

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Present: Joseph M. Giordano, Supervisor
Joyce Cooper, Councilwoman
Wayne Taylor, Councilman
Dorcey Crammond, Councilwoman
Matthew Fuller, Town Attorney
Tonya M. Thompson, Town Clerk

Absent: Dave Woods, Councilman

Others: Maria & Herb Tedford, along with Helen, Terrence, Monty, & Charlize Benedict

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Public Participation

No public participation.

Report of Committees

Public Safety - Dave Woods, Councilman (reported by Wayne Taylor, Councilman)

Public Safety Meeting
Minutes
2/26/2018

Meeting was called to order at 5:00pm with the Pledge of Allegiance

Committee members present: Dave Woods, Ross Kelley, Bill Ball, Don Paige, Matt Watts, Danielle Holman, Heath Towne, Wayne Taylor, Margaret Lauman, Jennifer Gendron.

Guest Present: Joseph Giordano, Dale Quesnel, Marcia Tedford, Joyce Cooper, Fred Hunsdon, Sr. and Laura and Mark Wright.

Committee member opened discussion for public participation.

Dave Woods and Dale Quesnel suggest moving the needle box from behind the K of C to either the Kissing Bridge or Mossy Point until spring.

Dale Quesnel mentioned since the newest school shootings, the New York State Police will be going into all schools on a daily bases.

Bill Ball stated that the work at the Moses-Ludington Hospital should be complete by the end of the week and should have an open house soon.

Dale Quesnel says the Active Shooter training for the hospital will be in sometime in March or April.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Matt Watts would like to enforce the smoking problem at Montcalm manor, they already have a smoking hut on premises.

Dale Quesnel Brought up the unfinished work at the elementary and middle school for the lock down rooms (safe rooms) Class room doors not finished, wires hanging out in the open, Dale also offered to do a walk through with anyone that would like to. Cameras are not all working.

Dale Quesnel will be going to St.Mary's to discuss a lock down drill with them.

Wayne Taylor brought up and discussed a standby generator for an emergency shelter. Looking into the middle school for a possible location.

Councilman Woods adjourned the meeting at 6:00

Minutes prepared by Jennifer Gendron-Records Clerk Ticonderoga Police Department.

Resolution #57-2018 brought by Wayne Taylor, seconded by Joseph Giordano to go out to bid for grass mowing and litter clean-up contractors. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #58-2018 brought by Wayne Taylor, seconded by Joseph Giordano to go out to bid for an asbestos survey contractor. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Highway/Transfer Station - Wayne Taylor, Councilman

Highway Meeting
February 22, 2018 at 8:00 a.m.

Present: Dave Woods, Sal Barnao, Mitch Cole, John Deming

Others: Tom Hudon Walt Worth, Gary Olcott, James Backus and Katherine McNamara

The Adirondack Trail Riders snowmobile club attended to discuss the Town's part in establishing a snowmobile trail on the Hall and Casino Roads and erecting a bridge over Penfield Pond. After a discussion it was agreed that the Town would not give permission and the snowmobile club would be liable for anything that was done.

Sal informed the committee that the Lake George Water Shed had received a grant for \$200,000. That would be divided between six towns and monies would be received in the form of materials that are part of the program. We would have to buy a live bottom plow at a cost of \$5,000.00 but will easily recoup that amount by using liquid brine, as it is not labor intensive and no sand or salt is needed which saves on sweeping and sewer plant labor.

Sal is also placing signs as to only parking on the east side of Amherst Avenue to alleviate the traffic problem.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Airport - Joseph Giordano, Supervisor

- APA permit for spoils - not needed, but the Town will erect a silt fence
- Access entry needed in fencing for dumping spoils
- Credit Card reader has been fixed
- five year contract with Shumaker is up - will need to advertise for RFP

**TICONDEROGA AIRPORT 4B6
7 March 2018**

The meeting started at 0830 in the Town Hall. Jon Hanna, Ernie Tobin by phone, Joe Giordano, and Roger Nolfé attended as well as representatives from road, water and sewer departments.

Joe talked about the silt fence that will be installed on the East side of the property. When that is completed then the town will be able to deposit the extra fill that they have. Roger will contact AFSCO about starting the work as soon as they can.

Master plan update has been submitted to the FAA.

We now need to send out for bid in order to obtain a project contractor for the next five years.

We will need to look into options to bury the phone line deeper from the south fence to the vault.

The cracks in the taxiway and apron need to be filled, Jon will check on a hot tar kettle to fill the gaps for the spring.

The landing light breaker was swapped out and is still holding.

We talked about training requirements for the fuel farm.

Land for the taxi way is still under investigation.

The fuel price will be kept at \$4.65 per gallon for the winter season, fuel will be ordered to fill the tank next week.

Next monthly meeting will be 0830, Tuesday 10 April, at the town hall.

Submitted by Jon Hanna

Resolution #59-2018 brought by Joseph Giordano, seconded by Dorsey Crammond to advertise for RFP's on Airport Engineering services. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorsey Crammond - Aye. **Opposed** - none. **Carried.**

Building & Grounds - Dave Woods, Councilman & Parks, Recreation, Historical Lands, Beach & Cemeteries - Joyce Cooper, Councilwoman (all reported by Joyce Cooper, Councilwoman)

**Meeting Minutes
Buildings and Grounds, Parks and Recreation Committee**

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

February 20, 2018

The meeting was called to order by Co-Chair Dave Woods. Present were Dave Woods, Joyce Cooper, Jerry Cooper, Bill Dolback, Maria Tedford, Tonya Thompson, and new committee member Nancy Kelley. Also present were Les Bilow, Lucy Bilow, and Dennis Hunsdon representing the Ticonderoga Seniors and Dick Bessett of the town Beautification Crew.

Buildings and Grounds

Les Bilow, President of the Ticonderoga Area Seniors, stated some facility issues his organization is facing. This includes inadequate number of electrical outlets which forces the group to use extension cords to meet their power needs. The ceiling heating unit for room is not working and forces the group to use a free standing space heater which is not providing adequate heat. They also would like the town to consider running a water line into the room to provide water for drinking as well as a planned kitchenette. The group has received advice and a plan to make better use of their space from local architect Joe Vilardo. Dave Woods reported that the electrical and heating contractors have been at The Armory and issues should be resolved soon. It is believed the problem in the seniors' area is the thermostat and new thermostats have been ordered for the building. Additional electrical outlets are planned for their room also. Dave also noted parking needs and handicapped parking spaces are still under consideration and will be addressed.

The Committee discussed the installation of a water line for the seniors. This will be explored to determine feasibility and the projected cost. The committee also decided the highest priority at the present time is a drinking fountain which would provide water for the seniors and especially the children in the Youth Program who now depend on water containers and plastic cups creating additional cost and waste disposal problems for that program. Location would be determined by the proximity of an appropriate waterline.

Lucy Bilow also addressed the group. She showed plans for a proposed new sign for the Armory which would name the 3 senior programs located there. A new logo has been designed for the seniors and it would be part of the sign to be constructed by Ticonderoga High School students. The committee approved the sign and determined it should be placed in the grass section to the west of the senior entrance to the building. Additional signage may be necessary at the front of the building when a large portion of the driveway becomes one-way. Lucy also noted computers will be purchased and high school students will help the seniors learn how to use them. She looks forward to fostering intergenerational activities at the Senior Center.

Joyce Cooper noted the exterior lighting on the building is still not adequate. The lighting on the north side at the senior entrance needs to be put on a timer or sensor to make sure it is on every night. The light on the front entrance is not bright enough and the light at the southeast corner is not working. This lack of adequate light is especially

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

dangerous considering the number of vehicles dropping off and picking up children at this entrance.

**Black Watch Memorial Library
Board of Trustees Meeting
February 21, 2018**

Meeting was called to order at 9:30 am.

Members Present: John McDonald, Virginia LaPointe, Susan Gravelle, and Steve Boyce

Others Present: Heather Johns, Library Manager; Ann Westervelt, Friends of the Library; Joyce Cooper, Town Representative; Dave Woods, Town Representative

Review of the Minutes: Steve Boyce moved that the minutes be accepted. Susan Gravelle seconded; all were in favor.

Report of the Director:

- Heather Johns reported the Friends' copier will arrive next week.
- The Streetfest is scheduled for July 28th this year. As long as nothing comes up, Linda Cunningham and Anne Vido are willing to set up a table of book sale items. Ann Westervelt requested that there be room for a table for the Dolly Parton Imagination Library signup.
- The Annual Report is almost complete. Heather is just finishing up the financial Section of the report. Statistics for last year will be available at the next board meeting.
- The Library is starting to plan for summer reading. The theme this year is "Libraries Rock".
- Heather Johns met with Dave Woods regarding current building maintenance issues.

Report of the Town: Joyce Cooper reported that Dave Woods is addressing the issues on the Library's Building Maintenance List. He has also found other areas of concern. The following maintenance issues were discussed:

- Joyce reported that the front brick façade is in serious disrepair and has become a safety issue. Dave Woods has contacted LaBarge Masonry for an estimate on the repair.
- Joyce also reported that the Town prefers to repair the broken water fountain then to remove them.
- Joyce also shared Robin Hearburg's report on accessibility at the Library. It was determined that the doors at the Carnegie entrance needed adjustment for easier opening, or we need to look into a push-button accessible entrance. Robin also recommended the addition of a handicap parking space at the last spot on Carnegie.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Report of the Friends: Ann Westervelt explained the Imagination Library and the benefits. Discussion ensued regarding more opportunities for parents to enroll in their children.

Other Business: Susan Gravelle reported that the property behind the Library is currently for sale. It is listed through Century 21. The Board will look into the cost and feasibility of obtaining the property.

The meeting was adjourned at 10:00 am.

Parks and Recreation

No one representing the proposed disc golf course was present. Dick Bessett was present to ask about the status of the town's Beautification Crew. In the past this crew has been charged with the growing season maintenance of public lands as well as building snow removal and other building and park maintenance tasks. Supervisor Giordano stepped in and stated the crew will still exist. The question remains regarding who will be overseeing the work of this group. Joe will be compiling a list of all the town land that requires maintenance and a map will be developed to show all the locations.

The issue of the problem that may have resulted from the creation of kayak and canoe access at the beach was once again discussed in hopes the problem can be resolved before the beach opens this summer. Joyce will contact Walt Lender to learn if there are any laws or public policy regarding the rights of private waterfront landowners and rules regarding non-power boaters. Based on the information he provides, the Committee may then recommend some form of Town action to resolve the issue.

There was discussion regarding the planned pavilion to be built on town land near the LaChute Trail and River. Concerns were expressed regarding a penstock, former building debris and foundations, and easements which may exist on the proposed site. Dave and Joyce will ask the Festival Guild planner for more information regarding the site.

In regards to the historic wooden figures project headed by Roberta Whiteley, it was the consensus of the committee that the first figure be placed in the area to the east of the Community Building near the daylight stream to be constructed in that area.

Additional agenda items were tabled for the March committee meeting and the meeting was adjourned.

Human Services: Youth/Seniors - Dorcey Crammond, Councilwoman

SENIORS February 28, 2018

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

We are still waiting on the delivery of the new Senior Bus, perhaps late March early April.

Gayle has an extensive list of suggestions for trips and outings. Stop by the Armory and offer your thoughts on the selections.

Free tax preparation is offered at Hague Community Center and North Country Community College, these are by appointment only. Again stop by the Senior Center for a list of times and dates.

Joyce Barry announced her resignation as Treasurer for the TAS Org. She will stay on until someone else takes the position. Joyce has held this position and full filled it beautifully for a number of years. Her expertise will be missed.

Gayle Wells, Director of the TAS has also resigned her position; her last day of work will be March 29th. She has graciously let the board know that she will come in a few hours a week to keep things running smoothly.

Fire Chief Matt Watts and four other Fire Dept. members and also EMT personnel were guest speakers at the meeting. They offered some very valuable and helpful information to the group. It was greatly appreciated.

Respectfully submitted, Dorcey Crammond, Councilwoman

Youth Commission February 19, 2018

Present: Pam Moser, Tonya Thompson, John Bartlett, Joyce Cooper, Dorcey Crammond

Absent: Cassie Potter-Grimsley (Honeymoon)

Cassie had left her February report for us to review.

January and February attendance has held steady with a daily average of 42 students per day.

The Ski program was well attended on all three days it was offered.

The 2nd. Trip on Jan 28th. The ski conditions changed rapidly throughout the day, which resulted in some accidents. The last ski day was Feb. 25th.

Girl Scouts under the leadership of Debbie Barber, are going to be holding activities on Tuesdays at the After School Program.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Pam Moser has scheduled an Open Cheer and Tumbling Program for grades 7-11 on Tuesday **and** Thursday from 5pm-7pm at the Armory.

We discussed the up-coming Summer Programs and put some plans in progress. Resolutions needed: Hire Corinna Woods for Summer Youth Program Director. We also need to advertise for Life Guards and Summer Day Camp Aides.

Respectfully submitted, Dorcey Crammond, Councilwoman

Resolution #60-2018 brought by Dorcey Crammond, seconded by Wayne Taylor to offer employment to Corinna Woods as the Day Camp Director for the 2018 Summer Youth Program. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #61-2018 brought by Dorcey Crammond, seconded by Joseph Giordano to advertise for camp counselors and Assistant Day Camp Director for the 2018 Summer Youth Program. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #62-2018 brought by Dorcey Crammond, seconded by Wayne Taylor to advertise for food cook and food service helpers for the 2018 Summer Youth Program. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #63-2018 brought by Dorcey Crammond, seconded by Joseph Giordano to advertise for lifeguards for the 2018 Ticonderoga Beach season. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #64-2018 brought by Dorcey Crammond, seconded by Joyce Cooper to offer employment to Melody Borho for the part-time position of Activities Attendant at the hourly rate of \$12.24, no benefits, effective March 9, 2018. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Economic Development - Joseph Giordano, Supervisor

Supervisor Giordano brought up the issue of discussions in particular on solar, which has gotten him to having more conversations with a number of different people on revisiting the idea of trying to bring about some changes to the zoning law to be able to implement those. He put together a list of the items that the Town is currently doing to improve economic development: the grant for zombie/derelict properties (cleaning up properties and mowing lawns), improvements with Public Safety, specifically TiNADA and the PD with the syringe exchange program and needle drop off boxes, continuing effort with our

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

public safety in the town (bringing more pressure to areas with concerns: drug activity/other activities), aged infrastructure (water system/roads), improving Town structure (Police/Highway buildings). He shares this, again coming back to the Solar discussion from last year, we went through and spent time in the summer which came through the fall and it just doesn't work well in the current zoning that we have. Our zoning doesn't really integrate well with that semi-stand alone law. Further more, the comprehensive plan really needs to be updated as to what the public or community want for this Town. He has a resolution that he would like to suggest to the board - this is to hold a public hearing to discuss updating the Town's Comprehensive Plan along with the Zoning Law. He knows this has been a touchy, sensitive topic in the past, but there are people out there that really think that we need to do something about it and something in a way to be comprehensive and educational. We need to make it robust enough to go from the beginning to end and be able to tackle items such as solar, subdivisions, storm water, cell towers, helicopter, wind power. He thinks the time is right to put together a plan and rather than force something, he would like the public to be aware and start it with a public hearing. Thoughts will be collected. In addition, he wants to mention we are currently updating our streetscape plan. Another structure project target is the Montcalm Bridge, so there is a lot of things that the Town is doing to really promote economic development. When you think about economic development you think about what businesses you can bring in, but you can't really lure and attract them in if you don't have an attractive area that can provide utility for them to flourish. So the Town is really doing a good job of trying to meet those needs.

Resolution #65-2018 brought by Joseph Giordano, seconded by Dorcey Crammond to hold a public hearing on April 12, 2018 at 6:00 p.m. to discuss updating the Town's Comprehensive Plan along with its Zoning Law. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Public Works- Joseph Giordano, Supervisor

**Town of Ticonderoga
Water/Sewer Committee Meeting Minutes
February 27, 2018 – 8:30 am**

Present: Supervisor Giordano, Derrick Fleury, Tracy Smith, Wayne Taylor, Sr., Matt Fuller (*Town Attorney*), Nancy LaVallie

Others: Greg Swart (*AES*), Brad Noviski (*AES*); Dick Holroyd, Joyce Cooper, John Reale, Michael Metcalf (*AES*), Mitch Cole, Sal Barnao

Pledge

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Public Comment

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Dick Holroyd

1. Dick expressed his concerns associated with the cost for Chilson residents to drill a well and also commented that the Town should never give up its right to Gooseneck as a source of water.
 - a. The Committee reiterated that currently cost estimates are not available, and that a Map Plan and Report will need to be done which will inform the decision about drinking water options.
 - b. Matt commented that he did negotiate into the DOJ order (*although final comments are needed from the DOJ*) that although residents would need to discontinue using Gooseneck as a drinking water source by 2025, it could possibly be kept as just a water source.

Items for discussion

1. Letter from Scott Tierney – 78 Wayne Avenue
 - a. The Town had received a letter from Mr. Tierney in regard to frequent sewage back-ups into his residence.
 - i. Derrick reported that there are roots in the sewer main that have been causing the backups, and although some of the line was replaced last year the Town will need to replace ~160 feet more to remedy the issue.
 - ii. Derrick asked Matt if the Town could hire someone to put a back flow preventer in the residence for now until the frost is out of the ground and the line can be replaced.
 1. Matt stated that the Town could do that as long as the property owner is okay with it, and Derrick will contact Mr. Tierney to discuss the details.
2. Rose Marie Ferguson – Recent purchase of 34 St. Claire Street
 - a. Nancy received a call from Ms. Ferguson in regard to her recent purchase of 34 St. Claire Street.
 - b. Ms. Ferguson stated she just received her bill in Florida (past the February 4th due date), and that the address used for the bill was incorrect as it was mailed to the 34 St. Claire Street address. She is requesting that the penalty amount of \$21.15 be removed from the account.
 - i. The information was brought to the Committee's attention as penalties are not removed from accounts without a Town Board Resolution.
 - ii. Matt suggested that follow-up be done with the Town Assessor to see if there was a RP-5217 (Real Property Transfer form) that reflects Ms. Ferguson's correct mailing address.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

1. If there is, then the Committee will recommend to the Town Board to remove the penalty charge of \$21.15 on the account.
2. Nancy will follow up with the Town Assessor, and report back to the Committee on the status of the paperwork.

Water and Wastewater Superintendent Report - *Derrick Fleury*

1. Shaine Porter property on Highland Street and Ron Cossey's property on Schuyler Street
 - a. Derrick briefly discussed both properties. As work will need to be done by the Town on both properties to remedy sewer line issues, easements will be needed with the property owners.
 - i. Matt will prepare easements for both properties, and a map for each can be attached at a later date.
2. DEC
 - a. Tracy and Derrick had a discussion with Tammy Venne from DEC in regard to the Town filling out a non-compliance application. This would be needed as due to the current construction at the plant, the tanks would need to be shut down while the gates and the diffusers in the aeration tanks are being replaced.
 - i. This is expected to happen in the summer, but the application needs to be submitted 45 days prior to the work being done.
 - ii. AES will need to supply a description of what work is needed, and there will be additional reporting/testing during the time the tanks are down.
 - iii. Tracy will forward the link to the application to Matt for further review/discussion.
3. Steve Hakim property on Mossy point
 - a. Mr. Hakim is looking to subdivide his property, and then hook the parcel(s) into the Town's system.
 - i. Matt stated that the contractor/property owner will need to submit engineer plans as to how they plan to connect to the Town's system. The plans will need to be reviewed to be sure the connection(s) would not negatively affect the Town's system.
 1. Derrick will discuss the need for the engineer plans with the contractor.
4. NY Rural Water Association Conference in Verona, NY

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

- a. Derrick addressed the Committee in regard to the conference taking place May 21 – 23, and that he and Tracy would like to attend the conference as they need credit hours for their licenses.
5. Frank Sheldon – 58 Cossey Street
 - a. Mr. Sheldon had contacted the Town in regard to his interest in possibly installing private water and sewer services for his residence, and what the process would be to disconnect from Town services.
 - i. Derrick will follow up with Mr. Sheldon.
6. WWTP Generator
 - a. The WWTP generator will be decommissioned in a few weeks. Derrick asked what would need to be done with it, as well as the transfer switch.
 - i. Supervisor Giordano mentioned that by a Town Board resolution the generator and the switch could both be surplus and go out to bid (separately).
7. Annual inspection letter from DEC
 - a. Tracy will forward the letter to Matt to review.
8. MPR for Chilson
 - a. The Town Board had previously approved moving the process forward for getting an MPR for Chilson, and Matt will follow up with the Town on the next steps.
9. LCBP Grant Award
 - a. The Town has a grant award for the amount of \$125,000.
 - b. Derrick and AES have talked about doing a storm water separation project on Lake George Avenue, but further discussion is needed on the scope of the project.

Chief Plant Operator Report – Tracy Smith

1. Filing of reports for DEC and EPA
 - a. Tracy has filed the Flow Certification Report through NY.Gov website and has received confirmation that it was received.
 - b. Tracy also filed the sludge report to EPA on the NetDMR website and received confirmation that it was received.
2. Asset Management Plan
 - a. MJ Engineering has provided Tracy with a report for the WWTP, and there will be training on the software on March 22nd. The Asset Management Plan is just for the wastewater system, not the collection system.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

- i. Tracy will send the report to Matt for review.

Sewer Project Discussion:

1. GIGP Project
 - a. The camera inspection of the existing pipe has been done from the catch basin to the Community Building, but there were issues with a section of the pipe being broken as well as rocks blocking the pipe near the outfall.
 - b. Greg still plans to redo the drawings which are due at the end of March, but will reach out to the Army Corps to find out what they would like to see based on the changes. He has factored in permitting time into the schedule that was provided to them.
 - c. An easement with the Hydro Plant will be needed, and Greg will sketch something up to start the conversation with them.
 - d. Derrick received an email from a representative with IP in regard to how the project was proceeding.
 - i. Derrick will forward the email to Matt for review.
 - e. Greg showed the Committee and John Reale a map that covers areas related to the GIGP Project, and discussion of John's property relative to the project area took place.
 - i. Following the completion of the project, further discussion with John will take place.
2. WWTP Project
 - a. The project is moving along well. The new generator is on site and the power will be switched over next week.

Water Project Discussion:

1. Matt informed the Committee that the project is out to bid. Next week there is a pre-bid meeting that will cover the wells, lines and Chilson tank. He plans to attend the meeting to go over the consent decree requirements that will also be included in the contract language.
2. The 72-hour pump test is in progress now.
3. Derrick is continuing to talk to property owners in regard to easements. After a brief discussion with Matt, a letter will be mailed out to remaining property owners that the Town currently does not have a signed easement with.
4. DOT – Greg is printing plan sets to send to them. A final comment list is needed. The permit will come with the contractor.
5. DOH – Greg will be mailing three plan sets today and will send a digital copy to Matt. Matt will forward to the DOJ.

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

6. APA – A final plan set went out on Monday.
7. Army Corps of Engineers – Goes with the water supply permit.
8. DEC – Waiting on the well drill results.
9. SHPO – All set.
10. Ags. and Markets – All set with a Town Board Resolution. Matt will do a memo to the Codes Department and to the Planning Board advising of the Ags. and Markets requirements.

Adjourn

Supervisor Giordano adjourned the Water/Sewer Committee Meeting at 11:20 am.

The next Water/Sewer Committee Meeting is set for Tuesday, March 27th at 8:30 am.

Resolution #66-2018 brought by Joseph Giordano, seconded by Wayne Taylor to remove the \$21.15 penalty from 34 St. Claire Street (Rose Marie Ferguson - Town's error in sending bill to wrong address). **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #67-2018 brought by Joseph Giordano, seconded by Wayne Taylor to surplus the Wastewater Treatment Plan generator & transfer switch. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #68-2018 brought by Joseph Giordano, seconded by Dorcey Crammond to go out to bid on the Wastewater Treatment Plant's Generator. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #69-2018 brought by Joseph Giordano, seconded by Joyce Cooper to go out for bid on the Wastewater Treatment Plant's transfer switch. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #70-2018 brought by Joseph Giordano, seconded by Wayne Taylor to authorize AES to incorporate parking lot design (Cannonball Path by intersection with Champlain Avenue) in conjunction with GIGP daylight stream project. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #71-2018 brought by Joseph Giordano, seconded by Dorcey Crammond to authorize AES to perform design work associated with Lake Champlain Basin Program grant. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Resolution #72-2018 brought by Joseph Giordano, seconded by Joyce Cooper to authorize AES to perform preliminary evaluation of options to mitigate storm water and flooding at the cross-roads of Grove Street and St. Clair. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Health Insurance - Joseph Giordano, Supervisor
Meeting scheduled for March 13, 2018 at 1:30 p.m.

Contract Negotiations - Joseph Giordano, Supervisor
Nothing to report.

I.T./Cable T.V. - Joseph Giordano, Supervisor
Essex County was awarded a grant for Broadband.

Resolutions for Consideration

Resolution #73-2018 brought by Joseph Giordano, seconded by Dorcey Crammond to accept the minutes from the Regular Town Board Meeting held on February 8, 2018 and the Financial Meeting held on February 22, 2018. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Dorcey Crammond - Aye. **Opposed** - none. Wayne Taylor - Abstain. **Carried.**

Resolution #74-2018 brought by Joseph Giordano, seconded by Wayne Taylor authorizing training and prepayment vouchers for registration, hotel, meals, and travel per the Federal Per Diem rates;

- Derrick Fleury, NY Rural Water Conference, Verona, NY, May 21-23, 2018
- Tracy Smith, NY Rural Water Conference, Verona, NY, May 21-23, 2018
- Brian Veneto, NY Rural Water Conference, Verona, NY, May 21-23, 2018
- Dale Quesnel, K-9 First Aid Training, SUNY Cobleskill, NY, March 31, 2018

All in Favor Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #75-2018 brought by Joseph Giordano, seconded by Dorcey Crammond to advertise for the position of public relations/ communications clerk. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #76-2018 brought by Joseph Giordano, seconded by Wayne Taylor to waive the 30 day Advance Notice on the liquor license application for Sip and Chip, LLC. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

Resolution #77-2018 brought by Joseph Giordano, seconded by Joyce Cooper authorizing the General Fund to lend Capital Projects funds until Grant funding is received:

- o A.0391 General - Due From other Funds \$20,231.00
- o H51.0630 Res. & Design French Sawmill – Due to General \$20,231.00

All in Favor Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Resolution #78-2018 brought by Wayne Taylor, seconded by Dorcey Crammond to pay the Abstract #3-2018. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye. **Opposed** - none. **Carried.**

Abstract	Board Meeting Date 3/8/18	
2/16/2018	Gross Payroll PP#4	\$87,147.06
3/2/2018	Gross Payroll PP#5	\$92,015.95
	Trust & Agency Totals	\$179,163.01

Pre-Pays General

**Abstract
3/8/18**

General Wire-Transfers

	General (A)	\$181,919.99
	CD21 LISC Zombie	\$150.00
	Highway (DA)	\$93,010.94
	H17 - C/P Ticonderoga Airport	
	H36 - C/P Chilson Res. Replacement	\$79,919.97
	H45 - C/P Equipment Purchase	\$84,105.00
	H49 - GIGP Daylight Streaming	\$1,247.91
	H50 - C/P WQIP WWTP Disinfection	\$763,748.27
	H51 - Res & Design French Sawmill	\$50,752.00
	H53 - Clean Water Main Project	
	H54 - LaChute Signage Grant	
	H55 - DASNY/SAM Grant Comm.Bldg.	\$1,853.00
	H56 - Sewer Pollution Right to Know	
	SF01- Ticonderoga Fire District	
	SF02 - Chilson Fire District	
	Claymore Sewer District (SS01)	\$57.57
	Park Ave Sewer District (SS02)	\$44.29
	Alex Ave Sewer District (SS03)	\$43.37

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

	Homelands Sewer Dist (SS04)	\$153.96
	Central Sewer (SS05)	\$61,771.99
	Commerce Park Sewer (SS06)	\$132.11
	Delano Point Sewer (SS07)	\$216.60
	Baldwin Road Sewer Dist (SS08)	\$136.73
	Black Point Road Sewer (SS09)	\$681.22
	Hague Road Sewer (SS10)	\$12.82
	9N & 74 Sewer (SS11)	\$265.32
	9N & 74 Water (SW01)	\$11.88
	Street Road Water (SW02)	\$11.87
	Alex Avenue I Water District (SW03)	
	Homelands Water District (SW04)	
	Alex Ave II Water District (SW05)	
	Central Water (SW06)	\$47,549.64
	Park Ave Water Dist (SW07)	
	Shore Airport Water (SW09)	\$120,523.84
	Multi Account Total	\$1,488,320.29

Total Expenditures **\$1,667,483.30**

Department Reports

Tonya M. Thompson, Town Clerk

The Spring Rabies clinic will be held March 20th at the Highway Garage from 6p.m. - 7p.m.

Public Comment

Mrs. Tedford inquired about the amount put forth in Resolution #77-2018 as it did not match the amount in the abstract.

Mrs. Thompson noted that she believed there was already funding in that account and that Resolution was for the difference.

Mrs. Tedford also asked if the reimbursement to PRIDE was in this abstract for the Elan project (yes).

Heath Towne wanted to thank the Town for the new trash cans that will be put in for this summer, as somebody who constantly hears, "Do you have a trash basket" every summer, he will now have something to point to. Also, when you begin World War "Z" again, your greatest thing to do will be education. If there is one thing that he learned from 2013, education is going to be very, very important. It will cut down on confusion, it will

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

cut down on any form of misrepresentation. The more you can inform everybody on what's in there and what it means, he thinks the better off you are going to be. That is going to be a lot of work, it could be a lot of information meetings, it could be a lot of extra meetings, a lot of extra time, you might have to go door to door. If you really want to accomplish it, that is what it might take. So just let people know what it means, what is in there and how it is going to benefit them. Education is a very powerful thing and the more you can educate people, the better off you will be. The last thing, any time you are ever given the potential to swap land or buy up property that is for sale, all he asks is just give it a really good thought. Personally, he is really torn because when the property was brought up behind the library, part of him said that would make really great off street parking for one of the worst, cramped section of our street downtown, but at the same time our tax base is ... you would be eliminating a portion of your tax base if the town turned that into town property. It might not be much, but you are still losing that out of the tax base. When you are given an opportunity like that, just crunch the numbers and give it some real good thought on whether you think it will be overall worth it.

Meeting adjourned at 7:05 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Agenda As of 3/13/2018 10:12 AM

Pledge to the Flag

Opening Remarks -- Announcements:

Board of Health – no report

Public Comment (time limit 2 minutes per speaker)

Public Hearing

Department Heads

Committee reports:

Public Safety DW

RESOLUTION to go out to bid for grass mowing and litter clean-up contractors

RESOLUTION to go out to bid for asbestos survey contractors

Highway / Transfer Station WT

Airport JG

RESOLUTION to advertise for RFP on Airport Engineering services

Building Grounds Parks Rec Library DW/JC

Human Services: Youth/Seniors DC

RESOLUTION to appoint Corinna Woods as the Day Camp Director for the
Summer Youth Program

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

RESOLUTION to advertise for camp counselors and Asst. Day Camp Director for the Summer Youth Program

RESOLUTION to advertise for food cook and food service helpers for the Summer Youth Program

RESOLUTION to advertise for lifeguards for the Ti Beach

RESOLUTION to offer employment to Melody Borho for the part-time position of activities attendant at the hourly rate of \$12.24 no benefits, effective March 9, 2018

Economic Development JG

RESOLUTION to hold a Public Hearing to discuss updating the Town's Comprehensive Plan along with its Zoning Law

Public Works JG

RESOLUTION to remove the \$21.15 penalty from 34 St. Claire Street (Rose Marie Ferguson)

(Town's error in sending bill to wrong address)

RESOLUTION to surplus the Wastewater TP generator & transfer switch

RESOLUTION to go out for bid on Wastewater TP generator

RESOLUTION to go out for bid on Wastewater TP transfer switch

RESOLUTION to authorize AES to incorporate parking lot design in conjunction with GIGP daylight stream project

RESOLUTION to authorize AES to perform design work associated with Lake Champlain Basin Program grant

RESOLUTION to authorize AES to perform preliminary evaluation of options to mitigate storm water and flooding at the cross-roads of Grove Street and St. Clair

Health Insurance JG

Contract negotiations JG

I.T. / Cable T.V. JG

Resolutions:

RESOLUTION to accept/correct minutes of Regular TB Meeting February 8, 2018 and February 22, 2018 finance meeting

**Minutes for the Ticonderoga Regular Town Board Meeting held on
March 8, 2018 commencing at 6:00 p.m.**

RESOLUTION authorizing training and prepayment vouchers for registration, hotel, meals and travel per the Federal Per Diem rates;

- Derrick Fleury, NY Rural Water Conference, Verona, NY, May 21-23, 2018
- Tracy Smith, NY Rural Water Conference, Verona, NY, May 21-23, 2018
- Brian Veneto, NY Rural Water Conference, Verona, NY, May 21-23, 2018
- Dale Quesnel, K-9 First Aid Training, SUNY Cobleskill, NY, March 31, 2018

RESOLUTION to advertise for the position of public relations / communications clerk, part-time

RESOLUTION to waive the 30 day Advance Notice on the liquor license application for Sip and Chip, LLC

RESOLUTION authorizing General Fund to lend Capital Projects funds until Grant funding is received

- A.0391 General - Due From other Funds
 \$20,231.00
- H51.0630 Res. & Design French Sawmill – Due to General
 \$20,231.00

RESOLUTION to Pay the Abstract

Town Clerk, Tonya Thompson

Rabies Clinic, March 20th from 6-7pm at the Highway Garage

Attorney, Matt Fuller

Public Comment – Please Stand and State Your Name

Adjourn the Town Board Meeting