

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
February 13, 2020 commencing at 6:00 p.m. with Public Hearings for the Ti EMS  
Contract and the Lamoille EMS Contract**

**Present:** Joseph M. Giordano, Supervisor  
Mark Russell, Councilman  
Tom Cunningham, Councilman  
Joyce Cooper, Councilwoman  
Dave Woods, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** Mark Wright, Jeff Cook, Tim Rowland, Stephanie Mitchell, JoAnn and Larry Drinkwine, Porky & Linda Lamb, Anne Courtright, Josh Gijanto, Dakota Olcott, Matt Cook, Michael Watts, Trisha Lacey, Courtney Brown, Joe Cypers Jr., LeRoy Smith, Patty Cook, Renee Reynolds, Rich Stonitsch, Lisa Wendell, Bob Dedrick, Mark Barber, Zack LaBounty, Joelle Stonitsch, John Bartlett, Corinna Woods, Greg Swart, and others.

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Proclamation

Supervisor Giordano acknowledged how fitting it is tonight to have such a full house and the many people in our community that work tirelessly behind the scenes to make our community better and tonight we have a special proclamation to recognize somebody from our community for the work that she has done over the past few years. Tonight we would like to present a proclamation to JoAnn Drinkwine:

**Whereas,** Angel Connection, run by JoAnn Drinkwine, is a non-profit organization that promotes and assists in the spaying/neutering of cats in Ticonderoga and surrounding communities, as well as adoption services for kittens and cats; and

**Whereas,** Angel Connection has spayed and neutered 5,400 cats over the course of 19 years, when spaying and neutering just one male and one female cat can prevent more than 2,000 unwanted births in just four years; and

**Whereas,** Angel Connection averages 30 kitten and/or cat adoptions each year, providing care of the kittens and cats prior to their adoption, and partnering with Sugar & Spice to showcase the kittens and cats to store visitors; and

**Whereas,** JoAnn Drinkwine relies on donations, fundraisers, and low cost fees to help cover the annual expenses, which can top \$7000 each year;

**Now, therefore be it resolved,** that I, Joseph M. Giordano, and the Town of Ticonderoga, hereby extends its deep appreciation to JoAnn Drinkwine and Angel Connection for the tireless dedication to Ticonderoga and the surrounding communities.

Supervisor Giordano also presented a plaque to Mrs. Drinkwine stating:

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For her many years of outstanding performance, commitment and dedication; she has saved and found forever homes for hundreds of cats and kittens in and around Ticonderoga.

Supervisor Giordano commented that when he first came on board there were a number of complaints regarding feral cats and it is one of those areas that is not well regulated. The thing that really does the best is to try to control the population is exactly what Angel Connection is doing in the community. He knows in having conversations at the county level, when we are looking at animal cruelty, specifically for dogs and the legislation that the county passed back in 2016, there were several conversations that came up regarding cats, so the best practice that we can do is really to continue to spay and neuter those cats that are out there.

Mrs. Drinkwine noted that this is correct, but we have lost that connection that we had in Vermont for those low cost spay and neuter clinics. They really started demanding work from us at their clinics as in coming on Saturdays, training us for specific work, they raised their prices, so we are working with the new Vet here Katie Alexander and she is and has been wonderful. She also announced that she collects bottles and cans and anyone can donate them - drop them off anytime. Thank you.

Announcements

Rabies clinic to be held on March 17th from 6:00 p.m. to 7:00 p.m. at the Highway Garage.

Public Comment

No Public Comment

Supervisor Giordano continued with a letter that the Town received from Bob Dedrick that he will read aloud.

Just prior to Thanksgiving I was taken very ill, so ill that I became incapacitated. My wife called 911. What happened as a result of my unfortunate incident gives rise to the purpose of this letter,

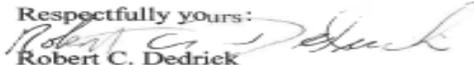
Almost immediately, following the call, our local Ticonderoga Emergency Squad appeared. Manning the ambulance were two individuals, Brendon Healey and John Ortnay, both whom I later learned are employees of the County assigned to our local squad. When my symptoms were identified a second call went out for an A.L.S.. Again, within seconds, a second ambulance appeared on scene from Lamoille Ambulance Services, accompanied by a paramedic, Michael Watts.

My wife and I were so relieved to see the quick response of our local emergency squad, and genuinely grateful for the presence of Michael Watts. He quickly assessed the situation, prescribed and administered care. Within minutes I was stabilized, placed on a gurney and transported to Glens Falls Hospital.

Thanks to the Town Board who has the wisdom to finance our local squad, to our local Ticonderoga Emergency Squad, to Lamoille Ambulance for delivering our paramedic, and to Michael Watts for his expertise and his professionalism.

I would appreciate it if you read the letter in public to make it part of the record.

Respectfully yours:

  
Robert C. Dedrick

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Supervisor Giordano thanked Mr. Dedrick for these words and they are very poignant tonight especially because we are trying to bring the community together to resolve our two contracts that we are proposing for our Emergency Squads and we are very fortunate in our town to have two Emergency Squads. Before we enter into the public hearings for these squads he would like to read one of the beginning section of this agreement as it sets the tone for the reason why we are here and continue to be here in the future and continue to work in part with our agencies to provide the care for our community and it basically just emphasizes the fact that the care of our patients in the Town is of the utmost importance both to the residents and the visitors of our Town and they deserve to be ensured of the quickest and most professional level of care provided to them in their time of need and this really resonates with what Bob Dedrick shared with us of his experience.

Public Hearing

Ticonderoga Emergency Medical Services, Inc.

We opened this public hearing back in December and we have gone through several conversations to arrive at this agreed upon contract language and he would like to make one note in particular with Ti Emergency Squad, just as we recognized JoAnn Drinkwine for her many years of service and volunteer work that she has done, many of the people on the Ti EMS Squad if not all of them, except for the new paid members out of the county do this service to the community through volunteering and that really is an important feature in our town and something that has kind of diminished in many of the town's of the years, especially in recent years. The Town has been and continues to work with them to provide the finance to be able to operate and provide services to not only the residents but the visitors. This is the beginning step towards this as times are changing as we try to find the right mix between volunteers and paid staff to provide that level of care for our community. Essex County is in a unique position right now in that a number of supervisor's over the past 10 or 5 years have worked really hard to make those people at the State level aware that with the diminishing number of volunteers providing emergency services has become that much more difficult, so the State is using Essex County as a test for this new program of providing some paid staff intermingling with the volunteers staff to provide the resources needed throughout all of our communities in the future. So we are really fortunate to have that in place right now and the two people that Bob mentioned in his letter are those paid employees through the county. We are looking forward to try to continue to meet those requirements that we have to meet with the state to continue to utilize that money and in the future, hopefully, come up with some robust emergency services plan that provides the local care that our community needs and that works well with those volunteers and paid staff to provide that need.

No comment for the Ti EMS contract.

Councilman Cunningham would like to thank the Ti Ems for their long standing efforts in the community, he thinks that they are really appreciated and we are happy to have you,

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and we are here to try to support you. We just need the input from you as time goes on, on where we can help. We are grateful to have you here.  
Public hearing was closed at 6:15 p.m.

Lamoille Ambulance Services, Inc.

Where as Ti EMS is our primary service provider; Lamoille has picked up a number of the dropped calls over the last several years and to ensure that we have people to be able to respond we have now entered into a contract with Lamoille for this year to provide reliable 24/7 care when the volunteers at Ti EMS cannot respond. This contract is to ensure that we have round the clock coverage for any resident or visitor to our area in their time of need.

No comment on the Lamoille Ambulance Services Contract.

Public Hearing closed at 6:17 p.m.

**Resolution #44-2020** brought by Joseph Giordano, seconded by Dave Woods to approve the contract with Ticonderoga Emergency Services, LLC. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #45-2020** brought by Joseph Giordano, seconded by Tom Cunningham to approve the contract with Lamoille Ambulance Services. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Report of Committees

Public Safety - Dave Woods, Councilman

Public Safety Meeting  
January 27, 2020

Councilman Dave Woods called the meeting to order at 8:00am with The Pledge of Allegiance.

The following committee members were present: Dave Woods, Mark Russell, Heath Towne, Ross Kelly,

Chief Hurlburt and Rhiannon Peters.

Clerk to the committee: Jennifer Gendron.

Guests: Mark Wright.

No Public participation.

Chief Hurlburt goes over monthly report.

Rhiannon Peters goes over the monthly Codes Department report.

Meeting adjourned at 8:20am

Next Public Safety meeting is February 24, 2020

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## **CHIEFS REPORT**

**Monthly Activity: December 2019**

**Calls to Service: 280**

**Arrests: 22**

**Traffic Tickets: 39**

**Accidents: 7**

**DWI Arrests: 0**

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**CODES DEPARTMENT MONTHLY REPORT**

**December 31, 2019 *thru* January 27, 2020**

**Contacted in office: 83**

**Building Permits Issued: 3**

**Order to Remedy Notices: 0**

**Remediated: N/A**

**Condemned Notices: 0**

**Fire Safety Inspections: 2**

**Pass/Fail: Passed**

**Do Not Occupy Notices: 0**

**Appearance Tickets Issued: 0**

**Complaints: 0**

**Resolution #46-2020** brought by Dave Woods, seconded by Tom Cunningham to advertise for a Code Enforcement Officer/ Building Inspector. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Notice of rescheduling the Public Safety Meeting to the 2nd Monday of each month @ 8:00 a.m.

**Highway/Transfer Station - Joseph Giordano, Supervisor**

**Ticonderoga Highway & Transfer Station Meeting  
January 28<sup>th</sup>, 2020 @ 8:00 A.M.**

- **Members: Sal Barnao, Mitch Cole, John Deming, Dave Woods, Joe Giordano**
- **Others:, Greg Swart (AES), Jocelyn Racette (AES), Joyce Cooper, Tom Cunningham, Jim Ward, Mark Wright**
- **Pledge to the Flag**
- **Public Participation**
  - Jim Ward (518-586-4645 m) – plow control on Gravel Hill Lane

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- **Establish Committee members**
  - Sal Barnao, Mitch Cole, Heath Towne, John Deming, Dave Woods, Joe Giordano
    - Consultants: Matt Fuller, Greg Swart
- **Sal's Report or Agenda Items**
  - Update on work completed at highway shed
    - Completed the main bathroom
    - Repaired the front room
    - Removing the bathroom completely
  - Work completed
    - Oil/water separator
    - Steel work
    - Lighting
    - Cement wall
  - Salt use
    - Used 1000 ton on a 3500 ton quota
  - Landfill
    - PESH violations are done
  - Paving
    - Considering using the County for paving
    - Dave & Joyce had mentioned about paving the Armory entrance as well as the entire road surface and consider adding more parking on the west-side of the property
- **Installation of solar speed radar signs on Black Point Road**
  - Installations look nice
- **Review of outstanding voucher for Adirondack Professional Services work**
- **Discussion on Town acquiring the roads which service the Medical Community**
  - Currently the department is not able to maintain the plowing on a consistent basis to keep free of snow for medical ingress/egress
- **Transfer Station shed replacement**
  - Dave & Joe will work on finalizing the plans and obtaining quotes
- **Update on St. Clair/Grove Street and Porter Property Progress**
- **Lake George Ave overlook**
  - Consider relocating piles of materials (millings, concrete, etc) → perhaps store at the highway shed
- **Update on Wintertime operations**
  - Are there regulations regarding private contractors removing or plowing snow in the Town
    - Montcalm Street bumpout
      - Research more of what options can be done to correct issue
    - Ask PD about any laws on the books
  - Snow Removal from former village
    - Can depositing large amounts of snow in a single location be considered a discharge event

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- carrying salt, road debris and other trash and depositing as point source
  - we will be looking at other locations to dump snow that is less impactful to environmental concerns
    - Use of salt on sidewalks / roads
- **3 objectives for the year**
  - Asset Management plan & Cleanout/maintenance of catch basins
  - Sidewalks
  - St. Clair / Grove Street / Porter Property

**Collaboration Efforts between Water/Sewer & Highway**

- Cornell Local Roads Program → Cornell Assessment Management Program (Interest?)
  - Hold off for this year
- Coordination of upcoming utility line installation along the Portage
  - Goal to go out to bid in mid-February for utility line and road construction and hopefully picking contractor at mid-May
  - Scoped out as a 2-year window, but could be constructed in shorter time
  - Alexandria to Cannonball path
  - Highway to leave traffic management to contractor
    - Traffic control to be approved by Highway Superintendent
  - Put option in for depositing spoils at airport

Meeting adjourned at 9:35 a.m.

Next Meeting → Tuesday March 10<sup>th</sup> @ 8:00AM

Respectfully submitted by Joe Giordano

Discussion was held on clean-up procedures down town regarding snow.

**Resolution #47-2020** brought by Joseph Giordano, seconded by Dave Woods to appoint the following as members of the Highway/Transfer Station committee: Sal Barnao, Mitch Cole, Heath Town, John Deming, Dave Woods, Joseph Giordano. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #48-2020** brought by Joseph Giordano, seconded by Joyce Cooper to close the road from the 1888 Building to Cannon Ball Path for the End of Winter Carnival on March 7, 2020 from 7 a.m. to 9 p.m. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #49-2020** brought by Mark Russell, seconded by Dave Woods to purchase a used dump truck (1995 F800 w/86,140 miles for \$14,500, proper quotes received and attached to invoice for Reale). **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

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Public Works - Joseph Giordano, Supervisor

**Town of Ticonderoga  
Water/Sewer Committee Meeting Minutes  
January 28, 2020**

**Committee Members Present:** Supervisor Giordano, Derrick Fleury, Nancy Treadway,  
Tracy Smith, Tom Cunningham

**Others:** Greg Swart (*AES*), Jocelyn Racette (*AES*), Matt Fuller, Mark Russell, Peter Reale, John Reale, Joyce Cooper, Mark Wright, Frank Sheldon, Jody Olcott (*Essex County IDA*), Roy Richardson (*Barton and Loguidice*)

**Pledge**

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

**Public Comment**

1. Peter Reale and John Reale were in attendance to discuss a couple of properties they own.
  - a. Peter addressed the Committee about the old office building he owns on Rte. 74 that has been empty for years. It currently has a well, but there's not enough capacity if it ended up being turned into apartments, or for another type of use. It's located below the reservoir and out of district, and he inquired if there was a possibility of getting water service there by connecting to the Town's system, and what the protocol would be.
    - i. The Committee responded that a new connection to the Gooseneck system would not be permitted. Also, if it was hooked to the new section of pipe there would be a pressure issue and a pump would be needed, which is not an ideal solution.
  - b. Peter and John then discussed their purchase of the northern section of what is referenced as the "Fireman's Field" parcel, which is a vacant lot off from Route 74. It's zoned as commercial and residential, and is around 10 acres. The parcel currently does not have water or sewer access, nor does it have an access road. Although they do not currently have any final plans for development, future use may be residential, commercial or a combination.
    - i. Peter and John are open to what the Town would need in order to get water and sewer to the parcel. Years ago, John Rayno had extensive plans done for the property, but nothing was actually approved. They have gone through some of those files/plans with Bill Ball.

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- ii. The parcel is currently not in a water or sewer district, and a petition to the Town to extend a certain water or sewer district would be needed. Plans would also need to be laid out to the Planning Board. Ultimately, before water and sewer access is granted, the Town would need to know what was being built first. It would be helpful to speak with Bill Ball again to start the conversation and to get a list of things that would be needed. Greg commented that the Town would also need to know the amount of sewer use that would be expected as the sewer capacity for the plant is a big factor.
  - iii. Peter commented that as an answer isn't needed today, they will talk further with Bill Ball.
2. Frank Sheldon was in attendance to discuss his property located at 58 Cossey Street, and the current water and sewer rates that the Town charges. He stated as he is retired and a disabled veteran, the charges are high and he would like to see if something could be done about them.
- a. Mr. Sheldon distributed a copy of his letter addressed to the Town requesting to be disconnected from the Town's sewer system as he would like to install his own septic system. He commented that he would agree to pay the water rate charged, but would only pay a flat rate for sewer. It was reiterated that he is not looking to be removed from the district. The rates the Town charges for water and sewer are high, and he compared the rates to other towns and wondered what can be done about them.
    - i. Matt stated the law does not allow the separation from the Town's system.
  - b. Mr. Sheldon asked if he gets a letter together, who he should address it to. Matt stated to the Town Board, which Mr. Sheldon then commented he will get things together and retain an attorney.

**Items for Discussion**

- 1. Henry Drinkwine is looking to get water to his vacant parcel on Warner Hill Road.
  - a. The Town received a letter from the engineer, Richard Trudeau, who is working with Mr. Drinkwine on this request. The letter commented on the current calculation of EDU's that were expected to be charged for water, which would be high. However, Mr. Drinkwine would use the water seasonally, and the current calculations are based upon an annual usage. A plan was also attached to the letter to show provisions for a future water meter within a proposed wood-frame shed to be constructed above ground to house the equipment.





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7. Richard Bennett, Jr. – 9 Vineyard Road
  - a. Mr. Bennett had stopped by the Town offices as he received the first quarter water bill for this property. However, this was the first bill he has received for the property, and does not want to pay it.
  - b. The old water main never went that far on Street Road so Town water was not available. However, when Bellamy worked along Street Road for the new water source, they did water taps for this parcel and a few others but the parcels are not currently hooked to the Town's water system. It was understood that the Bennett's had been hooked up to the system, but they ended up not choosing to be (although they do plan to in the future). They currently have a well for the property.
  - c. AES confirmed that the parcel is in district. The question arose if the water tap is available, and the property is not hooked to the Town's system, what type of charge there should be. With past practice, if there was a structure on a property in district, but it's not connected to the system there was a .25 rate charged.
    - i. It would be suggested that all three parcels be charged a .25 of the water rate. The parcel, along with Travis Whitford's parcel at 1589 NYS Rte. 9N and Anthony Garofalo's parcel at 1581 NYS Rte. 9N, will be reviewed further along with the MPR for the district. Once that has been done, details would need to go to the Town Board for review.
8. The February Water and Sewer Committee Meeting has been moved to Tuesday, March 10<sup>th</sup> at 9:30.
9. Baldwin Road District Extension (Outlet and Sagamore Drive)
  - a. The MPR has been completed and emailed to the Town. Walt Lender, Director of the LGA will drop off a hard copy to the Town offices this week. Essex County Planning and Lake George Regional will be helping with looking into grants.
10. Sewer district consolidation was briefly brought up. Although it would be beneficial to do, the water district consolidation process will be done first.
11. St. Claire – Porter Property
  - a. Long term planning is needed for the area, especially for highway needs. Jocelyn received a quote on preliminary plans from a landscape architect, which will also involve stormwater management. The quote received was ~\$12,000 which included a kick off meeting, site visit and the preparation of what options are available along with drawings that can be presented to the

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Town Board. More information will be available at the next Committee Meeting.

12. Follow up with Bill Ball is needed with regard to setting up a meeting with the engineer in charge of the hospital project.
13. The Commerce Park property (The old Adirondack Meat Co. property)
  - a. The property has just closed with a new owner. There will be a meeting with Bill Ball, and the APA to go over the details of what will be permitted. Greg commented that there will be a limit of domestic sewage only.

**Derrick Fleury – Water/Wastewater Superintendent**

1. Derrick had spoken with Greg previously with regard to the (major) pump stations that need work. An assessment of the stations is needed, and possibly AES could look them over. The pump stations should each have their own generator as well. Expenses would be charged towards each district the pump station serves.
2. The Black Point pump station should be looked at for air quality, and the transfer switch is going bad as well.

**Tracy Smith – Chief Plant Operator**

1. Tracy is starting to turn over job responsibilities to Derrick and to Eric Blanchard. It will take a few months to change information over (for name changes etc.) with reporting requirements as Eric takes on more of his duties.
2. A discussion with the Leerkes Farm regarding landspreading needs to take place soon.

**Sewer Project Discussion**

1. WWTP
  - a. The temporary ventilation plan is moving along. There are a few changes to the plan that will be made, and then DEC will need to review the information. A Town Board Resolution will be needed to go out to bid, which will most likely happen in early March.
  - b. The Certificate of Substantial Completion was issued. There are a few remaining items left for final completion, and Gallo Construction will be back in the spring.
  - c. AES will be reviewing the capacity of the WWTP. The Long Term Control Plan will also be updated.
2. GIGP
  - a. Spring restoration will be done.
3. The Portage Project

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- a. There will be a meeting this afternoon with the Town Board. Traffic control and signage will be handled by the contractor, but Sal will be doing the oversight on it all and giving the final approval.
- b. There is the option of dumping spoils at the airport, if the contractor would like to utilize it.
- c. A few properties located on the upper end of the Portage were discussed with regard to multiple connections and catch basins. Greg and Derrick will discuss further to find a solution.

**Water Project Discussion**

1. Well Building
  - a. The Work Change Directive for the pipe was approved.
2. The closeout process has begun which starts the auditing of the finances with the Town and EFC which will take some time.
3. The Chilson tank is complete and closed out.
4. Dechlorination on the overflow at the Mt. Defiance Tank will be done.
5. Bellamy Construction
  - a. A plus/minus change order was submitted. The Committee had agreed to a 1% retainage as there will be some restoration needed in the spring.
6. Next phase of the water meter project is reporting, such as easements and data collection. A decision is needed on how that will be accomplished, and updated budgets will also be needed to get the process going. Water district consolidation is also being worked on. Matt will go through details with AES and give the Town recommendations.

**Chilson and Eagle Lake Progress Discussion**

Roy addressed the Committee and stated that today's discussion is to update the new Town Board Members on the status of the Chilson and Eagle Lake project. Also, later today there will be a special Town Board Meeting to review/accept the Preliminary Engineering Report from Barton and Loguidice to move the process forward to meet the DOJ deadline. The options that had been previously presented to the Chilson/Eagle Lake residents were discussed, being private wells, a municipal option or possibly utilizing some sort of booster station.

- a. Surveys had been mailed to the property owners. On the survey there was an area to mark down what they were willing to pay for a new water source. The responses reflected between 0 - \$750.
- b. The option of forming a district was briefly discussed. Roy commented that the current water users noted on their surveys that they were concerned over the costs, and would like to see the Town find a funding

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source. However a district would need to be formed first prior to going after funding. Also, there had been questions from the residents about what the final costs would be. In response to that, a final cost would not be available until the actual project was completed.

- c. There are some properties that cannot drill a well, and their only option would be a municipal system.
- d. There is a DOJ deadline of June 30, 2020 to submit a Preliminary Engineering Report so it's critical to keep the momentum going. The Town Board will be reviewing the quote from Barton and Loguidice to do the PER work. Currently the burden of costs associated with all of the work is on the Town as there is no district. If a district formed, the costs would then be spread among the district users. On the external front, there will be "grass roots" meetings among the residents in an effort to keep everyone updated on the progress. The next steps will need to be made clear, and how to facilitate the continuity of information will need to be addressed. These meetings would not affect the DOJ timeline as the Town would be moving forward on the PER and whatever next steps are needed.
- e. Mark inquired as to why the current infrastructure couldn't be used. Derrick commented that the piping is from the 1900's, and it would be too expensive to replace. Roy also commented on the piping that if the water chemistry is not balanced, the pipe would fail and cause discolored water and other issues. Also, lining the pipe would not be a good solution as the pipe is shallow and on ledge so there's a potential for freezing and other possible pipe failures.
- f. As per the DOJ Consent Decree, the water users will be off from the Gooseneck system by June 2025. Through the series of Public Informational Meetings, deadlines were discussed and what the best options on the table would be. Roy handed out a map of the Chilson/Eagle Lake area that showed the properties currently served by Gooseneck. This map would be a good opportunity for each resident to give more data on their property, like where their septic is and if the potential for a well would even be possible.
- g. Matt commented on the PER proposal that was submitted. In the DOJ Consent Decree, it does include a provision that when things are submitted the Town would need to respond to comments within 30 days. There needs to be time included for that. Also, the question arose if the costs for additional time to respond to comments is included in the PER proposal. If so, a sentence needs to be added in the PER that references the costs are included.
  - i. Roy stated that yes, the costs would be included and it was understood that there would need to be time for a comment period. They will add a sentence in the PER with regard to this. The goal is to get the PER submitted and approved prior to the June 30,

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2020 deadline. This will show a best faith effort on the Town to have submitted it earlier than the deadline.

- h. Gooseneck is not an option for a water source. The Town Board needs to take a stand as it's not a feasible option to maintain something that is not in compliance. Supervisor Giordano reiterated how crucial it is to move forward, and the resident's energy should be focused onto the State with hopes of getting funds to help mitigate the hardship. Mark agrees that shortening the options list a good idea and it makes sense if the options on the table are realistic, and offer the best quality water with the least cost. A brief discussion took place on possible options, such as a booster station and private wells. The Eagle Lake parcels will be a bit more difficult to find a solution. One concern for the residents is over the restriction on the lake if they drew water from it. It was suggested by Mark to ask Assemblyman Dan Stec to a meeting with hopes that he could assist with getting the State involved. Roy commented that no one can guarantee getting grant funds, but it's certainly possible and the grass roots efforts by the residents could help push the political end of things.
- i. Mark commented that the Town's money is better spent on a new water source than it is on paying fines for not meeting deadlines. The Town's mission is to help solve the issue. The past can't be changed but the Town can take action now to move things forward.
- j. Once the PER is done, another meeting will be set up to discuss the results.

Supervisor Giordano adjourned the Water/Sewer Committee Meeting at 11:30 am.

There will not be a February Water/Sewer Committee Meeting. The next Committee Meeting will take place on March 10, 2020 at 9:30 am.

Report from Greg Swart

# Minutes for the Ticonderoga Regular Town Board Meeting held on February 13, 2020 commencing at 6:00 p.m. with Public Hearings for the Ti EMS Contract and the Lamoille EMS Contract

## Key Project Updates

1. Master Water Project
  - a. Baldwin Road, Chilson Tank, Water Line: Complete
  - b. Well Control Building: Warranty items (drop pipe and chemical feed system)
  - c. Well Control Building: Additional items (air unit, chlorine residual analyzer, well abandonment, Defiance tank overflow)
2. Water Meter/Planning Project
  - a. Water District Consolidation: existing mapping in progress, next steps review of existing districts.
  - b. Report (in progress) to include funding planning for meters and longer-term planning for Mnt Defiance Tank replacement, water transmission upgrades (to reduce dependence on Baldwin Road), and other distributions system upgrades
3. Potential Project: Veterans Road Water Main
  - a. The water main on Veteran's Road needs replacement to coincide with County run grant to replace Town bridge. AES is researching OCR (up to \$750,000 grant) for work.

The following objectives listed below are action items that are to be completed by the Town of Ticonderoga per the most recent water sewer committee meeting:

- 4327: Final Plus Minus Change Order for Pipeline Mechanical Construction for Baldwin Road Filter Plant
  - 4535: AES Change Order #7 to reallocate funds within the contract to cover additional RPR time and Project Management Time due to additional time from water line Contractor.
- 

## Key Project Updates

1. Master Wastewater Project
  - a. WWTP Complete
  - b. WWTP Ventilation: Going out to review and then bid
  - c. Portage: Portage is almost ready to go to bid, (DEC comments are in), pending final document prep by AES. Pending financial document update from new \$5,000,000 grant (bond resolution, report, SHPO, etc.). Public workshop planned for March 5<sup>th</sup>.
2. Lake George Ave stormwater separation: separate and treat stormwater on Lake George Ave. project came in over budget last year. We rescope the \$120,000 grant to cover the equipment only. Construction work to be included in future project.
3. Project Planning: AES is working on a proposal/outline of upcoming and proposed work related to the WWTP and collection system. Work is to plan next steps of evaluations in preparation of seeking grant funds. Current scope of planning has been generally completed (over the last 10+ years). This planning is what helped secure the \$5,000,000 grant for the Portage. It will also include planning for more immediate needs, WWTP capacities (Baldwin Road sewer district extension, capacity for industry at the business park, district consolidations, etc.) it also includes planning for known problems such as flooding on St. Clair Street and for pump station evaluations.

The following objectives listed below are action items that are to be completed by the Town of Ticonderoga per the most recent water sewer committee meeting:

- 4174: Resolution to go out to bid for WWTP Ventilation project
- 4174: Final plus/minus change order for Gallow Construction
- 4394: Portage determination on newspapers for advertisement
- 4394: Determination on stormwater treatment unit
- 4669: Lake George Stormwater separation: Accept funding package

## Key Project Updates

1. The Portage Reconstruction: We discussed the project relative to the highway department. This project is going to be disruptive to a major road in Ticonderoga for the better part of two years. We discussed having the traffic control plan reviewed by the Highway Super. We also discussed whether or not additional signage would be needed around town. Discussion to be finalized at the next meeting.

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Discussion was held on the bids for this project and the necessity of notifying residents of the project and beyond because of the disruption of traffic.

**Resolution #50-2020** brought by Joseph Giordano, seconded by Tom Cunningham to appoint the following Water/Sewer committee members: Derrick Fleury, Tracy Smith, Nancy Treadway, Tom Cunningham, Joseph Giordano. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #51-2020** brought by Dave Woods, seconded by Mark Russell to approve change order #8 to Gallo Construction Corp. AES Project #4174 for final plus/minus reconciling of unused general allowance in the amount of (\$588.76). **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #52-2020** brought by Dave Woods, seconded by Mark Russell to approve change order #5 to Pipeline Mechanical of Plattsburgh, LLC, AES Project #4327 for final plus/minus reconciling of unused general allowance in the amount of (\$1,000.00). **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #53-2020** brought by Mark Russell, seconded by Tom Cunningham to accept amendment #1 of the December 4, 2018 contract for the Ticonderoga Combined Stormwater and Sewer Separation Project (AES Project #4669) for an extension of (1) the final report due date and (2) the duration of the contract to April 30, 2021, at no cost to NEIWPC. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #54-2020** brought by Mark Russell, seconded by Tom Cunningham to accept amendment #7 of the AES contract for additional scope of work included in the water system master contract (AES Project #4535) in the amount of \$0.00. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #55-2020** brought by Tom Cunningham, seconded by Mark Russell to accept the Annual Term Agreement (AES Project #3840), Pending Attorney Review. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #56-2020** brought by Dave Woods, seconded by Mark Russell to go out to bid for proposals on WWTP ventilation project (AES Project #4174). **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

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**Resolution #57-2020** brought by Mark Russell, seconded by Joyce Cooper to advertise in the Albany Times Union for AES Project #4394, The Portage. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #58-2020** brought by Dave Woods, seconded by Mark Russell to cancel Public Informational Meeting regarding the Portage Project on February 25, 2020. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #59-2020** brought by Tom Cunningham, seconded by Mark Russell to reschedule the Public Informational Meeting regarding the Portage Project for March 5<sup>th</sup> at 6:00PM. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Airport - Joseph Giordano, Supervisor

**TICONDEROGA AIRPORT 4B6**

7 January 2019

The meeting started at 0830 in the Town Hall. Tom Cunningham, Joe Giordano, David Woods, Bryan Douros, Ernie Tobin and Jon Hanna on the phone.

Jon reported that we sold 168 gallons of fuel in December. This leaves us with 746 gallons in the tank.

Bryan talked about a leak in the fuel pump and that it only was a problem at very cold temperatures and has not leaked since. We will watch this situation and keep everyone in the loop.

The FAA has been contacted about the night landing approach and we will have a work shop meeting to gather the required information to answer the FAA's questions.

The payment box needs a spare key at the town hall, Jon will work on obtaining it. We also will need some signage to alert the pilots of the box. We will work on the wording at the next work shop.

Joe has received the revisions on the five year plan which fits our requirements. We will need to provide paper work to go forward with the environmental assessment.

Joe will look into inviting the APA to our workshop to answer several questions about what options we have for the future of the airport.

The gate rail is having problems with the snow and ice. We will look into ways to eliminate this problem.

We currently have 11 based planes at the airport.

Next monthly meeting will be 0830, Tuesday, 4 February, at the town hall.

**TICONDEROGA AIRPORT 4B6**

7 January 2019

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Submitted by Jon Hanna

Buildings and Grounds - Dave Woods, Councilman

The Heritage Museum will need a substantial amount of work starting this spring.

**Black Watch Memorial Library  
Board of Trustees Meeting  
January 23, 2020**

**Meeting was called to order at 9:35 am.**

**Members Present:** John McDonald, Susan Gravelle, Steve Boyce, Cheryl O'Connor, Virginia LaPointe.

**Others Present:** Heather Johns, Library Manager; Joyce Cooper, Representative of the Town; Emma Merfeld, Library Assistant.

**Review of the Minutes:** Virginia moved that the minutes be accepted. Cheryl seconded; all were in favor.

**Report of the Director:**

- Emma Merfeld requested that the Board consider half-time benefits for half-time employees. She is not requesting medical or retirement benefits. However, she would like to be considered for paid time off benefits as she works over 25

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hours/week. Joyce Cooper advised that this would be a Town decision as the policy would need to apply to all employees who fit in this category. Joyce will look into how many town employees would qualify for half-time benefits and report back.

- Heather Johns and Emma Merfeld attended a training in Plattsburgh for the 2020 Census. This will be the first time that people will be able to complete their questionnaire online. Heather has recommended setting up a secure computer in an area that is separate from the public access computers.
- To ensure the safety of the computer being setup for the Census, Heather will request (from the Town) the use of StoredTech. There are other computer issues going on at the Library that need to be addressed at the same time. The Board approved the use of the Capital Fund for any necessary software.
- Heather advised the Board that the Supervisor feels that it should not be their decision to close the Library in inclement weather. The Library should close if the Town closes. The issue of the necessity of the Library being open in bad weather was questioned especially with concern to patron and employee safety. The Library is open on Saturdays and the Town is not. There was also the question of the protocol for bad weather on Saturdays. Joyce Cooper stated that she thought the Supervisor should be contacted in this case, and he would poll the Town Board members.
- Heather reported that there are problems with multiple exterior lights on the Carnegie side of the building.

**Report of the Town:**

- Joyce Cooper reported that she will follow up with the Highway Department regarding the move of the handicap parking spot from the front of the Library to the first spot on Carnegie Street. This would include moving the street sign from the front of the building and painting lines on the pavement.
- Joyce stated that she does not believe the Town will grant half-time benefits. This type of benefit would have to be gained by the position being a civil service position.
- Joyce will follow up with Dave Woods regarding the lighting issues.

**Report of the Friends:** Not present.

**The meeting was adjourned at 10:25 am.**

**Resolution #60-2020** brought by Joyce Cooper, seconded by Joseph Giordano to appoint the following to the Buildings, Grounds, Parks, Recreation, Historical Lands, Monuments, Cemeteries and Beach: Jerry Cooper, Dorcey Crammond, Bill Dolback, Renee Fleming (PRIDE), Nancy Kelley, Tonya Thompson, Dave Woods, and Joyce Cooper. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Parks, Recreation, Historical Lands, Monuments, Beach and Cemeteries  
Joyce Cooper, Councilwoman

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Parks and Recreation Committee Meeting Minutes  
January 21, 2020

Present at the meeting in the Basement Meeting room were Jerry Cooper, Dorcey Crammond, Bill Dolback, Renee Fleming representing PRIDE, Nancy Kelley and Chairs Dave Woods and Joyce Cooper. Also present was local resident Mark Wright.

Dorcey was welcomed back to the Parks and Recreation Committee and thanked for her service to the town as a Town Board Member and former Chair of this committee.

**Committee Goals for 2020**

Members discussed potential future projects for the committee. It was determined the following 3 goals would be a priority for 2020.

1. Repair the erosion on the walking path behind the north side of the Third Field. It is hoped all the work can be completed through cooperation between the Grounds keeping Crew and the Highway Department. Millings from highway repair could be used to repair the path.
2. Repair and rebuild areas of the walking trail at the east end of Bicentennial Park to control storm run-off and prevent flooding in this area. Essex County Soil and Water has been asked to give advice regarding this project and will visit the area in the spring when there is water collecting.
3. Study the playground equipment in Bicentennial Park and at Black Point Beach and develop a plan for long-term replacement of outdated equipment or pieces needing major repairs. Money promised by Cycle Adirondacks will be used for the Bicentennial Playground.

**Proposed Equipment Purchases:**

One of the 3 grills already purchased will be placed at the pavilion in Bicentennial Park. There was one there years ago. The other 2 will be placed at the Beach. The committee would also like a fourth grill purchased and placed near the southeast entrance to Bicentennial Park. Visitors are often seen eating lunch at picnic tables in this area.

The bleachers at the Third Field are in poor condition. Grant will be asked to take a look at them and make a recommendation whether to repair, remove, or replace them.

**Other Needs:**

Parking signs and a Fire Lane sign are needed for the Pocket Park area. Several trees in the Daylight Stream area appear to be dead. The landscape company should be contacted regarding this contracted work. Some kind of a tree guard or protective fencing is needed for the crabapple on the bump-out near the Natural Foods Co-op. Private contractors are damaging this tree when plowing for local businesses. It will probably have to be replaced.

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**Legacy Park and Monuments:**

Bill Dolback reported that the lights at Legacy Park are not working. Dave will check into this. Bill also asked that a decorative light fixture be placed in this park using a post and/or parts that may be stored near the police station or at the Highway Garage. A search for parts will be done in the spring. He noted the light had been approved years ago.

Bill also noted that the surfaces of the Liberty Monument and the Civil War Monument at Artillery Park are in need of cleaning/ refinishing. A special fund held by the town should pay for these repairs.

**Trestle Bridge Area:**

Several residents have noted that a board on the bridge is in need of repair. Grant will be asked to evaluate and determine the repair work needed. He will also be asked to select a location on town property to place and install the bench already purchased for this area.

Bill Dolback also noted the walkway to the Frazier Bridge is in need of repair. We should check to see if millings could be used for this repair. Bill also noted a metal archway had been proposed at the Champlain Avenue entrance to the walkway. The committee felt this would be an enhancement to park area, and this addition should be looked into and considered.

**Disc Golf:**

The committee feels the expectations of the disc golf group need clarification and rules for this use of town property defined. This is probably a legal issue and Matt Fuller should be consulted to determine how other municipalities are dealing with this new form of recreation. Perhaps a Memorandum of Understanding should be drawn up.

**Fourth Field:**

Years ago resident Ed Vosburgh worked on leveling an area of Recreational Park near the Second Field with the thought of developing a 4<sup>th</sup> field. This area is not presently being used for anything except a Disk Golf basket. With so many teams looking for practice areas during soccer and baseball seasons, committee members wondered whether the development of this field should be continued. This will be revisited during future committee meetings.

**PRIDE Report:**

Nine seniors have asked for help through the Restore New York Grant. Five projects have been completed. Three properties are being rehabbed through NY State grants. They are having problems getting contractors to follow the bid process. Maria Tedford has met with Supervisor Joe Giordano regarding the DEC grant monies received by PRIDE for the architectural drawings for the proposed sawmill and hopes to move the project along.

**Resolution #61-2020** brought by Joyce Cooper, seconded by Mark Russell to advertise for bids to clean the monuments at Artillery Park (Civil War Monument) and Moses

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Traffic Circle (Liberty Monument). **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #62-2020** brought by Joyce Cooper, seconded by Joseph Giordano to schedule a Public Hearing to amend the Order Restricting Parking within Designating Areas (specifically three (3) hour parking to two (2) hour parking) on March 12, 2020 at 6:00 p.m. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Human Services: Youth - Mark Russell, Councilman

**Town of Ticonderoga**

**Ticonderoga Youth Commission Committee Meeting Minutes**

**January 27, 2020**

Committee Members present: Lynn Sawyer, Joyce Cooper, John Bartlett, Tonya Thompson, Mark Russell

Others: Zac Smalley, Jackie Palandrani

Absent: Pam Moser

Corinna Woods

Meeting called to order at 6:00 PM

- 1) Discussion on resolutions, advertising, and position descriptions for Summer employees.
  - a. Action to be taken at February Town Board Meeting for these positions.
  - b. Appropriate advertisements to follow for open positions.
- 2) Discussion on staffing and staff schedule. Mark Russell to follow up with Corinna Woods.
- 3) Budget review- Mark Russell will obtain an updated report and request a monthly summary report. Staffing guidelines will be reviewed with the Recreation Supervisor to follow budgetary needs.
- 4) Discussion on using the 3<sup>rd</sup> floor. No activity for the youth commission should take place on the 3<sup>rd</sup> floor of the Armory per building use guidelines.
- 5) Interviews for summer employees will be guided by HR – (Ian)
- 6) FYI – there is lifeguard training at the Silver Bay Association June 8-12, 2020

Meeting adjourned at 7:00 pm.

**Resolution #63-2020** brought by Mark Russell, seconded by Tom Cunningham to advertise for an Assistant Recreation Supervisor. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

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**Resolution #64-2020** brought by Mark Russell, seconded by Joyce Cooper to advertise for a Recreation Supervisor. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #65-2020** brought by Mark Russell, seconded by Joyce Cooper to advertise for a Lifeguards for the 2020 Summer Beach Season. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #66-2020** brought by Mark Russell, seconded by Dave Woods to advertise for Day Camp Counselors for the 2020 Summer Youth Program. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #67-2020** brought by Mark Russell, seconded by Tom Cunningham to advertise for a Food Cook and Service Helpers for the 2020 Summer Youth Program. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #68-2020** brought by Mark Russell, seconded by Joyce Cooper to advertise for Day Camp Director for the 2020 Summer Youth Program. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Human Services: Seniors - Tom Cunningham, Councilman

Ticonderoga Area Seniors  
Meeting January 29, 2020

Meeting commenced at 1:30 p.m.

Prior months minutes were approved

New Town Board members, Mark Russell and Tom Cunningham were introduced to the group. Mr. Cunningham will be the Towns Chair and Mr. Russell will be the Vice Chair for the Committee.

An Announcement was made that a collection will be made for new pickle balls.

A short discussion was held concerning paving the parking lot in the spring and whether additional parking could be made.

It was discussed that the thermostat in the pickle ball room should be set to Auto so it is turned down while playing pickle ball.

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Joyce Cooper informed the committee that the new senior bus had been ordered but a delivery date was unknown.

They will be visiting the planetarium at the High School on February 11, 2020 at 3:30.

Meeting was adjourned at 1330

Health Insurance - Joseph Giordano, Supervisor  
No Report

Contract Negotiations - Joseph Giordano, Supervisor  
Waiting on a meeting for Highway Contract

I.T./Cable T.V. - Joseph Giordano, Supervisor

Looking at upgrades to computers

This letter will serve as notice that on or around February 11, 2020, Charter Communications (“Charter”), locally known as Spectrum, will launch FOX Soccer Plus, channel 419 on FOX Soccer Plus Pack to the channel lineup serving your community. To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

Charter Communications (“Charter”), locally known as Spectrum, is making its customers aware that on or around February 11, 2020, FOX Soccer Plus, channel 419 will no longer be available on the SPP Tier 2, Sports Pass and HD Tiers in the channel lineup serving your community. To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

Charter Communications (“Charter”), locally known as Spectrum, was recently informed that on or around February 4, 2020, Upliftv located on Expanded Basic, Standard & HD Tiers, will be rebranded to Living Faith Network on the channel lineup serving your community. To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

Resolutions for Consideration

**Resolution 69-2020** brought by Joseph Giordano, seconded by Mark Russell to accept/correct minutes of Regular TB Meeting January 9<sup>th</sup>, 2020 and Special TB Finance Meeting of January 28<sup>th</sup>, 2020 and Special TB Workshop of February 6<sup>th</sup>, 2020. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #70-2020** brought by Mark Russell, seconded by Tom Cunningham authorizing training and prepayment vouchers for registration, hotel, meals and travel. Via the Federal Per Diem rates;

1. Joe Giordano, Meeting w/ Attorney, Albany, NY, February 4, 2020

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2. Derrick Fleury, Concrete Tank Construction Training (AWWA), Troy, NY, March 11, 2020
3. Brian Venetto, Concrete Tank Construction Training (AWWA), Troy, NY, March 11, 2020.

**All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #71-2020** brought by Dave Woods, seconded by Mark Russell to adopt the Employee Handbook retroactive to January 1<sup>st</sup>, 2020 to include updated NYS language regarding the Sexual Harassment portion of the policy. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #72-2020** brought by Joseph Giordano, seconded by Joyce Cooper to approve the contract with Chilson Fire Dept. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #73-2020** brought by Dave Woods, seconded by Tom Cunningham to appoint Wayne Taylor Sr. to the Board of Assessment Review. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #74-2020** brought by Mark Russell, seconded by Joyce Cooper to appoint Joseph Merten to the Planning Board as a full member. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #75-2020** brought by Mark Russell, seconded by Tom Cunningham to adopt Essex County Hazard Mitigation Plan. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #76-2020** brought by Dave Woods, seconded by Mark Russell to change the TB Finance Meeting time to 8:30AM, from this point forward. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #77-2020** brought by Mark Russell, seconded by Dave Woods to accept the satisfactory findings of the 2019 Court Audit. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #78-2020** brought by Mark Russell, seconded by Tom Cunningham authorizing the creation of new budget accounts

- o DA.1420.491 Attorney Highway Town Attorney

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- o DA.5112.493 Improvements Highway Engineer

**Creation of new accounts for unexpected expenses**

**All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #79-2020** brought by Mark Russell, seconded by Tom Cunningham authorizing the following budget adjustments

- o A.3120.840.000 Police & Constable Workers Compensation (\$53,468.00)
- o A.3120.861.000 Police & Constable Medical Insurance \$53,468.00

**Reallocation of funds to the correct line item (was incorrectly enter during budget adoption)**

- o SS09.8130.405 Sewage Treatment and Disposal Contract \$113.87

**Fund underfunded contractual expense for Sewer district #9**

**All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #80-2020** brought by Dave Woods, seconded by Mark Russell authorizing the following budget transfers

- o A.1989.400 Contingency (\$929.56)
- o A.8160.250 Refuse & Garbage – Safety Gates (installation costs) \$929.56

**Fund over-expended General account from Contingency (Remaining Balance \$112,201.59)**

- o DA.1989.400 Contingency (\$2,957.50)
- o DA.1420.491 Attorney Highway \$607.50
- o DA.5010.870 Supt. Highway Vision Plan \$250.00
- o DA.5112.493 Improvements Highway Engineer (Deming) \$2,100.00

**Fund over-expended Highway account from Contingency (Remaining Balance \$13,045.50)**

**All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

**Resolution #81-2020** brought by Joyce Cooper, seconded by Mark Russell to pay the Abstract #2-2020. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none.

**Carried.**

<b>Board Meeting Date</b>				
<b>02/13/2020</b>				
1/17/2020 - Gross Payroll #2	103,081.66			
1/31/2020 - Gross Payroll #3	100,474.69			
<b>Trust &amp; Agency Total</b>	<b>\$203,556.35</b>			

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
February 13, 2020 commencing at 6:00 p.m. with Public Hearings for the Ti EMS  
Contract and the Lamoille EMS Contract**

Champion Electric Bill December	\$5,866.57			
<b>EFT's &amp; Pre-Pays Total</b>	<b>\$5,866.57</b>			

ABSTRACT #2	2/13/2020	Cash Transfers	YTD REVENUE	YTD EXPENSES
General (A)	178,453.31	778,554.31	3,073,532.14	379,207.29
CD20 LaChute Trail Connector	-	-	-	-
CD21 LISC Zombie	-	-	-	6,519.20
CM Library Trust Special	-	-	43.32	-
Highway (DA)	43,667.61	43,667.61	1,266,675.56	147,823.83
H17 - Ticonderoga Airport Improvements	-	-	-	-
H36 - C/P Chilson Res. Replacement	-	-	11,268.13	11,268.13
H45 - C/P Equipment Purchase	-	-	-	-
H48 - FEMA Chilson Water Main	-	-	0.05	-
H49 - GIGP Daylight Streaming	-	482,459.81	-	-
H50 - C/P WQIP WWTP Disinfection	396,140.54		0.49	396,140.54
H51 - Res & Design French Sawmill	-		6.25	-
H53 - Clean Water Main Project	86,319.27		2.70	86,319.27
H54 - LaChute Signage Grant	-		-	-
H56 - Sewer Pollution Right to Know	-		0.30	-
H57 - Parking Lot Cannonball Path	-		0.25	-
H58 - WWTP HVAC Project	-		-	-
H59 - LCBP Storm Water Sewer Separation	-		7.94	-
H61 - Chilson/Eagle Lake Water Exploration	960.00	960.00	0.28	960.00

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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PN - Permanent Fund Mt. Hope Cemetery	-		43.62	-
SF01- Ticonderoga Fire District	525,456.00		525,456.00	525,456.00
SF02 - Chilson Fire District	74,645.00		74,645.00	74,645.00
Claymore Sewer District (SS01)	40.85		1,550.00	436.05
Park Ave Sewer District (SS02)	11,323.42		12,394.30	11,347.90
Alex Ave Sewer District (SS03)	7,589.89		8,168.92	7,967.46
Homelands Sewer Dist (SS04)	3,748.55		4,409.30	4,157.68
Central Sewer (SS05)	168,734.24	246,101.79	324,290.03	235,043.29
Commerce Park Sewer (SS06)	15,504.01		18,316.59	16,444.65
Delano Point Sewer (SS07)	3,751.44		7,434.37	4,098.84
Baldwin Road Sewer Dist (SS08)	5,610.26		10,723.92	6,018.43
Black Point Road Sewer (SS09)	22,122.34		65,003.16	91,266.93
Hague Road Sewer (SS10)	2,394.60		2,973.91	2,509.79
9N & 74 Sewer (SS11)	5,282.19		13,333.90	5,899.79
9N & 74 Water (SW01)	14,212.11		14,848.95	14,222.91
Street Road Water (SW02)	5,871.30		7,145.85	5,882.11
Alex Avenue I Water District (SW03)	5,824.00		6,083.01	5,824.00
Homelands Water District (SW04)	2,308.80		2,453.75	2,308.80
Alex Ave II Water District (SW05)	9,016.80		9,087.51	9,016.80
Central Water (SW06)	30,433.63	94,046.17	265,388.76	68,369.34
Park Ave Water Dist (SW07)	6,858.80		7,292.27	6,858.80
Shore Airport Water (SW09)	19,520.73		56,374.90	19,541.53
<b>Multi Account Total</b>				

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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Contract and the Lamoille EMS Contract**

	1,645,789.69	1,645,789.69	5,788,955.43	2,145,554.36
<b>Total Expenditures This Abstract</b>	<b>\$1,855,212.61</b>			

**Resolution #82-2020** brought by Mark Russell, seconded by Joyce Cooper to accept the Supervisor's Report as submitted. **All in Favor** - Joseph Giordano - Aye, Mark Russell - Aye, Tom Cunningham - Aye, Joyce Cooper - Aye, Dave Woods - Aye. **Opposed** - none. **Carried.**

Account Title	GFNB	NYCLASS	GFNB CD	Total
General	34,213.44	2,056,321.99	509,091.47	2,599,626.90
Airport	8,573.16	-	-	8,573.16
Highway	750,545.02	991,146.56	704,545.73	2,446,237.31
H17 - Airport	-	-	-	-
H36 - Master Drinking Water	3.76	-	-	3.76
H48 - FEMA CH. WA.MA.	422.73	-	-	422.73
H49 - GIGP	15.69	-	-	15.69
H50 - WQIP	404,126.37	-	-	404,126.37
H51 - R&D French Sawmill	16,419.36	-	-	16,419.36
H53 - Clean Water	130,838.69	-	-	130,838.69
H56 - Sewer Pollution Right to Know	2,594.40	-	-	2,594.40
H57 - Parking Lot Cannonball Path	2,190.42	-	-	2,190.42
H58 - WWTP - HVAC Planning Grant	-	-	-	-
H59 - LCBP NEIWPC	69,225.66	-	-	69,225.66
H61 - Chilson Eagle Lake Project	2,425.58	-	-	2,425.58
SS01 - Claymore	18,774.93	-	-	18,774.93
SS02 - Park Ave	19,112.51	-	-	19,112.51

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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SS03 - Alex Ave	11,979.04	-	-	11,979.04
SS04 - Homelands	16,065.69	-	-	16,065.69
SS05 - Central Sewer	100,056.66	764,798.53	606,952.37	1,471,807.56
SS06 - Commerce	19,243.99	-	-	19,243.99
SS07 - Delano Point	8,094.68	-	-	8,094.68
SS08 - Baldwin	17,631.42	-	-	17,631.42
SS09 - Black Point	77,001.11	-	-	77,001.11
SS10 - Hague Rd	10,093.52	-	-	10,093.52
SS11 - 9N&74	24,772.85	-	-	24,772.85
SW01 - 9N&73	20,811.59	-	-	20,811.59
SW02 - Street Road	28,605.79	-	-	28,605.79
SW03 - Alex Ave I	13,626.18	-	-	13,626.18
SW04 - Homelands	8,253.18	-	-	8,253.18
SW05 - Alex Ave II	37,993.73	-	-	37,993.73
SW06 - Central Water	43,419.94	669,959.47	404,545.73	1,117,925.14
SW07 - Park Ave	16,059.55	-	-	16,059.55
SW09 - Shore Airport Rd	101,552.59	-	-	101,552.59
C/R - Carillon Park	0.16	5,100.63	-	5,100.79
C/R - Liberty Monument	0.64	20,429.96	-	20,430.60
C/R - Unemployment	-	30,151.99	-	30,151.99
C/R - Police Equipment	1.70	54,154.70	-	54,156.40
C/R - Senior Bus	0.67	21,234.55	-	21,235.22
C/R - Frazier Bridge			-	

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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Contract and the Lamoille EMS Contract**

	0.21	6,579.45		6,579.66
C/R - Forfeiture	0.06	1,724.12	-	1,724.18
C/R - Building Improvement	1,008.02	323,239.48	-	324,247.50
C/R - Highway Equipment	2.01	63,897.88	-	63,899.89
C/R - Sewer Equipment	3.83	121,841.44	-	121,845.27
C/R - Sewer Infrastructure	7.20	229,312.07	-	229,319.27
C/R - Sewer Repair	3.14	99,996.04	-	99,999.18
C/R - Water Equipment	2.61	191,369.89	-	191,372.50
C/R - Water Infrastructure	10.80	50,753.23	-	50,764.03
C/R - Water Repair	1.06	77,709.01	-	77,710.07
CD21 - LISC	3,708.12	-	-	3,708.12
Library Trust	90.59	33,769.08	-	33,859.67
Mount Hope Cemetery	2.52	34,010.33	-	34,012.85
				10,092,222.27
<b>Total</b>	2,019,586.57	5,847,500.40	2,225,135.30	10,092,222.27

Meeting adjourned at 8:10 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**AGENDA**

As of 2/13/2020 5:55 PM

**Pledge to the Flag**

**Opening Remarks -- Announcements:**

Proclamation for JoAnn Drinkwine

Rabies Clinic on March 17<sup>th</sup> from 6:00 to 7:00 PM at the Highway Garage

**Presentations**

Board of Health – no report

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
February 13, 2020 commencing at 6:00 p.m. with Public Hearings for the Ti EMS  
Contract and the Lamoille EMS Contract**

**Public Comment** (time limit 2 minutes per speaker)

Letter from Bob Dedrick

**Public Hearing**

- Regarding annual 2020 Ticonderoga Emergency Medical Service contract
- Regarding annual 2020 Lamoille Emergency Services contract

RESOLUTION to approve the contract with Ti EMS

RESOLUTION to approve the contract with Lamoille Emergency Services

**Department Heads**

**Committee reports:**

Public Safety DW

RESOLUTION to advertise for a Code Enforcement Officer / Building Inspector

Notice to reschedule the Public Safety Meeting to 2<sup>nd</sup> Monday of each month @  
8:00AM

Highway / Transfer Station JG

RESOLUTION to appoint the following committee members: Sal Barnao,

RESOLUTION to close down the road from the 1888 Building intersection to  
Cannonball path on March 7, 2020 from 7:00pm to 9:00 pm for the Fireworks  
display during the End-of-Winter carnival

RESOLUTION to purchase a used dump truck (1995 F800 w/ 86,140 miles) for  
\$14,500

Public Works JG

RESOLUTION to appoint committee members

RESOLUTION to approve change order #8 to Gallo Construction Corp. AES  
Project #4174 for final plus/minus reconciling of unused general allowance in the  
amount of (\$588.76)

RESOLUTION to approve change order #5 to Pipeline Mechanical of Plattsburgh,  
LLC, AES Project #4327 for final plus/minus reconciling of unused general  
allowance in the amount of (\$1,000.00)

RESOLUTION to accept amendment #1 of the December 4, 2018 contract for the  
Ticonderoga Combined Stormwater and Sewer Separation Project (AES Project

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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Contract and the Lamoille EMS Contract**

#4669) for an extension of (1) the final report due date and (2) the duration of the contract to April 30, 2021, at no cost to NEIWPC

RESOLUTION to accept amendment #7 of the AES contract for additional scope of work included in the water system master contract (AES Project #4535) in the amount of \$0.00

RESOLUTION to accept the Annual Term Agreement (AES Project #3840)

RESOLUTION to go out to bid for proposals on WWTP ventilation project (AES Project #4174)

RESOLUTION to advertise in the Albany Times Union for AES Project #4394

RESOLUTION to cancel Public Informational Meeting regarding the Portage Project on February 25<sup>th</sup>

RESOLUTION to reschedule the Public Informational Meeting regarding the Portage Project for March 5<sup>th</sup> at 6:00PM

Airport JG

Building Grounds Parks Rec Library DW/JC

RESOLUTION to appoint committee members

RESOLUTION to go out to bid for proposals to clean the Liberty Monument at the Moses Traffic Circle as well as the Civil War Monument in Artillery Park

RESOLUTION to schedule a public hearing for March 12<sup>th</sup> @ 6:00pm to amend the Order Restricting Parking within Designated Areas

Human Services: Youth MR

RESOLUTION to advertise for an Assistant Recreation Supervisor

RESOLUTION to advertise for a Recreation Supervisor

RESOLUTION to advertise for a Lifeguards for the 2020 Summer Beach Season

RESOLUTION to advertise for Day Camp Counselors for the 2020 Summer

Youth Program

RESOLUTION to advertise for a Food Cook and Service Helpers for the 2020

Summer Youth Program

RESOLUTION to advertise for Day Camp Director for the 2020 Summer Youth

Program

Human Services: Seniors TC

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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Health Insurance JG

Contract negotiations JG

I.T. / Cable T.V. JG

**Resolutions:**

RESOLUTION to accept/correct minutes of Regular TB Meeting January 9<sup>th</sup>, 2020 and Special TB Finance Meeting of January 28<sup>th</sup>, 2020 and Special TB Workshop of February 6<sup>th</sup>, 2020

RESOLUTION authorizing training and prepayment vouchers for registration, hotel, meals and travel. Via the Federal Per Diem rates;

4. Joe Giordano, Meeting w/ Attorney, Albany, NY, February 4, 2020
5. Derrick Fleury, Concrete Tank Construction Training (AWWA), Troy, NY, March 11, 2020
6. Brian Venetto, Concrete Tank Construction Training (AWWA), Troy, NY, March 11, 2020

RESOLUTION to adopt the Employee Handbook retroactive to January 1<sup>st</sup>, 2020 to include updated NYS language regarding the Sexual Harassment portion of the policy

RESOLUTION to approve the contract with Chilson Fire Dept

RESOLUTION to appoint Wayne Taylor Sr. to the Board of Assessment Review

RESOLUTION to appoint Joseph Merten to the Planning Board as a full member

RESOLUTION to adopt Essex County Hazard Mitigation Plan

RESOLUTION to change the TB Finance Meeting time to 8:30AM, from this point forward

RESOLUTION to accept the satisfactory findings of the 2019 Court Audit

RESOLUTION authorizing the creation of new budget accounts

- o DA.1420.491 Attorney Highway Town Attorney
  - o DA.5112.493 Improvements Highway Engineer
- Creation of new accounts for unexpected expenses**

RESOLUTION authorizing the following budget adjustments

- o A.3120.840.000 Police & Constable Workers Compensation (\$53,468.00)

**Minutes for the Ticonderoga Regular Town Board Meeting held on  
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- A.3120.861.000 Police & Constable Medical Insurance  
\$53,468.00

Reallocation of funds to the correct line item (was incorrectly enter during budget adoption)

- SS09.8130.405 Sewage Treatment and Disposal Contract \$113.87  
Fund underfunded contractual expense for Sewer district #9

RESOLUTION authorizing the following budget transfers

- A.1989.400 Contingency (\$929.56)
- A.8160.250 Refuse & Garbage – Safety Gates (installation costs)  
\$929.56

Fund over-expended General account from Contingency (Remaining Balance \$112,201.59)

- DA.1989.400 Contingency (\$2,957.50)
- DA.1420.491 Attorney Highway \$607.50
- DA.5010.870 Supt. Highway Vision Plan \$250.00
- DA.5112.493 Improvements Highway Engineer (Deming) \$2,100.00

Fund over-expended Highway account from Contingency (Remaining Balance \$13,045.50)

RESOLUTION to Pay the Abstract

RESOLUTION to accept the Supervisor's Report as submitted

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment – Please Stand and State Your Name**

Adjourn the Town Board Meeting