

**Minutes for a Ticonderoga Financial Meeting with Any Other Lawful Business
held on November 10, 2021, commencing at 8:30 a.m.**

Present: Joseph Giordano, Supervisor
Joyce Cooper, Councilwoman
Tom Cunningham, Councilman
Dave Woods, Councilman
Tonya M. Thompson, Town Clerk

Absent: Mark Russell, Councilman

Others: Richard Stonitsch, Mark Wright

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Resolution #348-2021 brought by Joseph Giordano, seconded by Joyce Cooper to award our fuel bid to Avery Energy for the contract year of December 18, 2021, to December 17, 2022. **All in Favor** Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #349-2021 brought by Dave Woods, seconded by Joyce Cooper authorizing training and prepayment vouchers for registration, hotel, meals and travel. Via the Federal Per Diem rates;

1. Joe Giordano, AATV Meeting, Courtyard Marriott LG, December 5-6, 2021
2. Phil LaPerle, Taking the Bench Town Justice Training, Virtual, December 8-14, 2021
3. Mark Wright, Assoc. of Towns Training, January 6-7, 2021

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #350-2021 brought by Tom Cunningham, seconded by Joseph Giordano authorizing the creation of a new accounts:

- A.7310.861 Rec. Health Insurance
- A.7310.862 Rec. HSA
- A.7310.863 Rec. Medical Buy-Out

Creation of a new employee benefit accounts

- H64.1420.401 Attorney Contractual Exp Ventilation
- H64.1420.402 Attorney Contractual Exp Collection
- H64.1420.403 Attorney Contractual Exp Phosphorus
- H64.1440.401 Engineering Contractual Exp Ventilation
- H64.1440.402 Engineering Contractual Exp Collection
- H64.1440.403 Engineering Contractual Exp Phosphorus
- H64.8110.401 Contractual Exp Ventilation
- H64.8110.402 Contractual Exp Collection
- H64.8110.403 Contractual Exp Phosphorus

Creation of a new Sewer Ventilation-Phosphorus-Collection System Capital Project account

- H66.0200 Cash Account
- H66.0391 Due From Other Funds
- H66.0510 Estimated Revenue
- H66.0521 Encumbrances
- H66.0522 Expenditures
- H66.0599 Appropriated Fund Balance
- H66.0600 Accounts Payable

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- H66.0630 Due to Other funds
 - H66.0821 Reserve For Encumbrances
 - H66.0909 Fund Balance, Unreserved
 - H66.0960 Appropriations
 - H66.0980 Revenues
 - H66.2401 Interest & Earnings
 - H66.2770 Miscellaneous
 - H66.3089 State Aid
 - H66.5031 Interfund Transfers
 - H66.1420.400 Attorney. Contractual Exp
 - H66.1440.400 Engineer. Contractual Exp
 - H66.8110.400 Sewer District. Contractual Exp

Creation of a new Sewer DEC EPG Capital Project account.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #351-2021 brought by Tom Cunningham, seconded by Joyce Cooper authorizing the revision of the H64 Project name from WWTP Ventilation Project (GIGP) to H64 WWTP Ventilation Phosphorus Collection Project.

To combine all 3 potential projects into one Sewer Capital Project. If in the future one or more of these projects does move forward, that respective project and related expenses will be extracted from this capital project, so as to not impact project tracking.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #352-2021 brought by Joseph Giordano, seconded authorizing the following budget transfers:

- A.1989.400 Contingency (\$837.80)
- A.8010.491 Zoning General Town Attorney \$386.00
- A.8510.111 Beautification Grounds Keeper \$451.80
- Fund unbudgeted General accounts from Contingency (Balance after transfer \$ 27,688.45)**
- A.1110.131 Justices Clerk Part Time (\$2,849.98)
- A.1110.861 Justices General Emp Benefits \$2,849.98
- Transfer funds to cover underbudgeted General account.**
- A.1989.4001 Other General Support Cont. Exp. (\$1,792.00)
- A.1420.491 Attorney General Town \$1,792.00
- Transfer funds to cover underbudgeted General account.**
- DA.5110.466 General Repair Highway Road Materials (\$235,434.20)
- DA.5112.466 Improvement Road Materials (\$126,075.47)
- DA.5112.266 Highway CHiPS Expenditures \$361,509.67
- Correcting CHIPS Expenditures according to OSC Guidelines.**
- DA.1989.400 Contingency (\$1,354.07)
- DA.5130.442 Highway Equipment Rental \$900.00
- DA.5130.467 Highway Small Equipment & Tools \$454.07
- Fund unbudgeted Highway accounts from Contingency (Balance after transfer \$ 8,663.52)**
- SW06.1989.400 Contingency (\$2,765.01)
- SW06.8310.493 Water Admin. Prof/Contract Engineer \$1,973.43
- SW06.8340.466 Transmission & Distribution System Materials/Supplies \$304.03

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- o SW06.8340.463 Transmission Vehicle Repairs \$487.55
 - o **Fund unbudgeted Water accounts from Contingency (Balance after transfer \$ 1,327.86)**
 - o SW06.8310.477 Water Admin Education & Training (\$1,418.75)
 - o SW06.8340.862 Water Employee H.S.A. \$1,418.75

Transfer funds to cover underbudgeted Water account.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #353-2021 brought by Joseph Giordano, seconded by Tom Cunningham authorizing the following budget adjustments:

- o A.0909 General Fund Balance (\$3051.88)
- o A.3120.463 Police Repair and Maintenance \$3051.88
- o **Funding Account from Insurance Recoveries Fund Balance to Accident Repairs.**
- o A.0909.000 General Fund Balance (\$16,491.95)
- o A.5610.493 Airport Cont. Professional Engineering \$3,109.46
- o A.7310.861 Youth Program General Emp Benefits \$7,934.61
- o A.8160.427 Refuse & Garbage Tipping Fees C & D \$5,283.88
- o A.8160.428 Refuse & Garbage Tipping Fee Garbage \$164.00
- o **Funding accounts by General Fund Balance to Cover Underbudgeted Accounts.**
- o SS01.0909 Sewer Fund Balance SS01 (\$1,000.00)
- o SS01.8130.440 Sewage Treatment & Disposal Contractual \$1,000.00
- o **Funding account by Sewer (SS01) Fund Balance to Cover Underbudgeted Account.**
- o SS03.0909 Sewer Fund Balance SS03 (\$33.16)
- o SS03.8130.440 Sewage Treatment Disposal Cont. Propane \$33.16
- o **Funding account by Sewer (SS03) Fund Balance to Cover Underbudgeted Account.**
- o SS06.0909 Sewer Fund Balance SS06 (\$102.63)
- o SS06.8130.410 Sewage Contractual Electric \$102.63
- o **Funding account by Sewer (SS06) Fund Balance to Cover Underbudgeted Account.**
- o SS07.0909 Sewer Fund Balance SS07 (\$1,781.58)
- o SS07.8130.405 Sewage Treatment Contractual \$1,692.87
- o SS07.8130.410 Sewage Treatment Electric \$88.71
- o **Funding accounts by Sewer (SS07) Fund Balance to Cover Underbudgeted Accounts.**
- o SW01.0909 Water Fund Balance SW01 (\$15.34)
- o SW01.8130.400 Water Admin. Cont. Expense \$15.34
- o **(SW01) Fund Balance to Cover Underbudgeted Account.**

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #354-2021 brought by Joseph Giordano, seconded by Joyce Cooper to amend resolution #312-2021 authorizing Interfund Transfer to reflect the following change to the amount for one of the entries (originally \$588.00 to now \$688.00):

- o A.9950.900 General Inter-fund Transfer (\$688.00)
- o H61.5031 Eagle Lake Water Project \$688.00

Transfer funds from General to Eagle Lake Water Project.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

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Resolution #355-2021 brought by Joseph Giordano, seconded by Tom Cunningham authorizing the following Inter-Fund Transfer:

- o A.9950.900 General Inter-fund Transfer (\$384.00)
- o H61.5031 Eagle Lake Water Project \$384.00

Transfer funds from General to Eagle Lake Water Project.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #356-2021 brought by Tom Cunningham, seconded by Joseph Giordano authorizing the following Inter-Fund Loans:

- o SS05.0909 Sewer Fund Balance SS05 (\$50,000.00)
- o H66.1440.400 Engineering Cont. Expense \$50,000.00

Funding account by Sewer (SS05) Fund Balance to project until funding is received.

- o SW06.0391 Central Water Due From Other Funds (\$2,551.09)
- o H63.0630 Water Meter Project Due To Other Funds \$2,551.09

Transfer funds from Central Water to Water Meter project until funding is received.

- o A.0391 General Due From Other Funds (\$1,136.00)
- o H64.0630 WWTP Ventilation Project (GIGP) \$1,136.00

Transfer funds from General to WWTP Ventilation Project (GIGP) until funding is received.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #357-2021 brought by Joseph Giordano, seconded by Dave Woods authorizing Ticonderoga Water Main Project DR 4020 PW 6009 (2) to repay, NYS EFC for project funding received from FEMA for the Chilson Water Main/FEMA Project, via wire transfer:

- o H36.0200 Drinking Water Project Cash (\$1,035,227.20)
- o H36.0626 BAN Payable \$1,035,227.20

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #358-2021 brought by Tom Cunningham, seconded Joyce Cooper to go out to purchase through NYS Mini-bid process a 2022 Ford F-250 with a utility body, lift gate and plow for the Buildings, Grounds & Parks Department with funds to come from Buildings & Grounds Capital Reserve.

All in Favor Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Resolution #359-2021 brought by Joseph Giordano, seconded by Joyce Cooper to Pay Abstract #11 of 2021. **All in Favor** Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Board Meeting Date 11/10/2021

Gross Payroll # 22	101,604.71			
Gross Payroll # 23	103,300.73			
	-			
Trust & Agency Total	\$204,905.44			

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Pre-Pays:	\$0.00			
	\$0.00			

ABSTRACT #11	11/10/2021	Cash Transfers	YTD Revenue	YTD Expenses
General (A)	126,525.05	126,525.05	4,186,515.46	2,834,729.86
CD20 LaChute Trail Connector		-	-	-
CD21 LISC Zombie	-	-	30,250.00	4,121.00
CM Library Trust Special		-	10.05	-
Highway (DA)	50,520.50	50,520.50	1,239,365.36	1,541,154.98
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	13,181.58	18,166.94
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	56,066.01	45,924.90
H20 - Airport Environmental Assessment			-	1,800.00
H36 - C/P Chilson Res. Replacement	-	-	0.16	(1,023,690.36)
H45 - C/P Equipment Purchase			-	-
H48 - FEMA Chilson Water Main			1,052,087.40	1,035,227.21
H49 - GIGP Daylight Streaming		867,276.36	97,311.77	-
H50 - C/P WQIP WWTP Disinfection	-	-	150,945.90	3,570.52
H51 - Res & Design French Sawmill	-	-	-	37,605.00
H53 - Clean Water Main Project	867,276.36	-	1,427,529.70	4,016,890.72
H54 - LaChute Signage Grant			-	-
H56 - Sewer Pollution Right to Know			2.88	-
H57 - Parking Lot Cannonball Path			0.74	-
H58 - WWTP HVAC Project			5,991.70	-
H59 - LCBP Storm Water Sewer Separation	-	-	124,552.25	28,000.00

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H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	56,202.76
H61 - Chilson/Eagle Lake Water Exploration	384.00	4,071.09	43,395.03	40,083.04
H62 - Lead Service Line Replacement Grant	-		29,256.00	23,763.15
H63 - Water Meter Project	2,551.09		-	65,756.46
H64 - WWTP Ventilation Project GIGP	1,136.00			26,440.00
H66- NYS DEC EPG# 104867	25,000.00			
PN - Permanent Fund Mt. Hope Cemetery			10.04	-
SF01- Ticonderoga Town/Village Joint Fire District			526,950.00	526,950.00
SF02 - Chilson Fire Protection District			74,645.00	74,645.00
Claymore Sewer District (SS01)	1,034.53		6,107.73	2,892.64
Park Ave Sewer District (SS02)	23.38		46,859.80	45,471.91
Alex Ave Sewer District (SS03)	62.19		32,687.70	31,395.11
Homelands Sewer Dist (SS04)	55.66		17,534.96	16,350.09
Central Sewer (SS05)	23,910.14	29,423.87	1,311,406.46	1,271,410.11
Commerce Park Sewer (SS06)	107.62		73,174.50	64,333.33
Delano Point Sewer (SS07)	70.63		19,418.66	19,382.82
Baldwin Road Sewer Dist (SS08)	91.72		43,605.14	40,708.03
Black Point Road Sewer (SS09)	3,859.02		259,313.67	214,225.39
Hague Road Sewer (SS10)	12.75		11,660.95	10,196.94
9N & 74 Sewer (SS11)	196.23		28,253.37	26,246.16
9N & 74 Water (SW01)	-		60,601.53	59,004.94
Street Road Water (SW02)	-		30,335.65	24,343.20
Alex Avenue I Water District (SW03)	-		25,239.45	24,192.00
Homelands Water District (SW04)	-		10,094.09	9,590.40

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Alex Ave II Water District (SW05)	-		38,319.86	37,454.40
Central Water (SW06)	24,096.93	24,117.79	1,059,193.11	863,934.93
Park Ave Water Dist (SW07)	-		28,835.51	28,490.40
Shore Airport Water (SW09)	20.86		228,058.30	212,372.92
Multi Account Total	1,126,934.66	1,101,934.66	12,388,767.47	12,359,336.90
Total Expenditures This Abstract	\$1,331,840.10	FALSE		

Resolution #360-2021 brought by Tom Cunningham, seconded Joyce Cooper to accept the Supervisor's Report as submitted. **All in Favor** Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

Supervisor's Report

11/10/2021

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	128,504.00	166,355.78	4,443,841.55	4,738,701.33
Airport	88,238.37			88,238.37
Highway	11,823.89	83,765.85	1,140,781.54	1,236,371.28
H17 - Airport	-			-
H36 - Master Drinking Water	-			-
Clean Water H49 H50 H53	4,139,956.00			4,139,956.00
H56 - Sewer Pollution Right to Know	-			-
H57 - Parking Lot Cannonball Path	-			-
H58 - WWTP - HVAC Planning Grant	-			-
H59 - LCBP NEIWPC	-			-
H61 - Chilson Eagle Lake Project	-			-
All other Capital Projects	421,566.04			
SS01 - Claymore				-

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SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
SS05 & All Districts	672,457.49	682,741.33	535,573.72	1,890,772.54
SW06 - Central Water All Districts	229,373.30	503,577.69	413,796.73	1,146,747.72
C/R - Carillon Park	-	5,122.02		5,122.02
C/R - Liberty Monument	-	504.91		504.91
C/R - Unemployment	-	30,276.43		30,276.43
C/R - Police Equipment	-	54,381.81		54,381.81
C/R - Senior Bus	-	306.40		306.40
C/R - Frazier Bridge	-	6,607.05		6,607.05
C/R - Forfeiture	-	1,731.29		1,731.29
C/R - Building Improvement	-	325,599.65		325,599.65
C/R - Highway Equipment	-	49,635.74		49,635.74
C/R - Sewer Equipment + Infrastructure	-	7,059.63		7,059.63
C/R - Sewer Repair	-	100,415.41		100,415.41
C/R - Water Equipment + Infrastructure	-	198,111.74		198,111.74
C/R - Water Repair	-	16,212.72		16,212.72
0	-			-
Library Trust	-	34,000.51		34,000.51
Mount Hope Cemetery	-	30,117.37		30,117.37
				14,353,965.67
Total	5,945,010.84	2,296,523.33	6,533,997.54	14,775,531.71

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Resolution #361-2021 brought by Dave Woods, seconded by Joseph Giordano to Adopt the 2022 Preliminary Budget as the 2022 Ticonderoga Town Budget. **All in Favor** Joseph Giordano – Aye, Joyce Cooper – Aye, Tom Cunningham – Aye, Dave Woods – Aye. **Opposed** -none. Mark Russell – Absent. **Carried.**

The Board discussed TRA and their request for funding at the last Town Board meeting. A conversation will be held with Donna Wotton and the set up of the Ticonderoga Revitalization as described in its initial presentation to the Town Board.

Meeting adjourned at 9:25 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

AGENDA – Financial Meeting, Wednesday, November 10, 2021

RESOLUTION to award our fuel bid to Avery Energy for the contract year of December 18, 2021, to December 17, 2022

RESOLUTION authorizing training and prepayment vouchers for registration, hotel, meals and travel. Via the Federal Per Diem rates;

4. Joe Giordano, AATV Meeting, Courtyard Marriott LG, December 5-6, 2021
5. Phil LaPerle, Taking the Bench Town Justice Training, Virtual, December 8-14, 2021
6. Mark Wright, Assoc. of Towns Training, January 6-7, 2021

RESOLUTION authorizing the creation of a new accounts:

- o A.7310.861 Rec. Health Insurance
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Creation of a new employee benefit accounts

- o H64.1420.401 Attorney Contractual Exp Ventilation
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Creation of a new Sewer Ventilation-Phosphorus-Collection System Capital Project account

- o H66.0200 Cash Account
- o H66.0391 Due From Other Funds
- o H66.0510 Estimated Revenue
- o H66.0521 Encumbrances
- o H66.0522 Expenditures
- o H66.0599 Appropriated Fund Balance

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- H66.0600 Accounts Payable
- H66.0630 Due to Other funds
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- H66.0960 Appropriations
- H66.0980 Revenues
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- H66.3089 State Aid
- H66.5031 Interfund Transfers
- H66.1420.400 Attorney. Contractual Exp
- H66.1440.400 Engineer. Contractual Exp
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Creation of a new Sewer DEC EPG Capital Project account.

RESOLUTION authorizing the revision of the H64 Project name from WWTP Ventilation Project (GIGP) to H64 WWTP Ventilation Phosphorus Collection Project.

To combine all 3 potential projects into one Sewer Capital Project. If in the future one or more of these projects does move forward, that respective project and related expenses will be extracted from this capital project, so as to not impact project tracking.

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- SW01.8130.400 Water Admin. Cont. Expense \$15.34
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- H63.0630 Water Meter Project Due To Other Funds \$2,551.09
- Transfer funds from Central Water to Water Meter project until funding is received.**
- A.0391 General Due From Other Funds (\$1,136.00)
- H64.0630 WWTP Ventilation Project (GIGP) \$1,136.00

**Minutes for a Ticonderoga Financial Meeting with Any Other Lawful Business
held on November 10, 2021, commencing at 8:30 a.m.**

Transfer funds from General to WWTP Ventilation Project (GIGP) until funding is received.

RESOLUTION authorizing Ticonderoga Water Main Project DR 4020 PW 6009 (2) to repay, NYS EFC for project funding received from FEMA for the Chilson Water Main/FEMA Project, via wire transfer:

- | | | |
|------------|-----------------------------|------------------|
| ○ H36.0200 | Drinking Water Project Cash | (\$1,035,227.20) |
| ○ H36.0626 | BAN Payable | \$1,035,227.20 |

RESOLUTION to go out to purchase through NYS Mini-bid process a 2022 Ford F-250 with a utility body, lift gate and plow for the Buildings, Grounds & Parks Department with funds to come from Buildings & Grounds Capital Reserve.

RESOLUTION to Pay the Abstract

RESOLUTION to accept the Supervisor's Report as submitted

RESOLUTION to Adopt the 2022 Preliminary Budget