

**Minutes for the Monthly Financial Meeting held on  
November 29, 2018 commencing at 2:00 p.m.**

**Present:** Joseph Giordano, Supervisor  
Joyce Cooper, Councilwoman  
Wayne Taylor, Councilman  
Dorcey Crammond, Councilwoman  
Dave Woods, Councilman  
Tonya M. Thompson, Town Clerk

**Others:** Sgt. Adam Hurlburt, Frank Basile, Chattie Van Wert

Supervisor Giordano opened the meeting at 2:00 p.m. with the Reciting of the Pledge of Allegiance.

Supervisor Giordano asked the board to review a Septic Inspection Upon Property Transfer Law for the Town to adopt. (Further discussion will be held)

The Board also discussed a policy that will further be worked on for activities after hours such as the 4th of July parade and the Christmas parade of lights.

A law will be drafted to set retiree contribution rates as Tiers 1 at 45%, another at 50% and another at 75%.

**Resolution #391-2018** brought by Dave Woods, seconded by Wayne Taylor authorize the contract with Passero Associates as the Town's Airport Consulting Firm. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #392-2018** brought by Wayne Taylor, seconded by Joseph Giordano to advertise for an anticipated vacant position on the Town's Planning Board. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #393-2018** brought by Dave Woods, seconded by Dorcey Crammond to re-advertise for a vacant position on the Town's Board of Assessment Review. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #394-2018** brought by Wayne Taylor, seconded by Joyce Cooper to offer employment to Robert Budwick for the full-time position of Police Officer at the hourly rate specified in the Contract Bargaining Agreement, effective November 15, 2018. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #395-2018** brought by Joseph Giordano, seconded by Dave Woods to advertise for removal operations for asbestos containing materials and complete demolition of two properties. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye,

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Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #396-2018** brought by Joyce Cooper, seconded by Wayne Taylor to authorize the selection of the Empire State Trail Trailhead along Tower Avenue adjacent to the Heritage Museum. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #397-2018** brought by Joseph Giordano, seconded by Wayne Taylor approving the Public Notice - Intent to File an Application with USDA, Rural Development, Rural Utilities Service as part of the USDA Planning Grant.

The funding will be used to prepare an Engineering report that will: Investigate the potential to connect water distribution mains from the general area of the intersections Route 74/22 and Burgoyne Rd along RT 74 to the intersection of Route 74/22 and Montcalm Street and then along to the intersection of Champlain Avenue and The Portage. The Notice will need to be published, and an Affidavit of Publication will need to be sent to AES to include with the application.

**All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #398-2018** brought by Joseph Giordano, seconded by Wayne Taylor to approve the LCBP contract as presented, and to authorize the Supervisor to sign the contract. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #399-2018** brought by Dave Woods, seconded by Dorcey Crammond authorizing the 1 year rollover of GFNB BAN #6444415 for \$43,758 Non-Callable at 2.97% interest, for SS11 Rte 9N & 74 Sewer District effective 11/30/18. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #400-2018** brought by Dave Woods, Joseph Giordano RESOLUTION authorizing the creation of a Due-To General From LaChute River Trail Study

CD20.0630	LaChute River Trail Study Due-To General	\$4,250.
A.0391	General Due-From LaChute River Trail Study	\$4,250.

General to loan funds to LaChute River Trail Study, until grant funds are received

**All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #401-2018** brought by Joseph Giordano, seconded by Dorcey Crammond authorizing to write-off loan from General to H17 as an Interfund Transfer.

- H17.0630 Airport Improvement Project Due-To General \$1,979.96
- H17.5031 Airport Improvement Project Interfund Transfer \$1,979.96
- A.0391 General Due From Airport Improvement \$1,979.96
- A.9950.900 General Interfund Transfer Capital Project \$1,979.96

Close-out of H17 Airport Improvement Project (road and fuel farm) to change loan from General to an Interfund Transfer from General

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**All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #402-2018** brought by Joseph Giordano, seconded by Dorcey Crammond authorizing the creation of a new bank account for H36 the Master Drinking Water Project DWSRF #17163 at Glens Falls National Bank

**Local Finance Law, Section 165 requires the proceeds from the sale of BAN's be deposited in a special account and not be commingled with other funds.**

**All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #403-2018** brought by Joseph Giordano, seconded by Wayne Taylor authorizing the creation of a new bank account for (H50 & H53) the Clean Water Project C5-5520-07-00 at Glens Falls National Bank

**Local Finance Law, Section 165 requires the proceeds from the sale of BAN's be deposited in a special account and not be commingled with other funds.**

**All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #404-2018** brought by Joseph Giordano, seconded by Dave Woods authorizing the following budget transfers

•	A.1110.861	Justices Employee Benefits (Health Insurance)	\$3,263.
•	A.1220.200	Supervisor, Equipment (cell phone)	\$300.
•	A.1410.810	Town Clerk Employee Benefits (Health Insurance)	\$600.
•	A.1660.411	Central Stores Office Supplies	\$454.75
•	A.1670.416	Central Printing Mail Postage	-\$454.75
•	A.1680.200	Central Data Proc. Equipment (Phone System)	\$2,675.28
•	A.1680.414	Central Data Proc. (Phone Sys. Upgrade/License)	\$1,254.76
•	A.3120.135	Police Officer Budwick	\$3,550.
•	A.3120.141	Police Officers Part-Time	\$17,327.
•	A.3120.151	Police Clerk Part-Time	\$3,170.
•	A.3120.191	Police Over-Time	\$11,216.
•	A.8160.428	Refuse/Garbage Tipping Fees	\$8,530.
•	A.8510.101	Beautification Head Groundskeeper	\$2,473.
•	A.8510.111	Beautification Groundskeeper	\$3,170
•	A.1989	Contingency	-\$57,529.04

**To appropriate underfunded accounts from General Contingency**

•	SS11.9730.700	BAN Interest	\$241.99
•	SS11.8130.430	Sewage Treatment & Disposal Gas/Diesel	-\$241.99

**To Fund under-budgeted 9N & 74 Sewer District BAN Interest from Gas/Diesel account**

**All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Discussion was held regarding the terms the Police Commission proposed to Sgt. Hurlburt for his return to the Ticonderoga Department.

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Supervisor Giordano will have further information and discussion at a later date.

Meeting closed at 3:09 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Special Town Board Finance Meeting  
November 29, 2018 @ 2:00 PM  
Agenda**

- Discuss the LGA “Septic Inspection upon Property Transfer” Law
- Discuss the need for a policy on town participation in celebratory events
- Discuss the former retiree health insurance contribution rates and the local law process to memorialize
- RESOLUTION to authorize the contract with Passero Associates as the Town’s Airport Consulting Firm
- RESOLUTION to advertise for an anticipated vacant position on the Town’s Planning Board
- RESOLUTION to re-advertise for a vacant position on the Board of Assessment Review
- RESOLUTION to offer employment to Robert Budwick for the full-time position of Police Officer at the hourly rate specified in the Contract Bargaining Agreement, effective November 15, 2018
- RESOLUTION to advertise for removal operations for asbestos containing materials and complete demolition of two properties
- RESOLUTION to authorize the selection of the Empire State Trail Trailhead along Tower Ave adjacent to the Heritage Museum
- RESOLUTION To approve the Public Notice - Intent to File an Application with USDA, Rural Development, Rural Utilities Service as part of the USDA Planning Grant.
- **The funding will be used to prepare an Engineering report that will:**
  - Investigate the potential to connect water distribution mains from the general area of the intersections Route 74/22 and Burgoyne Rd along RT 74 to the intersection of Route 74/22 and Montcalm Street and then along to the intersection of Champlain Avenue and The Portage.
  - The Notice will need to be published, and an Affidavit of Publication will need to be sent to AES to include with the application.

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- RESOLUTION authorizing the 1 year rollover of GFNB BAN #6444415 for \$43,758 Non-Callable at 2.97% interest, for SS11 Rte 9N & 74 Sewer District effective 11/30/18
- RESOLUTION authorizing the creation of a Due-To General From LaChute River Trail Study
  - CD20.0630      LaChute River Trail Study Due-To General                      \$4,250.
  - A.0391            General Due-From LaChute River Trail Study                      \$4,250.

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- RESOLUTION authorizing to write-off loan from General to H17 as an Interfund Transfer.
  - H17.0630      Airport Improvement Project Due-To General                      \$1,979.96
  - H17.5031      Airport Improvement Project Interfund Transfer                      \$1,979.96
  - A.0391            General Due From Airport Improvement                      \$1,979.96
  - A.9950.900    General Interfund Transfer Capital Project                      \$1,979.96

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- RESOLUTION authorizing the following budget transfers
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  - A.1220.200      Supervisor, Equipment (cell phone)                      \$300.
  - A.1410.810      Town Clerk Employee Benefits (Health Insurance)                      \$600.
  - A.1660.411      Central Stores Office Supplies                      \$454.75
  - A.1670.416      Central Printing Mail Postage                      -\$454.75
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