

**Minutes for the Ticonderoga Financial Meeting with any other Lawful Business
held on July 25, 2019 commencing at 1:00 p.m.**

Present: Joseph Giordano, Supervisor
Joyce Cooper, Councilwoman
Wayne Taylor, Councilman
Dorcey Crammond, Councilwoman
Dave Woods, Councilman
Tonya M. Thompson, Town Clerk

Others: Sgt. Hurlburt, Terry & Terrence Benedict, Ian Loehner, Chattie Van Wert,
Frank Basile

Supervisor Giordano opened the meeting with the Reciting of the Pledge of Allegiance.

Terrence Benedict gave the board a brief presentation on his proposed construction of a new Little League building for his Eagle Scout Project.

Terrence W. Benedict
Troop # 73

Eagle Scout Proposal
Twin Rivers Council

PROJECT DESCRIPTION AND BENEFIT: The local Ticonderoga Little League organization has been without an announcers booth for a few years now after the one there previously was condemned and torn down. Now the committee is looking to get a new one which will help by giving the score keeper a spot to keep score with a view of the whole field (and provide needed shade), instead of sitting on the bleachers, which currently are behind the dugouts blocking view of a quarter of the field. I am hoping to take on the challenge and use the old foot print area for the new booth while including a few new ideas that can help it last even longer than the last one. I would like to start the construction part of this project in June/July 2019 and end before the Annual Ticonderoga Little League Tournament in August. (see back page for images of projected work cite)

GIVING LEADERSHIP: I will be in need of approximately 10 helpers / volunteers including peers, fellow scouts, local engineers and my family members. I believe the hardest challenges in leading everyone in this project will be overcoming the inexperience in building structures for myself and a few volunteers and timing it to work with various individual schedules.

MATERIALS: A few of the basic things that I will need to acquire before starting construction are screwdrivers, nails, measuring tapes, screws, and raw materials such as various lumber.

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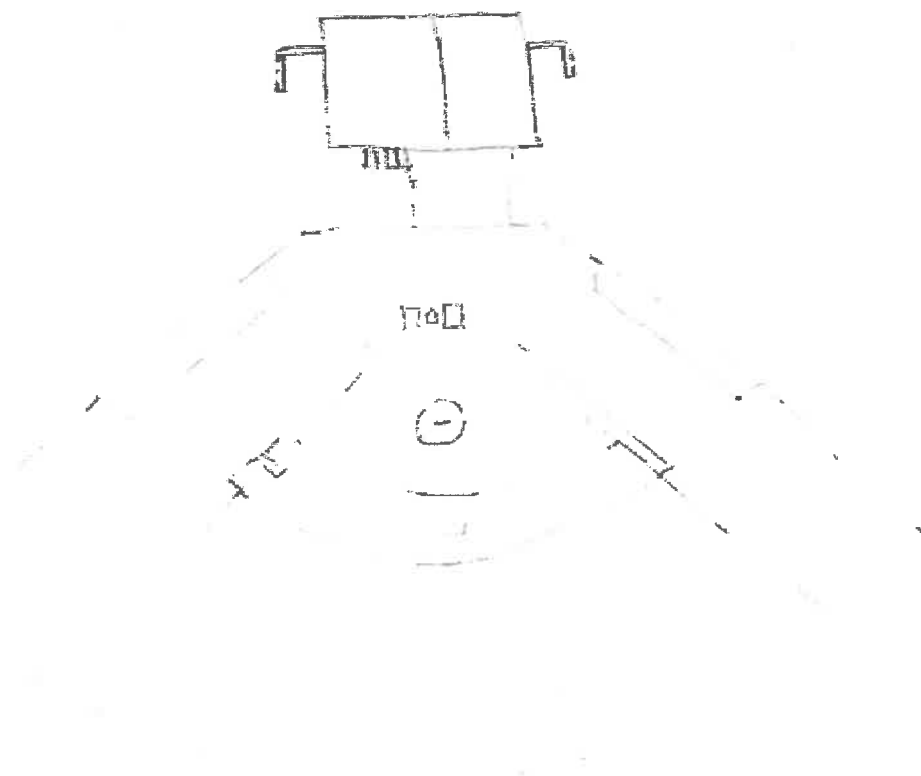
PROJECT PHASES:

- 1) **PROPOSE-** propose project and get permission for all involved
- 2) **CERTIFY-** Acquire a builders permit
- 3) **PLAN-** get professional opinion and blueprints setup and collect donations
- 4) **PREPARE-** prepare materials, supplies, tools, and help
- 5) **EXECUTE-** start and finish construction in given time frame
- 6) **REPORT-** report finished product to Boy Scouts of America Board

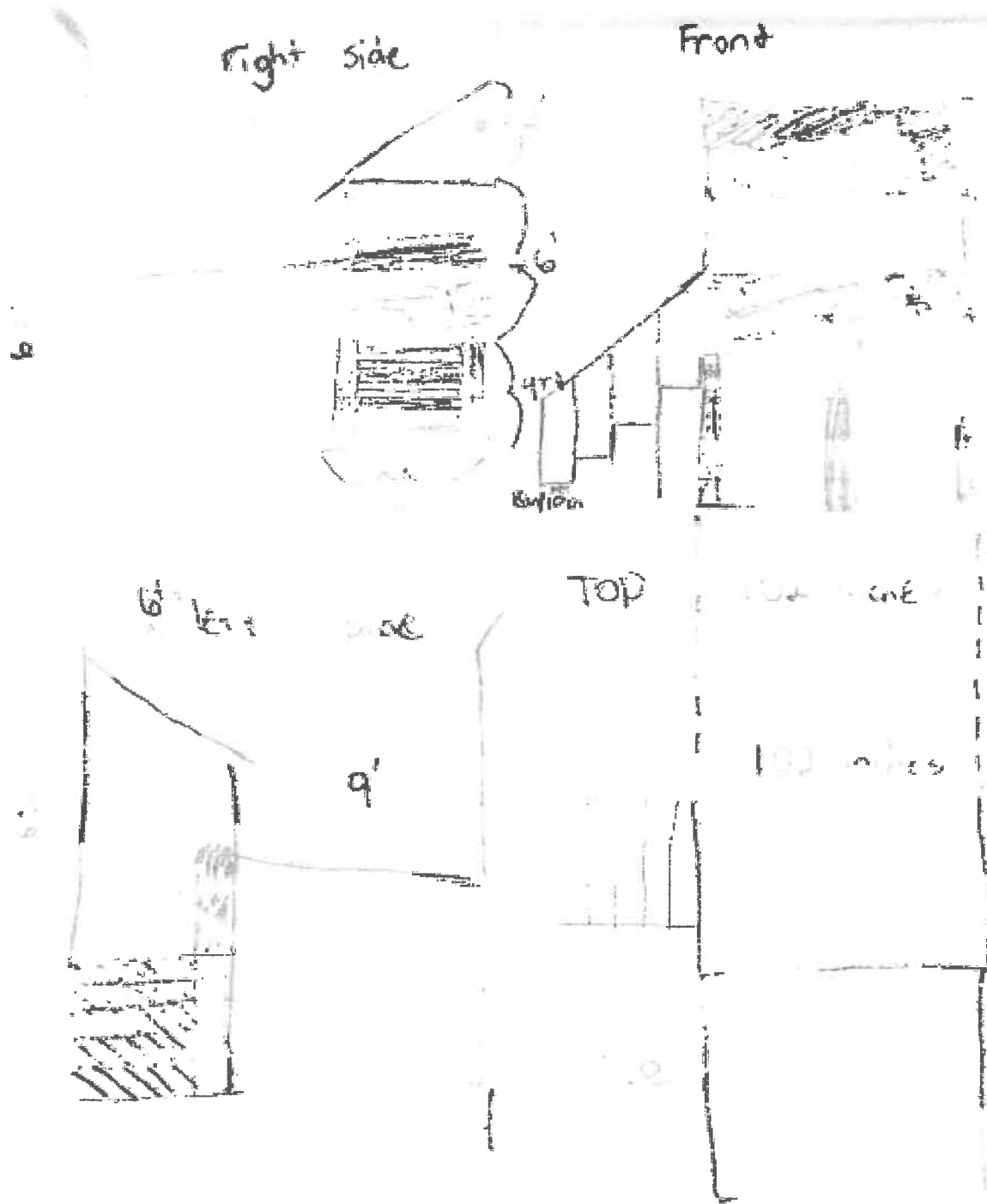
LOGISTICS: The tools and transportation will be by trucks that are already owned by my family. The activity plan will be to give every individual person a job to execute with my help and supervision since I am the head of the project.

SAFETY ISSUES: I will need to address: dropping wood or tools on feet, power tools dangers and hazards, loose screws or nails, head safety from platform, staying hydrated during work on hot days.

PROJECT PLANNING: The first step is going to be getting a builders permit, then getting ideas from a professional, followed by drawing up the blueprints and getting them approved by the building inspector. Next, gathering materials and setting up the workplace and work schedule of volunteers. Finally, executing the project and recording daily process.



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Resolution #262-2019 brought by Wayne Taylor, seconded by Dorcey Crammond to approve the Eagle Scout Project presented by Terrence Benedict for construction of a new Little League Announcers Booth. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

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Resolution #263-2019 brought by Joyce Cooper, seconded by Dorcey Crammond to exit the Financial Meeting and enter into an Executive Session at 1:20 with Ian Loehner invited to stay to discuss Personnel Matters. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #264-2019 brought by Joseph Giordano, seconded by Joyce Cooper to exit out of Executive Session and re-enter the Financial Meeting at 1:53 p.m. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolutions for Consideration

Resolution #265-2019 brought by Dave Woods, seconded by Dorcey Crammond to accept the resignation of Scott Cook as Dog Control Officer effective July 19, 2019. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #266-2019 brought by Dorcey Crammond, seconded by Joyce Cooper to offer employment to Officer Dennis Towne Jr. for the position of part-time Dog Control Officer at the annual salary of \$6,000, no benefits, effective July 25, 2019. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #267-2019 brought by Joseph Giordano, seconded by Wayne Taylor to offer employment to Fred Hammann as senior bus driver - substitute. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #268-2019 brought by Wayne Taylor, seconded by Joyce Cooper to endorse a Letter of Support for Ticonderoga Golf Course's CFA proposal for funding of their Phase 2 reconstruction of the fire-ravaged clubhouse. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #269-2019 brought by Wayne Taylor, seconded by Dorcey Crammond to appoint Patricia Osier to another six-year term of Sole Assessor beginning October 1, 2019 at the annual salary of \$30,108. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #270-2019 brought by Dave Woods, seconded by Dorcey Crammond to appoint Sgt. Adam Hurlburt as Police Chief at the annual salary of \$76,000 with benefits as outlined in the employee handbook effective July 25, 2019. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

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Resolution #271-2019 brought by Wayne Taylor, seconded by Dave Woods to approve Pavilion Drive as a private road as requested by Fort Ticonderoga. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #272-2019 brought by Joseph Giordano, seconded by Joyce Cooper to approve LOA to go out to bid for a new water line installed along Cannon Ball Path. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #273-2019 brought by Joseph Giordano, seconded by Dorcey Crammond to authorize the supervisor to wire funds in the amount of \$2,500,000 from NYS DEC WIIA Grant to NYS EFC to be included in the complete financing package for the Water Quality Improvement Project as described in Section 5.9(b) of the Project Finance Agreement dated December 7, 2017. **All in Favor** Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #274-2019 brought by Joseph Giordano, seconded by Dorcey Crammond authorizing the creation of a new budget accounts

- A.3620.861 Safety Inspection – Medical Insurance

All in Favor Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #275-2019 brought by Joseph Giordano, seconded by Wayne Taylor authorizing the following budget transfers

- A.3620.861 Codes Medical Insurance \$6,636.00
- A.3620.863 Codes Medical Insurance Buy-Out (\$3,004.00)
- A1989.400 General Contingency (\$3,632.00)

Codes transfer from Health Insurance Buy-Out to Employee Medical Ins.

All in Favor Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Resolution #276-2019 brought by Joseph Giordano, seconded by Joyce Cooper authorizing the following Due-To / Due-From:

- H53.0630 Due-To General \$55,997.46
- A.0391 Due-From H53 (\$55,997.46)

General to loan WQIP project funds until EFC financing or grant funding is received

All in Favor Joseph Giordano - Aye, Joyce Cooper - Aye, Wayne Taylor - Aye, Dorcey Crammond - Aye, Dave Woods - Aye. **Opposed - none. Carried.**

Discussion :: Capital Reserves Discussion on Reestablishing (handout provided)

Town of Ticonderoga
Capital Reserve Re-establishment Considerations
7/16/19

After a brief discussion about Capital Reserves with Derrick, and in preparation for the July Financial Board meeting (7/25 @ 2PM) here are a few considerations regarding what we might recommend to the Town Board for reestablishing the Water & Sewer reserves. The Reserves currently sit in the Central Water (SW06) and Central Sewer (SS05) Districts:

Equipment Reserves (Water or Sewer) - For the purchase and/or repair of motorized vehicles or heavy equipment vehicles such as: Automobiles/trucks, loader, backhoe, cart or dump truck. Vehicles defined as any conveyance moving on wheels, runners, tracks or the like.

Current Water Equipment Reserve Balance approx. = \$187,000

Current Sewer Equipment Reserve Balance approx. = \$119,000

Combine Repair & Infrastructure Reserves into a Repair Reserve (Water or Sewer) – For significant repairs to equipment (non-vehicular) or infrastructure (cost over \$100,000*)

Sewer Repair Reserves – For Sewage, is the system of pipes, chambers, manholes etc. that conveys sewage or surface runoff (storm water, meltwater, rainwater) using sewers. It encompasses components such as transmission lines, receiving drains, manholes, pumping stations, storm overflows, screening chambers and treatment plant of the combined sewer or sanitary sewer.

Current Sewer Repair Balance approx. = \$ 98,000

Current Sewer Infrastructure Balance approx. = \$225,000

TOTAL Sewer Repair Reserve = \$323,000

Water Repair Reserves – For Water, is the system of water supply, transmission, treatment, storage, water resource management or flood prevention. It encompasses man-made or built infrastructure components and the natural infrastructure such as rivers, lakes, ponds, streams, groundwater aquifers and the watersheds that serve or are affected by water.

Current Water Repair Balance approx. = \$ 76,000

Current Water Infrastructure Balance approx.. = \$189,000

TOTAL Water Repair Reserve = \$265,000

Town of Ticonderoga Debt Schedule
7/24/2019

Fund	Purpose	Issue Date	Maturity Date	Interest Rate	Original Amount	Principal Payment 2019	Interest Payment 2019	12/31/2019 Balance	
A	Police Car	8/22/2016	8/22/2019	2.90%	20,000.00	6,667.00	193.00	-	Paid Off
DA	Pinoth Sidewalk Plow	2/13/2017	2/13/2022	3.31%	154,803.00	30,961.00	4,099.00	92,882.00	
DA	2016 Western Star 4900	12/21/2015	12/21/2020	2.90%	205,590.00	42,275.87	2,487.55	44,764.00	
Total DA					360,393.00	73,236.87	6,586.55	137,646.00	
SW09	Shore Airport Water	7/13/2006	4/1/2026	4.40%	2,141,800.00	110,000.00	20,990.00	830,000.00	
SS05	Sewer District 5 Improvements	12/28/2014	2/26/2044	0.00%	3,775,801.00	107,604.00	-	3,255,025.00	
SS05	St Claire St / Porter Project	10/1/2015	10/1/2023	2.79%	347,000.00	43,375.00	6,051.00	173,500.00	
SS05	Lake George Ave SIB	3/13/2008	3/13/2023	4.85%	323,780.00	21,585.00	5,234.00	86,337.00	
Total SS05					4,446,581.00	172,564.00	11,285.00	3,514,862.00	
SS07	Delano Point Sewer	3/8/2001	11/15/2020	3.00%	180,000.00	15,000.00	1,532.00	15,000.00	
SS08	Baldwin RD Sewer	3/9/2006	6/1/2035	0.00%	467,144.00	15,250.00	-	273,192.00	
SS09	Black Point Sewer	9/30/2010	2/8/2040	0.00%	2,056,362.00	68,600.00	-	1,440,600.00	
SS11	9N&74 Sewer	12/4/2015	12/4/2020	1.97%	290,743.00	21,000.00	1,030.00	23,745.00	
Total Sewer					7,440,830.00	292,414.00	13,847.00	5,267,399.00	
Total Debt					9,963,023.00	482,317.87	41,616.55	6,235,045.00	
H36 / SW06	Drinking Water Project	12/14/2017		0.00%	Principal Payment are Proportional to the Borrowed Amount	180,000.00	-	10,000,000.00	Estimated
H50/H53 SS05	Clean Water Project	11/20/2017		0.00%		160,000.00	-	10,000,000.00	Estimated
Total H						340,000.00	-	20,000,000.00	

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Discussion :: Debt Discussion for entire Town and focus on Water & Sewer in anticipation of District Consolidation. (handout provided)

Meeting adjourned at 2:30 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Special Town Board Finance Meeting
July 25, 2019 @ 1:00 PM
Agenda**

PRESENTATION by Terrence Benedict for his Eagle Scout Project Proposal

RESOLUTION in support of Terrence Benedict's Eagle Scout Project Proposal

EXECUTIVE SESSION for Personnel Matters

RESOLUTION to accept the resignation of Scott Cook as Dog Control Officer effective July 19, 2019

RESOLUTION to offer employment to Officer Dennis Towne Jr. for the position of part-time Dog Control Officer at the annual salary of \$6,000, no benefits, effective July 25, 2019

RESOLUTION to offer employment to Fred Hammann as senior bus driver - substitute

RESOLUTION to endorse a Letter of Support for Ticonderoga Golf Course's CFA proposal for funding of their Phase 2 reconstruction of the fire-ravaged clubhouse

RESOLUTION to appoint Patricia Osier to another six-year term of Sole Assessor beginning October 1, 2019 at the annual salary of \$30,108

RESOLUTION to appoint Sgt. Adam Hurlburt as Police Chief at the annual salary of \$76,000 with benefits as outlined in the employee handbook effective July 25, 2019

RESOLUTION to approve Pavilion Drive as a private road as requested by Fort Ticonderoga

RESOLUTION to approve LOA to go out to bid for a new water line installed along Cannon Ball Path

RESOLUTION to authorize the supervisor to wire funds in the amount of \$2,500,000 from NYS DEC WIA Grant to NYS EFC to be included in the complete financing package for the Water Quality Improvement Project as described in Section 5.9(b) of the Project Finance Agreement dated December 7, 2017

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RESOLUTION authorizing the creation of a new budget accounts

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