

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

**Present:** Joseph Giordano, Supervisor  
Tom Cunningham, Councilman  
Joyce Cooper, Councilwoman  
Dave Woods, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Absent:** Mark Russell, Councilman

**Others:** Ian Tierney, Lisa & John Sheehan, Harry Towne, Pam Savage, Laura & Mark Wright, Tony Macey, Ron O'Neil, Mike Gregorie and others.

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

CoronaVirus Update - Currently in Essex County there are 6 positive cases, since March we have had a total of 182 and currently there are two in Ticonderoga. Please continue to wear the masks and social distance and follow the other CDC guidelines.

Census Update - Ticonderoga currently has 48 1/2 percent of the population responding to the census. Essex County is a little less than that. We have just the month of September to really get those numbers up so the push right now is to try to hit the numbers that we had in 2010 and that was 60% in Ticonderoga.

Open Dump Days - September 15-17 - 1 trip per resident - Senior Citizens and qualified Disabled residents may contact the Highway Department to arrange for pick-up. There are other restrictions that may apply.

No Presentations or Board of Health updates

Public Comment

Mark Wright asked if there had been any progress for the study of a one-way on Amherst?

Councilwoman Cooper explained that the suggestion was to make it a one-way from Father Jogues to Iroquois Street, but that didn't make an easy access situation. We have considered a few other things but you can certainly jump in with your thoughts. We suggested one-way all the way through and also parking on one side.

Mr. Wright continued that at the last Water/Sewer meeting there was a proposal brought up from years ago of building a filtration plant at Eagle Lake and use existing pipes, is that in front of the Engineers yet?

Supervisor Giordano stated that issues with that is that Gooseneck's flow rate is pretty significant and there is issues with existing pipe is that it is not submerged. They can

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look at it but it has already been reviewed along with several other ideas. We have settled on these three most logical options and a lot of them are pretty costly.

Ian Tierney representing Garrison Gym is here to note that the gym is facing several hardships from the last several months including COVID along with a number of other things. He was curious if leasing the Armory building was available. He doesn't have many other options in this Town. He has not been in the basement of the building but he is certainly willing to work with any program that goes in that building, even if he has to block off certain hours of the week for senior usage or teen usage. He feels this is a great addition to the town also for usage at the after school program.

Councilman Cunningham asked what the Armory can be used for, is it just for recreation? Can it be used for profit businesses.

Supervisor Giordano mentioned that it is not just that, but the logistics too of how that building is set up.

Councilman Woods asked about keys.

Mr. Tierney stated that his members have key phobs, scanners and he does have cameras. Mr. Tierney added that he needs at least 2500 square feet and could go up to 12,000. He has looked at every other open space from Westport to Bolton Landing.

Councilman Cunningham stated that there will be hurdles to jump, we need to research this in order to consider it.

Ron O'Neill and several others are here tonight to asked about a water and sewer district being proposed for Outlet and Sagamore Drive. They are concerned about the cost to the residents.

Supervisor Giordano explained that this is a project being research by the Lake George Association and is being spear headed by them because a few residents did reach out to them about a district. This is not something the town initiated or are pursuing. The conversation should be directed to them.

There were several inaudible discussions - and they were again directed to the Lake George Association to ask their questions.

Public Hearing

The Town is reviewing it's Franchise Agreement with Spectrum, this public hearing is being carried over from last months meeting. The Town will be leaving this hearing open again as there are concerns and questions about broadband. (No public spoke)

**Minutes for the Ticonderoga Regular Town Board meeting held on  
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Spectrum Franchise Agreement  
Report from Committees**

Airport - Joseph Giordano, Supervisor

Fuel Sales are up - we have upgraded the QTPod for cellular service  
Outstanding projects: Upgrades to payment box - security improvements - additional  
access for fill - pavement management & runway reconstruction

**Resolution #269-2020** brought by Dave Woods, seconded by Joyce Cooper to authorize the Town Supervisor to execute Federal Grant Agreement and related documents for the Pavement Management Program. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 269 of 2020  
Adopted September 10, 2020

Introduced by Dave Woods  
who moved its adoption

Seconded by Joyce Cooper

**AUTHORIZE TOWN SUPERVISOR TO EXECUTE FEDERAL GRANT  
AGREEMENT AND RELATED DOCUMENTS**

**PROJECT: Pavement Management Program (PMP) FAA AIP No. 3-36-0196-024-2020**

WHEREAS, the Town of Ticonderoga has received a grant from the Federal Aviation Administration (FAA) for financial assistance for the Pavement Management Program (PMP) project at the Ticonderoga Municipal Airport; and

WHEREAS, the total project cost would be \$62,118, with a Town of Ticonderoga share of \$1.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the FAA grant agreement and any other necessary documents in connection with the advancement or approval of the aforementioned project at Ticonderoga Municipal Airport; and be it further

RESOLVED, that copies of this resolution be given to Passero Associates.

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

**Resolution #270-2020** brought by Tom Cunningham, seconded by Joyce Cooper to authorize the Town Supervisor to execute Federal Grant Agreement and related documents for the Apron Reconstruction and Taxiway Rehabilitation - Design Project. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 270 of 2020  
Adopted September 10, 2020

Introduced by Tom Cunningham  
who moved its adoption

Seconded by Joyce Cooper

**AUTHORIZE TOWN SUPERVISOR TO EXECUTE FEDERAL GRANT  
AGREEMENT AND RELATED DOCUMENTS**

**PROJECT: Apron Reconstruction and Taxiway Rehabilitation – Design FAA AIP  
No. 3-36-0196-025-2020**

WHEREAS, the Town of Ticonderoga has received a grant from the Federal Aviation Administration (FAA) for financial assistance for the Pavement Management Program (PMP) project at the Ticonderoga Municipal Airport; and

WHEREAS, the total project cost would be \$102,892, with a Town of Ticonderoga share of \$1.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the FAA grant agreement and any other necessary documents in connection with the advancement or approval of the aforementioned project at Ticonderoga Municipal Airport; and be it further

RESOLVED, that copies of this resolution be given to Passero Associates.

**Resolution #271-2020** brought by Dave Woods, seconded by Joyce Cooper to approve the purchase of professional services and equipment from Foresight Electronic Monitoring Systems, Inc. in the amount of \$1,857.45. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**  
Public Safety - Dave Woods, Councilman

Public Safety Minutes

August 25, 2020

The following committee members were present: Dave Woods Adam Hurlburt,  
Bill Ball, Rhiannon Peters.

Guests: Mark Wright, Matt Fuller, Joyce Cooper and Richard Nadeau.

Clerk to the committee: Jennifer Gendron.

Meeting called to order at 8:00am with the Pledge of Allegiance.

Councilman Woods opens the floor to the public.

Richard Nadeau voiced concerns with the monument traffic circle, Mr. Nadeau is concerned with the yield sign coming from Hague. Mr. Nadeau states there has been many near miss accidents, Mr. Neadeau suggests that the signs be bigger or flashing to make people more aware of the circle.

Councilman Woods will bring Mr. Nadeau's concern to today's Highway meeting.

Chief Hurlburt goes over the monthly report.

Chief Hurlburt would like to recognize Patrolman Towne on receiving the departments Life Saving Award, the incident took place on 8/11/2020.

See Police Department Attachment.

Bill Ball goes over Codes Department monthly report.

Bill Ball states they are working on remediating the three burnt structures that are located on The Portage, John Street and Cossey Street.

Bill addressed Covid Enforcement, as to how we can enforce it better in some stores.

Bill also states there is still an ongoing water leak on Race Track Road, owner has attempted to fix it numerous times and it never lasts, Bill went to Water/Sewer meeting and they will give owner two weeks to fix it permanently.

See Codes Department Attachment.

Meeting was adjourned at 8:20am

Next meeting will be September 29, 2020

## Minutes for the Ticonderoga Regular Town Board meeting held on September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the Spectrum Franchise Agreement

The following is a summary of the activities of the Ticonderoga Police Department From 7/28/2020 to 8/25/2020.

<u>Patrol Statistics</u>	<u>7/28 to 8/25</u>	<u>YTD</u>
Approx. Calls to Service:	539	2750
Incident reports:	32	164
Arrests:	21	133
Uniform traffic tickets:	60	421
DWI arrests:	0	12
Accidents investigated:	12	74

**Speed Trailer:** Currently located on Warner Hill Rd. Next scheduled location is NYS RTE 74 (Eagle Lake area)

### Noteworthy Highlights / Achievements

- Patrolman Dennis Towne received the departments Life Saving Award for his efforts during an incident that occurred August 11<sup>th</sup> 2020 on Timber Street in Ticonderoga. Ptlm Towne responded to that location for a report of a male subject who had overdosed. Ptlm Towne administered Narcan to the male subject and was able to reverse the effects of the narcotic. The Male subject was transported by TI EMS to Moses Ludington Hospital where he voluntarily signed himself out.

The following is a summary of the activities of the Building Inspection / Code Enforcement Department for (AUGUST) 2020.

<u>Building Inspection</u>	(August)	YTD
Building Permits Issued:	7	48
Fire Safety Inspections:	1	1
Pass/Fail:	1/0	1/0

**Notes:** 8/21: A Safety-Final Inspection was completed at a Residence on Saint Clair St, Inspection passed and a CO was issued.

<u>Code Violation Notices</u>	(August)	YTD
Order to Remedy:	1	9
Remediated:	1	6
Clean-Up Contractor:	0	3
NYS Dept. of Fin.Services:	0	0
Other:	0	0
Condemned:	0	0
Do Not Occupy:	0	1
Appearance Tickets:	0	0

**Notes:** All Order to Remedies that were issued for over grown lawns this month and the continuation from last month have been taking care of and they are all remediated at this time.

**Minutes for the Ticonderoga Regular Town Board meeting held on  
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**Lamoille EMS  
July 2020**

Initial Dropped Calls by Ticonderoga – 2

2<sup>nd</sup> Calls Dropped by Ticonderoga – 2

ALS Requests for Ticonderoga – 4

Lift Assist - 1

Dropped Calls by Lamoille EMS – 0

Total Ticonderoga June Calls – 9

Average July 911 Response Time: 3.79 Minutes

Ticonderoga Emergency Squad Inc.

Dropped Calls by Ticonderoga: 2

2<sup>nd</sup> Call Picked up by Lamoille: 2

ALS Requests from Lamoille: 4

Total Calls for July 2020: 64

ALS Intercept from Lamoille: 3

Total Volunteer Hours: 785

Average July 911 Response Time: 3.52

Thank you



Renee Kennedy

Supervisor Giordano would like to acknowledgement of receipt of the New York Governor's Order for Police Reform and Reinvention Collaborative.

Highway / Transfer Station - Tom Cunningham, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
August 25, 2020 minutes of Meeting**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

**Present:**

Tom Cunningham, Dave Woods, Sal Barnao, Mitch Cole, John Deming

**Others**

Joe Giordano, Joyce Cooper, Matt Fuller, Greg Swart, Jocelyn Racette, Mark Wright

**Public Discussion**

Said the Pledge of Allegiance

No Public discussion

**Committee Discussion**

- Sal Reported that the town had its full compliment of Winter sand and salt
- Joe G. to get with Mark Bonfey to see if there is still interest in a joint funding of a Brine making unit
- Sal Barnao is going to get some written quotes for a street sweeper for next meeting and we will discuss timing of purchase.
- The Armory, and transfer station paving projects were completed by the town crew using a rented paver.
- Burgoyne Road is being paved by a contract paving company.
- Sal Barnao and Mitch are to determine the length of sidewalks that need to be paved and go out for quotes.
  
- The Hospital has asked the Town to consider taking over the new road that was recently put in that intersects with Wicker Street. The Town is going to schedule a meeting with the Hospital Executives to discuss the pros and cons of taking on this responsibility. Joe G. is going to set up that meeting.
- The new Transfer station building is under construction by Don Paige and will be transported to the Transfer station when it is completed.
- There has been ongoing repairs and upgrades to the Highway building on Racetrack Road, Dave W. and Sal B. are working on a report of what has been completed since January 01,2020 to present and the cost incurred. This report to be submitted prior to the next Committed meeting on September 28, 2020.
- It was agreed that the Montcalm Street crosswalks need to be painted, to allow for safe pedestrian crossing.

**Outstanding items not discussed**

- Report on the number of damaged culverts
- Status of CHIPS
- Review of State Law requiring utility companies to bury their lines
- Planned Maintenance System for Town equipment
  - Need a list of all highway/transfer station equipment to include:
    - Make
    - Model



**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

- Year

Meeting was adjourned at 0945

Minutes were taken and prepared by the Committee Chairman Thomas F Cunningham

Building, Grounds, Parks, Recreation, Historical Lands, Beach, Monuments, Cemeteries  
Dave Woods, Councilman and Joyce Cooper, Councilman

Shields are being constructed for the Library before it can re-open  
Codes Office has been eradicated of it bee problem

**Black Watch Memorial Library  
Board of Trustees Meeting  
August 27, 2020**

**Meeting was called to order at 9:30 am.**

**Members Present:** John McDonald, Susan Gravelle, Virginia LaPointe, Cheryl O'Connor, Linda Cunningham.

**Others Present:** Heather Johns, Library Manager.

**Review of the Minutes:** Cheryl O'Connor moved that the minutes be accepted. Susan Gravelle seconded; all were in favor.

**Report of the Director:**

- The Library currently has three computers that need to be set-up and networked. The existing computers all need updating to a new Windows version. Two of the new computers will be for the Library Clerks, and one will be utilized for patrons.
- Heather reported that she has completed the Library's Annual Report for 2019. The statistics for this year's report will be affected by the pandemic and our closure. The library system has sent out a list of new questions that will appear on the survey to address the situation.
- Heather presented the results of the latest round of tests performed by the REALM project. **REopening Archives, Libraries and Museums (REALM)** is a research partnership between OCLC, the Institute of Museum and Library Services, and Battelle to create and distribute science-based information and illustrative practices designed to reduce the risk of transmission of COVID-19 to staff and visitors who are engaging in the delivery or use of museum, library, and archival services. Battelle's performed laboratory testing for COVID-19 on five plastic-based materials: talking book, USB cassettes, DVDs, storage bags, storage containers, and plexiglass. **"Results show that after five days of quarantine in an unstacked configuration, the SARS-CoV-2 virus was not detected on the storage bag (flexible plastic) or the DVD. The storage container (rigid plastic), plexiglass, and the USB cassette all showed detectable virus at five days. Day five was the final timepoint tested.** Compared to the results of Test 1 and 2, this data suggests that a slightly longer quarantine time for these types of plastic-based materials may be required to render SARS-CoV-2 undetectable through natural attenuation alone. **Alternatively,**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

based on the materials' nonporous nature, suitable liquid disinfection methods may promote a more rapid decontamination than the quarantine method.\*" The library's current quarantine time is five (5) days. Due to the most recent test results from the REALM Project and the current COVID outbreak in Essex County, all returned materials will be quarantined for seven (7) days. Returned materials are handled with gloves and placed in the reading room where they are dated and stored for the quarantine period. They will then be discharged and returned to the shelves.

- Interlibrary loan service is available. Van deliveries from the library system arrive on Thursdays.
- Curbside pickup has been well received. We have found that some of our patrons prefer this service, and we will consider offering it on an appointment basis after our building opens. This would be especially helpful for our elderly and handicapped patron population. Since July 3, 2020, the library has had 326 curbside pickups, and answered 265 reference phone calls.
- Heather reported that she has been attending the virtual meetings held by the system for library directors. Meetings are held weekly, and it is a forum to discuss best practices moving forward and share issues that we face. Heather shared a spreadsheet of libraries in our system and their status. All libraries are currently providing curbside services, but of the thirty only six (6) libraries are open with limited browsing and hours.
- Heather requested that the library begin curbside for faxing, scanning and copying. Business would be conducted in the same manner as curbside pickup with full safety protocols in place. Cheryl O'Connor made a motion that the library begin curbside faxing, scanning and copying on an appointment basis on Monday, August 31, 2020. Susan Gravelle seconded the motion; all in favor.
- There was much discussion regarding safely reopening the library to the public. The Board approved the following safety protocols and limited services upon opening:
  1. Traffic flow into the library will be in through the Carnegie Street entrance. Patrons will be required to leave returns in the outdoor bookdrop prior to entering the building.
  2. Upon entering the building, patrons will be required to stop at our hand sanitizing station. The station will be equipped with sanitizer and a contact tracing sign-in sheet. Rules for entering the library will be displayed boldly next to sanitizing station.
  3. Masks and gloves will be required. Masks will be provided to patrons who do not have one, and gloves will be handed out as long as we are able to provide them.
  4. The public bathroom will be closed with signage clearly informing people.
  5. The water fountains will be closed off.
  6. Maximum capacity will be determined, and patrons will have to wait to be admitted during busier times.
  7. The maximum time a patron will be allowed to browse will be initially set at 30 minutes.
  8. Social distancing will be enforced at all times.
  9. Librarians will wear masks when performing any duties outside of the circulation desk area.
  10. Chairs and children's room furniture and toys will be removed and stored in the reading room. This room currently serves as the libraries quarantine area and houses the majority of our non-fiction collection. This area will not be accessible for browsing, but patrons will be able to request materials from that area and the librarian will retrieve them.
  11. No public computer access will be allowed. After proper safety protocols are in place, computers will be available one at a time with a time interval to allow for proper disinfection. Plastic keyboard covers that can be easily cleaned are being considered. Computer mice will be stored behind the desk, handed out to scheduled computer user, and disinfected after each use. The library will not provide headphones for patron use.
  12. The children's room will have limited access due to its size, and the need for social distancing with family groups. At this time, we are asking adult only browsing. We will allow family visits to the children's area for material selection on an appointment basis

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

during open hours.

13. Staff will no longer handle patron's library cards. Cards will be scanned in the patron's hand, or the librarian will search the database for the patron record with their keyboard.
  14. During open hours, the staff will disinfect commonly touched surfaces including but not limited to exterior door handles, staff work stations, plexiglass shields, etc.
  15. Upon exit, patrons will be asked to use the front door leading out to Montcalm Street.
  16. Library hours and schedule may be limited at start with a schedule to be determined.
- Dave Woods is assisting the library with custom sneeze guards to accommodate the circulation desk. Once the sneeze guards are installed, we will be able to proceed with a limited reopening of the building.
  - It is recommended that all public buildings change their air filters on a regular basis, and ensure that they can handle the COVID virus. Heather will follow up with Town to acquire appropriate filters and determine how often they need to be changed.
  - Heather has noticed a stench in the basement several times recently and is concerned about the animal population that might be in the basement and chimney. She will follow up with the town about a possible animal control evaluation.
  
  - Heather thanked Linda Cunningham for her assistance with the free books table outside the library. She comes twice daily to put items out and bring the leftovers in at night almost every day of the week. She has been able to access the books located at the booksale in the basement of the community building as well the discards from the massive weeding project at the library. This table has been very well received in a community that really misses their library. Plans for reopening our booksale location will be coordinated with the Town. This area is unmonitored and there will be issues.
  - The Library Board would like to acknowledge the outstanding job that Heather, Emma and Marcia have done in keeping everything running during this extraordinary period. We thank them for all of their hard work!

**Parks and Recreation Committee  
August 18, 2020 Meeting Minutes**

Committee Members present were Jerry Cooper, Bill Dolback, Renee Fleming, Nancy Kelley, Grant Spaulding, Tonya Thompson, and Chair Joyce Cooper. Mark Wright and Kelly Carey were also in attendance.

**Chamber Request:** Kelly was present to bring a locking message board that the Chamber had received through a grant. They hope it can be placed on the green board housing electrical boxes near to the clock on Montcalm Street to contain information regarding the Chamber. The committee will discuss its use at a future meeting.

**Whitely Statue Project:** A volunteer has been found to build structures to house individual chain saw statues of historic figures. It is hoped the first one will be built during the fall to house the statue currently in the Art Gallery. It will be placed just east of the daylight streambed next to the Community Building.

**Cemetery Projects:** Research needs to be made into the appropriate use of funds from a grant Mt. Hope Cemetery was given years ago. Sexton Bill Dolback hopes the money can be used to blacktop more sections of the cemetery road. Highway Superintendent Sal Barnao has agreed to do the requested paving once the amount of available money is determined.

**Lord Howe Monument:** The question was raised about the Lord Howe stone monument that had been at the Hague 9N entrance to town. Bill reported that it had been knocked over for a second time and broken. It is being replaced at no charge. A decision of how

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

best to protect it will be made once in has been installed. Interlakes Health presently owns the property where it stood.

**Legacy Park:** Bill Dolback reported that better lighting is needed at this park dedicated to Samuel D. Champlain. He requested permission to sell more memorial pavers to purchase 2 new light posts. The committee approved the request.

**LA Chute Trail Vandalism:** Mark Wright reported that several of the kiosk signs along the LA Chute Trail have been vandalized by being cut by some kind of sharp object. Grant will be asked to note the damage and recommend a solution or repair. It was also noted that the plaques on the entrance pillars to town need cleaning. This will be researched.

**EV Station:** Signage is needed to direct electric vehicle owners to the charging station in the Elks Parking Lot. Appropriate colors and size will be researched and signage ordered for the corner of Montcalm St. and Tower Avenue.

**Lake George Land Conservancy's Round the Lake (RTL) Challenge:** This challenge which is similar to the APA's 46er Challenge, offers the opportunity for individuals to complete at least 20 RTL missions to become an official "Round the Laker". Participants will receive a Certificate of Completion and a patch. The goal of the organization is to raise awareness of the natural, historical and cultural resources in the Lake George Basin.. LGLC recognizes our beautiful LA Chute River Walk Interpretative Trail and has listed it as one of 3 missions that can be completed in Ticonderoga. A visit to The Heritage and Hancock Museums, Bicentennial Park, and Black Point Beach are another Mission on their list, and Mt. Defiance the third. The committee was pleased to learn of this opportunity to bring visitors to our town.

**Grant Spaulding's Report:** Grant reported he is working to repair the erosion damage at the Third Field. His request to purchase top soil and rolls of grass to complete the work was approved. He also noted that the area where he now deposits chippings and trimmings is reaching capacity and a new deposit area will soon be needed. He suggested the airport as a new location pending approval. He also repeated his request that a new or used chipper be purchased.

**Signage:** Along with some new signage for parking and the Upper LA Chute Trail which has already been purchased, additional directional signage has been requested for downtown by TMSP and local citizens. This signage includes directions to Mt. Defiance, Recreational Park, and Black Point Beach which will be placed on Montcalm St.

**PRIDE Report:** Renee Fleming reported that work to replace 4 mobile homes in town has been progressing slowly due to the discovery of asbestos and slow reimbursement.

Councilwoman Cooper expressed her concern regarding poor lighting in the parking lot behind the pocket park. More research will be done as to who owns what property in this area.

Human Services - Youth: Mark Russell, Councilman

No Report

Human Services - Seniors: Tom Cunningham, Councilman

No Report

**Minutes for the Ticonderoga Regular Town Board meeting held on  
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Spectrum Franchise Agreement**

Health Insurance - Joseph Giordano, Supervisor

Waiting for finalization of next years rates - hoping to schedule a meeting by next week.

Contract Negotiations - Joseph Giordano, Supervisor

None

I.T./Cable TV - Joseph Giordano, Supervisor

Working with Stored Tech - emails/servers/upgrades

Resolutions for Consideration

**Resolution #272-2020** brought by Dave Woods, seconded by Tom Cunningham to accept/correct minutes of Regular TB Meeting August 13, 2020 and the Special TB Meetings on August 19<sup>th</sup>, August 20<sup>th</sup> (2 meetings) and September 3, 2020 . **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #273-2020** brought by Tom Cunningham, seconded by Joseph Giordano to authorize the Town Supervisor to execute the Amendment to the Memorandum of Agreement Relating to Lake George Watershed Priority Action Plan Implementation Village of Lake George C1000532. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #274-2020** brought by Dave Woods, seconded by Joyce Cooper authorizing payment from unemployment insurance payment reserve fund in accordance with Section 6-M of the General Municipal Law of the State of New York. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 274 of 2020  
Adopted September 10, 2020

Introduced by Dave Woods  
who moved its adoption

Seconded by Joyce Cooper

**RESOLUTION AUTHORIZING PAYMENT FROM UNEMPLOYMENT  
INSURANCE PAYMENT RESERVE FUND IN ACCORDANCE WITH SECTION  
6-M OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

WHEREAS, the Town Board of the Town of Ticonderoga previously established a capital reserve fund pursuant to New York General Municipal Law §6-m and known as the “**Unemployment Insurance Payment Reserve Fund**”; and

WHEREAS, the Town Board has dedicated funds to said reserve fund; and

WHEREAS, the Town Board wishes to expend the sum of \$1,914.30 out of the Unemployment Insurance Payment Reserve Fund to fund a payment for unemployment insurance; and

WHEREAS, the Town Board desires to proceed with authorization of expenditures from said reserve fund for the above referenced matter as provided for in General Municipal Law §6-m.

NOW THEREFORE BE IT:

RESOLVED, the sum of \$1,914.30 is authorized to be spent and credited from the Unemployment Insurance Payment Reserve Fund and the Supervisor is authorized to take such action as he deems necessary to authorize and fund such expenditure from such reserve fund; and be it further

RESOLVED, that this resolution shall take effect immediately.

**Resolution #275-2020** brought by Tom Cunningham, seconded by Joyce Cooper to set Budget Workshops with any other lawful business Friday, September 18, 2020 @ 12:00 P.M., Tuesday, September 22, 2020 @ 9:00 A.M., Thursday, September 24, 2020 @ 9:00 A.M. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #276-2020** brought by Joseph Giordano, seconded by Joyce Cooper to cancel the September 24<sup>th</sup> Finance Meeting. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #277-2020** brought by Tom Cunningham, seconded by Dave Woods authorizing the following budget adjustments

○ A.1220.477	Supervisor Education & Training	(250.00)
○ A.1220.452	Supervisor Cellular Phone	250.00
○ A.1310.477	Finance Education & Training	(64.00)
○ A.1310.496	Director of Finance Personnel Screen-Drug/Alcohol	64.00
○ A.1355.492	Assessor Commercial Appraisal	(1,000.00)
○ A.1355.491	Assessor General Town Attorney	1,000.00
○ A.3620.477	Safety Inspection Education & Training	(64.00)
○ A.3620.496	Safety Inspection Personnel Screen-Drug/Alcohol	64.00
○ A.3620.477	Safety Inspection Education & Training	(2,000.00)
○ A.3620.498	Safety Inspection Property Remediation	2,000.00
○ A.7140.171	Recreation Personnel Services Camp Counselor	(4,584.44)
○ A.7140.121	Recreation Lifeguards	4,584.44
○ A.7140.462	Recreation Summer Program Materials	(220.55)
○ A.7140.478	Recreation Town of Putnam Property Tax Beach	220.55

**Fund over-expended General accounts with budget accounts with the same department codes**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

- DA.5130.463 Machinery Highway Veh/Equipment Repair & Maint (2,000.00)
- DA.5130.465 Machinery Highway Lubricants 2,000.00

**Fund over-expended Highway accounts with budget accounts with the same department codes**

- SS05.8130.493 Sewage Treatment and Disposal – Belt Press, EIM, Actuators (3,000.00)
- SS05.8130.499 Sewage Treatment and Disposal – Lab Medical Testing 3,000.00

**Fund over-expended Sewer accounts with budget accounts with the same department codes**

- SS08.8130.405 Sewage Treatment and Disposal – Contractual 737.32

**Fund unexpected expense for Sewer District 08 from Fund Balance**

**All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #278-2020** brought by Dave Woods, seconded by Joyce Cooper authorizing the following budget transfers

- A.1989.400 Contingency (1,798.22)
- A.1345.101 Purchasing Land 6.42
- A.1910.400 Unallocated Insurance 106.80
- A.8160.250 Refuse & Garbage Safety Gates 1,685.00

**Fund over-expended General accounts from Contingency (Remaining Balance \$ 84,258.68)**

- A.0201.003 Unemployment Capital Reserve (1,914.30)
- A.9050.800 Unemployment Insurance 1,914.30

**Fund Unemployment Expense with monies from Unemployment Capital Reserve**

- SS05.1989.400 Contingency (3,000.20)
- SS05.8120.466 Sanitary Sewer Collection Sys Materials 3,000.00
- SS05.9710.700 Debt Service Interest – BOND .20

**Fund over-expended Water account from Contingency (Remaining Balance \$ 6,999.80)**

- SS05.0201.020 Sanitary Equipment and Infrastructure Reserve (62,496.00)
- SS05.8120.220 Sanitary Sewers Equipment 62,496.00

**Fund purchase of Aeration Tank with monies from Sanitary Equipment and Infrastructure Capital Reserve**

**All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #279-2020** brought by Tom Cunningham, seconded by Joyce Cooper authorizing the following Inter-fund Loans:

- SW06.0391.000 Due From Other Funds (112,523.22)
- H36.0630.000 Due To Other Funds 112,523.22

**Central Water to lend H36 (Chilson Reservoir Replacement) funds until funding is received**

- SS05.0391.000 Due From Other Funds (13,332.41)
- H53.0630.000 Due To Other Funds 13,332.41

**General to lend H53 (Clean Water Main Project) funds until funding is received**

- DA.0391 Due From Other Funds (2,893.63)
- H60.0630 Veterans RD CulvertNY – Due To Other Funds 2,893.63

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

**Highway to lend H60 funds until funding is received**

**All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #280-2020** brought by Joseph Giordano, Tom Cunningham authorizing the following Inter-fund Transfers:

- o A.9950.900 Interfund Transfer – To Capital Project (2,974.00)
- o H61.5031.000 Interfund Transfer – Receive Funds from General 2,974.00

**General transferring funds to cover H61 (Chilson/Eagle Lake Water Exploration) expense**

**All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #281-2020** brought by Tom Cunningham, seconded by Dave Woods to Pay the Abstract. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

<b>Board Meeting Date 09/10/2020</b>			
Gross Payroll #17	104,810.17		
Gross Payroll #18	104,716.67		
<b>Trust &amp; Agency Total</b>	<b>\$209,526.84</b>		

<b>ABSTRACT #9</b>	<b>9/10/2020</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	95,461.46	3,513,755.39	2,399,051.88
CD20 LaChute Trail Connector	-	-	-
CD21 LISC Zombie	-	-	10,227.32
CM Library Trust Special	-	147.62	-
Highway (DA)	104,456.81	1,399,561.79	789,389.75
H17 - Ticonderoga Airport Improvements	-	-	2,200.00
H36 - C/P Chilson Res. Replacement	199,628.00	189,952.10	156,836.21
H45 - C/P Equipment Purchase	-	-	-
H48 - FEMA Chilson Water Main	-	-	-



**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

		0.19	
H49 - GIGP Daylight Streaming	-	0.01	4,317.84
H50 - C/P WQIP WWTP Disinfection	7,349.17	13.30	667,664.95
H51 - Res & Design French Sawmill	3,199.00	11.73	7,790.75
H53 - Clean Water Main Project	28,930.95	17.40	364,815.01
H54 - LaChute Signage Grant	-	-	-
H56 - Sewer Pollution Right to Know	-	6,060.57	-
H57 - Parking Lot Cannonball Path	-	0.98	-
H58 - WWTP HVAC Project	-	-	4,158.30
H59 - LCBP Storm Water Sewer Separation	-	30.44	-
H60 - Veterans RD Culvert/Bridge NY Project	2,893.63	-	21,468.48
H61 - Chilson/Eagle Lake Water Exploration	3,326.00	21,366.70	26,766.00
PN - Permanent Fund Mt. Hope Cemetery	-	148.69	-
SF01- Ticonderoga Town/Village Joint Fire District	-	525,456.00	525,456.00
SF02 - Chilson Fire Protection District	-	74,645.00	74,645.00
Claymore Sewer District (SS01)	32.93	3,842.54	752.40
Park Ave Sewer District (SS02)	23.54	31,882.77	30,017.26
Alex Ave Sewer District (SS03)	30.35	21,737.33	20,913.87
Homelands Sewer Dist (SS04)	67.75	11,786.95	12,053.65
Central Sewer (SS05)	72,559.89	882,856.17	687,424.75
Commerce Park Sewer (SS06)	93.28	49,163.59	42,566.84
Delano Point Sewer (SS07)	234.13	20,943.43	11,118.83
Baldwin Road Sewer Dist (SS08)	1,413.10	30,130.53	32,629.92
Black Point Road Sewer (SS09)			

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

	3,108.17	181,626.17	182,279.30
Hague Road Sewer (SS10)	10.59	8,002.42	6,927.16
9N & 74 Sewer (SS11)	157.75	37,799.31	16,742.17
9N & 74 Water (SW01)	10.93	38,546.58	37,106.65
Street Road Water (SW02)	10.91	18,974.92	15,372.38
Alex Avenue I Water District (SW03)	-	15,952.69	15,176.00
Homelands Water District (SW04)	-	6,385.39	6,016.20
Alex Ave II Water District (SW05)	-	23,572.92	23,495.70
Central Water (SW06)	32,641.51	680,328.39	526,098.19
Park Ave Water Dist (SW07)	-	18,512.85	17,872.45
Shore Airport Water (SW09)	9,885.85	161,284.92	179,860.65
<b>Multi Account Total</b>	<b>565,525.70</b>	<b>7,974,497.78</b>	<b>6,919,211.86</b>
<b>Total Expenditures This Abstract</b>	<b>\$775,052.54</b>		

**Resolution #282-2020** brought by Dave Woods, seconded by Joyce Cooper to accept the Supervisor's Report as submitted. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

## Supervisor's Report

10-Sep-20

Account Title	GFNB	NYCLASS	GFNB CD	Total
General	12,830.97	1,583,758.92	2,517,386.50	4,113,976.39
Airport	25,681.81			25,681.81
Highway	13,522.03	833,642.19	1,209,213.56	2,056,377.78
H17 - Airport	-			-
H36 - Master Drinking Water	87,112.91			87,112.91

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

H48 - FEMA CH. WA.MA.	422.94			422.94
H49 - GIGP	15.71			15.71
H50 - WQIP	58,740.00			58,740.00
H51 - R&D French Sawmill	11,835.31			11,835.31
H53 - Clean Water	15,600.36			15,600.36
H56 - Sewer Pollution Right to Know	8,656.05			8,656.05
H57 - Parking Lot Cannonball Path	2,191.50			2,191.50
H58 - WWTP - HVAC Planning Grant	-			-
H59 - LCBP NEIWPC	69,258.27			69,258.27
H61 - Chilson Eagle Lake Project	352.01			352.01
SS01 - Claymore	19,975.72			19,975.72
SS02 - Park Ave	16,435.25			16,435.25
SS03 - Alex Ave	7,333.89			7,333.89
SS04 - Homelands	14,722.36			14,722.36
SS05 - Central Sewer	242,891.02	692,351.11	610,604.43	1,545,846.56
SS06 - Commerce	6,642.43			6,642.43
SS07 - Delano Point	9,327.85			9,327.85
SS08 - Baldwin	6,828.80			6,828.80
SS09 - Black Point	113,525.14			113,525.14
SS10 - Hague Rd	8,164.54			8,164.54
SS11 - 9N&74	34,040.20			34,040.20
SW01 - 9N&73	8,981.85			8,981.85
SW02 - Street Road				22,420.64

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

	22,420.64			
SW03 - Alex Ave I	10,077.49			10,077.49
SW04 - Homelands	6,461.49			6,461.49
SW05 - Alex Ave II	27,449.27			27,449.27
SW06 - Central Water	145,973.04	584,288.92	406,099.42	1,136,361.38
SW07 - Park Ave	12,483.01			12,483.01
SW09 - Shore Airport Rd	89,304.41			89,304.41
C/R - Carillon Park		5,119.07		5,119.07
C/R - Liberty Monument		20,503.92		20,503.92
C/R - Unemployment		30,260.13		30,260.13
C/R - Police Equipment		54,350.64		54,350.64
C/R - Senior Bus		305.82		305.82
C/R - Frazier Bridge		6,603.27		6,603.27
C/R - Forfeiture		1,730.36		1,730.36
C/R - Building Improvement	1,005.85	324,406.93		325,412.78
C/R - Highway Equipment		49,607.28		49,607.28
C/R - Sewer Equipment & Infrastructure		352,424.09		352,424.09
C/R - Sewer Repair		100,357.84		100,357.84
C/R - Water Equipment & Infrastructure		243,005.01		243,005.01
C/R - Water Repair		77,988.80		77,988.80
CD21 - LISC				-
Library Trust	90.61	33,892.20	1.87	33,984.68
Mount Hope Cemetery	2.52	34,134.40	2.52	34,139.44

10,882,396.44

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

Total	1,110,357.24	5,028,730.90	4,743,308.30	10,882,396.44
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**Resolution #283-2020** brought by Joseph Giordano, seconded by Dave Woods authorizing payment from sewer equipment and infrastructure reserve fund in accordance with Section 6-C of the General Municipal Law of the State of New York **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA  
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 283 of 2020  
Adopted September 20, 2020

Introduced by Joseph Giordano  
who moved its adoption  
Seconded by Dave Woods

**RESOLUTION AUTHORIZING PAYMENT FROM SEWER EQUIPMENT AND  
INFRASTRUCTURE RESERVE FUND IN ACCORDANCE WITH SECTION 6-C  
OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK**

WHEREAS, the Town Board of the Town of Ticonderoga previously established a capital reserve fund pursuant to New York General Municipal Law §6-c and known as the “**Sewer Equipment and Infrastructure Reserve Fund**”; and

WHEREAS, the Town Board has dedicated funds to said reserve fund; and

WHEREAS, the Town Board has a project for aeration tank material product and equipment as set forth in Town Engineer AES Northeast Project Number 4872 in the amount of \$62,496.00; and

WHEREAS, the Town Board desires to proceed with authorization of expenditures from said reserve fund for the above referenced project as provided for in General Municipal Law §6-c; and

WHEREAS, no obligation of the Town is connected with the above expenditure and therefore no permissive referendum is required.

NOW THEREFORE BE IT:

RESOLVED, the sum of \$62,496.00 is authorized to be spent and credited from the Sewer Equipment and Infrastructure Reserve Fund and the Supervisor is authorized to take such action as he deems necessary to authorize and fund such expenditure from such reserve fund; and be it further

RESOLVED, that this resolution shall take effect immediately.

**Resolution #284-2020** brought by Joseph Giordano, seconded by Tom Cunningham to approve change order #7 to Gross Electric Ins. AES Project #4174 for costs associated with troubleshooting and repairing the Panel GPI Feeder in the amount of \$5,570.46 **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**  
Public Works - Joseph Giordano, Supervisor

**Town of Ticonderoga  
Water/Sewer Committee Meeting Minutes  
August 25, 2020  
10:30 am**

**Committee Members Present:** Supervisor Giordano, Derrick Fleury, Nancy Treadway

**Committee Members Absent:** Tom Cunningham and Tracy Smith

**Others:** Greg Swart (*AES*), Jocelyn Racette (*AES*), Matt Fuller, Joyce Cooper, Mark Russell, Dick Holroyd, Mark Wright

**Pledge**

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

**Public Comment**

1. Dick Holroyd addressed the Committee with regard to the current Gooseneck water system, and what the Chilson and Eagle Lake residents are able to do.
  - a. First, Dick asked if there was still an Ethics Committee that oversees the Town Board. He expressed his frustrations with the current administration, and prior administration as to why the residents were never told the truth about the reasoning behind not being able to use Gooseneck water. It's safe and hasn't had a lot of issues. There's a possibility that the residents are giving the Town a hard time today due to this, but they may have tried harder to solve the issues at hand with less fuss if they were told the truth.
    - i. The Committee responded that the decision to find a new water source was made by the Federal Government, not the Town. There are deadlines that need to be met, which one of them is to end Gooseneck as a drinking water source by June 2025.
    - ii. Dick commented that a filtration plant for Eagle Lake water should be researched, and it could go near the causeway. However, the state will be redoing Rte. 74 in that area at some point, so it would be a wise decision to figure out the plans before the state was done. Also, make sure the engineering firm knew about this and figured it in from a cost standpoint and if it can be done. A cost estimate could then be provided which would give residents a better idea of real costs. He then asked the Committee if this could be looked into, which Supervisor Giordano thought the idea had merit and will relay to the engineers.

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

- iii. Dick then asked if water was filtered and then dumped into the tank, would a large pump be needed from a filtration plant. That would be the best way to serve all the people instead of drilling a well. Derrick commented that a pump would definitely be needed but would depend upon volume. Most likely it wouldn't need to be as large as the one used to get water up the hill though. Supervisor Giordano explained that currently there is the need for information from the residents, which is crucial in order to move the process forward.

Some residents may choose to do wells so a line wouldn't need to be run so far. Water lines would be the bulk of the cost. The idea of using the existing infrastructure can be relayed to the engineers, but the condition of the pipe would need to be determined. Also, the history of repairs in the area would be helpful to know as well.

- iv. Dick continued to express his concerns about why residents just can't keep the water they have now, and also he is concerned about what the future holds for his wife if he is not around to help her. He doesn't want her to have to deal with the stress of worrying about what is going to happen.
- v. The Committee reiterated that the residents are in the driving seat of what happens. The Town has to follow the DOJ order and meet deadlines, but the residents need to fight for funding by going after the Governor, Schumer, Stefanik and others as the Town does not have the money. Even though the mandates came from the Federal Government, state officials can help alleviate some of the financial burden. Dick asked if Supervisor Giordano and the Town Board could make apts. with state representatives, which Supervisor Giordano responded that he will try too. It's also suggested that residents write to state representatives as well.

**Items for Discussion**

- 1. Dean Craig inquired about 36 Eichen Street, and if there is the possibility of hooking the storage building up to water and sewer.
  - a. The property was briefly discussed. Currently it's not feasible for the Town to hook the building up. However, if the process was undertaken, the property owner would have to pay for the work. As the Town is currently going through the district consolidation process, if the property owner was not in a big rush the property could possibly be added in, which would be a cheaper option compared to a district extension or a single extension.
    - i. Nancy will follow up with Mr. Craig on the Committee's response.

**Water Project Discussion**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

1. Chem. Feed
  - a. AES is awaiting a reply from Andy LaPlant.
2. Drop pipe at the Well Building
  - a. Well #1 had a relief valve repaired, and it's back online.
  - b. Well #2 is continuing to hold pressure. However, the Town has decided to move forward with the repair, which would be pulling the casing and doing some welding. The work will be scheduled with Gallo Construction and Layne, and a Town Board resolution is not needed as the repair is within the warranty period. The work will be scheduled in the next few weeks, and then the contract can move towards final closeout.

**Sewer Project Discussion**

1. WWTP
  - a. There is one warranty item for Gross Electric to take care, which is the annunciator panel. Once that's done, the project will move towards final closeout.
  - b. Derrick has asked Jarrod, Eric and Tracy to all take a look at the O&M Manual. Once they have reviewed it, Derrick will send any comments to AES so that they can then prepare a proposal.
  - c. The Wet Weather Operating Plan needs to be updated, and once Derrick has comments back from the staff, he will send them to AES so that they can prepare a proposal.
  - d. The Ventilation Report is nearly complete. At the September Water and Sewer Committee Meeting AES' MEP staff could attend along with the Architectural Staff as well.
  - e. The Notice of Award was sent to the supplier, Xylem Water Solutions USA, Inc. for the aeration tank materials. The Town will start the purchase order process to get the materials ordered, and the Town will be doing all the work. Derrick's goal is to complete one, out of the four, installations this year.
2. The Portage Project
  - a. Easements
    - i. All of the permanent easements have been returned and filed with the County. There are a few remaining temporary easements left.
  - b. Rock was encountered on the Champlain Ave. portion of the project. Test pits were done which determined that the sewer main could be raised by 3'.



**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

- c. There is a group of laterals on Defiance Street that go into a 6' main, and then cross lots. AES will review and determine the next steps. It's suggested to at least install manholes, and obtain the necessary easements.

**Additional Topics of Discussion**

1. Lead Service Line Replacement Program (LSLRP)
  - a. AES obtained data from the County with regard to homes built before 1942.
2. Water Meter Report
  - a. AES will redistribute the proposal for data collection.
  - b. RD Funding Application
    - i. The application is expected to be complete by September 30<sup>th</sup>.
    - ii. RD will fund everything except the meters themselves, but with a project this large it's worth the effort of putting in the application. Once information is received back, there will be a better idea of where things stand. AES, Matt and the contact with RD will have a conversation about easement requirements.
  - c. A fact sheet with regard to water softeners will be created. Jocelyn will be working with various vendors to come up with a few options, and then after a formal review of the options a report with cost estimates will be written up.
  - d. Propagation Study
    - i. The Committee would like to see this start as soon as possible, after the district consolidation has been completed. A meter company could come and do a presentation when the Town is ready; possibly next spring or summer.
3. Lake Champlain Basin Program
  - a. The Town will hold a special board meeting next week for a resolution to approve going out to bid. AES will then put an ad into the paper.
4. Evaluations of the pump stations will begin in the next week or two.
5. Water District Consolidation
  - a. AES will be setting up a meeting with Matt on September 3<sup>rd</sup> to go over the district maps and discuss what is needed to move forward. Following the meeting, they will report back to the Committee on the next steps.
  - b. Discussion took place about what the Town would like to do with regard to either consolidating everything, or go case by case. The Committee

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

was in agreement that going with a case by case basis would be ideal. Following the September 3<sup>rd</sup> meeting, AEs would like to discuss with Derrick the consolidation process from an O&M standpoint.

- c. The district consolidation process will take place sometime in 2021.
6. AES will provide FEMA information pertaining to the Chilson area.

**Adjourn**

Supervisor Giordano adjourned the Water/Sewer Committee Meeting at 1:00 pm.

The next Committee Meeting will take place on September 29, 2020 at 10:30 am.

\*Please see below for an emailed note of appreciation addressed to the Town's Water Dept.

Just want to say **"THANK YOU"** for the immediate response to and ultimate repair of the water line break several weeks ago on Caldwell Circle, off Baldwin Road. The entire team stayed with the problem until water service was restored. We very much appreciated how you handled it and your service.  
-Mike Coleman

Key Project Updates

1. Master Water Project
  - a. AES is working with the contractor to with warranty issues. **9-10-20 Update: Work is in progress now. Well 1 welding has been complete and online. Well 2 to be completed in the coming weeks.**
  - b. Working closing out paperwork, delays at the state level related to Covid-19 may delay actual paperwork, but that should not negatively impact the Town. **9-10-20 Update: Status ongoing.**
  - c. Well abandonment: We propose to get quotes from area well drillers vs going through existing contracts. Local contractors appear to be cheaper. **9-10-20 Update: One quote received at approx. \$45,000. That is high. We will revisit and consider assisting the Town complete the work in-house.**
2. Water Meter/Planning Project
  - a. Water District Consolidation: AES is currently reviewing all parcels within each district to review to determine any issues. Once that is completed the consolidated districts can be determined. AES is working with Matt Fuller to sort through any issues before they are presented to the Town. **9-10-20 Update: Status ongoing, AES and Matt Fuller met in early September and will report back to the Town at the September W&S committee meeting. In the coming months we will be presenting to the Board on recommended updates to the water districts.**
  - b. Report to include funding planning for meters and longer-term planning for Mnt Defiance Tank replacement, water transmission upgrades (to reduce dependence on Baldwin Road), and other distributions system upgrades. **9-10-20 Update: Funding applications in process. Preliminary results expected in fall of 2020. Main applications will likely not occur until 2021 (due to Covid funding delays).**
  - c. AES contract. AES proposal is attached for discussion. **Proposal generally include initial data gathering, establishing of a GIS system, and preparation for final design. Work assumes working with Town staff to gather information for each property (water shutoff location) in preparation for bidding.**
3. Potential Project: Veterans Road Water Main

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

- a. AES is going to work with the Town and County to develop the report necessary to apply for the grant for this work. The Town and County will complete the income survey. After the grant application is submitted, the County will work with the Town to issue an RFP for engineering so that the engineering work can be reimbursed by the grant program. The goal is complete the design (if the grant is awarded) this winter and then bid and construct the water main in 2021 in conjunction with the bridge replacement project. **9-10-20 Update: Town is working with County on letters, AES has drafted report pending completion of income survey. Still in-progress. The results of the income survey do not look promising. If there are no grant applications this year or the Town does not qualify. The W&S committee needs to determine an alternate solution, which could be self-funding a portion of the work.**
4. Project: LSLRP Grant
- a. **This project is to replace lead laterals in the Town. AES will begin design work this fall for a winter bid and Spring 2021 start of construction.**

Key Project Updates

1. WWTP Project
  - a. Work is complete.
  - b. There is a change order for Gross electric to pay for a repair they performed to the new work. It was unknown if the issue was caused by a poor installation or a lightning strike. Both are plausible and difficult to prove one way or the other. As a compromise Gross offered a \$2,000 rebate off the cost to settle the issue.
2. WWTP Ventilation Report
  - a. AES is completing the ventilation investigation report for the WWTP. General report provided to W&S committee in August. Report outlines needs at the plant to upgrade the heating and ventilation system, including options for using waste heat from the effluent of the plant. The updates will prolong the life of the equipment of the facility as well as improve the health and safety of the employees. AES Mechanical Engineering Partner will present to the W&S committee in September to go over technical details. Report can be used as basis for funding applications for future projects.
3. WWTP Aeration Tank Updates
  - a. **Equipment bid in the amount of \$62,496 from Xylem Water Solutions was awarded at the last board meeting. Next step purchase order.**
4. Portage
  - i. Approximately 1/3-1/2 of the sewer main has been installed. It is progressing nicely.
  - ii. Dealing with ledge is the only main issue. We are making changes to the design where possible and managing the removal of ledge through the contract where changes are not practical.
  - b. Easements are essentially complete. There are a few temporary easements that are being worked on, all permanent easements have been obtained.
5. Planning
  - a. We will be working on future wastewater planning, but this will take a bit longer due to the pandemic. We will be monitoring for any upcoming stimulus money that might benefit the Town. **9-10-20 Update: Status ongoing, discussion at W&S committee meeting was to focus on water projects first and then return to sewer.**
6. Lake Champlain Basin Program
  - a. **Bids are out for purchase of vortex treatment unit. Approvals will be needed at finance meeting at the end of September to secure purchase for grant reimbursement.**

**Resolution #285-2020** brought by Joseph Giordano, seconded by Dave Woods to set TB W/S Workshop on September 29, 2020 at 2:00 p.m. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

Supervisor Giordano wanted to acknowledge Jarrod Wright for his successfully passing his 2A WWTP operator test

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

Mr. Swart added that there are additional testing requirements from the Health Department for the water systems. This will be starting fairly soon. We were just informed yesterday.

Matthew Fuller, Town Attorney

Article 7 - for Dennin Property

**Resolution #286-2020** brought by Joseph Giordano, seconded by Dave Woods authorizing the settlement of Article 7 Real Property Assessment case commenced by Gregory M. Dennin. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**TICONDEROGA TOWN BOARD  
COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 286-2020

Adopted September 10, 2020

Introduced by Joseph Giordano

who moved its adoption

Seconded by Dave Woods

**RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 REAL  
PROPERTY ASSESSMENT CASE COMMENCED BY GREGORY M. DENNIN**

WHEREAS, Gregory M. Dennin (“petitioner”) previously commenced an Article 7 Real Property Assessment Review case against the Town of Ticonderoga, the Board of Assessment Review of the Town of Ticonderoga and the Assessor of the Town of Ticonderoga (“the Town”) concerning the 2015 and 2016 assessed value of property identified as Tax Map No. 150.43-14-12.000; and

WHEREAS, the Patricia Osier, Sole Assessor for the Town of Ticonderoga has recommended a settlement proposal to the Town Board of Ticonderoga and the Town Board has reviewed the case with counsel to the Town; and

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Ticonderoga hereby approves the settlement of the Article 7 case against the Town by petitioner concerning the 2015 and 2016 assessed value of property referred to as Tax Map No. 150.43-14-12.000 with the following revised assessment value and terms:

<u>TAX YEAR</u>	<u>ASSESSED VALUE</u>	<u>SETTLED ASSESSED VALUE</u>
2015	\$99,200	\$37,000
2016	\$98,000	\$37,000; and be it further

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

RESOLVED, that pursuant to the provisions of Section 727 of the Real Property Tax Law is waived by petitioner, and be it further

RESOLVED, that the Town Board further authorizes and directs Patricia Osier, the Sole Assessor for the Town of Ticonderoga and/or Town Counsel to execute all settlement documents, *nunc pro tunc*, and take any additional steps necessary to effectuate the settlement pursuant to the terms of this Resolution, and be it further

RESOLVED, that this Resolution will be effective immediately.  
**Dated: September 10, 2020**

<b>Joseph Giordano, Supervisor</b>	<b>Aye</b>
<b>Mark Russell, Councilman</b>	<b>Absent</b>
<b>Tom Cunningham, Councilman</b>	<b>Aye</b>
<b>Joyce Cooper, Councilwoman</b>	<b>Aye</b>
<b>Dave Woods, Councilman</b>	<b>Aye</b>

**SEAL**

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**Tonya M. Thompson, Town Clerk**

End of the Meeting Public Participation

Laura Wright made the board aware that she and her husband do these upper and lower LaChute walking tours and in doing that they have really noticed how many benches there are on that trail. The grounds crew are doing such an amazing job trimming all the bushes and it is really a shame that there are no benches or picnic tables because now there is a beautiful view. She just wanted to throw that out there to see if you can put out more benches and/or picnic tables in these areas. There are 4 current benches on the lower trail and there is only one on the upper trail and there are people in there all of the time.

**Resolution #287-2020** brought by Joseph Giordano, seconded by Dave Woods to exit the Regular Town Board session and enter into and Executive Session at 7:50 p.m. for a pending litigation matter. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #288-2020** brought by Dave Woods, seconded by Joyce Cooper to authorize the Town Attorney to negotiate as discussed in Executive Session. **All in Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

**Resolution #289-2020** brought by Joseph Giordano, seconded by Dave Woods to exit the Executive Session at 8:15 p.m. and re-enter the Regular Town Board meeting. **All in**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

**Favor** Joseph Giordano - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. Mark Russell - Absent. **Carried.**

Town Clerk Mrs. Thompson noted outside the Executive Session that a Resolution was passed regarding litigation.

Meeting adjourned at 8:15 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**AGENDA**

**Pledge to the Flag**

**Opening Remarks -- Announcements:**

CoronaVirus Update & Notifications

Census update

Open Dump Days (September 15-17) – 1 trip per resident

Senior Citizens and qualified Disabled residents may contact the Highway Dept to arrange for pickups

**Presentations**

Board of Health – no report

**Public Comment** (time limit 2 minutes per speaker)

**Public Hearing**

Regarding approval of Cable Television Agreement with Spectrum Northeast, LLC

**Department Heads**

**Committee reports:**

Airport JG

RESOLUTION to authorize the Town Supervisor to execute Federal Grant Agreement and related documents for the Pavement Management Program

RESOLUTION to authorize the Town Supervisor to execute Federal Grant Agreement and related documents for the Apron Reconstruction and Taxiway Rehabilitation – Design Project

RESOLUTION to approve the purchase of professional services and equipment from Foresight Electronic Monitoring Systems, Inc in the amount of \$1,857.45

Public Safety DW

Acknowledgement of receipt of the New York Governor's Order for Police Reform and Reinvention Collaborative

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

Highway / Transfer Station TC

Building Grounds Parks Rec Library DW/JC

Discussion on specific downtown parking area

Human Services: Youth MR

Human Services: Seniors TC

Health Insurance JG

Contract Negotiations JG

I.T. / Cable T.V. JG

**Resolutions:**

RESOLUTION to accept/correct minutes of Regular TB Meeting August 13, 2020 and the Special TB Meetings on August 19<sup>th</sup>, August 20<sup>th</sup> (2 meetings) and September 3, 2020

RESOLUTION to authorize the Town Supervisor to execute the Amendment to the Memorandum of Agreement Relating to Lake George Watershed Priority Action Plan Implementation Village of Lake George C1000532

RESOLUTION authorizing payment from unemployment insurance payment reserve fund in accordance with Section 6-M of the General Municipal Law of the State of New York

RESOLUTION to set Budget Workshops with any other lawful business

- Friday, September 18, 2020 @ 12:00 P.M.
- Tuesday, September 22, 2020 @ 9:00 A.M.
- Thursday, September 24, 2020 @ 9:00 A.M.

RESOLUTION to cancel the September 24<sup>th</sup> Finance Meeting

RESOLUTION authorizing the following budget adjustments

○ A.1220.477	Supervisor Education & Training	(250.00)
○ A.1220.452	Supervisor Cellular Phone	250.00
○ A.1310.477	Finance Education & Training	(64.00)
○ A.1310.496	Director of Finance Personnel Screen-Drug/Alcohol	64.00
○ A.1355.492	Assessor Commercial Appraisal	(1,000.00)
○ A.1355.491	Assessor General Town Attorney	1,000.00
○ A.3620.477	Safety Inspection Education & Training	(64.00)
○ A.3620.496	Safety Inspection Personnel Screen-Drug/Alcohol	64.00
○ A.3620.477	Safety Inspection Education & Training	(2,000.00)
○ A.3620.498	Safety Inspection Property Remediation	2,000.00
○ A.7140.171	Recreation Personnel Services Camp Counselor	(4,584.44)
○ A.7140.121	Recreation Lifeguards	4,584.44
○ A.7140.462	Recreation Summer Program Materials	(220.55)
○ A.7140.478	Recreation Town of Putnam Property Tax Beach	220.55

**Fund over-expended General accounts with budget accounts with the same department codes**

**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

- DA.5130.463 Machinery Highway Veh/Equipment Repair & Maint (2,000.00)
- DA.5130.465 Machinery Highway Lubricants 2,000.00  
**Fund over-expended Highway accounts with budget accounts with the same department codes**
- SS05.8130.493 Sewage Treatment and Disposal – Belt Press, EIM, Actuators (3,000.00)
- SS05.8130.499 Sewage Treatment and Disposal – Lab Medical Testing 3,000.00  
**Fund over-expended Sewer accounts with budget accounts with the same department codes**
- SS08.8130.405 Sewage Treatment and Disposal – Contractual 737.32  
**Fund unexpected expense for Sewer District 08 from Fund Balance**

RESOLUTION authorizing the following budget transfers

- A.1989.400 Contingency (1,798.22)
- A.1345.101 Purchasing Land 6.42
- A.1910.400 Unallocated Insurance 106.80
- A.8160.250 Refuse & Garbage Safety Gates 1,685.00  
**Fund over-expended General accounts from Contingency (Remaining Balance \$ 84,258.68)**
- A.0201.003 Unemployment Capital Reserve (1,914.30)
- A.9050.800 Unemployment Insurance 1,914.30  
**Fund Unemployment Expense with monies from Unemployment Capital Reserve**
- SS05.1989.400 Contingency (3,000.20)
- SS05.8120.466 Sanitary Sewer Collection Sys Materials 3,000.00
- SS05.9710.700 Debt Service Interest – BOND .20  
**Fund over-expended Water account from Contingency (Remaining Balance \$ 6,999.80)**
- SS05.0201.020 Sanitary Equipment and Infrastructure Res (62,496.00)
- SS05.8120.220 Sanitary Sewers Equipment 62,496.00  
**Fund purchase of Aeration Tank with monies from Sanitary Equipment and Infrastructure Capital Reserve**

RESOLUTION authorizing the following Inter-fund Loans:

- SW06.0391.000 Due From Other Funds (112,523.22)
- H36.0630.000 Due To Other Funds 112,523.22  
**Central Water to lend H36 (Chilson Reservoir Replacement) funds until funding is received**
- SS05.0391.000 Due From Other Funds (13,332.41)
- H53.0630.000 Due To Other Funds 13,332.41  
**General to lend H53 (Clean Water Main Project) funds until funding is received**
- DA.0391 Due From Other Funds (2,893.63)
- H60.0630 Veterans RD CulvertNY – Due To Other Funds 2,893.63



**Minutes for the Ticonderoga Regular Town Board meeting held on  
September 10, 2020 commencing at 6:00 p.m. with a Public Hearing regard the  
Spectrum Franchise Agreement**

**Highway to lend H60 funds until funding is received**

RESOLUTION authorizing the following Inter-fund Transfers:

- A.9950.900 Interfund Transfer – To Capital Project (2,974.00)
- H61.5031.000 Interfund Transfer – Receive Funds from General 2,974.00

**General transferring funds to cover H61 (Chilson/Eagle Lake Water  
Exploration) expense**

RESOLUTION to Pay the Abstract

RESOLUTION to accept the Supervisor's Report as submitted

Public Works JG

RESOLUTION authorizing payment from sewer equipment and infrastructure reserve fund in accordance with Section 6-C of the General Municipal Law of the State of New York

RESOLUTION to approve change order #7 to Gross Electric Ins. AES Project #4174 for costs associated with troubleshooting and repairing the Panel GPI Feeder in the amount of \$5,570.46

Jarrod Wright has successfully passed his 2A WWTP operator test

RESOLUTION to set TB W/S Workshop on September 29, 2020 at 2:00pm

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

RESOLUTION authorizing settlement of Article 7 Real Property Assessment Case Commenced by Gregory M. Dennin

**Public Comment – Please Stand and State Your Name**

**Executive Session** to discuss pending litigation

RESOLUTION to authorize the attorney to negotiate as discussed in Executive Session

Adjourn the Town Board Meeting