

## **TICONDEROGA AIRPORT 4B6**

3 January 2018

The meeting started at 0830 in the Town Hall. Jon Hanna, Fred Hunsdon, Ernie Tobin by phone, Joe Giordano, Dave Woods and Roger Nolfé attended.

Joe appointed Dave Iuliano, Jon Hanna, Fred Hunsdon, Ernie Tobin, Dave Woods and Roger Nolfé to the 2018 airport committee.

No fuel was sold in December due to card reader problems. A new card has been received and will be installed soon, Roger will represent the committee during the repair and testing.

Roger will contact AFSCO about starting the work late winter or early spring when the weather permits.

The cracks in the taxiway and apron need to be filled, Jon will check on a hot tar kettle to fill the gaps for the spring.

Roger reported that Orkin went out to the wind sock and put mice food at the access points and next time they are at the airport he will install mesh to keep them out.

The road department is still working on the grate for the East side fence.

The letter was sent by Joe about the night landing approach to the FAA, Ernie will follow up with the FAA on the status

We are look at a way to install the water line.

Land for the taxi way is still under investigation.

Joe will write a letter to the FAA about the night approach updated.

The fuel price will be reduced to \$4.50 per gallon for the winter season.

Next monthly meeting will be 0830, Wednesday, 7 February, at the town hall.

Submitted by Jon Hanna

## **TICONDEROGA AIRPORT 4B6**

7 February 2018

The meeting started at 0835, with the pledge, in the Town Hall. Jon Hanna, Fred Hunsdon, Ernie Tobin by phone, Joe Giordano, and Roger Nolfie attended.

A new card reader has been installed and the phone line repaired, Fuel sales for January totaled 146 gallons. Roger will clean and test the old reader.

Roger will contact AFSCO about starting the work late winter or early spring when the weather permits. The heating unit in the motor box will be checked when the new track is installed. A discussion on what to do when we have heavy snow and ice and the gate has trouble operating. The new gate will require removing the parking spaces from the East side of the lot for truck access.

The cracks in the taxiway and apron need to be filled, Jon will check on a hot tar kettle to fill the gaps for the spring.

A silt fence is required on the east side of the airport.

Orkin will supply an estimate for rodent proofing the vault.

The road department is still working on the grate for the East side fence.

Ernie will follow up with the FAA on the status of the night landing approach.

Jon will swap out the landing light breaker. Marc Miller will be checking the lighting system in the spring.

Land for the taxi way is still under investigation.

The fuel price will be kept at \$4.65 per gallon for the winter season. We have received our NY gasoline registration number.

Roger talked about the NYSDOT grant program for building hangers at the airport.

Next monthly meeting will be 0830, Wednesday, 7 March, at the town hall.

Submitted by Jon Hanna

## **TICONDEROGA AIRPORT 4B6**

7 March 2018

The meeting started at 0830 in the Town Hall. Jon Hanna, Ernie Tobin by phone, Joe Giordano, and Roger Nolfie attended as well as representatives from road, water and sewer departments.

Joe talked about the silt fence that will be installed on the East side of the property. When that is completed then the town will be able to deposit the extra fill that they have. Roger will contact AFSCO about starting the work as soon as they can.

Master plan update has been submitted to the FAA.

We now need to send out for bid in order to obtain a project contractor for the next five years.

We will need to look into options to bury the phone line deeper from the south fence to the vault.

The cracks in the taxiway and apron need to be filled, Jon will check on a hot tar kettle to fill the gaps for the spring.

The landing light breaker was swapped out and is still holding.

We talked about training requirements for the fuel farm.

Land for the taxi way is still under investigation.

The fuel price will be kept at \$4.65 per gallon for the winter season, fuel will be ordered to fill the tank next week.

Next monthly meeting will be 0830, Tuesday 10 April, at the town hall.

Submitted by Jon Hanna

## **TICONDEROGA AIRPORT 4B6**

1 May 2018

The meeting started at 0830 in the Town Hall. Dave Woods, Jon Hanna, Ernie Tobin by phone, Joe Giordano, Dave Iuliano and Roger Nolfie attended.

Joe talked about the silt fence that will be installed on the East side of the property. When that is completed then the town will be able to deposit the extra fill that they have.

Roger contacted AFSCO and they will start work next week.

The RFP is being written in order to obtain a project contractor for the next five years.

We will upgrade the QTpod from an M3000 to an M4000 taking advantage of the trade-in and discount, Joe is exploring options for the purchase.

The cracks in the taxiway and apron need to be filled, Jon has a contractor that will look at the taxi way and give me a quote.

We talked about training requirements for the fuel farm.

Land for the taxi way is still under investigation.

The fuel price was increased to \$4.75 per gallon and we sold @100 gallons last month.

Annual fire extinguisher inspection will be done this spring.

Next monthly meeting will be 0830, Tuesday 5 June, at the town hall.

Submitted by Jon Hanna

# TICONDEROGA AIRPORT 4B6

## Committee Meeting Minutes from June 12, 2018

In attendance :: Dave Woods, Dave Iuliano, Jon Hanna, Ernie Tobin, Fred Hunsdon, Sr, Roger Nolfie and Joe Giordano

- Fence :: AFSCO swing gate is complete.
- Fence :: AFSCO main slide gate hi-lift drive will be put in before fall
- Request FAA update the night landing approach restriction
  - North runway approach → appears to show some trees which topographically are below the flight path
  - Need to contact FAA to check on the status of the letter Joe sent in December 2017
  - Joe/Ernie to contact Dave Carlin to spur conversation with FAA
- EAF Fuel Farm Questions
  - Committee spoke w/ Michael Mattern and was told biennial fuel training is recommended, but not mandated
  - EAF returned to the old style filters that rely on a water defense system.
    - Daily routine fuel checks remain unchanged
    - A retrofitted bottom plate to the fuel filter sump will be installed with additional sensor to detect the presence of water
- ACIP funding
  - Town had to forfeit our 2015 & 2016 Non-primary Entitlement funds due to a lapse in the submission of 5-yr project list for FAA approval
- RFQ for airport engineering firm
  - Joe/Ernie will meet with Jim Cummings to obtain the instructions for preparing our Request for Qualifications from interested engineering firms for specified future airport services
- Committee recommends entering into contract with E&FS
  - Install new pump on/off switch
  - Correct Veederroot issues
  - Potentially install new QTPod M4000 fuel management system
- Silt fence :: was installed by Gallo who is the GC for the Well Control Bldg
- Continued discussion of interest in adjacent land acquisition with potential funds to come from FAA

Respectfully submitted by Joe Giordano on June 13, 2018

# **TICONDEROGA AIRPORT 4B6**

## **Committee Meeting Minutes from August 9, 2018**

In attendance :: Dave Woods, Jon Hanna, Ernie Tobin, Fred Hunsdon, Sr, & Joe Giordano

- Recommendation to appoint Bryan Douros and Art Ryan
- Fence :: AFSCO main slide gate hi-lift drive will be put in before fall
  - Ernie to touch base w/ Rick to ensure completion this fall
- Request FAA update the night landing approach restriction
  - North runway approach → appears to show some trees which topographically are below the flight path
  - Need to contact FAA to check on the status of the letter Joe sent in December 2017
  - Joe/Ernie to contact Dave Carlin to spur conversation with FAA
  - Ernie spoke w/ Tom Buffington (FAA) who claims that there is one remaining tree penetrating too high above the north end of the runway
  - Dave & Fred to contact IP (Dave Ross) to remove a strip of trees northeast of that is the
- RFQ for airport engineering firm
  - Will be submitted to Tonya and advertisement
- Looking into options for paving taxi-way and parking area apron
  - Taxi-way fills :: \$10,000
  - Taxi-way/Apron fills/sealing/stripping :: \$30,000
- Airport Dumping :: spoils dumping being overseen by AES
- Discussion on costing out the purchase upgrade for QTpod M4000 from M3000

Respectfully submitted by Joe Giordano on August 9, 2018

# **TICONDEROGA AIRPORT 4B6**

## **Pending projects**

October 2018

Sold 805 gallons Avgas

RFQ response status

fence repairs – Ernie to contact AFSCO about the gate upgrade

Higate is complete

fuel farm training

Jon is looking to schedule fuel training w/ Bryan and Dave

parking and taxi crack repair – Jon will check into other contractors

Reale Construction looking for dimensions of apron

night landing approach restriction FAA update – Ernie has talked to the FAA

fill dirt for East side low area from IP

land purchase and land swap – Joe is working on this

on hold

bury phone line deeper

on hold

## **TICONDEROGA AIRPORT 4B6**

7 November 2018

The meeting started at 0830 in the Town Hall. Joe Giordano, Dave Woods, Jon Hanna, Ernie Tobin, Bryan Douros and Fred Hunsdon attended.

We sold 470 gallons of fuel last month. The Veederroot system has no alarms at this time.

The REIL lights are not working correctly and Jon will check them to see if it just a bulb trouble or electrical issue.

The low area behind the hanger continues to be filled in with dirt and stones.

Dave will talk to IP and show them the trees we need to cut down at the North end of the runway.

Joe will send out a daily fuel check list and Jon will set up a date for training on the fuel farm.

We then reviewed the responses from the RFQ and decided to interview two of the firms in the next two weeks.

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Next monthly meeting will be 0830, Tuesday 4 December, at the town hall.

Submitted by Jon Hanna



## **TICONDEROGA AIRPORT 4B6**

5 December 2018

The meeting started at 0830 in the Town Hall. Joe Giordano, Jon Hanna, Ernie Tobin and Bryan Douros attended.

We discussed the contract with Passero Associates engineering architecture and items we want to talk to them about in order to get us back on track with our grants and airport improvements. Joe will set up a meeting with them next week.

We sold 104 gallons of fuel last month. The Veederroot system has no alarms at this time.

Bryan then mentioned that several light have been damaged after the last snow plowing. We will make repairs as required. Ernie said that he will find information on a Unimog that may work for or snow removal.

The REIL light on the East side of runway 02 is not working and Jon will see if it is just a bulb trouble or electrical issue.

The low area behind the hanger continues to be filled in with dirt and stones.

Dave will talk to IP and show them the trees we need to cut down at the North end of the runway.

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Next monthly meeting will be 0830, Thursday 3 January, at the town hall.

Submitted by Jon Hanna