

**Minutes for the Ticonderoga Town Board End-of-the-Year Meeting  
Held on December 30, 2021, commencing at 9:00 a.m.**

**Present:** Joseph Giordano, Supervisor  
Mark Russell, Councilman  
Joyce Cooper, Councilwoman  
Dave Woods, Councilman  
Tom Cunningham, Councilman  
Tonya M. Thompson, Town Clerk

**Others:** Jon Cooke, Renee Kennedy, Patty Cook, Rich Stonitsch, Supervisor-Elect Mark Wright, Becky Norton and Amy Beeman

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Public Hearing

Ticonderoga EMS Contract for 2021

This Public Hearing was opened at the December board meeting, we have been having further discussion regarding call volume, budget and expenses. We have been working very closely with the Ambulance Squad regarding budgetary concerns especially turning to a fully paid staff. This are in good shape and the Town will be budgeting \$30,000.00 for the 2021 contract, the check can be cut today if agreed upon by the board.

Public Hearing was closed at 9:19 a.m.

**Resolution #402-2021** brought by Dave Woods, seconded by Joyce Cooper to approve the 2021 Ti EMS contract. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #403-2021** brought by Joseph Giordano, seconded by Mark Russell to publish the Annual Receiver of Tax Notice in the Sun Community News. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #404-2021** brought by Mark Russell, seconded by Joyce Cooper to offer employment to Hayleigh Bush, Savannah McKee, Samantha Smith as Activities Attendants at the Ticonderoga Youth Program, no-benefits, part-time at a rate of \$13.51 per hour, effective January 3, 2022. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #405-2021** brought by Dave Woods, seconded by Joyce Cooper to offer employment to John Woodard as groundskeeper, no benefits, part-time at a rate of \$15.76 per hour, effective January 3, 2022. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #406-2021** brought by Mark Russell, seconded by Joyce Cooper to authorize the supervisor to execute an agreement with Fort Ticonderoga to provide a historical narrative report

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of the 18<sup>th</sup> century military sawmill in order to render the most authentically accurate final design and construction drawings for the success of this project. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #407-2021** brought by Joseph Giordano, seconded by Dave Woods to increase the Ticonderoga Police Department petty cash fund by \$700.00 for a petty cash total of \$1,000.00. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #408-2021** brought by Dave Woods, seconded by Joyce Cooper amending Resolution #52-2021 brought by same authorizing the purchase of one (1) 2021 Dodge Charger under NYS Contract PC66677 from Beyer Chrysler Dodge Jeep Ram, Morrison, NJ to reflect the total installed price of \$37,497.59 with funds as budgeted in account A.3120.210, Police Equipment & Capital Outlay (original was for \$34,753.57 for vehicle only) **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #409-2021** brought by Mark Russell, seconded by Tom Cunningham to approve the extension of Round II Zombie and abandoned Properties Grant Program Funds until April 30, 2022. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #410-2021** brought by Mark Russell, seconded by Joseph Giordano to authorize the Supervisor to execute the Pivot Energy PILOT agreement. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #411-2021** brought by Mark Russell, seconded by Tom Cunningham to authorize the supervisor to execute the AES Contract Proposal (Project #4955), for Professional Architectural & Engineering Services Schematic Design for New Police Station, dated September 27, 2021. This is a three-phased proposal in the amount of \$35,000.00. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye. **Opposed** – Dave Woods – Nay. **Carried.**

**Resolution #412-2021** brought by Joseph Giordano, seconded by Joyce Cooper to accept the resignation of Nancy Treadway, Water/Wastewater Clerk effective December 10, 2021. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #413-2021** brought by Dave Woods, seconded by Joseph Giordano to regretfully accept the resignation of Mark Russell, Town Councilmember effective December 31, 2021. **All in Favor** Joseph Giordano – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. Mark Russell – Abstain. **Carried.**

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**Resolution #414-2021** brought by Joseph Giordano, seconded by Dave Woods authorizing the following budget transfers:

• A.1989.400	Contingency	(\$5,716.30)
• A.1375.478	Airport Credit Card Fees	\$65.28
• A.1410.830	Town Clerk SS & Medicare	\$469.22
• A.8160.428	Refuse & Garbage Tipping Fees Garbage	\$4,502.00
• A.8510.111	Community Beautification Groundskeepers	\$679.80
<b>Fund unbudgeted General accounts from Contingency (Balance after transfer \$ 5,636.06)</b>		

• DA.1989.400	Contingency	(\$1,322.83)
• DA.5110.466	Highway Road Materials	\$669.50
• DA.5110.468	Highway Safety Equipment & Supplies	\$485.56
• DA.5142.120	Highway Seasonal On-Call Employees	\$167.77
<b>Fund unbudgeted Highway accounts from Contingency (Balance after transfer \$ 6,700.08)</b>		

• SW06.1989.400	Contingency	(\$353.25)
• SW06.8340.191	Transmission & Distribution WTP Overtime	\$353.25
<b>Fund unbudgeted Water accounts from Contingency (Balance after transfer \$ 174.61)</b>		

**All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #415-2021** brought by Tom Cunningham, seconded by Mark Russell authorizing the following budget adjustments:

• A.8510.210	Community Beautification Equipment	\$5,740.00
<b>Funding account by General Fund Balance to Cover Underbudgeted Accounts</b>		

• SS01.8130.405	Sewage Treatment & Disposal Contractual	\$1,338.31
<b>Funding account by Sewer (SS01) Fund Balance to Cover Underbudgeted Account</b>		

• SS11.8130.410	Sewer Treatment & Disposal Electric	\$425.52
<b>Funding account by Sewer (SS11) Fund Balance to Cover Underbudgeted Account</b>		

• SW06.8340.463	Water Vehicle Repairs & Maintenance	\$1,900.73
• SW06.8340.464	Water Motor Fuel	\$635.41
• SW06.8340.466	Water System Materials & Supplies	\$2,074.45
<b>Funding account by Water (SW06) Fund Balance to Cover Underbudgeted Account</b>		

**All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #416-2021** brought by Dave Woods, seconded by Mark Russell authorizing the following Inter-Fund Loans:

• SW06.0391	Central Water Due From Other Funds	(\$9,845.40)
• H63.0630	Water Meter Project Due To Other Funds	\$9,845.40
<b>Transfer funds from Central Water to Water Meter project until funding is received</b>		

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- A.0391 General Due From Other Funds (\$1,630.59)
  - H51.0630 French Sawmill Project \$1,630.59
- Transfer funds from General to WWTP Ventilation Project (GIGP) until funding is received

- A.0391 General Due From Other Funds (\$2,627.25)
  - H19.0630 Airport Apron Project Due To Other Funds \$2,627.25
- Transfer funds from General to Airport Apron project under funding is received

- DA.0391 Highway Due From Other Funds (\$3,290.55)
  - H60.0630 Veterans Road Bridge Project Due To Other Funds \$3,290.55
- Transfer funds from Highway to Veterans Rd Culvert/Bridge project until funding is received

**All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

**Resolution #417-2021** brought by Mark Russell, seconded by Joyce Cooper to pay the End-of-the Year Abstract #13-2021. **All in Favor** Joseph Giordano – Aye, Mark Russell – Aye, Joyce Cooper – Aye, Dave Woods – Aye, Tom Cunningham – Aye. **Opposed** – none. **Carried.**

Board Meeting Date 12/30/2021				
Gross Payroll # 26	108,826.70			
	-			
<b>Trust &amp; Agency Total</b>	<b>\$108,826.70</b>			
<b>Pre-Pays:</b>	<b>\$815,761.60</b>			
Reale Construction	\$815,761.60			

ABSTRACT #11	11/10/2021	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	103,726.56	103,726.56	4,346,805.19	3,576,899.71
CD20 LaChute Trail Connector		-	-	-
CD21 LISC Zombie	-	-	30,250.00	4,121.00
CM Library Trust Special		-	11.96	-
Highway (DA)	7,450.62	7,450.62	1,626,435.56	1,702,612.71
H17 - Ticonderoga Airport Improvements		-	-	-

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H18 - Airport Pavement Management	-	-	13,181.58	18,166.94
H19 - Airport Apron Reconstruction / Taxiway Rehab	2,627.25	2,627.25	56,066.01	53,223.69
H20 - Airport Environmental Assessment			1,800.00	1,800.00
H36 - C/P Chilson Res. Replacement	42,984.75	42,984.75	18,647.22	(972,699.22)
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	1,052,365.20	1,035,227.21
H49 - GIGP Daylight Streaming		10,571.62	97,311.77	-
H50 - C/P WQIP WWTP Disinfection	-	-	150,950.77	3,570.52
H51 - Res & Design French Sawmill	1,630.59	-	-	39,235.59
H53 - Clean Water Main Project	10,571.62	-	1,427,893.07	4,965,682.84
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	3.87	-
H57 - Parking Lot Cannonball Path		-	0.99	-
H58 - WWTP HVAC Project		-	5,991.70	-
H59 - LCBP Storm Water Sewer Separation	-	-	124,568.27	28,000.00
H60 - Veterans RD Culvert/Bridge NY Project	3,290.55	-	-	62,106.17
H61 - Chilson/Eagle Lake Water Exploration	-	14,766.54	43,779.03	40,083.04
H62 - Lead Service Line Replacement Grant	-		29,258.67	23,763.15
H63 - Water Meter Project	9,845.40		-	82,006.26
H64 - WWTP Ventilation Project GIGP	-			1,488.00
H66 - NYS DEC EPG #104867			50,000.00	25,000.00
PN - Permanent Fund Mt. Hope Cemetery			11.74	-

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SF01- Ticonderoga Town/Village Joint Fire District			526,950.00	526,950.00
SF02 - Chilson Fire Protection District			74,645.00	74,645.00
Claymore Sewer District (SS01)	1,338.31		6,167.83	4,279.18
Park Ave Sewer District (SS02)	-		46,934.87	45,496.18
Alex Ave Sewer District (SS03)	-		32,748.28	31,428.09
Homelands Sewer Dist (SS04)	-		17,568.80	16,439.33
Central Sewer (SS05)	5,386.78	15,374.74	1,339,739.90	1,378,836.16
Commerce Park Sewer (SS06)	-		73,368.16	64,446.87
Delano Point Sewer (SS07)	-		19,455.96	19,470.25
Baldwin Road Sewer Dist (SS08)	-		43,681.43	40,813.76
Black Point Road Sewer (SS09)	1,976.69		260,262.98	233,054.81
Hague Road Sewer (SS10)	-		11,661.42	10,210.07
9N & 74 Sewer (SS11)	6,672.96		28,298.02	33,148.41
9N & 74 Water (SW01)	-		60,795.78	59,004.94
Street Road Water (SW02)	-		30,589.53	24,343.20
Alex Avenue I Water District (SW03)	-		25,284.60	24,192.00
Homelands Water District (SW04)	-		10,116.93	9,590.40
Alex Ave II Water District (SW05)	-		38,501.02	37,454.40
Central Water (SW06)	11,086.14	11,086.14	1,063,538.54	985,802.54
Park Ave Water Dist (SW07)	-		28,903.32	28,490.40
Shore Airport Water (SW09)	-		228,061.28	212,393.78
<b>Multi Account Total</b>	<b>208,588.22</b>	<b>208,588.22</b>	<b>13,042,606.25</b>	<b>14,550,777.38</b>

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<b>Total Expenditures This Abstract</b>	<b>\$1,133,176.52</b>	<b>TRUE</b>		
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Supervisor Giordano wanted the board to be aware that the County has been discussing the ARPA funding that had been received. The County received seven million and they are discussing a percentage to go to all the Town's in the counties (\$57,000.00 for Ti). This will be for the future board's decision on what it can be used for per the limits set by the Government.

Councilman Cunningham would like to thank Supervisor Joe Giordano for six years of hard work and diligence and doing his best to support the Town and residents. He thinks the Town owes him a debt of gratitude and thanks for his hard work, perseverance. Taking on tasks that otherwise have been not taken on by previous administrations whether it was too hard or politically tough to do. You took on those hard tasks and made some really difficult decisions during your tenure that a lesser person may not have wanted to take on. Personally, thank you for your time, your service and he thinks the Town owes you a debt of gratitude.

Jon Cooke, Adirondack Trailriders – the reason he came today was just to approach the board and make the board aware of the issue of constructing a bridge that they have been trying to get in place for many years as most of you know, he has been in front of you before. We had a targeted area at the end of Hall Road, but we came across obstacles that we could not get around. We have identified another location on private property of Rob Woods that runs parallel to NYS Route 74 over Putnam Creek. The Route 74 Bridge with heavy tractor trailer trucks going in both directions with its narrow shoulders have been the established route for over 10 years, since he has been President of the club, he has been desperately seeking an alternative route to improve safety. We though we had the ideal location identified, so we went ahead with the bridge construction. We don't build bridges for a living, we are all volunteers, so unfortunately, we came across an issue with the APA, we apparently need a wetlands permit that was not obtained. At this point, we have gone through several applications with the APA and the list keeps getting bigger that we need to submit to make the application complete – some of which we don't have the resources for or knowledge of how to obtain the information, such as they want to know the 25 year high water level of Putnam Creek and we do not have a clue how to obtain that information. He has reached out to many of the entities already waiting a response such as the Armoy Corp. of Engineers. He just wanted to reach out to this board in hopes that we have the support of the Town on this. This is a major economic development issue for the Town. This is a major corridor connection to Schroon Lake and on, which in the wintertime has the potential to bring a good deal of snowmobile traffic into our community, especially now that we have the connection in the Village again. We want to build this and grow it into something that is beneficial to the community. Again, we want to reach out in hopes that we have the support of the board going forward. He will be attending future meetings as this develops further to bring the information to the board. And thank you, Joe for all of your hard work.

Meeting adjourned at 9:50 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

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**End-of-the-Year Annual Town Board Meeting**

**December 30, 2021 @ 9:00 AM**

**Agenda**

PUBLIC HEARING re 2021 Ti EMS Contract

RESOLUTION to approve the 2021 Ti EMS Contract

RESOLUTION to publish the Annual Receiver of Tax notice

RESOLUTION to offer employment to Hayleigh Bush, Savannah McKee, Samantha Smith as Activities Attendants at the Ticonderoga Youth After-School Program, no benefits, part-time at a pay rate of \$13.51 per hour, effective January 3, 2022

RESOLUTION to offer employment to John Woodard as groundskeeper, no benefits, part-time at a pay rate of \$15.76 per hour, effective January 3, 2022

RESOLUTION to authorize the supervisor to execute an agreement with Fort Ticonderoga to provide a historical narrative report of the 18<sup>th</sup> century military sawmill in order to render the most authentically accurate final design and construction drawings for the success of this project

RESOLUTION to increase the Ticonderoga Police Department petty cash fund by \$700.00 for a petty cash total of 1000.00

RESOLUTION amending RES #52-2021 (DW/JC) authorizing the purchase of one (1) 2021 Dodge Charger under NYS Contract \$PC66677 from Beyer Chrysler Dodge Jeep Ram, Morrison, NJ, to reflect the total installed price of \$37,497.59 with funds as budgeted in account A3120.210, Police Equipment & Capital Outlay (orig was \$34,753.57 for vehicle only)

RESOLUTION to approve the extension of Round II Zombie and Abandoned Properties Grant Program Funds until April 30, 2022

RESOLUTION to authorize the Supervisor to execute the Pivot Energy PILOT agreement

RESOLUTION to authorize the supervisor to execute the AES Contract 3 Phased Proposal (Project #4955) in the amount of \$35,000 for Professional Architectural & Engineering Services Schematic Design for New Police Station, dated October 1, 2021

RESOLUTION to accept the resignation of Nancy Treadway, Water/Wastewater Clerk effective December 10, 2021

RESOLUTION to accept the resignation of Mark Russell, Town Council Member effective December 31, 2021

RESOLUTION authorizing the following budget transfers:

- |              |   |              |
|--------------|---|--------------|
| • A.1989.400 | Contingency                             | (\$5,716.30) |
| • A.1375.478 | Airport Credit Card Fees                | \$65.28      |
| • A.1410.830 | Town Clerk SS & Medicare                | \$469.22     |
| • A.8160.428 | Refuse & Garbage Tipping Fees Garbage   | \$4,502.00   |
| • A.8510.111 | Community Beautification Groundskeepers | \$679.80     |

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- DA.1989.400 Contingency (\$1,322.83)
- DA.5110.466 Highway Road Materials \$669.50
- DA.5110.468 Highway Safety Equipment & Supplies \$485.56
- DA.5142.120 Highway Seasonal On-Call Employees \$167.77

**Fund unbudgeted Highway accounts from Contingency (Balance after transfer \$ 6,700.08)**

- SW06.1989.400 Contingency (\$353.25)
- SW06.8340.191 Transmission & Distribution WTP Overtime \$353.25

**Fund unbudgeted Water accounts from Contingency (Balance after transfer \$ 174.61)**

RESOLUTION authorizing the following budget adjustments:

- A.8510.210 Community Beautification Equipment \$5,740.00

**Funding account by General Fund Balance to Cover Underbudgeted Accounts**

- SS01.8130.405 Sewage Treatment & Disposal Contractual \$1,338.31

**Funding account by Sewer (SS01) Fund Balance to Cover Underbudgeted Account**

- SS11.8130.410 Sewer Treatment & Disposal Electric \$425.52

**Funding account by Sewer (SS11) Fund Balance to Cover Underbudgeted Account**

- SW06.8340.463 Water Vehicle Repairs & Maintenance \$1,900.73
- SW06.8340.464 Water Motor Fuel \$635.41
- SW06.8340.466 Water System Materials & Supplies \$2,074.45

**Funding account by Water (SW06) Fund Balance to Cover Underbudgeted Account**

RESOLUTION authorizing the following Inter-Fund Loans:

- SW06.0391 Central Water Due From Other Funds (\$9,845.40)
- H63.0630 Water Meter Project Due To Other Funds \$9,845.40

**Transfer funds from Central Water to Water Meter project until funding is received**

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**Transfer funds from General to WWTP Ventilation Project (GIGP) until funding is received**

- A.0391 General Due From Other Funds (\$2,627.25)
- H19.0630 Airport Apron Project Due To Other Funds \$2,627.25

**Transfer funds from General to Airport Apron project under funding is received**

- DA.0391 Highway Due From Other Funds (\$3,290.55)
- H60.0630 Veterans Road Bridge Project Due To Other Funds \$3,290.55

**Transfer funds from Highway to Veterans Rd Culvert/Bridge project until funding is received**

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RESOLUTION to pay the Abstract