatcher stated that sure, it is the same thing, but you don't have a playground right next to it. You have a playground next to it, he just wants you to think out of the box now, you have a playground next to it. What about if you want to expand, say you want to put a small pavilion up so that people could do more, you can't, but you could do it in the other place. We are giving you 2/3rds of what is up there instead of 1/3. Just think about it. Look about the future, he doesn't have a problem of it going where it goes, but he wants you to think about it. He hates for you to come back here a year from now and say it was the worst thing you ever did. You have kids climbing all over it, you have this, trying to keep this cleaned up, doing this, doing that...If you want a flagpole, put up a nice flagpole...

Mr. Nadeau stated that you have one there now that is not maintained...

Councilman Thatcher is just saying if you want to build it in an area to amplify your monument, put it right up there...

Mr. Nadeau continued you don't even have a light on it and it should be straight, neither one...

Councilwoman and Mrs. Thompson both noted that the flagpole is lit at this time.

Councilman Thatcher stated that these are things that he was thinking about, if you want to expand you can't, he would like to see you expand, that is a nice place up there and it overlooks the park and the traffic, he thinks that you will create it, he doesn't think you would have to worry about that. The 4th of July traffic, you want that traffic??

Mr. Menser stated yes we do, that is why we are prepared to pour all the concrete so they can walk up to it without any trip hazardous and any other issues.

Councilman Thatcher thinks that is all great, but he is saying to look at the other area.

Councilwoman Cooper asked if he has been to the park on the 4th of July? (Yes-many, many times) Do you know it is dark...

Mr. Nadeau stated that it is lit down there.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Mr. Menser stated that it is lit and another thing about that particular location is the Town already has a camera that is monitored where it could be seen what is going on with this monument all the time.

Councilwoman Cooper stated that we have other cameras, that is not the only one in town.

Supervisor Wright asked if the committee has started looking at things that you would consider going or not going?

Councilwoman Cooper noted that her husband and she has had several conversations about this. Benches with plaques of whom donated them, picnic benches, trees...

Supervisor Wright asked if you have identified areas where you would like to keep clear and... ?

Councilwoman Cooper stated that this is the whole thing with Bicentennial Park, keeping it clear. Especially with the car show, it really impacts it and we are getting more and more requests in for the use of the park.

Mr. Menser stated if you are concerned about kids climbing on this, then you should really be concerned about the kids climbing on the trees.

Councilman Woods asked where they plan on putting this, would there be enough room for the other armed forces to be around that without it impeding on each other.

Councilwoman Cooper stated that the entire area is sinking in.

Mr. Menser stated that there would be room and we will be fixing that sinking area.

Councilwoman Cooper again asked about the Percy Thompson Monument.

Mr. Fitzgerald asked what you want to do with it, why you don't leave it where it is?

Councilwoman Cooper stated that it will be, but this one would overshadow it. It is a small stone with a brass plaque on it and it names all the people who helped develop the park.

Mr. Menser stated that you would walk past that before you even got to this monument. Right on the other side of that stone you have a trash can that is bigger....

Councilwoman Cooper stated that she is not going to argue about this...if the garbage can is a problem, then we can move that tomorrow.

Mr. Menser stated that he didn't think it was a problem, you are the one that says that we are going to, if you think that our monument is going to make that one look bad, then it wouldn't be that expensive for you to have a monument made out of black granite and put that on there....

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Supervisor Wright knows that this timing doesn't work out and he hears what is being said about the use policy, it is just that he thinks at some point we have to draw the line until we have a policy, we shouldn't take any action to put anything in there.

Councilman Woods stated that when this use policy comes to committee, it is pretty obvious where it is going to go, they are not going to put this...

Mr. Menser stated that they are going to write it so that this cannot go into the park...

Supervisor Wright stated that the board will have to adopt the policy and he hopes that it looks like some of the other policies that he has seen what other municipalities are doing with just a quick search of the internet. If this doesn't fit into it, he assumes there will be some rationale as to why that is the case and it will probably apply to other military related monuments possibly, he has not seen it. The other part of this is not just what goes in and what doesn't go in, but also where they would go as we have said. The park is used for a lot of events so where you place things is just as important as what is placed in there.

Mr. Menser asked if he could get a time frame of when this board will have a response?

Councilman Woods stated as far as the sinking problem, he just said they will maintain this, he is sure that they will not let this monument tip over. If it starts to tip, they will fix it.

Councilwoman Cooper stated that her top priority right now is not this, she has a playground ready to go in, she has equipment sitting at the highway, she needs to get this in the ground and this is now slowing that process down.

Mr. Menser asked how this is affecting the playground at all.

Councilwoman Cooper continued that this is taking up meeting time, we have made two walks in the park about this monument and...

Mr. Menser questioned that two walks in the park is slowing down your progress on that then....

Supervisor Wright stated that it really was not the intention of the board to vote on this tonight, it was the intention of letting you fill the board in on this project.

Mr. Menser needs to have a time frame to know an answer, is it going to be 30 days, 60 days or July of next year.

Councilwoman Cooper stated it will not be July of next year, but it won't be in 30 days, because this playground has to go in, we have to get this going and it is being put in by volunteers...

Mr. Fitzgerald asked if she was speaking for the whole committee??

Councilwoman Cooper stated that she is the chair of this committee.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Supervisor Wright asked what the Plan B was, if this was not going in before July 4th.

Mr. Menser stated that they discussed this going into Westport.

Councilwoman Cooper stated that they have a beautiful park and it is right on the road.

Supervisor Wright stated if you can't get it near the flagpole then you don't want to put it in Ticonderoga?

Mr. Menser stated unless our committee says differently, right now they are saying that they want it in Bicentennial Park. If we are being told, no, it is not going into Bicentennial Park then they will have to decide if they are prepared to move it to Westport or Elizabethtown or somewhere else.

Supervisor Wright again asked if it goes into Bicentennial Park, you want it at that location, no where else.

Mr. Menser again reiterated that our entire membership wants it by that flagpole and we are willing to spend the money to fix the ground...

Supervisor Wright understands that, it is a generous offer, there is just more here than that money, we are not going to have a decision tonight.

Mr. Fitzgerald asked what is the next thing, if you don't have a vote tonight, do you set up some kind of a program to say what goes in the park.

Councilwoman Cooper stated yes,

Mr. Fitzgerald then noted that your husband is on there too, right? (Yes) Ok – that is two of you right there, ok.... (inaudible) he thinks this committee is kind of loaded, he can tell by your attitude (inaudible)

Supervisor Wright stated that we are not going to vote on anything until we see what the Town wants as its use policy. We do not want to go down the road and see that we put something where it shouldn't be and it has interfered with some other activity or plan for that we came up with through the policy and now we

Mr. Nadeau asked how many are on the committee....(She started counting)

Mr. Fitzgerald stated she knows how many just look.....(inaudible)

Councilwoman Cooper stated two Town Board members and 6 others.

Mr. Menser again asked, so you won't have an answer in the next 30 days.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Supervisor Wright stated that he doubts that, he understands that this doesn't fit in your timeline, but there is no way to put out a use policy in 30 days, even if you didn't have the playground project.

Mr. Smith stated that his project has taken almost a year.

Councilwoman Cooper asked who was in the audience – she did not recognize William Fitzgerald or Fred Nadeau.

Mr. Menser stated that while you are deliberating and coming up with your ideas, he is telling you that they will be looking at other Town's...

Mr. Fitzgerald commented that he believes she (Councilwoman Cooper) is happy with that..... he left the meeting.

Mr. Menser stated that you have his contact information and if you come up with a positive response before they make the decision to go somewhere else, please let him know.

Councilwoman Cooper asked if Mr. Nadeau had seen the letter that was sent.

Mr. Nadeau noted that he had not, he had seen the monument and looked at the area down there and it is very poorly taken care of..

Mr. Menser noted again, if he doesn't hear something in the next 30 days, it will probably be going somewhere else. Our membership will not be happy if that is what happens, Mark. He continued by saying that he has had a lot of feedback from many people from Ticonderoga and he told them to just relax and the Town Board will make a decision on this. This is going to be a very big deal in the Town. He is amazed of the people that he doesn't even know have walked up to him to ask if a decision has been made. There is a lot of talk about this in Town and it will have negative responses if it doesn't go down there. Thank you for your time.

Report of Committee

Airport – Mark Wright, Supervisor

TICONDEROGA AIRPORT 4B6

5 April 2022

The meeting was called to order at 0830 in the Town Hall. Present were David Woods, Bryan Douros, Jon Hanna, Ash Alexander, Mark Wright, Alan Densmore, Terry Smith and Tom Thatcher.

Fuel sales for March were 1959 gallons, leaving us with just over 2000 in the tank. Ash will talk to Titan fuels and make plans to refill the tank when needed.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

We decided to order the Port-a- potty again and due to the lower cost in the out of season will keep it for the entire year.

Mark has contacted the FAA and requested the instructions for the night landing approach update to their data base. Bryan has the data ready to input as soon as we have the instructions.

Jon will install some stakes to spot the location for the dirt to be deposited from the DPW.

Alan gave an update on the old beacon tower; he spent much time in plotting the locations and drawing the prints which he handed out copies to the team. The location is within requirements of the FAA and APA. The power and phone lines do not look as they are in the area of the planned tower location, Dave will confirm as we get closer to approval. The town board received their proposal at the March meeting and will vote on it at the April meeting. Our committee will be represented at that meeting to respond to any questions the board may have. Terry gave an update on the paper company's plan for the tower relocation. He then talked about possible funding for the base and fence.

Meeting adjourned at 0850

Next monthly meeting will be 0830, Tuesday 3 May, at the town hall.

Submitted by Jon Hanna

At the last meeting, the Town Board was given a policy for moving the beacon. Can we act on this tonight?

Resolution #136-2022 brought by Mark Wright, seconded by Joyce Cooper to accept the gift from Sylvamo when offered of the Ticonderoga Intermediate Airfield tower and beacon and allow storage (if necessary) and installation of same on Town Property at no cost to the Town as described in a proposal provided to the Board on March 10, 2022. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Building and Grounds, Parks, Recreation, Historical Lands, Beach, Monuments and Cemeteries
Dave Woods, Councilman and Joyce Cooper, Councilwoman

Curtains will be installed in the Armoy gymnasium on approximately May 1st.

Parks and Recreation Committee Meeting Minutes
March 16, 2022

Committee members present for this meeting were Elisha Bartlett, Jerry Cooper, Bill Dolback, Nancy Kelley, Shawn Ross, Grant Spaulding, Tonya Thompson and Chairs Joyce Cooper and Dave Woods. Supervisor Mark Wright was also in attendance.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Committee members present for the 2 “walk the park” inspections were Elisha Bartlett, Nancy Kelley, Shawn Ross, Grant Spaulding, and Tonya Thompson and Joyce Cooper.

The Parks and Recreation Committee met 3 times in March.

On Monday, March 7th the committee met in Bicentennial Park to view the 2 sites preferred by Marine veteran Clayton Menser for the location of his proposed monument which will state “In appreciation to all Adirondack Marines”. These sites are at the beginning of the paved park walkway. The committee noted the area proposed by him is sinking, would diminish the view into the park, and would also overshadow the stone marker there honoring Percy Thompson and others responsible for the development of the park. Although not opposed to the concept of the Marine monument, the committee felt that the open spaces and views in the park should be protected and preserved. No additions such as this type of monument are appropriate for the current and intended use of Bicentennial Park. The committee decided Veteran’s Park is the appropriate location for the monument, and it would enhance the park. Another walk, with Mr. Menser present, should be taken to Veterans’ Park to look at potential sites for the Marine Monument. Mr. Menser will bring a cardboard representation of the monument to help the committee determine the visual impact of the monument.

The committee also visited the park’s playground to determine the needed area for the new playground equipment, consider any expansion, and decide on the placement of the equipment.

On Wednesday, March 9th the committee met with Mr. Menser in Veterans’ Park. Two sites the committee determined to be appropriate locations for the Marine Monument were pointed out. These sites were on both sides of the excellent monument erected by the American Legion to honor and name veterans of past wars. Mr. Menser was not happy with either site and stated he wanted the monument in Bicentennial Park in front of the flagpole. If it could not be placed there, he would look for a location in other towns. He asked the committee to provide a letter he could share with other Leathernecks in his organization stating the committee’s decision regarding the placement of the monument in Veterans’ Park instead of Bicentennial Park. Committee members expressed their disappointment that Mr. Menser was not happy with the proposed sites in Veterans’ Park and emphasized they supported this monument, just not its location in Bicentennial Park.

Wednesday, March 16th:

At the regular committee meeting the members discussed the letter to be sent to Clayton Menser regarding their decision that the Marine Monument should be located in Veterans’ Park and not in Bicentennial Park. The letter will be drafted and sent by Chair Joyce Cooper. Bill Dolback also noted that a lot of hard work went into the establishment of Veterans’ Park. This is the location where anything regarding veterans should be placed.

Dear Clayton,

Enclosed are the Mission and Goal Statements of our Parks and Recreation Committee. We feel that these statements support the decision of our committee regarding the appropriate location for the black granite monument proposed by you which would state “In Appreciation to All

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Adirondack Marines". This type of monument would be appropriate for placement in our town's Veterans' Park, which was designated to be the town park location in which to honor veterans who have served throughout our country's history. Many people in the past worked hard to get permission to develop this park.

Our committee is striving to protect Bicentennial Park's open space and continued use for large events by limiting what is placed in the park. We also want to continue to honor the work of Percy Thompson and others who helped develop this park by the prominent placement of the stone honoring them at the park entrance and maintaining the open space developed by them. We also have taken into consideration the unstable condition of many areas of this park and were very concerned about the size and weight of your proposed monument.

We regret that you are not happy with our proposed locations in Veteran's Park and do not want this monument placed there. We hope you will reconsider locating the Marine Monument in this park. Please share this letter and enclosed committee statements with your fellow Essex County Leathernecks.

Sincerely,

Members of the Town of Ticonderoga Parks, Recreation, Historic Lands, Cemeteries, and Beach Committee

Bicentennial Park Mission and Goals:

It was also decided that there is a need to have the goals and mission of Bicentennial Park in writing and posted on the town's website to deter requests such as Mr. Menser's. After looking at mission statements for other area parks, the committee created a Ticonderoga Parks and Recreation Committee Mission Statement and Goals. A copy is attached to these minutes.

Farmers' Market:

A new location is being considered for the Farmers' Market held on Saturday throughout the growing season. Locations in the downtown area are preferred. The committee is supportive of locating the market in park area behind Glens Falls National Bank.

Parkfest:

Shawn Ross suggested that a Parkfest be planned. This event would include family activities and highlight Bicentennial Park.

LaChute Cleanup:

Elisha Bartlett bought up the need to clean up the LaChute River. This should be explored. The last cleanup was done over 10 years ago.

Website Presence:

The committee feels the town's outstanding parks and recreational opportunities should be promoted on the town's website. A list of the facilities to be highlighted will be made and descriptions and/or photographs to be included on the site will be determined by the committee.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

PRIDE Alleyway:

Pedestrian access to Montcalm St. from the public parking lot behind the PRIDE building is needed. The PRIDE alleyway could provide this access and needs cleanup and improvement. It is not clear who owns this potential pedestrian access.

The next Parks and Recreation meeting is scheduled for Tuesday April 19th.

Ticonderoga Parks and Recreation Committee

Mission Statement

The mission of the Ticonderoga Parks, Recreation, Historic Lands, Cemeteries and Beach Committee is to enhance our town's quality of life by providing safe and well-maintained parks and public places and preserving open space and historic resources.

Resolution #137-2022 brought by Joyce Cooper, seconded by Tom Thatcher to adopt the above Mission Statement in Regard to our Parks and Public Places. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #138-2022 brought by Dave Woods, seconded by Joyce Cooper to offer employment to Jacob Sawyer as part-time, on-call, grounds keeper with no benefits at the rate of \$15.75 per hour. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Black Watch
Memorial Library
Board of Trustees
March 3, 2022**

Meeting was called to order at 11:35 am.

Members Present: John McDonald, Susan Gravelle, Steve Boyce, Cheryl O'Connor, Virginia LaPointe

Others Present: Heather Johns, Library Manager; Ann Westervelt, Friends; Joyce Cooper, Town Board.

Review of Minutes: Cheryl O'Connor moved that the minutes be accepted; Virginia LaPointe seconded. All were in favor.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Report of the Director:

- Mackenzie Strum has started her position as Library Clerk on February 28, 2022.
- Heather informed the Board of articles found relating to an old collection of books formerly owned by the Library, but currently housed at the Hancock House.
- Heather requested that anyone who attended the sexual harassment training to please provide a copy of the completion certificate for our records.
- Heather presented circulation and usage statistics to the Board provided by the library system. Steve requested that we find further information and statistics which will help us in applying for grants, etc.
- The annual report must be approved by the Board and submitted to the library system. After the system reviews the report, it will be submitted to New York State. Cheryl made a motion to accept the annual report, and Susan seconded. All were in favor.
- Heather reported that they will start to look at summer programming for adults and children. The library would like to apply for the local CAI grant to support this, and Heather asked if we should include a request for children's materials. Steve indicated that since Mackenzie is also working for the Heritage Museum Arts Trek her program materials will be covered. Heather will apply for a grant to provide young adult and adult programs at the Library.
- Heather requested a quote for the custom caregiver's workstation. The contractor who built our picture book bins will come in next week and go over the details with Heather. The quote will be presented to the Board when available.
- Moving forward, Heather would like to see more regular group programs at the Library. Many people have expressed an interest in a local book group. It would be good for the library to sponsor one, and we are currently looking for volunteers interested in leading one.
- The library would like to also use grant funding to sponsor a spring/summer themed bookmark contest. The winning bookmark design would be printed and distributed to all patrons checking out books. This will help deter page damage (i.e., dog eared pages).
- Heather asked when the Town would feel it would be appropriate to remove the plexiglass screening around the circulation desk and computer stations. Joyce Cooper reported that the Town was following County guidelines, and she will let us know when anything changes.

Report of the President:

- Steve Boyce updated the Board on Carnegie Place property. The property survey is complete and available for Board to review by email, or Heather has a printed copy.
- Steve reported that he has had a conversation with Steve Miller who is extremely interested in helping us with our project.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Report of the Town:

- Joyce Cooper reported that the environmental study has been done, but we have not seen the results yet. Joyce indicated that the Town will follow the advice of their lawyer when results received.

Report of the Friends:

- Ann Westervelt reported that the Friends are working on their annual membership letter.
- Ann stated that the Friends will continue to pay for the Library's subscription to Junior Library Guild, and the caregiver workstation.
- Ann asked about the status of the subscription for the WSJ Weekend edition. Heather indicated that it has been renewed.

The meeting was adjourned at 12:25 pm.

Economic Development – Mark Wright, Supervisor

**Town of Ticonderoga
Economic Development Committee Minutes**

Attendees: Mark A. Wright (Chair), Matt Courtright (TACC), Donna Wotton (TRA), John Bartlett (TMSP), Elisha Bartlett (PRIDE).

Guests: Heath Towne, Carole Calabrese.

Mark Wright opened the meeting (1500) and reminded members to review the minutes and provide any changes if needed. He stated no comments were received regarding mission and vision statements.

Wright asked Elisha if the PRIDE board had reviewed the DRI agreement. Elisha was hoping to have comments back today. This agreement is needed before the Town begins processing any invoices. Wright reminded everyone regarding the purpose of the committee – this is the Town's method to understand what other activities are occurring with other organizations and ensure Town efforts are coordinated with member efforts. The Town will have its own projects to accomplish. For example, the town is preparing an RFP for sidewalks using former Senator Little money. Also working with Highway, Legal, and other Dept to solve the St. Clair and Grove Street projects as well as looking at paving the public parking lot behind Newberry's. These are small things but make an impression on visitors.

Wright asked if anyone has ever talked about murals like the one on the vacant lot of the old movie theater. Matt stated he has attempted to contact the original artist and art teacher to fix

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

it. Donna stated she had made some inquiries and there is a group of students who would like to do another mural at the front of the old Rite-Aid building on the street side to the left of the windows. TRA reached out to Beth Hill, but Fort Ticonderoga leases the building. Matt stated he believes he has contact information for the owner. Donna mentioned she would also love to see the group explore the side of the flooring building. Something done professionally. Donna has contacts. Wright stated if they [murals] are done correctly and not overdone, they are a good tool. John Bartlett asked what the side of the building was composed of and was told it was faux brick. Donna stated it was not completely affixed to the building. It could be part of a DRI to put a new surface on the side of the building. That would be a very inexpensive component of DRI. Donna said the building owner is into this but will not spend any money.

Wright asked if anyone has ever approached owners for window displays in vacant stores. John mentioned what was done in the Cobbler's Bench. Before that there was student art. Elisha stated now the Hacker building and Rite-Aid have nothing. Donna mentioned the other side of Roxi's. Wright said these are easy things to do ...low hanging fruit. This may be a project for TMSP. John asked if we were focusing on vacant buildings. Wright said any vacant building would be nice. Elisha mentioned there are different design competitions. Wright stated he would just like to have main street looked lived in until we actually get it lived in. The efforts of TMSP and TACC have been doing in window design competition has gotten more people engaged. John said they are providing incentives for building owners, owner occupied in particular in this area. It does not have to be artistic. Wright agreed it could be advertising. TACC has had conversations before with the Fort and there was some question on how long the Rite-Aid lease extended. The general feeling was that this is quite a long time. Elisha was more concerned with vacant spaces (side next to the bookstore). What's holding the building owner back from repairing, etc. Matt can talk to the Stewarts about getting something in the window.

Donna asked Elisha if retail would be going into the PRIDE building. She expressed concern stating much time was spent moving out non-retail from the main street as it does not add to the appeal of residential shopping or tourism like those which help us create a visible downtown. The concern was if we take up all of that space with things that don't support tourism and downtown commerce, then that's something that takes a lot longer to undo again. Elisha stated that was a valid concern but unfortunately, unless there's a policy or guideline in place for TMSP, it's hard to obtain a movement with all the business owners to support and potentially have vacant tenant space. It's a balancing act. John stated he would mostly support occupancy. Matt said he totally understood where Donna was coming from, but you also have to have a blend because other businesses provide foot traffic. We don't want every propane and fuel supplier on main street, but a few generate foot traffic. Donna said it should not be at the exclusion of that but that we should be cognizant and deliberate in our mix. Wright stated the only thing that controls business is zoning laws. There's nothing that specifies the type of business. John stated we don't want to bring in businesses that directly compete with businesses that are already there. Donna stated we might. You may see eight little specialty stores and that's why you go there to shop in those

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

stores...another gift shop with similar kinds of things the same way that Fox & Fern and Trading Post complement each other. Elisha stated that without having the vision for what we want the downtown to be and who it should be for, it's hard to codify it. The main goal right now is to have the store fronts filled up. Wright mentioned the new owner of 172 Champlain Avenue and that he's returning the first floor to retail with three retail spaces with affordable rents to get business in the building.

Elisa shared PRIDE activities and discussed information from the Parks & Recs meeting and the alley way next to PRIDE seeking to improve that thoroughfare. Well codified parking will assist businesses to be successful. The alleyway right now is under private ownership. Better utilizing this can directly connect the back parking lot and help the Town better maintain a 2-hour parking limit on main street. Wright stated the Town Clerk is looking into any existing easements that may exist at this time. Then it is a decision of the Town in how to maintain it. It does relate to economic viability. Donna asked who might own the property and Wright stated it might be the Stewarts. Donna said it might be the situation where if the owners don't object and give their permission that we could beautify that. Working the DRI effort and securing a facilitator has taken up most of her time. Elisha gave a short rundown of the facilitator review process.

Donna shared TRA efforts and briefed on childcare. The school hopefully will be the right facility. TRA is discussing plans with the architects. She explained the Healthy Kids program and believed there is a good market for them in our area. Matt discussed levels of childcare. Donna mentioned the childcare survey has over 100 responses. Donna mentioned that all contracts for the Hacker building have been signed and working out details in how this will go. A TRA board member is going to run point on getting roofing estimates. Wright asked if getting funding looked promising. Donna said there are some potential resources, but there are challenges. Some grant resources do not just want to fund a roof, but a whole project. It depends on where TRA finds potential funding as to when the project is transferred into other hands. It can't wait for DRI. When dealing with grant providers, she said you tell them they can spend a quarter of a million dollars and help us do this project to or they can spend a quarter of a million dollars to haul it away in another year and condemn it to 50 years of empty use like we've had in other lots. Carole Calabrese explained how ESD has their hands tied. If we can do the roof, someone can do the rest. Carole said the Governor's budget includes the Restore NY Program. The Department of State was very interested in awarding the Town for that building. They knew the building and community. Elisha asked if multiple applications could go in at the same time. Carole stated that was the case at the sunset but did not know what it would look like if funded again.

Matt shared TACC activities. He discussed business incentives. Carole discussed specific incentives in NY law (lease back, sales tax exemption, PILOT) and how her organization partners with communities with past examples of projects. IDA is the access to those resources but looks at the community to be lead agency. Her organization has done grants for 16 different businesses in last 10 years. Matt mentioned TACC has done a business resource guide and will do one for incentives. He conducted some incentive research. Some villages have done additional tax

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

reduction actions (local vs. county) based on where in town the business was located. This included reduction in wastewater/sewer rates property tax reductions and others that could be attractive. Some communities offered special funding or reduced taxes on historical buildings. Elisha stated there are great incentives now through the State. Matt will include all of this on the document TACC will create. Wright asked what Matt found from his research regarding a business backing out after receiving incentives. Matt stated those incentives would require them to stay open for a certain amount of time as one example. Carole stated those provisions or terms are in everything they complete. Matt will include what is in existence now and how they would work for the town. Elisha said creating a resource page under the town's economic development should make it as transparent as possible for an outside business/investment owner and existing owner to have one place to go to. Wright said he is embarrassed about the economic development tab on the town's webpage. Donna said she would recommend putting the same links on their page so that no matter how someone comes into the system, they can find the same information. Everyone agreed the importance of not reinventing the wheel. Elisha stated that what also might be nice is to have a tab for someone to provide feedback so we can have an ongoing conversation and understand what someone else's obstacles are. It is also important to understand the economic mix of the community and examine that mix to decide how we want to see it. What is our target? Elisha stated the one issue which keeps resounding in her mind is knowing what the obstacles or barriers have been for entry and why people aren't banging down our doors to get into Ticonderoga. She believes a lot of it is obvious but getting it down on paper and knowing what existing conditions are, what the starting point is, and how to start addressing some of those areas as a committee. Matt stated that for some of our vacant spaces the issue is landlords. If people are interested, they are ready to move. Everyone agreed landlords have a different time frame. TACC would like to work with some of our landlords to have the information set and ready to go so that whoever shows up, they have a lease agreement that they can fill out, they know what it's going to cost them, and they know what's included and not included. It's a very small barrier, but it's real. Donna expressed that one would think landlords would be chomping at the bit to fill the space, but this does not appear to be the case. Matt does not believe landlords realize that waiting a while to get back to prospective businesses results in those entities moving on. Elisha asked what other businesses opportunities outside the downtown area are we missing. Economic development is greater than that. It's measuring the vitality of the community. Matt stated that with the Walgreens Plaza, it was the cost to move into that facility. When Verizon and Peoples moved out, TACC was in close contact with the plaza company, and that company didn't really communicate with the tenants to understand why they were leaving although TACC did, and it was cost. Wright added that some of those management companies already have existing leases with whomever used to be there. Many times, there is a continual multi-decade lease. The management company is getting their money and have no incentive which as Elisha pointed out is a real blite for us as the town. Two other entities are Fort Ticonderoga and the Golf Course and how to have better connections with them. Sidewalks and transportation can be a key component. Another obstacle was the ferry not operating. The issue

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

of signage on the Northway was discussed. Wright wants to work with the county and the state to solve some of those signage issues. Elisha stated creating a solution for the last mile travelled for those who take the train to Ticonderoga is also an issue. Donna has been looking for someone to have a transportation service. The Lake George Steamboat Company is a willing partner to do bundled packages for accommodations, fort tickets, etc. if anyone could get from the dock to the town. Matt stated you need someone who wants to run that business regardless of the incentives offered. The group agreed that someone could have a year-round business in this area. If someone decided to enter this business, there would be no lack of business.

Wright briefed what was found in the town files under economic development and provided a list of those items. There was a report on branding which began a discussion on this subject. He stated the current branded town logo makes no sense. TACC stated they were against this logo when proposed. Wright stated branding is one goal for the committee in terms of what Ticonderoga is to others and what it should be to others. Matt will send a branding project outline information that he has. Wright stated Ticonderoga does not have a brand and it may take a professional to bring in to help in this area. This is not something a board level can do and would not be a contest. TACC shared a little information on the branding project. Heath shared some of the historic incentives that were used in Ticonderoga over the years. It has been done and can be done again.

Meeting adjourned: 1642

Highway/Transfer Station- Dave Woods, Councilman

Resolution #139-2022 brought by Dave Woods, seconded by Tom Thatcher to offer employment to Thomas Sawyer as full-time Transfer Station Attendant at the rate of \$16.44 per hour. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Town of Ticonderoga
Highway and Transfer Station
March 29, 2022, minutes of Meeting**

Present:

Dave Woods, Sal Barnao, Mitch Cole, John Deming, Heath Towne, Mark Wright

Others:

Tonya Thompson, Joyce Cooper, Matt Fuller

Public Discussion

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Said the Pledge of Allegiance

Public discussion

- Tonya Thompson
 - Open Dump Day. When does everyone feel is the best time to set this up?
 - 3 Days Tuesday Wednesday and Thursday. One trip per household. Highway will help the Seniors with pick up if scheduled.
 - August 16th, 17th, 18th 2022.
 - There is a list of items that cannot be sent.
 - The Highway is willing to go out and pick up after a class has gone and cleaned an area.

- Joyce Cooper
 - Ordered EV charging station signs
 - She's asking if the highway can help install the signs at 4 different locations.
 - She also would like to thank the highway department for doing the Sr pick up for open dump day. It is greatly appreciated.

End public comment

Committee Discussion

- Mark- What will it take to put a few signs at the flashing lights?
 - We need a board resolution to approve them, and we will order them and get them put in. We are also looking to paint stop in the road. We will order the stop all 4 ways signs.

- Sal-
 - We have had 2 water issues on ST Clair we are working on handling
 - 4 snow events this month
 - Readyng the sweepers and mower equipment
 - Assisted with 2 water breaks
 - We need 400 tons of salt to meet our quota. Quota was 1750 tons. We need to take 70% of the quota
 - Working on sweeping and will be working on ditching next Month
 - Need to send the boom mower out for repair on the 7th.
 - Class about paving is being held the 7th so we will send the mower with them to get repaired. It is being held at the same location and they can bring back our roller.
 - We finished the second restroom.
- ★ I would like to thank the board and Rebecca for the emergency purchase of the pickup. It went smooth and quick.

- Mark-

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

- Can we get a rough estimate on the cost to get across the four properties? (St Clair/Grove) I'm looking at ARPA Funds and things we could possibly use them for.
- We need a survey completed. We can measure that up and get lengths of culvert to get you an estimated cost.

- Dave/Matt/Mark/Sal
 - We need to go concrete not asphalt on the sidewalks. We need to get the RFPS out soon. Looking to get one contract to do repair and replacement.
 - We need to get a clear list of what we are repairing and what we are replacing before we send out the RFP. Define out repair and define out replacement. Note that we only have so much money for repair and so much for replacement. Make sure we tell them that we need to be billed as repair or replacement.
 - Highway will see if there are sections they can complete on their own. Highway will pull what needs to be pulled and when the sidewalk is in, they will do the landscaping work. Highway will also provide materials.

Resolutions for the next town board meeting

- No resolutions

Outstanding items not discussed

- None

Meeting was adjourned at 10:05am

Minutes were taken and prepared by Rebecca Norton

Councilman Woods asked the board to approve going out to bid for stainless steel, dump box and 10' poly plow & wing for the 2017 Ford 550. Money will be used from Highway funds.

Resolution #140-2022 brought by Dave Woods, seconded by Mark Wright to advertise for bids for a Stainless steel dump box and 10' poly plow and 9' poly wing system for a 2017 Ford 550.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Library – Joyce Cooper, Councilwoman

Councilwoman Cooper wanted to mention for the Library that they have hired McKenzie Strum and they are very happy to have her, she is getting her Masters in Library Science. She will be working with the children's programs. They are working hard over there and always trying to improve programs, such as starting a book club.

Municipal Facility Evaluation – Tom Cunningham, Councilman

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

**Town of Ticonderoga
Municipal Facility Evaluation Committee
March 28, 2022, Minutes of Meeting**

Committee Members Present:

Tom Cunningham, Tom Thatcher, Mike Moser, Jeff Cook

Others

Mark Wright – In person, Dave Woods – in person, Joyce Cooper – in person

Pledge of Allegiance

Committee Discussion

- Chris Dotsie was unable to attend so no update on work that has been accomplished that was recommended in the Alfrandre' report. It was agreed to start looking into what of those repairs and suggested upgrades have been completed and what still needs to be done.
- Mike Moser talked to a design/build contractor and will schedule them to come to the next meeting and give us a preview of what they can do for us and give some pricing indication.
- A brief discussion on the Lowes building gave us information that the Fire Commission has entered into discussions with the owner and may contact the Town to see if there is interest in combining the Fire Department and other Town services in that building.
- The next item was to consider Building and Grounds as they are presently located in the Police Station, which has been condemned. It was agreed that AES should meet with Grant, Building and Grounds Supervisor, to discuss his needs and where he would like to be located.
- **Update on AES's progress and items to get done**
 - AES will have their review of possible sites completed by the next MFEC meeting.
- No other new business

Public Discussion

- Meeting was opened to public comment, with no public comment

Next meeting scheduled for Monday April 25, 2022, at 6:30 PM

Meeting was adjourned at 7:20 PM

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Minutes were taken and prepared by the Committee Chairman Thomas F Cunningham

AES has completed their evaluations and we have gotten the report, he has yet to read through it so he won't comment on it yet. It will be ready to be discussed at the next meeting which will be April 25th at 6:30 p.m.

He did note that he understands the Fire Department has had some discussions with the people for the Lowes building, so that is between them and rumor has it that they may come to the Town sometime to combine some services with them in that building

Public Safety – Dave Woods, Councilman

Public Safety

March 29, 2022

Committee members present: Dave Woods, Joyce Cooper, Ross Kelly, Dave Burrows, Rhiannon Peters and Jennifer Gendron.

Guests present were Supervisor Wright and Matt Fuller.

Councilman Woods calls the meeting to order with a reciting of The Pledge of Allegiance.

Council Woods opens the floor the public.

Supervisor Wright states he has had a couple calls regarding the traffic light at the intersection of Montcalm and Schuyler, he states people are driving right through it. Councilman Woods suggests we bring it up at the Highway meeting.

Supervisor Wright also states he received a complaint from St. Mary's, they are requesting extra patrols after 7:00pm, there is a lot of strange activity going on on the playground.

Supervisor Wright states he understands this is a civil issue, but he has received a complaint that Bruce Crammonds cows are getting out and are causing property damage.

Supervisor Wright is asking the Codes Department to look into it under the nuisance law.

Dave Woods suggests maybe reaching out to Bob Rice, he is the Animal Control for Essex County.

Ross Kelly asked if there is any programs to help kids that seem to cause trouble all the time.

Dave Burrows said he would reach out to the school.

POLICE DEPARTMENT:

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Dave Woods goes over the monthly report: (Chief Hurlburt was unable to attend the meeting)

Patrol 7B376 needs a new water pump and we don't have the funds to cover it, Chief Hurlburt is requesting we move money from another line to cover it. The committee agrees to bring the request to the next board meeting.

Codes Department:

Rhiannon Peters goes over the monthly Codes report.

Dave Burrows states that he is trying to settle with the owners of 8 Schuyler Street regarding getting the property demolished.

Rhiannon Peters brings up a property on Johns Street that people are using it as a dumping site.

Matt Fuller suggests we ticket the property owner.

Joyce Cooper states there has been vehicles parked in town parking lots for a long period of time, she states there is a truck in Pocket Park that has fixed the flat tire issue, but the vehicle is not inspected and has moved it to a new parking spot, she also states the vehicle is still parked in the parking lot cannonball path.

Meeting was adjourned at 8:45am

Next meeting is April 26, 2022, at 8:00am

Minutes prepared by Jennifer Gendron

The following is a summary of the activities of the Ticonderoga Police Department from 2/22/2022 to 3/28/2022

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	351	1162
Incident reports:	21	74
Arrests:	15	48
Uniform traffic tickets:	44	121
DWI arrests:	3	6
Accidents investigated:	5	29

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

*Speed Trailer: Trailer will be deployed soon. Ticonderoga residents may contact the department to request an area for the speed trailer to be placed.

* Patrol Unit 7B376 still needs a water pump replaced. The appointment that was scheduled last month with Egglefield Ford was cancelled. We obtained two quotes for the service. Egglefield Ford was the least expensive option with a quote of \$1,247.67. The department does not have the funds in its vehicle maintenance line item to cover this repair without taking from other needed items (tires, general service of brakes, rotors, oil changes). The department would like to request two things:

- (1) That the vehicle be approved to undergo the needed repair at EggleField Ford for \$1,247.67. and,
- (2) That additional funds in the amount of \$1,247.67 be put into the Police Departments Vehicle Maintenance Line Item to cover the cost of the repair.

* On February 26th, 2022, Officers responded 38 Wiley Street in Ticonderoga NY for a report of an unwanted subject entering a neighbor's residence. As a result of a police investigation, Daryk J Budwick was arrested and charged with Burglary 2nd, Criminal Contempt 1st, Attempted Petit Larceny, Attempted Criminal Mischief, and Harassment 2nd. Budwick was arraigned and sent to Essex County Jail in lieu of bail/bond.

* On February 27th, 2022, Officers responded to 216 NYS Rte. 22 for a domestic dispute. As a result of a police investigation, Officers determined that Kristopher Porter was a danger to himself and to others. Porter became combative when officers were attempting to take him into custody. A New York State Trooper who was assisting with the arrest sustained injuries while apprehending Porter and required medical treatment. Porter was charged by NYSP for assault 2nd and resisting arrest. Porter was remanded to the Essex County Jail with no bail.

* On March 17th, 2022, Officers were led on a high-speed pursuit after attempting to stop a vehicle on Wicker Street. As a result of the pursuit, Randy West Jr. was arrested and charged with Unlawfully Fleeing a Police Officer, DWI, and multiple Vehicle and Traffic Violations. West was processed and released with an appearance ticket to appear in the Ticonderoga Town Court at a later date.

* The department has received multiple complaints of groups of juveniles engaging in destructive behavior on Lake George Avenue and the surrounding area. Residents are encouraged to contact the police department immediately if they witness any such activity.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

* The department has received multiple reports of scams involving Facebook messenger where an unknown person will usually request the victim mail them cash through UPS to receive a large cash prize. If anyone receives such a request, do not send any money, or give any personal information to these individuals. Please contact the department and report any such activity immediately.

Re: (February 1st-28th) 2022 Activity Report

The following is a summary of the activities of the Building Inspection / Code Enforcement Department.

Building Inspection:

(February)

YTD

Building Permits Issued:

3

13

Safety Inspections:

5

11

Pass/Fail:

5/0

7/0

Permit & Inspection Notes:

- Septic Repair → Lead Hill Rd
- Addition → Hayford Rd
- New Garage → Tiroga Beach Lane
- Safety Inspections: 5 → Fire/Safety Inspections on NYS Route 9N

Code Violation Notices:

(February)

YTD

Order to Remedy:

0

2

Remediated:

0

1

Clean-Up Contractor:

0

0

NYS DFS

0

0

Condemned:

0

0

Do Not Occupy:

0

1

Appearance Tickets:

0

0

Code Violation Notes

N/A

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Miscellaneous:

(February)

YTD

*Complaints:

0

2

Resolved:

0

0/2

Misc. Complaint Notes:

N/A

Trainings:

Records & Public Service Training Webinar

Safety & Resource Grants (YTD):

Grant Extended until April →

- Zombie & Abandoned Properties Grant (Round II) \$47,500

Public Works – Mark Wright, Supervisor

Town of Ticonderoga

Water/Sewer Committee Meeting Minutes

March 29, 2022, 10:30 am

Committee Members Present: Mark Wright, Derrick Fleury, Eric Blanchard, Tom Cunningham, Matt Fuller, Sherry Veneto

Others: Rebecca Norton, Greg Swart (AES-Architecture, Engineering, & Land Surveying), Madisen Hetman (AES), Mike Metcalf (AES), Kevin Micklas, Linda Bhatia, John Dreimiller, Charlene Dreimiller

Public Comment

John & Charlene Dreimiller along with Linda Bhatia are wondering if it would be wise to add more hydrants on Baldwin Rd. Due to a recent structure fire off Baldwin Rd, they are concerned of fire protection with so few hydrants in that area. Derrick agrees that area could benefit from more hydrants. He gave a rough estimate of \$15-20,000 per hydrant. He will get some estimates together to give to the Town Board for their next meeting for them to discuss.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Item for Discussion

1. Mary Jo Reale- 388 Black Point Rd

a. Property is classified as a single family with improvements. It was difficult to find any comparable properties that have 2 pumps that are charged the same. Tom states there are several places that are only being charged one EDU (Equivalent Dwelling Unit) for the same situation.

b. They will be charged for the repair/replacement of the pump The Town worked on and will have their charges reduced back down to 1 Sewer EDU, and 1 Sewer O&M (Operating & Maintaining). The 1 Sewer Debt charge will remain the same

c. Derrick and Sherry will form a letter to be sent after the Town Board meeting.

i. It is recommended to The Town Board to reduce 388 Black Point Rd (Mary Jo Reale) back to 1 Sewer EDU charge, and 1 Sewer O&M charge. The 1 Sewer Debt charge will remain the same.

2. Black Point Pump Station

a. Derrick would like to get the control panel upgraded at the station. It can be paid for out of the fund balance. He would like to get the committee approval and bring it to The Town Board for a resolution for moving forward with the project.

i. It is recommended to the Town Board to upgrade the Black Point Pump Station Control Panel, with work to be done by Aqualogics. With the proposed price of \$54,395.00.

3. Continuing Education Classes

a. There are 2 trainings coming up. One in Plattsburgh April 20th that Derrick and Brian will be attending. That is a Basic Safety for Operators course. Cost is \$30 per person. The 2nd training is a conference in Turning Stone for 3 days of continuing education credits. An annual conference offered by the New York Rural Water Association. Cost is \$340 per person. Travel, lodging and food vouchers would be required.

i. It is recommended to the Town Board to authorize training and prepayment vouchers for registrations, travel and food for Derrick Fleury and Brian Veneto for Basic Safety for Operators training in Plattsburgh on April 20th. Cost is \$30 each for registration

ii. It is recommended to the Town Board to authorize training and prepayment vouchers for registrations, travel, lodging and food for 2 (to be determined) employees from the

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Water/Sewer Departments to The New York Rural Water Association Annual conference at Turning Stone beginning May 22 through May 25th. Registration cost is \$340 each.

4. Dump Truck

- a. Derrick is looking to replace the current dump truck as it has many issues, and it's getting very costly for repairs. The truck being replaced would go up for surplus. He would like to start the bid process soon.
 - i. It is recommended to The Town Board to authorize Water/Wastewater to go out to bid for a dump truck to replace the current Western Star 4900SR.

5. Discussion on Moving Forward with Chilson/Eagle Lake.

- a. Mark states that The Town will probably have one more conversation with the residents about the plan. The cost amount is not doable for the residents. The June 15th deadline is coming up quick. Matt believes there needs to be another meeting to find out who's in and who's out. We're down to the point of defining who has no option and figuring out how we're going to help them.
- b. A private water source seems to really be the only choice left. We need to find a way to help those who cannot put in a well due to their property size issues or septic placement issues.
- c. Kevin Micklas said he feels he and other residents can't buy into a district if there is no detailed plan. He is also concerned if they do go out on their own, and a water line runs by his property, is he going to be charged for that. Matt agrees that this is a unique situation, it's a geographic issue which impacts the cost and users. Kevin understands how difficult this is for The Town Board.
- d. Kevin also questioned if The Town has gone after all Federal funds/grants. Greg said we are waiting on some things in regard to that.
- e. Matt talked about needing to find out who is going out on their own and who has no other option but what The Town has given as an option.
- f. A letter with a form to be filled out (and returned) to the residents was discussed to find out what their plan is. There is a concern that people will not pay attention to the letter, and not reply. Ideas were passed around about getting people's attention to reply to the letter, as it is very important for the residents to notify The Town what their plan is.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

- g. A notice will be posted on The Town website about the letter and form, will also try to provide a link in the letter to The Town website to fill out the form that needs to be sent back to The Town. There will be a return by date of April 27th.
- h. Matt mentioned that there is a specific procedure he has to obey under the consent decree in order to ask for time, and even then, it is not a guarantee that the Department of Justice will sign off on it. We will need a plausible request to present to them for the time request.
- i. Greg will be working on an updated cost of the project due to the inflation costs. He hopes to have that completed by next week.

6. Frozen Water Line Policy

- a. Current policy is, if someone calls saying they have frozen lines the town goes in the home to hook their machine onto the line to determine if the line is frozen on the property owners' side or The Town's side. Recently, there has been a question about the liability of Town employees entering a private home.
- b. After discussion it was determined that the current policy will stay in place, but 2 employees will be required to enter the home together, and the homeowners will now be required to sign an Acknowledgement of Frozen Water Line Policy and Grant of Access to Property form. Resolution to be sent to The Town Board.
 - i. It is recommended to The Town Board to update the current Frozen Water Line policy to include 2 employees being required to enter a home together and the homeowner will now be required to sign an Acknowledgement of Frozen Water Line Policy and Grant of Access to Property form.

Derrick Fleury – Water/Wastewater Superintendent's Report

The placement of the PRV (Pressure Relief Valve) on The Portage is not a good spot of an insertion valve. Derrick would like to find money in the budget to move the valve to move it to Ell St.

Eric Blanchard – Chief Wastewater Operator

No report.

AES Report

1. Water

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

I.

Chilson Eagle Lake (Required by DOH- Department of Health)

A public meeting was held and discussion on various requirements and options were discussed. No new viable options were provided.

Next Steps: Cost estimate update?

***Potentially Eligible for FEMA-Federal Emergency Management Agency HMGP-Hazard Mitigation Grant Program**

- Application will require a significant amount.
- 75% Federal / 25% Non-Federal Cost Share
- Applications due: June 1, 2022, cost approximately \$10,000

II. Water Meters (Required by DEC-(Department of Environmental Conservation)

- Call with the head of GIGP-(Green Innovation Grant Program) from EFC(Environmental Facilities Corporation) to discuss water meters.
- Cost of meters needs to be \$750-\$1000/meter
- Grant application was about \$2,000/meter
 - We will redo the estimate, take out wish list items, possibly remove cost of commercial meters, etc.
- Need to decide on type of meter system
- Propagation study shows positive results for a fixed based system.
- Need to be online by May 1, 2025.

III. Water District Consolidation (In progress)

- The Town has settled on a final map.
- AES will complete a list of Street Road district properties to be removed from the district.
 - Is the district being presented as a whole or are individual letters being sent?
 - The next step is to draft the Map, Plan, & Report
 - Present to the Committee
 - Present to the Public

IV.

LSLRP-(Lead Service Line Replacement Program)

- Work to commence May 2022
- Reminder that State reimbursement is quarterly only.

V.

Portage PRV

- Install state targeted for 4/14/2022

VI.

Additional Water System Upgrades

***Potentially Eligible for FEMA HMGP**

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

- Application will require a significant amount of work but may be worth going after to address some of the additional water system upgrades.
- 75% Federal / 25% Non-Federal Cost Share

2. Wastewater

AES #4394 Portage

- Start Date 4/4/2022
- We are currently following up on open items from public meeting.

Treatment Plant

- We will have out proposal for the EPG-(Engineering Planning Grant) regarding phosphorus for the next board meeting.

Collection System

- Nothing at this time

Permitting

- We will have our proposal for the wet weather operating plan for the next board meeting.

Additional Wastewater System Upgrades

- Black Point Road Pump Station
 - AES group and Greg/Maddy meeting with Derrick this afternoon to finalize scope
 - We can then provide a proposal for engineering services
 - Design expected late summer with construction in the spring of 2023
- Sewer District Consolidation
 - Sewer district consolidation has not yet begun but is slated to begin upon completion of the water district consolidation.

Meeting adjourned at 12:25. Next meeting will be held on April 26th at 10:30

Resolution #141-2022 brought by Dave Woods, seconded by Joyce Cooper to change 388 Black Point Rd (Mary Jo Reale) back to 1 EDU for Service and 1 O&M charge, keeping the 1 Sewer debt the same. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none.
Carried.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Resolution #142-2022 brought by Tom Cunningham, seconded by Dave Woods to go out to bid for a dump truck to replace the current Western Star 4900SB. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #143-2022 brought by Mark Wright, seconded by Tom Cunningham to authorize training and prepayment vouchers for registration, hotel, meals, and travel for Colt Russell and Derrick Fleury to the NY Rural Water Annual Conference at Turning Stone. May 23-25, 2022 cost is \$360.00 each. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Councilwoman Cooper wanted to report that there was a family camping on Town Property behind the Wastewater Treatment Plant, they were asked to leave.

Human Services: Youth – Joyce Cooper, Councilwoman

Councilwoman Cooper noted that we had a lot of discussion about the difficulty in trying to find workers for the Town. It is very frustrating and as a result, we cannot have our summer program because we do not have enough applications to fill the positions it takes to run the program. This is very disappointing to everyone. We have had the same program with the after school program. We are going to be doing interviews next week to touch base with the applicants that we did receive to see if they would be willing to work the after school program.

The board was informed about a job fair at the school and we will look into this.

The Commission has discussed having some special programming days during the summer break when the summer program would have been running to allow the children some different activities such as a baseball camp, a basketball camp, an Olympic day, there have been a few great ideas and Shawn Ross our Recreation Supervisor is looking forward to getting these activities finalized.

Human Services: Seniors – Tom Cunningham, Councilman

Resolution #144-2022 brought by Dave Woods, seconded by Mark Wright to enter into an agreement with the Ticonderoga Area Seniors in the amount not to exceed \$11,000.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Health Insurance – Mark Wright, Supervisor

No report

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Contract Negotiations- Mark Wright, Supervisor

No Report

I.T./Cable T.V. – Mark Wright, Supervisor

Spectrum Northeast, LLC, (“Spectrum”) recently notified you on March 7, 2022, that NBC Universal Media, LLC on behalf of International Media Distribution, LLC (“IMD”) would cease distribution of **CR1 Russia** effective March 3, 2022, at 12:00am ET. Additionally, we further notified you that in light of the extraordinary circumstances in Ukraine, effective March 4, 2022, at 12:00am ET, Spectrum dropped Russian-controlled and -programmed networks **NTV America, RTR Planet, Rossiya-24** and **CTC**.

As a result of the above-noticed drops, Spectrum is making its customers aware that effective March 29, 2022, we are temporarily reducing the Russian International Video package/a la carte pricing due to temporary channel unavailability. Accordingly, customer pricing will change as follows:

Packages/Channels with no content

Service Name		Current Monthly Price	Discount Amount	New Monthly Price (3/29/22)
Russian View	Spectrum Products and Pricing	\$9.99	\$9.99	\$0
Channel One Russia	Legacy Time Warner Cable	\$14.95	\$14.95	\$0
CTC	Legacy Time Warner Cable	\$9.95	\$9.95	\$0
NTV America	Legacy Time Warner Cable	\$9.95	\$9.95	\$0
Russian View	Legacy Charter	\$14.99	\$14.99	\$0

Packages/Channels with partial content

Service Name		Current Monthly Price	Discount Amount	New Monthly Price (3/29/22)
Russian View Premium	Spectrum Products and Pricing	\$29.99	\$15	\$14.99

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Russian Passport	Legacy Time Warner Cable	\$25.99	\$0	\$25.99
Russian Pass Plus	Legacy Time Warner Cable	\$29.99	\$10	\$19.99
Russian Pass Max	Legacy Time Warner Cable	\$44.99	\$10	\$34.99
Russian	Legacy Bright House Networks	\$26.99	\$7	\$19.99

This letter will serve as an update to a notice Spectrum Northeast, LLC previously sent to you on February 28, 2022, that Story TV Satellite Feed would be added to SPP Expanded Basic & Standard Tier HD on channels 156 and 489 on or around March 28, 2022.

The new launch date for Story TV will now occur on or around May 15, 2022, on the channel lineup serving your community.

Spectrum Northeast, LLC, ("Spectrum") became aware on March 25, 2022, that Black News Channel might cease distribution of its channel. After Spectrum followed up with Black News Channel on March 28, 2022, we learned that effective April 1, 2022, Black News Channel will cease programming and will no longer be available on the channel lineup serving your community. Since this change is out of Spectrum's control, we are making customers aware of the cessation of programming via a channel slate message, "Programming on this network is no longer available."

Spectrum Northeast, LLC, ("Spectrum") previously provided notice that Black News Channel would cease operation on April 1, 2022, however, today we learned that Black News Channel intends to continue distribution of its channel.

This letter will serve as notice that on or around May 3, 2022, Spectrum Northeast, LLC (Spectrum), will launch Circle Satellite on SPP Tier 1 HD on channel 153 on the channel lineup serving your community.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Resolutions for Consideration

Resolution #145-2022 brought by Mark Wright, seconded by Tom Cunningham to authorize training for Patti Osier to attend a General Exemption Administration – Nonprofits virtual seminar at a cost of \$110 with funds to come from Assessor Training. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #146-2022 brought by Mark Wright, seconded by Dave Woods to authorize the Supervisor to execute an agreement with PRIDE for the Downtown Revitalization Initiative. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #147-2022 brought by Dave Woods, seconded by Tom Thatcher to authorize the Supervisor to execute an agreement with Essex County to obtain, purchase, and use gasoline from the Town of Ticonderoga Highway Garage. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #148-2022 brought by Mark Wright, seconded by Tom Thatcher to authorize the Supervisor to execute the PILOT agreement with Essex County IDA for the Pivot Solar project (TAX MAP: #139.15-3-5.110) dated March 21, 2022. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #149-2022 brought by Mark Wright, seconded by Joyce Cooper to authorize training and prepayment vouchers for registration, hotel, meals, and travel for an additional person, Amy Beeman, to attend the 2022 PERMA Annual Member Conference in Bolton Landing on May 23-25. Cost is \$360.00. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Councilwoman Cooper asked about the snow closures, she will come in to discuss this at a separate time.

Councilman Cunningham was questioning the 2 week notice for employee resignation period. It appears that the 2 week notice has been let go. He believes that 2 week notice is the professional thing to do and also the reason it was in the handbook before is because it could really put the Town in a bit of a jam in somebody leaves without notice and doesn't give you time to try to replace them. That was the idea of the two week notice, if you leave and do not give notice there were repercussions to that of forfeiting your accruals.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Supervisor Wright agrees, but that is why he put in there that you had to work for the town for at least a year in order to get their time.

Councilman Cunningham continued that this means any time after that year the person could just walk out the door and there is absolutely no repercussions.

Supervisor Wright stated that they can do that now. You can't stop someone if they want to leave.

Councilman Cunningham agreed, but you don't have to turn around and pay them all of their back leave and stuff.

Supervisor Wright stated that they would have to work for a year in order to get that. Two weeks may be standard, professional notice, there is no legal enforcement.

Mr. Fuller stated this is a policy call, the Town can say you will forfeit your accruals, but the employee could just use them up.

Supervisor Wright agreed that there is no way to force someone to be professional when it comes to that because they will work the system and this is why he worked with HR to say we can at least be vested by a year before.

Resolution #150-2022 brought by Mark Wright, seconded by Dave Woods to adopt the latest revision of the Employee Handbook. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye.
Opposed – none. **Carried.**

Resolution #151-2022 brought by Dave Woods, seconded by Tom Cunningham authorizing the following budget transfers:

- A.9901.020 Capital Reserve – Buildings & Grounds (\$60,274.99)
- A.8510.210 Community Beautification Mowers & Tractors \$60,274.99

Transfer funds from Capital Reserve to purchase new truck for Buildings and Grounds.

- A.2130.000 Refuse & Garbage Charges (\$8.00)
- A.8160.411 Refuse & Garbage Coupons \$8.00

Transfer funds to refund customer overpayment.

- A.3089.001 JCAP Grant (\$4,177.66)
- A.1110.411 Justice General Office Supplies \$4,177.66

Transfer funds from Grant line to General Supplies line.

- A.1989.400 Contingency (\$1,470.26)
- A.1375.401 Credit Card Fees (First Bank) \$40.75

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

- A.8025.491 Joint Planning Board Attorney \$1,428.50
- A.3120.210 Police Constable Propane \$1.01

Fund underbudgeted General accounts from Contingency (Balance after transfer \$ 77,979.24)

- DA.1989.400 Contingency (\$2,503.17)
- DA.5142.120 Snow Removal Seasonal Employee \$2,503.17

Fund underbudgeted Highway account from Contingency (Balance after transfer \$ 13,496.83)

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #152-2022 brought by Joyce Cooper, seconded by Tom Cunningham authorizing the following budget adjustments:

- A.3120.210 Police Constable Vehicles \$2,205.18
- A.5610.493 Airport Contractual/Professional Engineer \$5,014.70

Funding accounts by General Fund Balance to Cover Underbudgeted Accounts.

- DA.5130.200 Machinery Equipment \$49,135.00

Funding accounts by Highway Fund Balance to Cover Underbudgeted Accounts.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #153-2022 brought by Mark Wright, seconded by Dave Woods authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$14,841.87)
- H61.5031 Eagle Lake Water Project \$14,841.87

Transfer funds from General to Eagle Lake Water Project.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #154-2022 brought by Mark Wright, seconded by Tom Thatcher authorizing the following Inter-Fund Loans:

- A.0391 General Due From Other Funds (\$6,011.56)
- H19.0630 Airport Apron Project Due To Other Funds \$6,011.56

Transfer funds from General to Airport Apron project under funding is received.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #155-2022 brought by Dave Woods, seconded by Tom Thatcher to accept/correct minutes of the Regular Town Board Meeting of March 10, 2022, the Finance Meeting of March 24, 2022, and Special Town Board Meeting on April 1, 2022. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Resolution #156-2022 brought by Joyce Cooper, seconded by Tom Cunningham to Pay the Abstract #4-2022. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Board Meeting Date 4/14/2022				
Gross Payroll # 6	101,743.62			
Gross Payroll # 7	101,731.43			
Gross Payroll # 8	105,129.36			
Trust & Agency Total	\$308,604.41			
Pre-Pays:	\$60,316.94			
Grounds Dump Body Truck	\$60,274.99			
Military History	\$41.95			

ABSTRACT # 04	4/14/2022	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	199,412.76	199,412.76	3,701,585.33	1,323,107.97
CD20 LaChute Trail Connector	352.63	352.63		-
CD21 LISC Zombie		-	-	10,352.63
CM Library Trust Special		-	1.96	-
Highway (DA)	23,847.63	23,847.63	1,207,478.42	490,174.58
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	6,011.87	6,011.87	-	732.06
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	8,554.90	23,361.70

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

H20 - Airport Environmental Assessment			0.12	-
H36 - C/P Chilson Res. Replacement	-	-	78,395.42	34,582.30
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.12	-
H49 - GIGP Daylight Streaming		-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	7.06	-
H51 - Res & Design French Sawmill	-	-	-	-
H53 - Clean Water Main Project	-	-	250.66	307,503.14
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	1.47	-
H57 - Parking Lot Cannonball Path		-	0.38	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	23.96	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	14,841.87	38,749.88	34,190.50	49,032.37
H62 - Lead Service Line Replacement Grant	22,853.76		800.43	22,853.76
H63 - Water Meter Project	-		-	1,488.90
H64 - WWTP Ventilation Project GIGP	-			-
H66 - NYS DEC EPG #104867	1,054.25		8.04	3,054.25
PN - Permanent Fund Mt. Hope Cemetery			1.72	-
SF01- Ticonderoga Town/Village Joint Fire District	-		546,358.00	546,358.00
SF02 - Chilson Fire Protection District	-		76,147.00	76,147.00
Claymore Sewer District (SS01)	43.86		3,009.64	748.71
Park Ave Sewer District (SS02)	11,474.71		23,863.16	22,994.92

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Alex Ave Sewer District (SS03)	7,811.06		16,739.80	16,649.69
Homelands Sewer Dist (SS04)	3,903.60		8,927.42	8,343.50
Central Sewer (SS05)	26,785.78	105,414.73	630,623.74	350,380.08
Commerce Park Sewer (SS06)	15,999.67		37,384.77	33,130.87
Delano Point Sewer (SS07)	3,865.08		9,956.23	8,313.17
Baldwin Road Sewer Dist (SS08)	6,254.15		24,135.73	13,072.13
Black Point Road Sewer (SS09)	21,491.27		132,393.51	128,609.81
Hague Road Sewer (SS10)	2,195.47		5,922.04	4,545.46
9N & 74 Sewer (SS11)	5,590.08		14,398.99	13,085.57
9N & 74 Water (SW01)	15,024.80		31,159.98	30,049.60
Street Road Water (SW02)	6,944.00		15,924.83	13,888.00
Alex Avenue I Water District (SW03)	6,272.00		13,041.20	12,544.00
Homelands Water District (SW04)	2,486.40		5,195.79	4,972.80
Alex Ave II Water District (SW05)	9,794.40		19,750.83	21,320.66
Central Water (SW06)	37,542.99	106,225.57	556,527.61	251,352.43
Park Ave Water Dist (SW07)	7,252.00		14,979.72	14,504.00
Shore Airport Water (SW09)	20,908.98		115,514.87	162,205.33
Multi Account Total	480,015.07	480,015.07	7,333,255.35	3,999,459.39
Total Expenditures This Abstract	\$848,936.42	TRUE		

Resolution #157-2022 brought by Mark Wright, seconded by Tom Cunningham to accept the Supervisor's Report as submitted. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Supervisor's Report

4/14/2022

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	2,899,848.99	166,375.43	3,543,247.67	6,609,472.09
Airport	83,608.31			83,608.31
Highway	1,102,783.64	83,775.67	934,756.60	2,121,315.91
H17 - Airport				-
H36 - Master Drinking Water	227,876.89			227,876.89
Clean Water H49 H50 H53	2,016,929.16			2,016,929.16
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
All other Capital Projects	366,745.55			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	701,280.33	682,822.16	535,739.09	1,919,841.58
SW06 - Central Water All Districts	169,659.71	503,636.90	325,920.89	999,217.50
C/R - Carillon Park		5,122.62		5,122.62
C/R - Liberty Monument		5,505.25		5,505.25
C/R - Unemployment		30,280.11		30,280.11
C/R - Police Equipment		74,157.44		74,157.44
C/R - Senior Bus		10,307.04		10,307.04

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

C/R - Frazier Bridge		6,607.84		6,607.84
C/R - Forfeiture		1,731.33		1,731.33
C/R - Building Improvement		325,638.27		325,638.27
C/R General Sidewalk Improvement		100,007.21		
C/R - Highway Equipment		49,641.63		49,641.63
C/R - DA Sidewalk Repair		20,001.45		
C/R - Sewer Equipment + Infrastructure		20,699.85		20,699.85
C/R - Sewer Repair		100,427.32		100,427.32
C/R - Water Equipment + Infrastructure		198,135.24		198,135.24
C/R - Water Repair		16,214.64		16,214.64
0				-
Library Trust		34,005.65		34,005.65
Mount Hope Cemetery		27,430.42		27,430.42
				15,137,264.84
Total	7,821,827.33	2,462,523.47	5,339,668.25	15,624,019.05

Town Clerk, Tonya Thompson

We need to put our annual Spring Clean Up of the Town's Cemeteries Ad – Resolve to do this.

Resolution #158-2022 brought by Joyce Cooper, seconded by Tom Cunningham to post the Annual Spring Clean-up of Town Owned Cemeteries. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Attorney, Matt Fuller

There will be attorney/client legal advice after this meeting.

Councilman Woods would like to commend Officer Towne for helping Dorcey Crammond out with an issue she was having with a dead cat on her porch.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Meeting adjourned at 7:53 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga

Board Meeting Agenda (Thursday, April 14, 2022; 6:00 p.m.)

Pledge to the Flag

Opening Remarks

Coronavirus Update & Notifications
Facebook Scam
Patrolman Towne acknowledgement
Board of Health – no report

Public Hearing

Presentations

USMC Memorial

Committee reports

Airport MW

Discussion: Airport tower/beacon proposal

RESOLUTION to accept the gift from Sylvamo when offered of the Ticonderoga Intermediate Airfield tower and beacon and allow storage (if necessary) and installation of same on town property at no cost to the town as described in a proposal provided to the Board on March 10, 2022.

Building Grounds Parks Rec Library JC/DW

RESOLUTION to offer employment to Jacob Sawyer as part time, on-call grounds keeper with no benefits at the rate of \$15.75/hr.

Economic Development MW

Highway / Transfer Station DW

RESOLUTION to offer employment to Thomas Sawyer as full-time Transfer Station Attendant at the rate of \$16.44/hr.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

Library JC

Municipal Facility Evaluation TC

Public Safety DW

Public Works MW

RESOLUTION to change 388 Black Point Rd (Mary Jo Reale) back to 1 EDU for Service and 1 O&M charge, keeping the 1 Sewer debt the same.

RESOLUTION authorizing Water/Wastewater to go out to bid for a dump truck to replace the current Western Star 4900SB.

RESOLUTION to authorize training and prepayment vouchers for registration, hotel, meals, and travel for Colt Russell and Derrick Fleury to the NY Rural Water Annual Conference at Turning Stone. May 23-25, cost is \$360.00 each.

Human Services - Youth JC

Human Services - Seniors TC

RESOLUTION authorizing the Supervisor to execute an agreement with the Ticonderoga Area Seniors in the amount not to exceed \$11,000.

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

Resolutions

RESOLUTION to authorize training for Patti Osier to attend a General Exemption Administration – Nonprofits virtual seminar at a cost of \$110 with funds to come from Assessor Training.

RESOLUTION to authorize the Supervisor to execute an agreement with PRIDE for the Downtown Revitalization Initiative.

RESOLUTION to authorize the Supervisor to execute an agreement with Essex County to obtain, purchase, and use gasoline from the Town of Ticonderoga Highway Garage.

RESOLUTION to authorize the Supervisor to execute the PILOT agreement with Essex County IDA for the Pivot Solar project (TAX MAP: #139.15-3-5.110) dated March 21, 2022.

RESOLUTION to authorize training and prepayment vouchers for registration, hotel, meals, and travel for an additional person, Amy Beeman, to attend the 2022 PERMA Annual Member Conference in Bolton Landing on May 23-25. Cost is \$360.00.

RESOLUTION to adopt the latest revision of the Employee Handbook.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

RESOLUTION authorizing the following budget transfers:

- A.9901.020 Capital Reserve – Buildings & Grounds (\$60,274.99)
- A.8510.210 Community Beautification Mowers & Tractors \$60,274.99

Transfer funds from Capital Reserve to purchase new truck for Buildings and Grounds.

- A.2130.000 Refuse & Garbage Charges (\$8.00)
- A.8160.411 Refuse & Garbage Coupons \$8.00

Transfer funds to refund customer overpayment.

- A.3089.001 JCAP Grant (\$4,177.66)
- A.1110.411 Justice General Office Supplies \$4,177.66

Transfer funds from Grant line to General Supplies line.

- A.1989.400 Contingency (\$1,470.26)
- A.1375.401 Credit Card Fees (First Bank) \$40.75
- A.8025.491 Joint Planning Board Attorney \$1,428.50
- A.3120.210 Police Constable Propane \$1.01

Fund underbudgeted General accounts from Contingency (Balance after transfer \$ 77,979.24)

- DA.1989.400 Contingency (\$2,503.17)
- DA.5142.120 Snow Removal Seasonal Employee \$2,503.17

Fund underbudgeted Highway account from Contingency (Balance after transfer \$ 13,496.83)

RESOLUTION authorizing the following budget adjustments:

- A.3120.210 Police Constable Vehicles \$2,205.18
- A.5610.493 Airport Contractual/Professional Engineer \$5,014.70

Funding accounts by General Fund Balance to Cover Underbudgeted Accounts.

- DA.5130.200 Machinery Equipment \$49,135.00

Funding accounts by Highway Fund Balance to Cover Underbudgeted Accounts.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
April 14, 2022, commencing at 6:00 p.m.**

RESOLUTION authorizing the following Inter-Fund Transfer:

- | | | |
|--------------|-----------------------------|---------------|
| ○ A.9950.900 | General Inter-fund Transfer | (\$14,841.87) |
| ○ H61.5031 | Eagle Lake Water Project | \$14,841.87 |

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

- | | | |
|------------|--|--------------|
| ○ A.0391 | General Due From Other Funds | (\$6,011.56) |
| ○ H19.0630 | Airport Apron Project Due To Other Funds | \$6,011.56 |

Transfer funds from General to Airport Apron project under funding is received.

RESOLUTION to accept/correct minutes of the Regular Town Board Meeting of March 10, 2022, the Finance Meeting of March 24, 2022, and Special Town Board Meeting on April 1, 2022.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment (time limit 2 minutes per speaker)

Adjourn the Town Board Meeting